REGULAR
BOARD MEETING
May 17, 2023

Rio School District
1800 Solar Drive
Oxnard, CA 93030

JOHN D. PUGLISI, Ph. D.
Superintendent

Board of Education
Eleanor Torres, President
Felix Eisenhauer, D.M.A, Clerk
Kristine Anderson
Rosa Balderrama
Alesia Martin
Wednesday, May 17, 2023
RSD Regular Board Meeting

Rio School District
1800 Solar Drive
Oxnard, CA 93030

1. Open Session 5:00 p.m.
   1.1 Call to Order
   1.2 Pledge of Allegiance-Rio del Sol Student
   1.3 Roll Call

2. Approval of the Agenda
   2.1 Agenda Correction, Additions, Modifications
   2.2 Approval of the Agenda

3. Public Comment-Closed Session
   3.1 Public Comment (Closed Session) The public may address the Board concerning items that are scheduled for discussion during the closed session only. These presentations are limited to three minutes each, or a total of fifteen minutes in all.

4. Closed Session
   4.1 Student Discipline-Stipulated Expulsion [Education Code 48918] Student No. 6011694 and 6009966
   4.3 Public Employee Appointment [Government Code 54957] Title: Director of Fiscal Services

5. Reconvene Open Session 6:00 p.m.
   5.1 Report of Closed Session

6. Recognitions/Presentations
   6.1 Rio del Sol ASB Presentation

7. Public Hearings

8. Communications
   8.1 Acknowledgement of Correspondence to the Board
   8.2 Board Member Reports
   8.3 Organizational Reports-RTA/CSEA/Other

https://go.boarddocs.com/ca/rio/Board.nsf/Private?open&login
8.4 Superintendent Report

8.5 Public Comment-Board meetings are meetings of the Governing Board held in public and will be held in a civil, orderly and respectful manner. Persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and on the District website. Cards must be submitted to the Secretary or Clerk of the Board. A member of the public may address the Governing Board on any item(s) on the agenda or non-agenda items. Each person speaking may not exceed a total of three minutes on each item. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. These presentations are limited to three minutes or a total of twenty minutes.

9. Information


9.2 Discussion for Draft Architectural Service Contract for A4E for Rio Real and Rio Plaza Projects

10. Discussion/Action

10.1 RTA to RSD Sunshine Proposal 2023-2024

10.2 RSD to RTA Sunshine Proposal 2023-2024

10.3 License to Farm between the Riosd and Reiter Bros which reflects a one acre set aside area exclusively for the Riosd/ RDV Agricultural Educational Program for 2023 / 24.

11. Consent

11.1 Approval of the Consent Agenda

11.2 Approval of the Minutes of the Regular Board Meeting of April 19, 2023

11.3 Approval of the Minutes of the Special Board Meeting of May 3, 2023

11.4 Approval of the Minutes of the Special Board Meeting of May 4, 2023

11.5 Approval of the May Personnel Report

11.6 Approval of the Revised Rio School Board Governance Handbook

11.7 Ratification of the Commercial Warrant for April 8, 2023 through May 4, 2023

11.8 Approval of CSEA salary schedule

11.9 Approval of Food Service Vending Contract with Catalyst, Inc.

11.10 Approval of Food Service Vending Contract with Child Development Resources for the 2023/2024 school year.

11.11 Approval of Food Service Vending Contract with The Boys and Girls Club of Greater Oxnard and Port Hueneme (Nyeland Center)

11.12 Contract with YMCA to provide ELOP-funded summer art and sports program

11.13 Approval of Ventura County Indian Education MOU

11.14 Award EMS Upgrade RFP, Scope C, Clocks

11.15 Award EMS Upgrade RFP, Scope A: campus intercom, overhead PA, bells

11.16 Award EMS Upgrade RFP, Scope D, visitor management system

11.17 Approval to declare and sell obsolete E-waste equipment to PC Recycle / Tempus

11.18 Ratification of the Proposals for the Rio Rosales and Rio Del Norte Window Shades, Phase 2, from Arjay's Window Fashions.
11.19 Approval of Resolution #22/23-20 for the Notice of Completion of Project #22-06L, Rio Plaza Shade Structure by EJS Construction, Inc.

11.20 Approval of CREDIT Change Order #5 from EJS Construction, Inc. for Project 22-01L, Rio Plaza HVAC and Electrical

11.21 Approval of CREDIT Change Order from EJS for the Seismic Cabling on Roof Top Refrigerant Line Support/Rack Structure at the Rio Real Administration Building.

11.22 Approval of Resolution No. 22/23-21 for the issuance of a Notice of Completion with EJS Construction, Project 22-02L Rio Real HVAC and Electrical.


12. Organizational Business

12.1 Future Items for Discussion

12.2 Future Meeting Dates: June 21 and June 28, 2023

13. Adjournment

13.1 Adjournment
Agenda Item Details

Meeting     May 17, 2023 - RSD Regular Board Meeting

Category    4. Closed Session

Subject     4.1 Student Discipline-Stipulated Expulsion [Education Code 48918] Student No. 6011694 and 6009966

Access      Public

Type

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content
Agenda Item Details

Meeting May 17, 2023 - RSD Regular Board Meeting

Category 4. Closed Session


Access Public

Type Discussion

Public Content

Speaker: John Puglisi, Ph.D.,

Rationale:

Closed session discussion.

Administrative Content

Executive Content
Agenda Item Details

Meeting  May 17, 2023 - RSD Regular Board Meeting
Category  4. Closed Session
Subject  4.3 Public Employee Appointment [Government Code 54957] Title: Director of Fiscal Services
Access  Public
Type  Discussion

Public Content
Speaker: John Puglisi, Ph.D., Superintendent

Rationale:
Staff recommends appointment.

Administrative Content

Executive Content
Agenda Item Details

Meeting: May 17, 2023 - RSD Regular Board Meeting

Category: 7. Public Hearings

Subject: 7.1 Public Hearing for the Rio Teachers' Association Sunshine Proposal to the Rio School District

Access: Public

Type: Discussion

Public Content

Speaker: Rebecca Rocha, Director of Human Resources

Rationale: The Sunshine Proposal for the Rio Teachers' Association is posted at the District Office and all school sites. A public hearing on all sunshine proposals allows for members of the public to ask questions and voice their opinions on the items proposed for discussion during negotiations.

Public Hearing RTA to RSD sunshine proposals 23-24.pdf (111 KB)

Administrative Content

Executive Content
PLEASE POST MAY 8, 2023

RIO SCHOOL DISTRICT
1800 SOLAR DRIVE
OXNARD, CALIFORNIA

NOTICE OF
PUBLIC HEARING

PUBLIC HEARING ON THE RTA, RIO TEACHERS’
ASSOCIATION, PROPOSAL FOR CONTRACT
NEGOTIATIONS WITH RSD, RIO SCHOOL DISTRICT
FOR THE 2023-2024 SCHOOL YEAR

Pursuant to the provision of Government Code Section 3547, the
Governing Board must formally inform the public through a Board
Meeting and conduct a public hearing to receive input from the
community prior to the initiation of negotiations.

Accordingly, a public hearing is scheduled for the Governing
Board meeting to be held on May 17, 2023, at the Rio School
District Board Room, 1800 Solar Drive, 3rd floor, Oxnard, CA
93030 beginning at 5:00 p.m. Copies of the initial proposals have
been distributed to and are available at:

Rio School District, 1800 Solar Drive, 3rd floor, Oxnard, CA 93030
And all Rio School District School Sites

PLEASE POST MAY 8, 2023
Public Content
Speaker: Rebecca Rocha, Director of Human Resources

Rationale: The Sunshine Proposal for the Rio School District is posted at the District Office and all school sites. A public hearing on all sunshine proposals allows for members of the public to ask questions and voice their opinions on the items proposed for discussion during negotiations.

Public Hearing RSD to RTA sunshine proposals 23-24.pdf (111 KB)
PLEASE POST MAY 8, 2023

RIO SCHOOL DISTRICT
1800 SOLAR DRIVE
OXNARD, CALIFORNIA

NOTICE OF
PUBLIC HEARING

PUBLIC HEARING ON THE RSD, RIO SCHOOL DISTRICT, PROPOSAL FOR CONTRACT NEGOTIATIONS WITH RTA, RIO TEACHERS’ ASSOCIATION, FOR THE 2023-2024 SCHOOL YEAR

Pursuant to the provision of Government Code Section 3547, the Governing Board must formally inform the public through a Board Meeting and conduct a public hearing to receive input from the community prior to the initiation of negotiations.

Accordingly, a public hearing is scheduled for the Governing Board meeting to be held on May 17, 2023, at the Rio School District Board Room, 1800 Solar Drive, 3rd Floor, Oxnard, CA 93030 beginning at 5:00 p.m. Copies of the initial proposals have been distributed to and are available at:

Rio School District, 1800 Solar Drive, 3rd floor, Oxnard, CA 93030
And all Rio School District School Sites

PLEASE POST MAY 8, 2023
Agenda Item Details

Meeting       May 17, 2023 - RSD Regular Board Meeting
Category      9. Information
Access        Public
Type          Information

Public Content

Speaker:      Wael Saleh, Assistant Superintendent, Business Services

Purpose:
The purpose of this agenda item is to present to the Board a draft resolution authorizing the sale and issuance of the seventh series of bonds from the District's 2018 Measure L election (the "Series G Bonds"), the first series of bonds from the District's 2022 Measure H election (the "Series A Bonds," and together with the Series G Bonds, the "Bonds"), and general obligation bond anticipation notes (the "Notes"). The sale of the Bonds may include both current interest bonds and capital appreciation bonds. The Notes will be sold as capital appreciation notes. Additionally, the Board will be presented with information concerning the structure and sale of the Bonds and the Notes.

Description

Measure L
The Board called a general obligation bond election, known as Measure L, pursuant to its Resolution No. 1718/32, held on November 6, 2018, asking voters to authorize the District to issue up to $59,200,000 in general obligation bonds. The Registrar of Voters of Ventura County (the "Registrar") certified that at least 55 percent of the votes cast on Measure L were in favor of issuing bonds. The results of the Measure L election were entered on the minutes of the December 12, 2018 Board meeting.

The District issued its first and second series of bonds authorized by Measure L on March 13, 2019, in the respective amounts of $23,000,000 and $1,510,000. The first and second series of bonds consisted only of current interest bonds. The District issued its third and fourth series of bonds authorized by Measure L on April 15, 2020, in the respective amounts of $13,922,236.05 and $3,087,423.40. The third and fourth series of bonds consisted of current interest bonds and capital appreciation bonds. The District issued its fifth and sixth series of bonds authorized by Measure L on March 10, 2022, in the respective amounts of $13,818,453.55 and $1,000,000. The fifth series of bonds consisted of current interest bonds and capital appreciation bonds.

Measure H
The Board called a general obligation bond election, known as Measure H, pursuant to its Resolution No. 21/22-2, held on November 8, 2022, asking voters to authorize the District to issue up to $72,000,000 in general obligation bonds. The Registrar of Voters of Ventura County (the "Registrar") certified that at least 55 percent of the votes cast on Measure H were in favor of issuing bonds. The results of the Measure H election were entered on the minutes of the January 18, 2023 Board meeting.

Current Interest Bonds and Capital Appreciation Bonds
Current interest bonds (CIBs) pay interest and principal to bond owners on a semiannual or annual basis. Capital appreciation bonds (CABs) are bonds that allow for the compounding of interest and pay bond owners such compounded interest and principal at the end of the bond term. In 2013, in response to problems encountered by some school districts in connection with the issuance of CABs, the State Legislature adopted AB 182 to impose certain additional requirements and safeguards when school districts intend to issue CABs.

In particular, AB 182 (see Education Code section 15146) requires two readings of a resolution authorizing the issuance of CABs. The first reading is for information only, and the second reading is for the Board's consideration and action.

Additionally, AB 182 requires that Board be presented with the following information:
1. Disclosure of the financing term, time of maturity, repayment ratio and estimated change in assessed valuation of taxable property over the terms of the Series G Bonds and Series A Bonds
2. An analysis containing the total overall cost of the CABs.
3. A comparison to the overall cost of CIBs.
4. The reason CABs are being recommended.
5. A copy of the disclosure made by the underwriter in compliance with Rule G-17 adopted by the federal Municipal Securities Rulemaking Board.

This item consists of the draft resolution containing the disclosure required in 1 above, along with appendices prepared by Raymond James & Associates, Inc. setting forth the information required in 2 and 3 above. In satisfaction of 4 above, the reason CABs are being recommended is as follows: Based on current bond interest rates, the tax rate currently being levied for repayment of bonds issued under the 2018 Measure L bond authorization and under the 2022 Measure H bond authorization, and the maximum legal tax rate, the District can only access the necessary funds to continue its projects at this time by including a combination of both current interest bonds and capital appreciation bonds in the respective bond structures. The G-17 disclosure (see 5 above) has been provided separately to the District by the underwriter, Raymond James & Associates, Inc. and is included as an appendix to the draft resolution.

Notes
The District intends to issue the Series A Bonds from the 2022 Measure H authorization in an amount not to exceed $13,000,000. The District has project funding needs beyond what it is able to issue within the tax constraints. The California Education Code allows school districts to issue bond anticipation notes (The "BANs"), as an interim funding source, in circumstances such as this, where funding needs exist, but the ability to issue bonds is limited by tax rate constraints. BANs must be repaid within five (5) years from the proceeds of a future issuance of general obligation bonds, here the 2022 Measure H bonds, renewal BANs, or other lawfully available sources of funding. It is anticipated that given the passage of time and increased assess valuation within the District, future 2022 Measure H bonds will be able to be issued within the tax rate constraints.

The Notes are proposed to be issued as capital appreciation notes.

Action Item at June Meeting
At the June 21, 2023 Board meeting, the Board will have an opportunity to take action on the Bonds, including both CIBs and CABs, and the Notes, and to review other draft financing documents in substantially final form (including a preliminary official statement).

Administrative Content

Executive Content
RESOLUTION NO. 22/23-22

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
RIO ELEMENTARY SCHOOL DISTRICT
PRESCRIBING THE TERMS AND AUTHORIZING
THE SALE AND ISSUANCE OF GENERAL OBLIGATIONS BONDS AND
BOND ANTICIPATION NOTES OF THE DISTRICT; AND
AUTHORIZING EXECUTION OF NECESSARY CERTIFICATES
AND RELATED ACTIONS

WHEREAS, a duly called school bond election was held in the Rio Elementary School District (the “District”), Ventura County (the “County”), State of California, on November 6, 2018 (the “2018 Election”);

WHEREAS, at the 2018 Election there was submitted to the qualified electors of the District a question as to the issuance and sale of general obligation bonds of the District for the various purposes set forth in the ballot measure submitted to the voters, in the maximum amount not to exceed $59,200,000, payable from the levy of an ad valorem tax against the taxable property in the District;

WHEREAS, the returns of the election were thereafter canvassed pursuant to law and the Certificate of Election received from the Registrar of Voters of Ventura County authenticated that more than 55% (the amount required for passage) of the votes cast were in favor of issuing the general obligation bonds (the “Measure L Bonds”);

WHEREAS, on March 13, 2019 the District issued the first and second series of the Measure L Bonds authorized by the electors, designated as the “Rio Elementary School District (Ventura County, California) General Obligation Bonds, Election of 2018, Series A (Tax-Exempt),” in an aggregate principal amount of $23,000,000, and the “Rio Elementary School District (Ventura County, California) General Obligation Bonds, Election of 2018, Series B (Taxable),” in an aggregate principal amount of $1,510,000;

WHEREAS, on April 15, 2020 the District issued the third and fourth series of the Measure L Bonds authorized by the electors, designated as the “Rio Elementary School District (Ventura County, California) General Obligation Bonds, Election of 2018, Series C (Tax-Exempt),” in an aggregate principal amount of $13,922,236.05, and the “Rio Elementary School District (Ventura County, California) General Obligation Bonds, Election of 2018, Series D (Federally Taxable),” in an aggregate principal amount of $3,087,423.40;

WHEREAS, on March 10, 2022 the District issued the fifth and sixth series of the Measure L Bonds authorized by the electors, designated as the “Rio Elementary School District (Ventura County, California) General Obligation Bonds, Election of 2018, Series E (Tax-Exempt),” in an aggregate principal amount of $13,818,453.55, and the “Rio Elementary School District (Ventura County, California) General Obligation Bonds, Election of 2018, Series F (Federally Taxable),” in an aggregate principal amount of $1,000,000;
WHEREAS, the Board has determined that it is now necessary and desirable to issue a seventh series of the Measure L Bonds authorized by the electors in an aggregate principal amount set forth in Section 2 herein to be designated as the “Rio Elementary School District (Ventura County, California) General Obligation Bonds, Election of 2018, Series G” (the “Series G Bonds”) to finance the acquisition, construction, and improvement of school facilities, according to the terms and in the manner hereinafter set forth;

WHEREAS, a duly called school bond election was held in the Rio Elementary School District (the “District”), Ventura County (the “County”), State of California, on November 8, 2022 (the “2022 Election”);

WHEREAS, at the 2022 Election there was submitted to the qualified electors of the District a question as to the issuance and sale of general obligation bonds of the District for the various purposes set forth in the ballot measure submitted to the voters, in the maximum amount not to exceed $72,000,000, payable from the levy of an ad valorem tax against the taxable property in the District;

WHEREAS, the returns of the election were thereafter canvassed pursuant to law and the Certificate of Election received from the Registrar of Voters of Ventura County authenticated that more than 55% (the amount required for passage) of the votes cast were in favor of issuing the general obligation bonds (the “Measure H Bonds”);

WHEREAS, the Board has determined that it is now necessary and desirable to issue the first series of the Measure H Bonds authorized by the electors in an aggregate principal amount set forth in Section 3 herein to be designated as the “Rio Elementary School District (Ventura County, California) General Obligation Bonds, Election of 2022, Series A” (the “Series A Bonds”) to finance the acquisition, construction, and improvement of school facilities, according to the terms and in the manner hereinafter set forth;

WHEREAS, it is contemplated that the Series A Bonds may be comprised of current interest bonds and capital appreciation bonds;

WHEREAS, this Resolution was publicly and properly noticed on the agenda as an information item for the Board of Trustee’s (the “Board”) May 17, 2023 meeting, as required by Section 53508.5 of the California Government Code and Section 15146(b)(2) and (c) of the California Education Code, since it is anticipated that a portion of the Series A Bonds may be issued as bonds that allow for the compounding of interest (i.e., capital appreciation bonds);

WHEREAS, in satisfaction of the requirements of the Government Code and the Education Code, the information presented to the Board at its May 17, 2023 meeting included:

- disclosure of the financing term, time of maturity, repayment ratio and estimated change in assessed valuation of taxable property over the terms of the Series A Bonds (see Section 3 herein),
- an analysis containing the total overall cost of the Series A Bonds that allow for the compounding of interest (see Appendix 1, attached hereto),
• a comparison to the overall cost of issuing only current interest bonds (see Appendix 1, attached hereto),
• the reason bonds that allow for the compounding of interest are being recommended (see Appendix 2, attached hereto); and
• a copy of the disclosure made by the Underwriter (as defined herein) in compliance with Rule G-17 adopted the Municipal Securities Rulemaking Board of the Securities and Exchange Commission (see Appendix 3, attached hereto).

WHEREAS, in satisfaction of Education Code 15146(b)(2), this Resolution is being presented at this June 21, 2023 meeting of the Board, such meeting being the next consecutive meeting thereof following such May 17, 2023 meeting;

WHEREAS, under the provisions of Article 3 (Sections 15150 and following) of Chapter 1 of Part 10 of Division 1 of Title 1 of the California Education Code, the District is authorized to borrow money by issuing short-term notes, maturing within a period not to exceed five years, repayable from the proceeds of an anticipated sale of general obligation bonds or other lawfully available monies of the District, the proceeds of which may be used for financing the projects authorized by the electors of the District;

WHEREAS, the Board has determined that it is now necessary and desirable to authorize the issuance and sale of its “Rio Elementary School District (Ventura County, California) 2023 General Obligation Bond Anticipation Notes” (the “Notes”), in an aggregate principal amount set forth in Section 4 herein, for the purpose of providing funds to finance the acquisition, construction, and improvement of school facilities authorized by the electors at the 2022 Election;

WHEREAS, issuance of the Notes will allow the District to obtain additional financing to carry out school facilities improvement projects authorized by the electors at the 2022 Election while managing tax rates relating to its Measure H Bonds;

WHEREAS, the District anticipates that the Notes will be repaid at maturity with the proceeds of a future series of Measure H Bonds;

WHEREAS, all acts, conditions and things required by law to be done or performed have been done and performed in strict conformity with the laws authorizing the issuance of the Series G Bonds, the Series A Bonds, and the Notes of the District; and

WHEREAS, the indebtedness of the District, including the proposed issuance of the Series G Bonds, the Series A Bonds, and the Notes, is within all limits prescribed by law.

NOW, THEREFORE, be it resolved by the Board of Trustees of the Rio Elementary School District, as follows:

Section 1. Recitals. The Board hereby finds and determines that the foregoing recitals are true and correct.
Section 2. **Series G Bonds: Issue Authorized.** The Board hereby authorizes the issuance of the Series G Bonds in an aggregate principal amount not to exceed $2,861,887. The costs of issuance of the Series G Bonds (including estimates of compensation for the underwriter and premium for bond insurance) are estimated to be $119,426.71. The District is issuing the Series G Bonds pursuant to the terms of Article 4.5, Chapter 3, Part 1, Division 1, Title 1 of the California Government Code (commencing with Section 53506). Other terms and conditions of the Series G Bonds and their execution, issuance, and sale, not prescribed by Article 4.5 referred to above, shall be governed by the relevant provisions of the Government Code and Education Code.

The following disclosures are based on the estimated par amount of the Series G Bonds set forth in Exhibit A attached hereto. The estimated financing term of the Series G Bonds shall be less than 27 years and the estimated final maturity of the Series G Bonds shall be August 1, 2049. The estimated repayment ratio for the Series G Bonds is expected to be 2.19 to 1.00. It is estimated that over the term of the Series G Bonds total assessed value of taxable property within the District is expected to increase, on average, by 4.40% annually over the term of the Series G Bonds.

Section 3. **Series A Bonds: Issue Authorized.** The Board hereby authorizes the issuance of the Series A Bonds as Current Interest Bonds and Capital Appreciation Bonds (as such term is defined in the Paying Agent Agreements described below) in an aggregate principal amount not to exceed $13,000,000. The costs of issuance of the Series A Bonds (including estimates of compensation for the underwriter and premium for bond insurance) are estimated to be $299,174.35. The District is issuing the Series A Bonds pursuant to the terms of Article 4.5, Chapter 3, Part 1, Division 1, Title 1 of the California Government Code (commencing with Section 53506). Other terms and conditions of the Series G Bonds and their execution, issuance, and sale, not prescribed by Article 4.5 referred to above, shall be governed by the relevant provisions of the Government Code and Education Code.

The following disclosures are based on the estimated par amount of the Series A Bonds set forth in Exhibit A attached hereto. The term of the Series A Bonds issued as Current Interest Bonds shall be no longer than 40 years, and specifically, no longer than 25 years for Capital Appreciation Bonds. For Current Interest Bonds that mature more than 30 years from their date of issuance, the useful life of the facilities financed with the proceeds of such Current Interest Bonds shall equal or exceed the maturity dates of such Current Interest Bonds. The estimated financing term of the Series A Bonds shall be less than 31 years and the estimated final maturity of the Series A Bonds shall be August 1, 2053. The estimated repayment ratio for the Series A Bonds is expected to be 2.47 to 1.00. It is estimated that over the term of the Series A Bonds total assessed value of taxable property within the District is expected to increase, on average, by 4.42% annually over the term of the Series A Bonds.

**Section 4. Notes: Issue Authorized.** The Board hereby authorizes the issuance of the Notes in an aggregate principal amount not to exceed $15,000,000. The Notes shall be issued in accordance with the terms of the Notes Paying Agent Agreement (as defined below) as finally executed and Article 3 (Sections 15150 and following) of Chapter 1 of Part 10 of Division 1 of Title 1 of the California Education Code.
Section 5. Approval of Paying Agent Agreements. The Board hereby approves the form of the Third Supplemental Paying Agent Agreement (the “Third Supplemental Paying Agent Agreement”) between the District and U.S. Bank Trust Company, National Association, successor to U.S. Bank National Association (the “Paying Agent”), supplementing the Paying Agent Agreement dated March 1, 2019, as supplemented by the First Supplemental Paying Agent Agreement dated April 1, 2020, and the Second Supplemental Paying Agent Agreement dated March 1, 2022, all by and between the District and the Paying Agent, as presented to this meeting and on file with the Secretary of the Board, in connection with the Series G Bonds. The Board hereby further approves the form of the Paying Agent Agreement (the “Series A Paying Agent Agreement”) between the District and the Paying Agent, as presented to this meeting and on file with the Secretary of the Board, in connection with the Series A Bonds. The Board hereby further approves the form of the Paying Agent Agreement (the “Notes Paying Agent Agreement”) between the District and the Paying Agent, as presented to this meeting and on file with the Secretary of the Board, in connection with the Notes. The Third Supplemental Paying Agent Agreement, the Series A Paying Agent Agreement, and the Notes Paying Agent Agreement are referred to collectively herein as the “Paying Agent Agreements.”

The President, Clerk, and Secretary of the Board, the Superintendent, and the Assistant Superintendent of Business Services (the “Designated Officers”), or their designees, and each of them individually, are hereby authorized for and in the name of and on behalf of the District, to execute and deliver to the Paying Agent, the Paying Agent Agreements in substantially those forms, with such changes therein as the Designated Officer or Officers executing the Paying Agent Agreements, with the advice of Parker & Covert LLP (“Bond Counsel”), may require or approve. The execution of the Paying Agent Agreements by a Designated Officer or Officers, or their designees, shall constitute conclusive evidence of such officer’s or officers’ and the Board’s approval of such changes. The date, respective principal amounts of each maturity, the interest rates, interest payment dates, denominations, form, registration privileges, place or places of payment, terms of redemption, and other terms of the Series G Bonds, the Series A Bonds, and the Notes shall be as provided in the respective Paying Agent Agreements, as finally executed.

Section 6. Approval of Method of Sale and Bond Purchase Agreement(s). The Series G Bonds and the Series A Bonds shall be sold upon the direction of a Designated Officer, or their designees, and pursuant to the terms of a Bond Purchase Agreement(s) (defined herein). The Board hereby authorizes the sale of the Series G Bonds and the Series A Bonds by way of a negotiated sale, which is determined to provide more flexibility in the timing of the sale, an ability to implement the sale in a shorter time period, an increased ability to structure the Series G Bonds and the Series A Bonds to fit the needs of particular purchasers, and a greater opportunity for the Underwriter (as defined below) to pre-market the Series G Bonds and the Series A Bonds to potential purchasers prior to the sale, all of which will contribute to the District’s goal of achieving the lowest overall cost of the financing. The Board hereby further authorizes the sale of the Series G Bonds and the Series A Bonds, provided that the maximum interest rate on the Series G Bonds and the Series A Bonds shall not exceed the maximum interest rate permitted by law, and the underwriter’s discount, net of the cost of bond insurance, if any, shall not exceed 0.700% of the principal amount of the Series G Bonds and the Series A Bonds, respectively.
The Board hereby further approves the form of the Bond Purchase Agreement(s) relating to the Series G Bonds and the Series A Bonds (the “Bond Purchase Agreement(s)”) between the District and Raymond James & Associates, Inc. (the “Underwriter”), in the form as presented to this meeting, and on file with the Secretary of the Board. The Designated Officers, or their designees, and each of them individually, are hereby authorized for and in the name of and on behalf of the District, to negotiate the final terms of the sale of the Series G Bonds and the Series A Bonds with the Underwriter, upon the recommendation of Isom Advisors, a Division of Urban Futures, Inc., the District’s municipal advisor (the “Municipal Advisor”). Further, the Designated Officers, or their designees, and each of them individually, are hereby authorized for and in the name of and on behalf of the District, to execute and deliver to the Underwriter, the Bond Purchase Agreement(s) in substantially that form, with such changes therein as the Designated Officer or Officers executing the Bond Purchase Agreement(s), with the advice of Bond Counsel, may require or approve. The execution of the Bond Purchase Agreement(s) by a Designated Officer or Officers shall constitute conclusive evidence of such officer’s or officers’ and the Board’s approval of such changes.

Section 7. Approval of Method of Sale and Note Purchase Agreement. The Notes shall be sold upon the direction of a Designated Officer, or their designees, and pursuant to the terms of a Note Purchase Agreement (defined herein). The Board hereby authorizes the sale of the Notes by way of a negotiated sale, which is determined to provide more flexibility in the timing of the sale, an ability to implement the sale in a shorter time period, an increased ability to structure the Notes to fit the needs of particular purchasers, and a greater opportunity for the Underwriter to pre-market the Notes to potential purchasers prior to the sale, all of which will contribute to the District’s goal of achieving the lowest overall cost of the financing. The Board hereby further authorizes the sale of the Notes, provided that the maximum interest rate on the Notes shall not exceed the maximum interest rate permitted by law, and the underwriter’s discount, net of the cost of bond insurance, if any, shall not exceed 0.700% of the principal amount of the Notes.

The Board hereby further approves the form of the Note Purchase Agreement relating to the Notes (the “Note Purchase Agreement”) between the District and the Underwriter, in the form as presented to this meeting, and on file with the Secretary of the Board. The Designated Officers, or their designees, and each of them individually, are hereby authorized for and in the name of and on behalf of the District, to negotiate the final terms of the sale of the Notes with the Underwriter, upon the recommendation the Municipal Advisor. Further, the Designated Officers, or their designees, and each of them individually, are hereby authorized for and in the name of and on behalf of the District, to execute and deliver to the Underwriter, the Note Purchase Agreement in substantially that form, with such changes therein as the Designated Officer or Officers executing the Note Purchase Agreement, with the advice of Bond Counsel, may require or approve. The execution of the Note Purchase Agreement by a Designated Officer or Officers shall constitute conclusive evidence of such officer’s or officers’ and the Board’s approval of such changes.

Section 8. Approval of Continuing Disclosure Certificate. The Board hereby approves the form of the Continuing Disclosure Certificate relating to the Series G Bonds, the Series A Bonds, and the Notes (the “Continuing Disclosure Certificate”), as presented to this meeting and on file with the Secretary of the Board. The Designated Officers, or their designees,
and each of them individually, are hereby authorized for and in the name of and on behalf of the District, to execute and deliver to the other parties thereto, the Continuing Disclosure Certificate in substantially that form, with such changes therein as the Designated Officer or Officers executing the Continuing Disclosure Certificate, with the advice of Bond Counsel, may require or approve. The execution of the Continuing Disclosure Certificate by a Designated Officer or Officers shall constitute conclusive evidence of such officer's or officers' and the Board's approval of such changes.

Section 9. Official Statement(s). The Board hereby approves the form of the Preliminary Official Statement(s) relating to the Series G Bonds, the Series A Bonds, and the Notes (the "Preliminary Official Statement(s)"), with such additions, changes, and deletions as permitted hereunder and under applicable law (the "Official Statement(s)"), presented to this meeting and on file with the Secretary of the Board. The Designated Officers, or their designees, and each of them individually, are hereby authorized and directed to execute the Official Statement(s) in substantially that form, with such changes as the Designated Officer or Officers, upon the advice of the Municipal Advisor or Bond Counsel, may require or approve. The execution of the Official Statement(s) by a Designated Officer or Officers shall constitute conclusive evidence of such officer's or officers' and the Board's approval of such changes. The Board hereby authorizes and directs the Underwriter to distribute copies of the Preliminary Official Statement(s) to persons who may be interested in the purchase of the Series G Bonds, the Series A Bonds, and the Notes, and authorizes and directs the Underwriter to deliver copies of the final Official Statement(s) to all purchasers of the Series G Bonds, the Series A Bonds, and the Notes. The Board hereby authorizes and directs the Designated Officer or Officers to deliver to the Underwriter certification to the effect that the Board deems the Preliminary Official Statement(s), with such changes approved by the Designated Officer or Officers, to be final and complete as of its date, except for certain final pricing and related information that may be omitted pursuant to Rule 15c2-12 of the Securities and Exchange Commission.

Section 10. Valid Obligations. The Board hereby determines that all acts and conditions necessary to be performed by the District or to have been met precedent to and in the issuing of the Series G Bonds, the Series A Bonds, and the Notes in order to make them legal, valid, and binding obligations of the District have been performed and have been met, or will at the time of delivery of the Series G Bonds, the Series A Bonds, and the Notes have been performed and have been met, in regular and due form as required by law, including compliance with the required disclosures set forth in Government Code section 5852.1 (see attached Exhibit A); and that no statutory or constitutional limitation of indebtedness or taxation will have been exceeded in the issuance of the Series G Bonds, the Series A Bonds, and the Notes.

Section 11. Request to Levy Tax. The Board of Supervisors of the County and officers of the County are obligated by statute to provide for the levy and collection of ad valorem taxes in each year sufficient to pay debt service coming due in each year for the Series G Bonds and the Series A Bonds. The Board hereby requests the Board of Supervisors of the County to annually levy a tax upon all taxable property in the District in an amount sufficient to pay debt service coming due in each year for the Series G Bonds and the Series A Bonds. The Board hereby finds and determines that such ad valorem taxes shall be levied specifically to pay the Series G Bonds and the Series A Bonds being issued to finance specific projects authorized by the District's voters.
Section 12. Paying Agent’s Fees. In accordance with Education Code section 15232, the District hereby requests the Board of Supervisors of the County to include within the annual tax levy for the Series G Bonds and the Series A Bonds the fees and expenses payable to the Paying Agent.

(A) Building Fund. The District shall establish and create and/or maintain the “Rio Elementary School District, Building Fund” (the “Series G Building Fund”), and keep the fund separate and distinct from all other District funds. The District shall deposit the proceeds of the sale of the Series G Bonds (except any premium or accrued interest received from the sale) into the Series G Building Fund for use by the District to pay the costs of the school facilities described in the bond measure approved by the voters of the District, and to pay costs of issuance of the Series G Bonds not otherwise paid from the Costs of Issuance Fund established by the Third Supplemental Paying Agent Agreement.

(B) Tax Collection Fund. The District will establish, create, and maintain the “Rio Elementary School District, General Obligation Bonds, Tax Collection Fund (the “Series G Tax Collection Fund”), and keep the fund separate and distinct from all other District funds. The District hereby further requests that the Ventura County Treasurer-Tax Collector (the “Treasurer”) deposit any premium received from the sale of the Series G Bonds into the Tax Collection Fund. The District hereby further requests that the Treasurer withdraw from the Tax Collection Fund and transfer to the Paying Agent at the times requested by the District the amounts required to pay debt service on the Series G Bonds and to pay the fees and expenses of the Paying Agent.

(A) Building Fund. The District shall establish and create and/or maintain the “Rio Elementary School District, Building Fund – Measure H” (the “Measure H Building Fund”), and keep the fund separate and distinct from all other District funds. The District shall deposit the proceeds of the sale of the Series A Bonds and the Notes (except any premium or accrued interest received from the sale) into the Measure H Building Fund for use by the District to pay the costs of the school facilities described in the bond measure approved by the voters of the District, and to pay costs of issuance of the Series A Bonds and the Notes not otherwise paid from the Costs of Issuance Fund established by the respective Paying Agent Agreements.

(B) Tax Collection Fund. The District will establish, create, and maintain the “Rio Elementary School District, General Obligation Bonds, Tax Collection Fund – Measure H” (the “Measure H Tax Collection Fund”), and keep the fund separate and distinct from all other District funds. The District hereby further requests that the Ventura County Treasurer-Tax Collector (the “Treasurer”) deposit any premium received from the sale of the Series A Bonds into the Measure H Tax Collection Fund. The District hereby further requests that the Treasurer withdraw from the Measure H Tax Collection Fund and transfer to the Paying Agent at the times requested by the District the amounts required to pay debt service on the Series A Bonds and to pay the fees and expenses of the Paying Agent.

Section 15. Identification of Professionals Involved. The Board hereby approves the firm of Isom Advisors, a Division of Urban Futures, Inc. to act as Municipal Advisor; U.S. Bank
Trust Company, National Association to act as Paying Agent; and the firm of Parker & Covert LLP, to act as bond counsel and disclosure counsel to the District, with respect to the sale and delivery of the Series G Bonds, the Series A Bonds, and the Notes.

**Section 16. Official Intent.** The District intends to undertake the construction, repair and acquisition of school facilities and equipment, described in the bond measure, to serve the District (the "Improvements"). The District intends to use the proceeds of its Series G Bonds and the Series A Bonds described in this Resolution to finance the Improvements. The District expects to pay certain capital expenditures (the "Reimbursement Expenditures") in connection with the Improvements prior to the issuance by it of the indebtedness for the purpose of financing the costs of the Improvements on a long-term basis. The District reasonably expects that the Series G Bonds and the Series A Bonds debt obligations will be issued by it for the purpose of financing the cost of the Improvements on a long-term basis, and that certain of the proceeds of such debt obligations will be used to reimburse the District for the Reimbursement Expenditures.

The Board hereby declares the District’s official intent to use a portion of the proceeds of the proposed indebtedness to reimburse the District for the Reimbursement Expenditures. The foregoing statement is a declaration of official intent that is made under and only for the purpose of establishing compliance with the requirements of Treasury Regulations section 1.150-2 and Section 54A(d)(2)(D) of the Internal Revenue Code of 1986, as amended.

**Section 17. Authorization of Officers to Execute Documents.** The Board hereby authorizes and directs the Designated Officers or their respective designees, and each of them individually, to do any and all things, to take any and all actions, and to execute and deliver any and all documents that they may deem necessary or advisable, in order to complete the sale, issuance, and delivery of the Series G Bonds, the Series A Bonds, and the Notes, and otherwise to carry out, give effect to, and comply with the terms and intent of this Resolution. All actions heretofore taken by such officers and staff that are in conformity with the purposes and intent of this Resolution are hereby ratified, confirmed, and approved in all respects.

**Section 18. Effective Date.** This Resolution shall take effect immediately upon its passage.

[Signature Page Follows]
APPROVED, PASSED, AND ADOPTED on June __, 2023, by the Rio Elementary School District Board of Trustees, by the following vote:

AYES

NOES

ABSENT

ABSTAIN

RIO ELEMENTARY SCHOOL DISTRICT

By: ________________________________

Eleanor Torres
President of the Board of Trustees

ATTEST:

By: ________________________________

John D. Puglisi, Ph.D.
Secretary of the Board of Trustees
EXHIBIT A

GOVERNMENT CODE SECTION 5852.1 DISCLOSURE

The following information consists of good faith estimates provided by the Underwriter and the Municipal Advisor:

Series G Bonds\(^{(1a)}\)

1. True interest cost of the Series G Bonds: 4.45%
2. Finance charges of the Series G Bonds (sum of all costs of issuance and fees/charges paid to third parties): $119,426.71.
3. Net proceeds to be received (net of finance charges, reserves, and capitalized interest, if any): $2,740,573.29.
4. Total payment amount through final maturity of the Series G Bonds, net of estimated capitalized interest: $6,030,304.70.

Series A Bonds\(^{(1b)}\)

1. True interest cost of the Series A Bonds: 4.63%
2. Finance charges of the Series A Bonds (sum of all costs of issuance and fees/charges paid to third parties): $299,174.35.
3. Net proceeds to be received (net of finance charges, reserves, and capitalized interest, if any): $12,697,252.10.
4. Total payment amount through final maturity of the Series A Bonds: $31,281,897.10.

Notes\(^{(1c)}\)

1. True interest cost of the Notes: 3.77%
2. Finance charges of the Notes (sum of all costs of issuance and fees/charges paid to third parties): $269,991.45.
3. Net proceeds to be received (net of finance charges, reserves, and capitalized interest, of $14,997,942.90.
4. Total payment amount through final maturity of the Notes: $18,255,000.00.

\(^{(1)}\) Based upon estimated par amounts as follows:

(a) $2,860,000.00 for Series G Bonds
(b) $12,996,426.45 for Series A Bonds
(c) $14,997,942.90 for Notes
APPENDIX 1

AB 182
CAPITAL APPRECIATION BONDS ANALYSIS
Election of 2022, Series A

[see next page]
By Raymond James & Associates Inc.
APPENDIX 2

AB 182
REASON FOR CAPITAL APPRECIATION BONDS

Measure H – Series A Bonds
Based on current bond interest rates, the tax rate currently being levied for repayment of bonds issued under the authorization approved by voters at the 2022 Election, and the maximum legal tax rate, the District can only access the necessary funds to continue its Measure H projects at this time by including a combination of both current interest bonds and capital appreciation bonds in the bond structure.
APPENDIX 3

AB 182
RULE G-17 DISCLOSURE
From: John Baracy <John.Baracy@RaymondJames.com>
Sent: Tuesday, May 9, 2023 11:48 AM
To: Stacy Toledo
Subject: FW: Rio SD - Raymond James MSRB G17 Disclosures
Attachments: image001.jpg

From: John Baracy
Sent: Wednesday, March 29, 2023 11:07 AM
To: Laurie Miller <Laurie.Miller@RaymondJames.com>
Cc: Alex Boutyrski <Alex.Boutyrski@RaymondJames.com>; Brandon Bassell <Brandon.Bassell@RaymondJames.com>
Subject: FW: Rio SD - Raymond James MSRB G17 Disclosures

For the file.

From: Wael Saleh, CPA, MBA <wsaleh@rioschools.org>
Sent: Wednesday, March 29, 2023 11:01 AM
To: John Baracy <John.Baracy@raymondjames.com>
Subject: Re: Rio SD - Raymond James MSRB G17 Disclosures

Acknowledged..

On Wed, Mar 29, 2023, 10:20 AM John Baracy <john.baracy@raymondjames.com> wrote:

Hi Wael, I don’t have record of you responding to this back in November, now that we are moving full steam ahead, please respond “Acknowledged” Thank you.

Best, John

From: John Baracy
Sent: Wednesday, November 16, 2022 4:00 PM
To: Wael Saleh, CPA, MBA <wsaleh@rioschools.org>
Cc: Sonia Cervantez <scervantez@rioschools.org>; Addison Covert <acovert@parkercovert.com>; Stacy Toledo <stolado@parkercovert.com>; Jon Isom <jon@iomsadvisors.com>; Jeff R. Pickett (jeff@iomsadvisors.com) <jeff@iomsadvisors.com>; Carlos Villafuerte <cvillafuerte@stradlinglaw.com>; Alex Boutyrski (Alex.Boutyrski@RaymondJames.com) <Alex.Boutyrski@RaymondJames.com>; Brandon Bassell <Brandon.Bassell@RaymondJames.com>; Laurie Miller (Laurie.Miller@RaymondJames.com) <Laurie.Miller@RaymondJames.com>
Subject: Rio SD - Raymond James MSRB G17 Disclosures
Hi Wael:

Congratulations on passing the recent GO Bond measure on November 8th! We’re looking forward to working together again. Attached is our MSRB G17 standard disclosure that needs to be sent to you at the outset of beginning preparations of a transaction. Please reply all “Acknowledged” to this email. Thank you!

Best,

JOHN R. BARACY
Managing Director

T 424.303.6406 // C 310.303.9871 // F 855.307.8925
10250 Constellation Boulevard, Suite 850
Los Angeles, CA 90067
john.baracy@raymondjames.com
www.RJICASchoolBonds.com

Raymond James & Associates, Inc. The information contained herein is solely intended to suggest/discuss potentially applicable financing applications and is not intended to be a specific buy/sell recommendation, nor is it an official confirmation of terms. Any terms discussed herein are preliminary until confirmed in a definitive written agreement. Changes to any prices, levels, or assumptions contained herein may have a material impact on results. Any estimates or assumptions contained herein represent our best judgment as of the date indicated and are subject to change without notice. Examples are merely representative and are not meant to be all-inclusive. Investors, borrowers, or other market participants should not rely upon this information in making their investment/financing decisions. The information set forth herein was gathered from sources which we believe, but do not guarantee, to be accurate.

Intended for Institutional Customers Only. Raymond James & Associates, Inc. The information contained herein is solely intended to suggest/discuss potentially applicable financing applications and is not intended to be a specific buy/sell recommendation, nor is it an official confirmation of terms. Any terms discussed herein are preliminary until confirmed in a definitive written agreement. Changes to any prices, levels, or assumptions contained herein may have a material impact on results. Any estimates or assumptions contained herein represent our best judgment as of the date indicated and are subject to change without notice. Examples are merely representative and are not meant to be all-inclusive. Investors, borrowers, or other market participants should not rely upon this information in making their investment/financing decisions. The information set forth herein was gathered from sources that we believe, but do not guarantee, to be accurate.
November 16, 2022

Rio Elementary School District
1800 Solar Drive
Oxnard, CA 93030

Attn: Mr. Wael Saleh, Assistant Superintendent of Business Services

Re: Disclosures by Underwriter
Pursuant to MSRB Rule G-17
General Obligation Bonds, Election of 2022, Series A and
General Obligation Bond Anticipation Notes, Series A

Dear Mr. Saleh:

We are writing to provide you, as Assistant Superintendent of Business Services of the Rio Elementary School District ("Issuer"), with certain disclosures relating to the captioned bond issue (the "Bonds"), as required by Municipal Securities Rulemaking Board ("MSRB") Rule G-17 as set forth in MSRB Notice 2019-20 (Nov. 8, 2019).¹

The Issuer has engaged Raymond James & Associates, Inc. ("RJA"), to serve as an underwriter, and not as a financial advisor or municipal advisor, in connection with the issuance of the Bonds.

As part of our services as underwriter, RJA may provide advice concerning the structure, timing, terms, and other similar matters concerning the issuance of the Bonds.

The following G-17 conflict of interest disclosures are now broken down into three types, including: (I) dealer-specific conflicts of interest disclosures (if applicable), (II) transaction-specific disclosures (if applicable), and (III) standard disclosures.

I. Dealer-Specific Conflicts of Interest Disclosures

RJA has identified the following potential or actual dealer-specific material conflicts or business relationships we wish to call to your attention. When we refer to potential material conflicts throughout this letter, we refer to ones that are reasonably likely to mature into actual material conflicts during the course of the transaction, which is the standard required by MSRB Rule G-17.

In the ordinary course of its various business activities, RJA and its affiliates, officers, directors, and employees may purchase, sell or hold a broad array of investments and may actively trade securities, derivatives, loans, commodities, currencies, credit default swaps, and other financial instruments for their own account and for the accounts of customers. Such investment and trading activities may involve or relate to assets, securities and/or instruments of the Issuer (whether directly, as collateral securing other obligations or otherwise) and/or persons and entities with relationships with the Issuer. RJA and its affiliates also may communicate independent investment recommendations, market advice or trading ideas and/or publish or express independent research views in respect of such assets, securities or instruments and at

¹ Revised Interpretive Notice Concerning the Application of MSRB Rule G-17 to Underwriters of Municipal Securities (effective Mar. 31, 2021).
any time may hold, or recommend to clients that they should acquire, long and/or short positions in such assets, securities and instruments.

II. Transaction-Specific Disclosures

- Disclosures Concerning Complex Municipal Securities Financing:

  - Because we have recommended to the Issuer a financing structure that may be a “complex municipal securities financing” for purposes of MSRB Rule G-17, attached is a description of the material financial characteristics of that financing structure as well as the material financial risks of the financing that are known to us and reasonably foreseeable at this time.

III. Standard Disclosures

- Disclosures Concerning the Underwriters’ Role:

  - MSRB Rule G-17 requires an underwriter to deal fairly at all times with both issuers and investors.

  - The underwriters’ primary role is to purchase the Bonds with a view to distribution in an arm’s-length commercial transaction with the Issuer. The underwriters have financial and other interests that differ from those of the Issuer.

  - Unlike a municipal advisor, an underwriter does not have a fiduciary duty to the Issuer under the federal securities laws and is, therefore, not required by federal law to act in the best interests of the Issuer without regard to its own financial or other interests.

  - The Issuer may choose to engage the services of a municipal advisor with a fiduciary obligation to represent the Issuer’s interest in this transaction.

  - The underwriters have a duty to purchase the Bonds from the Issuer at a fair and reasonable price, but must balance that duty with their duty to sell the Bonds to investors at prices that are fair and reasonable.

  - The underwriters will review the official statement for the Bonds in accordance with, and a part of, their respective responsibilities to investors under the federal securities laws, as applied to the facts and circumstances of this transaction. Under federal securities law, an issuer of securities has the primary responsibility for disclosure to investors. The review of the official statement by the underwriters is solely for purposes of satisfying the underwriters’ obligations under the federal securities laws and such review should not be construed by an issuer as a guarantee of the accuracy or completeness of the information in the official statement.

  - Raymond James has contributed $600 to the Rio School District for the Back to School luncheon.
Disclosures Concerning the Underwriters' Compensation:

- The underwriters will be compensated by a fee and/or an underwriting discount that will be set forth in the bond purchase agreement to be negotiated and entered into in connection with the issuance of the Bonds. Payment or receipt of the underwriting fee or discount will be contingent on the closing of the transaction and the amount of the fee or discount may be based, in whole or in part, on a percentage of the principal amount of the Bonds. While this form of compensation is customary in the municipal securities market, it presents a conflict of interest since the underwriters may have an incentive to recommend to the Issuer a transaction that is unnecessary or to recommend that the size of the transaction be larger than is necessary.

If you or any other Issuer officials have any questions or concerns about these disclosures, please make those questions or concerns known immediately to the undersigned. In addition, you should consult with the Issuer's own financial and/or municipal, legal, accounting, tax and other advisors, as applicable, to the extent you deem appropriate.

Please note that nothing is this letter should be viewed as a commitment by the underwriters to purchase or sell all the Bonds and any such commitment will only exist upon the execution of any bond purchase agreement or similar agreement and then only in accordance with the terms and conditions thereof.

Either (x) you have been identified by the Issuer as a primary contact for the Issuer's receipt of these disclosures, or (y) it is our understanding that you have the authority to bind the Issuer by contract with us; and, in either case, you are not a party to any disclosed conflict of interest relating to the subject transaction. If the preceding sentence is incorrect, please notify the undersigned immediately. We are required to seek your acknowledgement that you have received this letter. Accordingly, please acknowledge receipt via a reply email. Otherwise, an email Read Receipt from you, or other automatic response confirming that our email was opened by you, will serve as an acknowledgment that you received these disclosures.

Depending on the structure of the transaction that the Issuer decides to pursue, or if additional actual or potential material conflicts are identified, we may be required to send you additional disclosures regarding the material financial characteristics and risks of such transaction and/or describing those conflicts. At that time, we also will seek your acknowledgement of receipt of any such additional disclosures.

We look forward to working with you and the Issuer in connection with the issuance of the Bonds. We appreciate your business.

Sincerely,

RAYMOND JAMES & ASSOCIATES, INC.

By: [Signature]

Attached: Financing Disclosures
Fixed Rate Structure Disclosure (3.31.21)

The following is a general description of the financial characteristics and security structures of fixed rate municipal bonds ("Fixed Rate Bonds"), as well as a general description of certain financial risks that are known to us and reasonably foreseeable at this time and that you should consider before deciding whether to issue Fixed Rate Bonds. If you have any questions or concerns about these disclosures, please make those questions or concerns known immediately to us. In addition, you should consult with your financial and/or municipal, legal, accounting, tax, and other advisors, as applicable, to the extent you deem appropriate.

Financial Characteristics

Maturity and Interest. Fixed Rate Bonds are interest-bearing debt securities issued by state and local governments, political subdivisions and agencies and authorities, whether for their benefit or as a conduit issuer for a nongovernmental entity. Maturity dates for Fixed Rate Bonds are fixed at the time of issuance and may include serial maturities (specified principal amounts are payable on the same date in each year until final maturity) or one or more term maturities (specified principal amounts are payable on each term maturity date) or a combination of serial and term maturities. The final maturity date typically will range between 10 and 30 years from the date of issuance. Interest on the Fixed Rate Bonds typically is paid semiannually at a stated fixed rate or rates for each maturity date.

Redemption. Fixed Rate Bonds may be subject to optional redemption, which allows you, at your option, to redeem some or all the bonds on a date prior to scheduled maturity, such as in connection with the issuance of refunding bonds to take advantage of lower interest rates. Fixed Rate Bonds will be subject to optional redemption only after the passage of a specified period, often approximately ten years from the date of issuance, and upon payment of the redemption price set forth in the bonds, which may include a redemption premium. You will be required to send out a notice of optional redemption to the holders of the bonds, usually not less than 30 days prior to the redemption date. Fixed Rate Bonds with term maturity dates also may be subject to mandatory sinking fund redemption, which requires you to redeem specified principal amounts of the bonds annually in advance of the term maturity date. The mandatory sinking fund redemption price is 100% of the principal amount of the bonds to be redeemed.

Security

Payment of principal of and interest on a municipal security, including Fixed Rate Bonds, may be backed by various types of pledges and forms of security, some of which are described below.¹

General Obligation Bonds. "General obligation (GO) bonds" are debt securities to which your full faith and credit is pledged to pay principal and interest. If you have taxing power, generally you will pledge to use your ad valorem (property) taxing power to pay principal and interest. The debt service on "unlimited tax" GO bonds are paid from ad valorem taxes which are not subject to state constitutional property tax millage limits, whereas "limited tax" GO Bonds are subject to such limits.

General obligation bonds constitute a debt and, depending on applicable state law, may require that you obtain approval by voters prior to issuance. In the event of default in required payments

¹ The discussion of security characteristics is limited to general obligation and revenue bond structures. This summary should be expanded and modified, as necessary, for other security structures, such as bonds that are secured by a double-barreled pledge (general obligation and revenues), annual appropriations or a moral obligation of the issuer or another governmental entity. If the security for the bonds is known at the time this disclosure is provided to the issuer, include only those portions relevant to the actual security for the bonds.
of interest or principal, the holders of general obligation bonds generally will have certain rights under state law to compel you to impose a tax levy.

Revenue Bonds. "Revenue bonds" are debt securities that are payable only from a specific source or sources of revenues. Revenue bonds are not a pledge of your full faith and credit, and you (or, if you are a conduit issuer, the obligor, as described in the following paragraph) are obligated to pay principal and interest on your revenue bonds only from the revenue source(s) specifically pledged to the bonds. Revenue bonds do not permit the bondholders to compel you to impose a tax levy for payment of debt service. Pledged revenues may be derived from operation of the financed project or system, grants or excise or other specified taxes. Generally, subject to state law or local charter requirements, you are not required to obtain voter approval prior to issuance of revenue bonds. If the specified source(s) of revenue become inadequate, a default in payment of principal or interest may occur. Various types of pledges of revenue may be used to secure interest and principal payments on revenue bonds. The nature of these pledges may differ widely based on state law, the type of issuer, the type of revenue stream and other factors.

Some revenue bonds (conduit revenue bonds) may be issued by a governmental issuer acting as a conduit for the benefit of a private sector entity or a 501(c)(3) organization (the obligor). Conduit revenue bonds commonly are issued for not-for-profit hospitals, educational institutions, single and multi-family housing, airports, industrial or economic development projects, and student loan programs, among other obligors. Principal and interest on conduit revenue bonds normally are paid exclusively from revenues pledged by the obligor. Unless otherwise specified under the terms of the bonds, you are not required to make payments of principal or interest if the obligor defaults.

The description above regarding "Security" is only a summary of certain possible security provisions for the bonds and is not intended as legal advice. You should consult with your bond counsel for further information regarding the security for the bonds.

Financial Risk Considerations

Certain risks may arise in connection with your issuance of Fixed Rate Bonds, including some or all the following (generally, the obligor, rather than the issuer, will bear these risks for conduit revenue bonds):

Issuer Default Risk. You may be in default if the funds pledged to secure your bonds are not enough to pay debt service on the bonds when due. The consequences of a default may be serious for you and, depending on applicable state law and the terms of the authorizing documents, the holders of the bonds, the trustee and any credit support provider may be able to exercise a range of available remedies against you. For example, if the bonds are secured by a general obligation pledge, you may be ordered by a court to raise taxes. Other budgetary adjustments also may be necessary to enable you to provide sufficient funds to pay debt service on the bonds. If the bonds are revenue bonds, you may be required to take steps to increase the available revenues that are pledged as security for the bonds. A default may negatively impact your credit ratings and may effectively limit your ability to publicly offer bonds or other securities at market interest rate levels. Further, if you are unable to provide sufficient funds to remedy the default, subject to applicable state law and the terms of the authorizing documents, you may find it necessary to consider available alternatives under state law, including (for some issuers) state-mandated receivership or bankruptcy. A default also may occur if you are unable to comply with covenants or other provisions agreed to in connection with the issuance of the bonds.

This description is only a summary of issues relating to defaults and is not intended as legal advice. You should consult with your bond counsel for further information regarding defaults and remedies.
**Redemption Risk.** Your ability to redeem the bonds prior to maturity may be limited, depending on the terms of any optional redemption provisions. If interest rates decline, you may be unable to take advantage of the lower interest rates to reduce debt service.

**Refinancing Risk.** If your financing plan contemplates refinancing some or all the bonds at maturity (for example, if you have term maturities or if you choose a shorter final maturity than might otherwise be permitted under the applicable federal tax rules), market conditions or changes in law may limit or prevent you from refinancing those bonds when required.

**Reinvestment Risk.** You may have proceeds from the issuance of the bonds available to invest prior to the time that you are able to spend those proceeds for the authorized purpose. Depending on market conditions, you may not be able to invest those proceeds at or near the rate of interest that you are paying on the bonds, which is referred to as “negative arbitrage”.

**Tax Compliance Risk.** The issuance of tax-exempt bonds is subject to several requirements under the United States Internal Revenue Code, as enforced by the Internal Revenue Service (IRS). You must take certain steps and make certain representations prior to the issuance of tax-exempt bonds. You also must covenant to take certain additional actions after issuance of tax-exempt bonds. A breach of your representations or your failure to comply with certain tax-related covenants may cause the interest on bonds to become taxable retroactively to the date of issuance of the bonds, which may result in an increase in the interest rate that you pay on the bonds or the mandatory redemption of the bonds. The IRS also may audit you or your bonds, in some cases on a random basis and in other cases targeted to specific types of bond issues or tax concerns. If tax-exempt bonds are declared taxable, or if you are subject to audit, the market price of your bonds may be adversely affected. Further, your ability to issue other tax-exempt bonds also may be limited.

This description of tax compliance risks is not intended as legal advice and you should consult with your bond counsel regarding tax implications of issuing the bonds.

**No Assurances Regarding Issuance of General Obligation Bonds.** The Bond Anticipation Notes are being issued as interim financing and a future issuance of GO Bonds is intended to provide payment for the Bond Anticipation Notes upon maturity. Certain risks may arise in connection with the issuance of GO Bonds and no assurances are being given that such risks will not prevent a GO Bond issuance.
10.1
Agenda Item Details

Meeting      May 17, 2023 - RSD Regular Board Meeting
Category     10. Discussion/Action
Subject      10.1 RTA to RSD Sunshine Proposal 2023-2024
Access       Public
Type         Action
Preferred Date May 17, 2023
Absolute Date May 17, 2023
Recommended Action District administration recommends approval

Public Content
Speaker: Rebecca Rocha, Director of Human Resources

Rationale: This is the sunshine proposal from Rio Teacher Association to the Rio School District regarding the 2023-2024 full contract reopener negotiations. Approval of this item will open the negotiations session between RTA and the District for the 2023-2024 school year.

RTA to RSD Sunshine Proposal 23-24.pdf (36 KB)

Administrative Content

Executive Content
Rio Teachers’ Association
Sunshine Proposal for the 2023-2024 School Year
Initial Contract Reopeners with Rio School District
May 08, 2023

Dr. John Puglisi,

Rio Teachers’ Association values the collaborative spirit through which collective bargaining is accomplished between the District and the Association. Per the Rodda Act, the Collective Bargaining Agreement between the Rio School District and the Rio Teachers’ Association, Rio Teachers’ Association is submitting its 2023-2024 negotiations proposal.

The following constitutes the initial proposals of Rio Teachers’ Association and the 2023-2024 contract negotiations with the Rio School District:

ARTICLE 1: Agreement
ARTICLE 2: Recognition
ARTICLE 3: Definitions
ARTICLE 6: Unit Member Work Day/Work Year/Work Conditions
ARTICLE 8: Class Size
ARTICLE 9: Sick Leave
ARTICLE 17: Transfer/Reassignment/Relocation/Open and Closure of Schools
ARTICLE 18: Evaluation Procedures for Teaching Services
ARTICLE 19: Compensation
ARTICLE 20: Employee Benefits
ARTICLE 27: Members’ Rights
ARTICLE 28: Peer Assistance and Review Program

We look forward to initiating a good faith bargaining effort with the Rio School District.

Sincerely,

[Signature]

Marisela Valdez
President, Rio Teachers’ Association
Agenda Item Details

Meeting: May 17, 2023 - RSD Regular Board Meeting

Category: 10. Discussion/Action

Subject: 10.2 RSD to RTA Sunshine Proposal 2023-2024

Access: Public

Type: Action

Preferred Date: May 17, 2023

Absolute Date: May 17, 2023

Public Content

Speaker: Rebecca Rocha, Director of Human Resources

Rationale: This is the sunshine proposal from the Rio School District to the Rio Teachers' Association regarding the 2023-2024 full contract reopener negotiations. Approval of this item will open the negotiations session between RTA and the District for the 2023-2024 school year.

RSD to RTA Sunshine Proposals 23-24.pdf (291 KB)

Administrative Content

Executive Content
Rio School District
Sunshine Proposal for Initial Contract Reopeners with Rio Teachers Association
May 17, 2023

The Rio School District values the collaborative spirit through which collective bargaining is accomplished between the District and the Association. Per the Rodda Act, the Collective Bargaining Agreement between the Rio School District and the Rio Teachers’ Association, Rio School District is submitting its initial 2023-2024 negotiations proposal.

ARTICLE 4: ASSOCIATION RIGHTS
The District is interested in reviewing association rights to revise language around distribution of contract.

ARTICLE 6: UNIT MEMBER WORK DAY/WORK YEAR/ WORK CONDITIONS
The District is interested in reviewing the current professional learning time (PLT) model to determine if there is a better model that can meet the Districts’ needs.

The District is interested in looking at TK, Counselor and Special Education Work Day/Work Year to ensure needs of the district are being met.

ARTICLE 8: CLASS SIZE
The District would like to review class size language for general education and special education classes including overage language and compensation.

ARTICLE 9: SICK LEAVE
The District would like to review leaves to ensure compliance with latest changes to leave laws.

ARTICLE 17: TRANSFERS/REASSIGNMENTS/RELOCATION/OPEN & CLOSURE OF SCHOOLS
The District would like to review language within this article to ensure processes can be completed in a timely manner.

ARTICLE 18: EVALUATION
The District would like to review language regarding processes in alignment with the work current being done with teachers to make changes in the evaluation process for teachers.

ARTICLE 19: COMPENSATION
The District would like to discuss adding language to ensure that middle school teachers are compensated fairly when taking other students when a substitute teacher is not available.

The District is interested in discussing substitute rate of pay to remain comparable to other districts in the county.

The District would like to review stipend positions.

ARTICLE 20: EMPLOYEE BENEFITS
We look forward to initiating a good faith bargaining effort with the Rio Teachers Association.
Agenda Item Details

Meeting: May 17, 2023 - RSD Regular Board Meeting

Category: 10. Discussion/Action

Subject: 10.3 License to Farm between the Riosd and Reiter Bros which reflects a one acre set aside area exclusively for the Riosd/ RDV Agricultural Educational Program for 2023 / 24.

Access: Public

Type: Action

Dollar Amount: 72,500.00

Budget Source: General Fund

Recommended Action: Staff recommends approval of the License to Farm between the Riosd and Reiter Bros which reflects a one acre set aside area exclusively for the Riosd/ RDV Agricultural Educational Program for 2023 / 24.

Public Content

Speaker: Wael Saleh, Assistant Superintendent of Business Services

Rationale:
As a part of the RDV expansion Project the district acquired 10 Acres in the north of RDV and approximately 11 Acres in the South of RDV.

This agreement is to provide "a license to use" for the farmers to continue to use 6 acres for two months and 16 acres for one year for farming purposes.

Rio will keep and designate one Acre in the North lot to start developing the Agriculture Education Program.

Administrative Content

Executive Content

https://go.boarddocs.com/ca/rio/Board.nsf/Private?open&login
AGRICULTURAL LICENSE
Rio School Ranch

THIS AGRICULTURAL LICENSE ("License") is made effective on February 1, 2023, by and between Rio Elementary School District ("District") and Reiter Brothers, Inc., a California Corporation ("Licensee"), who are individually referred to herein as "Party" and collectively as "Parties," with respect to the following facts:

A. District is the owner of the real property located at 2600 N. Rose Avenue, Oxnard CA, consisting of approximately Ten (10) acres contained within the parcel previously known as Ventura County Assessor’s Parcel Number 144-0-110-225 and Eleven and 31/100 (11.31) acres contained within the parcel previously known as Ventura County Assessor's Parcel Number 144-0-110-590, which were purchased by the Rio Elementary School District in August 2021 and January 2023, respectively. The Twenty One and 31/100 (21.31) acres including any improvements constructed thereon are commonly known as the Rio School Ranch, as shown on Exhibit A.

B. District in the process of planning for the use of the Rio School Ranch for agricultural education programming on the northern site, and a school site expansion on the southern site. While that planning is ongoing, however, District desires to allow the temporary continuation of historical agricultural practices on the property in order to maintain soil structure, fertility, and prevent erosion.

C. District wishes to license the Licensed Premises to Licensee, less a one-acre portion of the Property to be reserved for District use for agricultural programming or related uses, together with all rights, privileges, and easements appurtenant to the Licensed Premises, including all water wells, irrigation equipment, buildings, structures, and other improvements thereon, if any.

NOW, THEREFORE, in consideration of the above recitals of fact, and the representations, warranties, covenants and conditions contained herein and for other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, District and Licensee agree as follows:

1. Licensed Premises. Subject to the reservation in this Section 1, District hereby licenses unto Licensee the following portions of the Rio School Ranch (the "Licensed Premises").

   a. Between February 1, 2023 and March 31, 2023, Six (6) acres of the Rio School Ranch; and

The District and Licensee shall coordinate and identify a one-acre portion of the Property, to be reserved out of the Licensed Premise for agricultural education or related purposes. Licensee accepts this License with the full knowledge of the condition of the land and soil, ditches, culverts, water system and other improvements now upon the Licensed Premises. Licensee acknowledges that District has made no warranties of any kind regarding the physical condition of the Licensed Premises, its improvements, soil quality or water quantity or quality.

2. **Term.** The term of this License shall commencing on February 1, 2023, or upon execution of this License by both Parties, and ending on March 31, 2024.

3. **Use of Licensed Premises.** Licensee shall use the Licensed Premises for the purposes of growing crops and for no other purpose without the District's written consent. Licensee shall not use the Licensed Premises for equipment storage except for essential farm equipment used on the Licensed Premises in Licensee's farming operation. Licensee shall not use the Licensed Premises for vehicle or equipment maintenance except in emergencies.

4. **Rental.**

   a. **License Fee.** As rental of said Licensed Premises, Licensee agrees to pay the sum of Four Thousand Two Hundred Fifty Dollars ($4,250) per acre, per year, for a total during the Term of Seventy Two Thousand Two Hundred Fifty Dollars ($72,250), payable in semiannual installments as follows:

<table>
<thead>
<tr>
<th>Due Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Upon execution</td>
<td>$26,916.67</td>
</tr>
<tr>
<td>August 1, 2023</td>
<td>$34,000.00</td>
</tr>
<tr>
<td>February 1, 2024</td>
<td>$11,333.33</td>
</tr>
</tbody>
</table>

License Fee Installments shall be paid to District at the address provided in paragraph 21, below, or at any other place designated in writing by District.

   b. **Taxes.** District shall pay all real property taxes and all current installments of assessments levied against the Licensed Premises during the term of this License. Licensee shall pay any personal property taxes levied against its personal property that may be located upon the Licensed Premises.
5. **Farming Practices.** Licensee shall operate its farming operation at its own cost. Licensee shall farm the Licensed Premises in keeping with Good Agricultural Practices ("GAP"), the highest quality techniques, methods and practices of farming and good husbandry of the Ventura County area. Licensee shall properly cultivate and carefully attend to and irrigate and fertilize all crops to be planted hereunder in due and proper season. Licensee shall keep the Licensed Premises free of noxious weeds and plants. Licensee shall not commit or suffer to be committed any waste or any public or private nuisance upon the Licensed Premises. Licensee shall keep the Licensed Premises free from all debris, garbage, rodents and vermin. Licensee shall not spray, spread, irrigate, inject, deposit, dispose or otherwise apply under, on or upon the Licensed Premises any fertilizers, chemicals, waste products or other substances which are toxic, illegal or otherwise inappropriate for application upon organic agricultural or horticultural real property. Licensee shall not use any agricultural chemical or similar substance with a residual effective life longer than the License term hereof, or of such nature as to prevent the use of the soil for other crops of any type following the term of this License unless the District's written consent is first obtained. Licensee shall perform the grading, leveling, and other such practices as may reasonably tend to protect the Licensed Premises from floodwaters, evulsion and erosion and to provide irrigation and drainage. Licensee shall control the flow of excess irrigation water or tail water so that it does not cause damage to or contaminate the neighboring lands and waters. Licensee shall preserve and maintain existing drainage ditches and patterns on and from the Licensed Premises and shall not alter said patterns without the District's prior written consent and all required government permits.

6. **Plant Ownership.**

   a. **Ownership of Proprietary Plants.** District and Licensee hereby acknowledge that all proprietary strawberry, raspberry, blackberry and blueberry plants ("Proprietary Plants") planted on the Licensed Premises by Licensee or one of Licensee's growers shall be and remain at all times the personal or licensed property of Driscoll's, Inc. ("Driscoll"), the patent owner thereof. Upon the termination, cancellation, abandonment or other cessation of this License, from whatever cause ("License Termination"), District shall cause Driscoll to be notified in writing by United States mail, addressed to Driscoll's, Inc., P.O. Box 50045, Watsonville, CA 95077. Upon District's giving such written notice, it is agreed that Driscoll shall have the right to enter upon the Licensed Premises and to remove all Proprietary Plants located thereon; provided, however, that the same shall be done within thirty (30) days after District's giving such notice to Driscoll of the notice of termination, cancellation, abandonment or other cessation of this License and the termination of the occupancy of the Licensed Premises by the Licensee. The License Fee for the thirty (30) day period shall be paid by Licensee and shall accrue at the same rate as stated in Paragraph 4 and shall be pro-rated if necessary.
i. **Title to Plants.** District and Licensee agree that, during the Term and at all times thereafter, Driscoll shall retain all ownership, title and property interests in and to (a) all Proprietary Plants and parts thereof, including runners, (b) all flowers, blossoms, tissue and pollen from the Proprietary Plants, (c) all fruit and seeds from the Proprietary Plants, (d) all varieties of plants derived from the Proprietary Plants, including without limitation, all offspring, mutations and new varieties, and (e) all proprietary rights pertaining to each of the foregoing. Licensee agrees that, during the Term and at all times thereafter, Licensee shall identify Driscoll as the owner of the Proprietary Plants in any written materials concerning the Proprietary Plants. District and Licensee agree that, during the Term and at all times thereafter, neither District nor Licensee shall (1) challenge or attack Driscoll’s title to the Proprietary Plants, (2) sell or otherwise dispose of any of the Proprietary Plants (without Driscoll’s prior written consent and, in which event, the proceeds of any such sale shall belong entirely to Driscoll), or (3) use or permit any person to use any of the Proprietary Plants for any purpose other than as specifically provided in the grower agreement(s) between Licensee and Driscoll.

ii. **Reservation of Intellectual Property Rights.** Neither District nor Licensee shall acquire any license or right to any of Driscoll’s patents, copyrights, trade secrets, commercial symbols, goodwill, know-how, trademarks, service marks, trade names, or other forms of intellectual or commercial property (collectively, “Intellectual Property”). District and Licensee shall not have nor claim any right or interest in Driscoll’s Intellectual Property.

iii. **Protection of Intellectual Property.** Driscoll shall have sole and exclusive right to protect and defend Driscoll’s Intellectual Property, at its sole cost and expense. Driscoll shall not be liable to District or Licensee for any loss or damage suffered by District or Licensee as a result of the use of Driscoll’s Intellectual Property, any litigation or proceeding involving Driscoll’s Intellectual Property, or any failure by Driscoll to protect or defend its Intellectual Property. District and Licensee shall cooperate fully with Driscoll in the defense and protection of Driscoll’s Intellectual Property and shall promptly and fully advise Driscoll of the use of any infringement on Driscoll’s Intellectual Property that they become aware of. At no time during or after the Term shall District or Licensee challenge Driscoll’s rights in Driscoll’s Intellectual Property or attempt to register any patent, copyright, trade secret, commercial symbol, trademark, service mark, trade name, or other form of intellectual or commercial property that infringes, in Driscoll’s sole discretion, on Driscoll’s Intellectual Property.

b. **Ownership of Plants Grown from Publicly Available Plant Material.** District and Licensee hereby acknowledge that all plants grown from publicly available plant material (“Publicly Available Plants”) planted on the Licensed Premises by Licensee or one of Licensee’s growers shall be and remain at all times the personal property of Licensee. Upon License Termination, Licensee shall have an additional thirty (30) days to enter upon the Licensed Premises and to remove all Publicly Available Plants located thereon. The License Fee
for the thirty (30) day period shall be paid by Licensee and shall accrue at the same rate as stated in Paragraph 4 and shall be pro-rated if necessary.

c. **Ownership of Grown Back Plants.** In the event at any time or times, any plants described in Paragraph 6 a. or b. grow back on the Licensed Premises after the expiration of the License and including any hold over period, District, and their heirs and assigns, shall have no right to use said plants under any circumstances and, if and when the District has knowledge of said plants having grown back, District shall notify Driscoll and the Licensee in writing and Driscoll and/or Licensee shall have the right to enter upon the Licensed Premises and remove all of said regrown plants, without damage to any crop being grown by any new Licensee on the Licensed Premises.

d. **Ownership of Harvested Crops.** District and Licensee hereby acknowledge that all crops harvested from Proprietary Plants on the Licensed Premises by Licensee or one of Licensee's growers shall be and remain at all times the personal property of Driscoll and all crops harvested from Publicly Available Plants on the Licensed Premises by Licensee or one of Licensee's growers shall be and remain at all times the personal property of Licensee. If Licensee has unharvested crops on the Licensed Premises at the termination of this License, Licensee shall have an additional thirty (30) days to remove said crops. The License Fee for the thirty (30) day period shall be paid by Licensee and shall accrue at the same rate as stated in Paragraph 4 and shall be pro-rated if necessary.

7. **Water System.** Licensee will use its own wells from neighboring ranches it leases to irrigate the Licensed Premises. However, District must transfer the water allocation associated with the Licensed Premises to Licensee during the Term of this License.

8. **Utilities.** All charges for gas, electricity, or other public utilities used upon or furnished to the Licensed Premises during the Term hereof, shall be promptly paid by Licensee as billed and prior to delinquency.

9. **Repairs and Improvements Other than Water System.**

   a. **Ordinary.** Licensee shall maintain the Licensed Premises and improvements in as good a condition as received, including repairs necessitated by normal wear and tear but excluding damage by the elements or by Acts of God. Licensee agrees not to make above-ground structural improvements to the Licensed Premises without District's prior written consent.

   b. **Acts of God.** In the event the Licensed Premises are flooded by the elements or otherwise damaged by Act of God, neither party shall be obligated to repair the
damages to the Licensed Premises or any improvements caused by the occurrences described in this Paragraph and either party may terminate this License and all obligations under it upon thirty (30) days written notice to the other party. Any prepaid license fees shall be prorated and license fees paid for that portion of the term that is terminated shall be refunded to Licensee within fifteen days of Licensee's last day in possession of the Licensed Premises.

10. **Inspection and Use of License Area.** District or District's agents may at any time enter upon the Licensed Premises for the purpose of inspecting the same for waste, other injury, for posting notices, or any other purpose whatsoever. District further reserves the right, with at least 48 hours advance coordination with Licensee, to access the Licensed Premises in a manner that does not disturb any crops, unless expressly agreed to by Licensee, for purposes of conducting those activities necessary to the District's future planning of its agricultural or school expansion programs.

11. **Reimbursement.** If Licensee fails to make any payment or take any action required of Licensee in this License, District may, at its discretion, make such payment or take such action and Licensee shall promptly reimburse District, as additional fees, upon District's demand.

12. **Compliance with Laws.**

   a. **Compliance.** Licensee shall not do, nor permit to be done, nor keep, nor permit to be kept, in or about the Licensed Premises, anything which violates any law, ordinance or regulation of any governmental authority. Licensee shall comply with all applicable laws, at Licensee's sole cost and expense.

   b. **Workers Compensation.** Licensee shall maintain statutory workers compensation and employers' liability insurance.

   c. **Hazardous Materials.** The Licensee shall at all times and in all respects comply with all federal, state, and local laws, ordinances and regulations relating to industrial hygiene, environmental protection and the use, analysis, generation, application, storage, and disposal of any hazardous, toxic, contaminated or polluting materials.

      i. The Licensee shall at its own expense procure, maintain and comply with all permits, licenses and other governmental and regulatory approvals required for Licensee's use, storage, handling, transportation or disposal on the Licensed Premises of any hazardous, toxic, contaminated or polluting materials.
ii. Licensee shall give District written notice of the release of any hazardous materials upon the Licensed Premises, identifying the nature and approximate quantity of any such material, as required by California Health & Safety Code Section 25359.7, as that law may be amended.

iii. Except for hazardous, toxic, contaminated or polluting materials on the Licensed Premises at the commencement of this License, upon termination of this License, Licensee shall cause all hazardous, toxic, contaminated or polluting materials to be removed from the Licensed Premises, and to be transported and disposed of in accordance with all applicable laws. Within forty-five (45) days after the commencement of this License, Licensee shall notify District of any hazardous, toxic, contaminating or polluting materials discovered upon the Licensed Premises.

iv. The Licensee shall indemnify, defend, protect and hold District free and harmless from and against any and all claims, liabilities, penalties, losses or expenses (including attorneys' fees) or death of or injury to any person or damage to any property arising from or caused in whole or in part, directly or indirectly, by (i) the presence in, on, under or about the Licensed Premises, or Licensee's use, analysis, storage, transportation, disposal, release or discharge in, on, under or about the Licensed Premises, of any hazardous, toxic, contaminated or polluting materials; (ii) Licensee's failure to comply with any law, regulation or permit pertaining to the use, analysis, storage, transportation, disposal, release or discharge in, on, under or about the Licensed Premises, of any hazardous, toxic, contaminated or polluting materials. The Licensee's obligations hereunder shall include all costs of any required or reasonably necessary investigation, repose, repair, cleanup, detoxification or decontamination of the Licensed Premises. For purposes of this indemnification clause, any acts or omissions of employees, agents, assignees, contractors or subcontractors of Licensee shall be strictly attributable to Licensee. Also, for purposes of this indemnity clause, Licensee shall not be responsible for and shall not indemnify District for hazardous, toxic, contaminated or polluting materials in, on, under or about the Licensed Premises at the commencement of this License.

v. The Licensee shall not install any underground tanks upon the Licensed Premises.

13. Liens and Encumbrances. Licensee agrees to pay when due all sums of money that may become due for any labor, services, materials, supplies or equipment furnished to or for Licensee upon the Licensed Premises and to keep said Licensed Premises free from all liens for labor or materials during the term hereof.

14. Waiver of Subrogation and Right of Action. District and Licensee each hereby waive any and all rights of recovery against the other, its officers, members, agents and
employees, occurring on or arising out of the use and occupation of the Licensed Premises to the extent such loss or damage is covered by proceeds received from insurance required under this License to be carried by the other party. This waiver of subrogation provision shall be limited to (i) loss or damage to the property of District and Licensee, and (ii) the officers and employees of District and Licensee. District and Licensee shall each indemnify the other against any loss or expense, including reasonable attorneys’ fees, resulting from the failure to obtain such waiver. This mutual waiver shall be in addition to, and not in limitation or derogation of, any other waiver or release contained in this License with respect to any loss of, or damage to, property of the parties hereto. Inasmuch as the above mutual waivers will preclude the assignment of any aforesaid claim by way of subrogation to an insurance company, District and Licensee agree immediately to give to each insurance company providing a policy described in this License, written notice of the terms of said mutual waivers, and to have said insurance policies properly endorsed, if necessary, to prevent the invalidation of said insurance coverages by reason of said waivers.

15. Indemnity. Licensee agrees that, except for liability arising from District’s gross negligence or willful misconduct, District shall have no liability to Licensee for any loss, damage, injury, expense, cost or fee incurred by Licensee in connection with or arising from (a) Licensee’s use and/or possession of the Licensed Premises; (b) the condition of the Licensed Premises or any structure, improvement, facility or equipment thereon (including claims attributable to patent or latent defects therein); or (c) any act or omission of Licensee or any of Licensee’s agents, employees, contractors, subcontractors, licensees or invitees. Licensee further agrees that, except for liability arising from District’s gross negligence or intentional misconduct, Licensee shall indemnify, defend and hold District, its members, agents and employees, free and harmless from all actions, proceedings or claims asserted by any other person or entity, and all liabilities, losses, damages, injuries, expenses, costs and fees, including attorneys’ fees, resulting therefrom or incurred therein, where such action, proceeding or claim arises out of or relates to (a) Licensee’s use and/or possession of the Licensed Premises; (b) the condition of the Licensed Premises or any structure, improvement, facility or equipment thereon (including claims attributable to patent or latent defects therein); or (c) any act or omission of Licensee or any of Licensee’s agents, employees, contractors, subcontractors, licensees or invitees.

16. Insurance. Licensee shall carry, from the commencement of the Term of this License and at all times during the Term of this License or any extension thereof, a general liability insurance policy, and if necessary, umbrella insurance, with a total limit of not less than $2,000,000.00 per occurrence. All policies shall name District as an additional insured. All policies shall be issued by insurance companies authorized to do business in California and have an AM Best’s rating of at least A-VII at all times during this License. All policies shall be issued as primary policies. Licensee shall furnish District with a certificate showing that the above coverage is in effect. Licensee shall not use or permit others to use the Licensed Premises in any
manner that will increase existing insurance rates on the Licensed Premises or its improvements. If Licensee fails to comply with this Paragraph, District may purchase the required insurance and bill Licensee for the cost. Licensee shall reimburse District within thirty (30) days of receipt of the bill.

17. **Eminent Domain.** In the event that all or any portion of the Licensed Premises is condemned for public or quasipublic use, District shall have the right by thirty (30) days' written notice to Licensee to terminate this License as to all or such portion so condemned, and, if only a portion is so condemned and Licensee does not elect to terminate this License for that portion of the Licensed Premises not condemned, the cash rental to be paid by Licensee shall be reduced in the proportion that the acreage not condemned bears to the total acreage licensed. If this License is so terminated, District shall be entitled to all damages awarded for such condemnation except that the amount allocated or attributable to the condemnation of growing crops which shall be paid to Licensee. Licensee hereby irrevocably assigns and transfers to District any right to compensation or damages to which Licensee may otherwise become entitled by reason of the condemnation of all or a portion of the Licensed Premises. District shall have the sole right to defend or settle any such condemnation action with respect to all interest in the Licensed Premises, including Licensee's interest in crops. If so much of the Licensed Premises are taken as to render the balance of the land uneconomic to farm, in Licensee's opinion, Licensee may terminate this License as of the end of the license year, by giving written notice.

18. **Surrender of Premises.**

   a. **Surrender.** Licensee agrees that it will, at the expiration of this License or sooner termination thereof, peaceably and quietly leave, surrender and yield up the Licensed Premises and all improvements thereon unto District, except those improvements that were installed by Licensee and that can be removed by Licensee without damage to the Licensed Premises. The Licensed Premises and improvements shall be surrendered in as good a condition as when received by Licensee, or, in the case of improvements installed by District, in as good a condition as when installed by District, excepting reasonable wear and tear, damage by the elements or Acts of God. Any underground pipelines, drain lines or any well or pump improvements, other than filter stations, shall belong to District upon the termination of this License. Any flood control measures shall be left in place at District's option.

   b. **Holding Over.** Any holding over by Licensee after the expiration of the term hereof shall be deemed to be a tenancy from month to month at the rental rate in effect on the date of expiration, said rental to be computed and paid on a monthly basis for each full month of holding over and on a daily basis for any additional period of holding over which is less than one month. If such holding over is of only a portion of the total acreage hereby licensed, the rental obligation shall be for the entire Licensed Premises. If Licensee has unharvested crops on
the Licensed Premises at the termination of this License, Licensee shall have an additional thirty (30) days to remove said crops.

c. **Removal of Property.** Licensee shall remove its equipment, supplies, including containers of chemicals, fertilizers or other toxic or regulated material, and other personal property from the Licensed Premises upon its surrender. If upon the expiration or termination of this License or upon the sooner vacation or abandonment of the Licensed Premises, any personal property belonging to Licensee is left on the Licensed Premises for more than thirty (30) days, such personal property may be considered abandoned and may be disposed of by District as the District sees fit at Licensee's cost.

d. **Discing.** Prior to Licensee's surrender of the Licensed Premises, Licensee shall double disc the Licensed Premises and remove all beds.
19. **Abandonment and Default.**

a. **Default.** If Licensee shall abandon the Licensed Premises, or if bankruptcy or other insolvency proceedings be instituted by or against Licensee, or if default shall be made in the payment of rental or other cash payments to be made hereunder by Licensee and such default shall not be made good within ten (10) days after receipt of written notice (which notice shall be deemed in substitution of, and not in addition to, the notice otherwise required by California Code of Civil Procedure Section 1161, as it may be amended) from District of the existence thereof, or if default shall be made in the performance of any other covenant, agreement or condition herein contained by the Licensee to be kept and performed and the Licensee shall not in good faith commence to cure such default within thirty (30) days after receipt of written notice from the District of the existence thereof and thereafter diligently proceed to completely eliminate such default, then and in any such event the District may, at District's option, reenter the Licensed Premises.

b. **Re-Entry.** Should District elect to reenter, as herein provided, or should District take possession pursuant to legal proceedings or pursuant to any notice provided for by law, District may either terminate this License, or relet said Licensed Premises or any part thereof for such term or terms and at such rental or rentals and upon such other terms and conditions as District in their sole discretion may deem advisable.

c. **Application of License Fees.** Upon reletting all or part of the Licensed Premises, fees received by District shall be applied first to the payment of any indebtedness, other than fees due hereunder; second, to the payment of any costs and expenses of reletting if applicable; third, to the accumulated interest due and unpaid hereunder and the residue, if any, shall be held by District and applied in payment of future fees as the same may become due and payable hereunder. Licensee agrees to satisfy and pay all remaining deficiency. A yearly accounting shall be made to Licensee while the Licensed Premises are relicensed, which accounting shall concern fees paid, and the outstanding obligation of Licensee then remaining.

d. **Election to Terminate.** No such reentry or taking possession of the Licensed Premises by District shall be construed as an election to terminate this License unless written notice of intention to so terminate be given by District. Notwithstanding any such reletting without termination, District may at any time thereafter elect to terminate this License for the previous abandonment, breach or failure to pay license fees.

e. **Damages.** Should District at any time terminate this License hereunder, in addition to any other remedy he may have, he may recover from Licensee all damages he may incur by reason of such breach, including the worth at the time of such termination of the excess, if any, of the amount of license fees and charges equivalent to license fees reserved in this
License for the remainder of the stated term over the then reasonable rental value of the Licensed Premises for the remainder of the stated term, all of which amounts shall be immediately due and payable from Licensee to District. The foregoing rights and remedies of District are cumulative and in addition to any other remedies which may exist at law or in equity.

f. **No Rights to Plants or Harvested Crops as a Cure for Licensee’s Default.** District and Licensee hereby acknowledge that all plants planted on the Licensed Premises by Licensee or one of Licensee’s growers, and crops harvested on the Licensed Premises by Licensee or one of Licensee’s growers, shall be and remain at all times the personal property of Licensee. Unless agreed to in writing otherwise, District shall not have any rights to plants or harvested crops as a cure for any past due license fees or damages District may incur by reason of Licensee’s default described in Section 19(a).

20. **Successors and Assigns.** Subject to such restrictions as are contained herein, this License and all of the terms, covenants and conditions hereof, shall be binding upon and shall inure to the benefit of the heirs, executors, administrators, successors and assigns of the parties hereto.

21. **Notices.**

a. **Addresses.** Any notice required or permitted to be given hereunder will be sufficiently served if in writing and given personally to the person to be served, or if deposited in the United States Mail, registered or certified, with postage prepaid and addressed to the party to be served, or faxed, as follows:

   **District:**
   Rio Elementary School District
   1800 Solar Dr., Ste. 3
   Oxnard, CA 93030

   **Licensee:**
   Reiter Brothers, Inc.
   730 South A Street
   Oxnard, CA 93030
   Attn: Leasing

b. **Updates.** Either party may change its respective address to which notices directed to it are to be mailed by written notice given to the other at the respective address set forth above, or as changed in accordance herewith.

22. **Dispute Resolution.**

a. **Mediation.** If there is a dispute arising out of or relating to this License, the parties shall make a reasonable and good faith effort to negotiate between themselves a resolution of the matter. If they are unable to agree between themselves, the parties shall further make a reasonable and good faith effort to agree upon a form and procedure for mediation of the
dispute with the assistance of a neutral third-party mediator. No portion of this paragraph, however, shall be deemed a prerequisite condition to arbitration that is otherwise permitted under the remainder of this Section.

b. Agreement to Arbitrate. Except as otherwise expressly set forth hereafter in this Section, any controversy, claim, question or dispute between the parties that arises out of or in any way relates to this License shall be resolved solely by binding arbitration in accordance with the provisions and procedures hereafter set forth.

i. Either party may initiate arbitration by filing a written notice with the other party in accordance with the notice provisions of this License, stating with specificity the nature of the question or dispute that is to be arbitrated ("Notice of Arbitration").

ii. The parties shall have thirty (30) days following the date of service of the Notice of Arbitration within which to agree on a single arbitrator. If the parties cannot agree, each party shall name an arbitrator, and the two named arbitrators shall meet within fifteen (15) days and together choose a third arbitrator. The third arbitrator shall proceed as the sole arbitrator.

iii. The hearing on the matter to be arbitrated shall take place before the arbitrator in Ventura County, California, at a time and place selected by the arbitrator that is within no more than ninety (90) days following the selection of the arbitrator. The arbitrator shall select the time and place promptly and shall give each party written notice of the time and place at least twenty-one (21) days before the date selected.

iv. Except as otherwise expressly provided in this License, the arbitration shall be conducted in accordance with the provisions of the California Arbitration Act (California Code of Civil Procedure §§1280 1294.2) that are in effect at the time of the arbitration.

v. The decision of the arbitrator shall be binding and conclusive on the parties provided that the arbitration is conducted and the determination is made in accordance with the provisions of this Section. The decision of the arbitrator shall be in writing and shall be made within no more than fifteen (15) days following the last date of the arbitration, and shall be evidenced by written notice to each of the parties to the arbitration.

vi. The costs of the arbitration shall be divided equally between the parties. Each party shall pay its own expenses, and the fees and costs of its attorneys, other professional advisors, and experts or other witnesses, subject to paragraph (d), below.
c. **Preliminary Relief.** A party to this License shall not be held to have waived the right to enforce this arbitration clause by filing a lawsuit to obtain any temporary or preliminary relief for the purpose of protecting the rights of such party including, without limitation, appointment of a receiver, preliminary injunction, temporary restraining order, or order to compel arbitration. Once such preliminary relief has been obtained or denied, however, court proceedings shall thereafter be stayed pending the determination in arbitration pursuant to this Section, and upon such determination any party to this License may thereafter seek confirmation of the award as provided by law and in accordance with the arbitration provisions hereof.

d. **Attorneys’ Fees.** For the purposes of attorneys’ fees pursuant to paragraph 24, the determination of which party is the prevailing party, and the amount for fees and costs, shall be made by the arbitrator.

e. **Injunctive Relief.** The Parties agree that the prevailing party in any arbitration shall be entitled to injunctive relief in any court of competent jurisdiction to enforce the Arbitration award.

f. **Waiver of Jury Trial.** The parties expressly acknowledge that they are waiving any right to a jury trial for any and all claims covered by this License.

23. **Governing Law, Venue.** This License shall be governed by California law and venue for any method of dispute resolution shall be the County in which the Licensed Premises are located, except as stated in Paragraph 22, above.

24. **Attorney’s Fees.** In any action or proceeding, by any means of dispute resolution, for the interpretation or enforcement of any right or obligation hereunder, the prevailing party shall be entitled to recover as an element of costs of suit, and not as damages, reasonable attorney’s fees and court costs.

25. **Time.** Time is of the essence of each term and provision of this License.

26. **Waiver.** No waiver, expressed or implied, by District of any covenant or condition of this License or of any default hereunder shall be construed as a waiver of any subsequent breach or default of Licensee or a waiver of any of the rights of District under the terms of the License.

27. **Covenants.** All covenants of Licensee contained in this License are expressly made conditions precedent to District’s continued duty to perform hereunder.
28. **Entire Agreement.** The terms of this License are intended by District and Licensee as a final expression of their agreement with respect to such terms as are included in this License and may not be contradicted by evidence of any prior or contemporaneous agreement. The parties intend that this License constitute the complete and exclusive statement of its terms and that no extrinsic evidence whatsoever may be introduced in any type of proceeding, if any, involving this License.

29. **Interpretation.** In terms of interpretation of this License, substance shall govern form and any interpretation shall be reasonable and just and in accordance with the plain and simple meaning of the words used.

30. **Good Faith.** The covenant of good faith and fair dealing that is implied in all contracts is made an express covenant herein.

31. **Gender, Tense, Headings.** Nouns and pronouns used herein shall include the masculine, feminine and neuter genders. Words used in the singular shall include the plural. Tenses shall include the past, present and future, to be construed as the context requires. Headings shall not affect interpretation.

32. **Joint Obligation.** If more than one person executes this License on behalf of either District or Licensee, the obligations of each party shall be joint and several.

33. **Counterparts.** This License may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Counterparts may be delivered via facsimile, electronic mail (including pdf or any electronic signature complying with the U.S. federal ESIGN Act of 2000, California’s Uniform Electronic Transactions Act (Cal. Civ. Code §1633.1, et seq.) or other applicable law) or other transmission method, and any counterpart so delivered shall be deemed to have been duly and validly delivered and be valid and effective for all purposes.

34. **Estoppel Certificate.** Licensee agrees to execute estoppel certificates as requested by District to acknowledge the terms and conditions of this License for the benefit of third parties.
IN WITNESS WHEREOF the parties hereto have executed this License as of the date first above written.

**DISTRICT:**
Rio Elementary School District

**LICENSEE:**
Reiter Brothers, Inc., a California Corporation

By: ____________________________
Its: ____________________________

By: Eduardo Lucero
Its: Vice President
Exhibit A
**Agenda Item Details**

**Meeting**  
May 17, 2023 - RSD Regular Board Meeting

**Category**  
11. Consent

**Subject**  
11.2 Approval of the Minutes of the Regular Board Meeting of April 19, 2023

**Access**  
Public

**Type**  
Minutes

**Minutes**  
[View Minutes](http://www.boarddocs.com/ca/rio/Board.nsf/Private?open&login#) for Apr 19, 2023 - RSD Regular Board Meeting

**Public Content**

**Speaker:** John Puglisi, Ph.D., Superintendent

**Rationale:**

Staff recommends approval of the Minutes of the Regular Board Meeting of April 19, 2023.

**Administrative Content**

**Executive Content**
Members present
Eleanor Torres, Kristine Anderson, Felix Eisenhauer, Alesia Martin, Rosa Balderama

1. Open Session 5:00 p.m.
1.1 Call to Order
President Torres opened the meeting at 5:01 p.m.

1.2 Pledge of Allegiance-Rio Vista Student
Sofía Espinoza, Rio Vista ASB student, led the flag salute.

1.3 Roll Call
Trustee Eisenhauer called the roll, all present.

2. Approval of the Agenda
2.1 Agenda Correction, Additions, Modifications
President Torres stated that only the Rio Vista Band will be recognized during Item 6.2, the choir will be recognized at a future meeting. Also stated a modification to Item 10.6 Williams Quarterly Report shall be noted due information received in the last 48 hours. The Ventura County Office of Education stated the complaint will be reflected on the fourth quarter report due in July.

2.2 Approval of the Agenda
Staff recommends approval as presented

Motion by Felix Eisenhauer, second by Eleanor Torres.
Final Resolution: Motion Carries
Yes: Eleanor Torres, Kristine Anderson, Felix Eisenhauer, Alesia Martin, Rosa Balderama

3. Public Comment-Closed Session
Discussion: 3.1 Public Comment (Closed Session) The public may address the Board concerning items that are scheduled for discussion during the closed session only. These presentations are limited to three minutes each, or a total of fifteen minutes in all. There were no public comments on closed session items.
4. Closed Session

4.1 Conference with Legal Counsel – existing litigation, pursuant to Gov. Code § 54956.9 (d) (1) Cordova vs. Rio School District – GHC 0038885

4.2 Student Discipline-Stipulated Expulsion [Education Code 48918] Student No. 6010078

4.3 Public Employee Discipline/Dismissal/Release [Government Code 54957]


5. Reconvene Open Session 6:00 p.m.

5.1 Report of Closed Session
President Torres reconvened the meeting at 6:17 pm

President Torres the following action took place during closed session: On a vote of 5-0, the Governing Board approved the Stipulated Expulsion of Student No. 6010078; also by a vote of 5-0, the Board took action to dismiss a probationary classified employee, Campus Supervision Assistant #4146, from employment and directed the Superintendent or designee to send out appropriate legal notices.

6. Recognitions/Presentations
6.1 Rio Vista ASB Presentation
Oscar Hernandez, Assistant Superintendent of Educational Services, presented the Rio Vista ASB and Mr. Adam Erickson who gave a presentation along with the ASB Students.

7. Communications
7.1 Acknowledgement of Correspondence to the Board
None

7.2 Board Member Reports
Board member reports were heard from Trustee Kristine Anderson.

7.3 Organizational Reports-RTA/CSEA/Other
Organizational reports were heard from Marisela Valdez, RTA President and Elena Ramirez, CSEA President.

7.4 Superintendent Report
John Puglisi, Ph.D., Superintendent presented a Learning Outcome update.

7.5 Public Comment-Board meetings are meetings of the Governing Board held in public and will be held in a civil, orderly and respectful manner. Persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and on the District website. Cards must be submitted to the Secretary or Clerk of the Board. A member of the public may address the Governing Board on any item(s) on the agenda or non-agenda items. Each person
speaking may not exceed a total of three minutes on each item. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. These presentations are limited to three minutes or a total of twenty minutes.

Public comments were heard from Cynthia Zarate with donated time from David Romano and Ruben Castillo.

8. Information
8.1 Educational Services Report
Oscar Hernandez, Assistant Superintendent of Educational Services, presented a list of summer programs offered this year.

9. Discussion/Action
9.1 Approval of Tentative Agreement with CSEA
Administration recommends approval of this item.

Motion by Eleanor Torres, second by Alesia Martin.
Final Resolution: Motion Carries
Yes: Eleanor Torres, Alesia Martin, Rosa Balderrama
No: Felix Eisenhauer
Not Present at Vote: Kristine Anderson

9.2 Annual Report of the Measure L Citizen's Bond Oversight Committee Fiscal Year Ending June 30, 2022
Staff recommends approval of the Annual Report for Measure L Citizen's Bond Oversight Committee Fiscal Year ending June 30, 2022.

Motion by Eleanor Torres, second by Felix Eisenhauer.
Final Resolution: Motion Carries
Yes: Eleanor Torres, Felix Eisenhauer, Alesia Martin, Rosa Balderrama
Not Present at Vote: Kristine Anderson

9.3 Conceptual Review of Proposal for Architectural/Engineering Services for Rio Real and Rio Plaza Elementary School Campus Improvements
Administration recommends the Board consider conceptual concurrence with the Architecture for Education (A4E) proposal for architectural/engineering services, as presented, for the Rio Real and Rio Plaza Elementary School campus improvements, with direction to the Superintendent or his designees to negotiate contract for architectural services consistent with such proposal for ratification by the Board.

Motion by Eleanor Torres, second by Alesia Martin.
Final Resolution: Motion Carries
Yes: Eleanor Torres, Kristine Anderson, Felix Eisenhauer, Alesia Martin, Rosa Balderrama
10. Consent
10.1 Approval of the Consent Agenda
Staff recommended approval as presented.

Motion by Felix Eisenhauer, second by Eleanor Torres.
Final Resolution: Motion Carries
Yes: Eleanor Torres, Kristine Anderson, Felix Eisenhauer, Alesia Martin, Rosa Balderrama

10.2 Approval of the Minutes of the Regular Board Meeting of March 15, 2023

10.3 Approval of the Minutes of the Special Board Meeting of March 29, 2023

10.4 Ratification of the Commercial Warrant for March 2, 2023 through April 7, 2023

10.6 Williams Quarterly Complaint Report

10.7 Approval of New Salary Schedules for Management and Confidential Employees

10.8 Ratification of California Department of Food and Agriculture Grant Agreement for Rio School District to Grow Healthy Kids and Strong Partnerships while Establishing a District-wide Farm to School Program.

10.9 Addendum to the ProCare Therapy Contract

10.10 Memorandum of Understanding with California Cadets August 2023

10.11 Approval of Notice of Award to Ardalan Construction Company, Inc. for the Rio Lindo Classroom HVAC and Electrical Upgrade, Project #23-02L

10.12 Approval of Change Order #3 from EJS Construction, Inc. for changes in the scope of work at Rio Real for the HVAC and Electrical, Project 22-02L
10.13 Approval of Change Order #4 from EJS Construction, Inc. for changes in the scope of work at Rio Plaza for the HVAC and Electrical, Project 22-01L

10.14 Approval of Proposal from N/V/5 for Materials Testing and Inspection Services at Rio Lindo for the HVAC and Electrical Infrastructure.

10.15 Approval of Proposal from N/V/5 for Materials Testing and Inspection Services at Rio Rio Del Valle for the New Switchgear.

10.16 Request for Approval of Project Proposal from Kenco for the DSA Inspection of Rio Lindo, Classroom HVAC and Electrical Upgrade
10.17 Request for Approval of Project Proposal from Kenco for the DSA Inspection of Rio Del Valle, Switchgear and Electrical Upgrade

11. Organizational Business
11.1 Future Items for Discussion
Trustee Eisenhauer requested information on student learning and math class restructuring.

Trustee Anderson would like follow-up on the Williams complaint.

11.2 Future Meeting Dates: May 17, 2023

12. Adjournment
12.1 Adjournment
President Torres adjourned the meeting at 8:05 p.m.

Approved on this 17th day of May, 2023.

_________________________________________  __________
John Puglisi, Ph.D., Secretary  Date

_________________________________________  __________
Clerk of the Board  Date
Agenda Item Details

Meeting: May 17, 2023 - RSD Regular Board Meeting
Category: 11. Consent
Subject: 11.3 Approval of the Minutes of the Special Board Meeting of May 3, 2023
Access: Public
Type: Action (Consent)
Recommended Action: Staff recommends approval of the Minutes of the Special Board Meeting of May 3, 2023

Public Content
Speaker: John Puglisi, Ph.D., Superintendent

Rationale:
Staff recommends approval.

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
Members present
Eleanor Torres, Kristine Anderson, Felix Eisenhauer, Alesia Martin, Rosa Balderrama

1. Preliminary Business
1.2 Pledge of Allegiance
President Torres led the flag salute.

1.2 Pledge of Allegiance
President Torres led the flag salute.

1.3 Roll Call
Trustee Eisenhauer called the roll. Present were President Torres, Trustees Balderrama, Eisenhauer, Anderson and Martin.

2. Approval of the Agenda
2.1 Agenda corrections, additions, and modifications.
There were no corrections, additions or modifications.

2.2 Approval of the Agenda
Staff recommends approval as presented.

Motion by Felix Eisenhauer, second by Eleanor Torres.
Final Resolution: Motion Carries
Yes: Eleanor Torres, Felix Eisenhauer, Alesia Martin, Rosa Balderrama
Not Present at Vote: Kristine Anderson

3. Open Session 5:00 pm
3.1 Public Comment Procedures for receiving communication from the public on topics that fall under the subject jurisdiction of the Governing Board. 1. Special Board Meeting - A member of the public may address the Governing Board on any item(s) on the agenda. (Each person speaking may not exceed a total of three minutes on each item). The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. These presentations are limited to three minutes or a total of twenty minutes.
There were no public comments.

4. Discussion
4.1 Effective Governance: Good Beginnings Workshop
Dr. Charles Weiss, CSBA Consultant, began the New Beginnings Workshop with the Governing Board. The workshop will continue over two evenings.

5. Adjournment
5.1 Adjournment
President Torres adjourned the meeting at 8:00 p.m.

Approved on this 17th day of May, 2023.

John Puglisi, Ph.D., Secretary

Felix Eisenhaur, D.M.A., Clerk of the Board
Agenda Item Details

Meeting: May 17, 2023 - RSD Regular Board Meeting
Category: 11. Consent
Subject: 11.4 Approval of the Minutes of the Special Board Meeting of May 4, 2023
Access: Public
Type: Action (Consent)
Recommended Action: Staff recommends approval of the Minutes of the Special Board Meeting of May 4, 2023

Public Content
Speaker: John Puglisi, Ph.D., Superintendent

Rationale:
Staff recommends approval.

Administrative Content

Executive Content

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*
Members present
Eleanor Torres, Kristine Anderson, Felix Eisenhauer, Alesia Martin, Rosa Balderrama

1. Preliminary Business

1.1 Call to Order-5:00 pm
President Torres called the meeting to order at 5:10 p.m.

1.2 Pledge of Allegiance
President Torres led the flag salute.

1.3 Roll Call
Trustee Eisenhauer called the roll, all present. Trustee Martin arrived at 5:14 p.m. due to traffic.

2. Approval of the Agenda
2.1 Agenda corrections, additions, and modifications.
There were no corrections, additions and modifications.

2.2 Approval of the Agenda
Staff recommends approval as presented.

Motion by Felix Eisenhauer, second by Rosa Balderrama.
Final Resolution: Motion Carries
Yes: Eleanor Torres, Kristine Anderson, Felix Eisenhauer, Rosa Balderrama
Not Present at Vote: Alesia Martin

3. Open Session 4:00 pm
3.1 Public Comment Procedures for receiving communication from the public on topics that fall under the subject jurisdiction of the Governing Board. 1. Special Board Meeting - A member of the public may address the Governing Board on any item(s) on the agenda. (Each person speaking may not exceed a total of three minutes on each item). The speaker may
choose to speak during public comment or at the time of the agenda item prior to board consideration. These presentations are limited to three minutes or a total of twenty minutes.

There were no public comments.

4. Discussion
4.1 Effective Governance: Good Beginnings Workshop
Dr. Charles Weiss, CSBA Consultant, continued the discussion from the previous evening.

5. Adjournment
5.1 Adjournment
President Torres adjourned the meeting at 8:12 p.m.
Agenda Item Details

Meeting  May 17, 2023 - RSD Regular Board Meeting
Category  11. Consent
Subject  11.5 Approval of the May Personnel Report
Access  Public
Type  Action (Consent)
Preferred Date  May 17, 2023
Absolute Date  May 17, 2023
Recommended Action  District Administration recommends approval of this item.

Public Content
Speaker: Rebecca Rocha, Director of Human Resources

Rationale: The May 2023 personnel report is presented for approval.

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
Certificated Personnel Report

Certificated Resignation:
Villapudua, Nadia, Direct of Pupil Personnel Services, District 1.0(FTE) Effective 05/05/2023

Certificated Ratification of Employment:
Spencer, Darin, 5th Grade, Rio del Mar (1.0 FTE) to Rio del Sol 7th Grade ELA/SS Effective 23/24 School Year
Ibarra, Kari, SDC Preschool, Rio del Norte (1.0 FTE) to Rio del Valle Special Education SAI Effective 23/24 School Year
Trujillo, Erin, 3rd Grade, Rio Plaza (1.0 FTE) to Rio del Norte 3rd Grade Effective 23/24 School Year

Classified Personnel Report

Classified Promotion:
Alfaro, Julianna, from Clerk Typist II, Bilingual/Biliterate, 8 hrs, district office to School Office Manager 8 hrs, Rio Real, effective 4/17/23

Classified Ratification of Employment:
Arroyo, Reina, Instructional Assistant/Sped, 5.75 hrs, Rio Real, effective 4/17/23
Ayala Arroyo, Karina, Student & Family Support Specialist, 5.75 hrs, Rio Real, effective 4/6/23
Lockard, Devin, Campus Supervision Assistant, 4.5, hrs, Rio Rosales, effective 4/17/23

Classified Resignation:
Espinoza, Sylvia, Campus Supervision Assistant, 5 hours & 25 minutes, Rio Lindo, effective 4/19/23

Classified Voluntary Transfer:
Ramirez, Manuel, from Campus Supervision Assistant, 5.75 hrs, Rio Del Sol to Campus Supervision Assistant, 5.5 hrs, Rio Del Valle, effective 4/17/23
Agenda Item Details

Meeting: May 17, 2023 - RSD Regular Board Meeting

Category: 11. Consent

Subject: 11.6 Approval of the Revised Rio School Board Governance Handbook

Access: Public

Type: Action (Consent)

Recommended Action: Staff recommends approval of the Revised Rio School Board Governance Handbook

Public Content

Speaker: John Puglisi, Ph.D., Superintendent

Rationale:

The Governing Board met in May with Dr. Charles Weiss, CSBA consultant, to revise the Governance Handbook. The handbook is being presented for approval.

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
EFFECTIVE GOVERNANCE

Unity of Purpose, Roles, Responsibilities, Norms and Protocols

This document reflects the governance team’s work on the creation of a framework for effective governance. This process involves ongoing discussions and agreements about unity of purpose, roles, norms, and protocols that enable the governance team to continue to perform its responsibilities in a way that best benefits all students.

On May 3 and 4, 2023, Rio School District Board of Trustees and Superintendent participated in a workshop on Effective Governance with the California School Boards Association. This document reflects the governance team’s discussion about developing and sustaining a framework for effective governance and includes highlights of their conversation about unity of purpose, roles, norms, and protocols that enable the governance team to continue to perform its responsibilities in a way that best serves all students.
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Board Approved: May 17, 2023
UNITY OF PURPOSE

Unity of purpose is the common focus, overarching goals, and the core values, beliefs and principles governing body members share in common about children, the district and public education.

What We Are Most Proud of About this District?

1. The various outstanding programs that are implemented in the school district.
2. The amount of student engagement in the programs that we offer.
3. The passion of employees to serve the students in the school district.
4. The superintendent’s leadership and direction in creating and supporting great programs.
5. The amount of high-quality parent engagement in the school district, though we always want to see more involvement.
6. The teachers and classified staff in the school district.
7. The students who are in our school district.

What We Hope to Accomplish?

1. Increase student learning as shown in higher assessment scores and other indicators.
2. Improve relationships, trust, and unity throughout the school district.
3. Improve Board member literacy in district budget and policies.
4. Improve relationships between schools and union members with leaders.
5. Improve mutual respect, trust, and communication between the Board and everyone in the school district and community.
6. Improve school safety, emotional wellness, and well-being for students and staff.
Vision Statement

*Our vision expresses what we aspire to be valued for and embodies our purpose.*

The Rio School District and community *empower* students to *achieve their full potential* in our community, our American democracy and our diverse and changing world.

Mission Statement

*Our mission is what we do to achieve our vision.*

Rio School District aims to provide safe learning environments that support every child developing and learning to their fullest potential.

District Goals

1. Provide *safe learning and work environments for all children*, staff, parents, and overall community by providing a common language and organizational structure to advocate and address safety, inclusion, and equity to leverage the positive value of differences in our schools and communities.

2. *Engage every child in active and meaningful learning* by providing the highest quality learning environments that are relevant, rigorous, and responsive to support every child developing and learning to their fullest potential.

3. *Support healthy personal and social development in every child* by building a wide range of experiences and diverse knowledge in all schools.

4. *Foster high levels of engagement of language and literacy development* by engaging in rich, developmentally appropriate learning experiences that improve every child’s learning over time.

5. *Develop student capacity for empathy and kindness*; to understand multiple perspectives so they can respect all cultures and people through their words and actions.

6. Provide a *welcoming environment for parents*, inviting them to participate as equal partners in the education of their children; engage parents in opportunities to acquire necessary information, knowledge, and skills to support their children’s education at home and at school.

7. *Support strong family, community, and school partnerships* by understanding and integrating their cultural and linguistic assets into our diverse school communities.

Board Approved: May 17, 2023
Local Control Accountability Goals

**Goal #1** is a broad goal to address pupil outcomes and student engagement. The objective is to provide an education that will prepare students to thrive in the 5Cs: Critical Thinking, Creativity, Communication, Collaboration, and Caring. This goal also builds on providing extra support towards priorities aligned with pupil outcomes (4,8) and conditions of learning (1,2,7). State Priority 7 addresses the requirement to go beyond ELA and Math to ensure that students have access to and are enrolled in a broad course of study (Arts, Music, Drama, Social Sciences, Health, PE, etc.)

The Rio School District will continue to provide all students with a broad course of study and social-emotional support to ensure that learning is taking place for all students, including English Language Learners, foster youth, low socioeconomic youth (including homeless youth) and students with disabilities. This goal is based on analysis and data from the California Dashboard, previous LCAP evaluation and reflection, stakeholder surveys and input, local assessments, reclassification rates, and CAASPP and ELPAC results.

**Goal #2** is a maintenance goal that addresses learning conditions to maintain and strengthen a safe and welcoming school environment. The objective is to provide an education that will address State Priority #5, Pupil Engagement, and State Priority #7, Course Access, by preparing students to thrive in the 5Cs: Critical Thinking, Creativity, Communication, Collaboration, and Caring. The Rio School District will continue to provide all students with fully credentialed teachers to ensure that learning is taking place (English Language Learners, foster youth, low socio-economic youth (including homeless youth), and students with disabilities.). Rio district assesses technology regularly to ensure the technology plan is updated regularly to ensure actions/services are in place to support student achievement, such as WIFI accessibility, software upgrades, etc. State Priority #1 addresses Fully Credentialed and Appropriately Assigned Teachers who provide access to State Priority #4, Pupil Achievement, and state standards and materials, including ELD/language acquisition standards and implementation of state standards. This is balanced with engaging courses of study to ensure student readiness for a rigorous and aligned curriculum that supports the 5Cs: Critical Thinking, Creativity, Communication, Collaboration, and Caring.

This goal is based on data and analysis of the California Dashboard, previous LCAP evaluation and reflection, stakeholder surveys, local assessments, reclassification rates, and CAASPP and ELPAC results.

**Goal #3** is a focus goal that address State Priority #5, Pupil Engagement, in order to build on and enhance enriching opportunities to support and enhance State Priority #4, Pupil Achievement of academic standards and curriculum. Rio School District has developed the Focus Goal to address the area of increasing needs and services so students have the support needed to thrive in the 5Cs: Critical Thinking, Creativity, Communication, Collaboration, and Caring.

By the 2023-2024 school year, the Rio School District will align action/services to add additional social and emotional support and maintain expanded learning opportunities which support implementation of state standards with curriculum and services to help increase State
Priority #6, positive School Climate and engagement as measured by stakeholder engagement surveys, attendance and suspensions.

Increased or improved services will be principally directed for unduplicated pupils (foster youth, English learners, and low-income, including homeless youth) and support for students with disabilities and/or with unique pupil needs. State Priority #3, Parent Involvement, will continue to be addressed by providing an engaging and welcoming environment where parents have access to engage in surveys, school site councils (SSC), English learner advisory committees (ELAC), district parent advisory committees (PAC and PELAC), LCAP stakeholder committees and site-based opportunities where parents can contribute input and voice. This goal is based on analysis and data of the Youth Truth survey, California Healthy Kids survey, California Dashboard, previous LCAP evaluation and reflection, stakeholder surveys, stakeholder input in committees and meetings, local assessments, reclassification rates, and CAASPP and ELPAC results.
GAINING CLARITY ON ROLES AND RESPONSIBILITIES

The Role of the Board and Superintendent

School board “trustees” are the representatives of the people, elected to ensure the district schools educate the children in consideration of the interests of the local community. The role of the School Board is to govern the school district.

The superintendent is hired by the school board to provide professional expertise in the day-to-day operations of the district. The role of the Superintendent is:
1. To work with the school board to develop an effective governance leadership team.
2. To serve as the chief administrative officer for the school district.

Performing Board Responsibilities - CSBA:

**We Set the Direction for the Community’s Schools by:**
- Focusing on student learning.
- Assessing district needs.
- Generating, reviewing and revising setting direction documents with:
  - beliefs,
  - vision,
  - priorities,
  - strategic goals,
  - success indicators.
- Ensuring an appropriate inclusive process is used to develop these documents.
- Ensuring that these documents are the driving force for all district efforts.

**We Establish an Effective and Efficient Structure for the school district by:**
- Employing the superintendent.
- Setting policy for hiring of other personnel.
- Setting policies.
- Setting direction for and adopting the curriculum.
- Establishing budget priorities and adopting the budget.
- Overseeing facilities issues.
- Providing direction for and voting to accept collective bargaining agreements.

**We Provide Support through our behavior and actions by:**
- Acting with a professional demeanor that models the district’s beliefs and vision.
• Making decisions and providing resources that support mutually agreed upon priorities and goals.
• Upholding board approved district policies.
• Ensuring a positive personnel climate exists.
• Being knowledgeable about district efforts and able to explain them to the public.

**We Ensure Accountability to the public by:**
• Evaluating the superintendent.
• Monitoring, reviewing, and revising policies.
• Serving as a judicial and appeals body.
• Monitoring student achievement and program effectiveness and requiring program changes as indicated.
• Monitoring and adjusting district finances.
• Reviewing facilities issues.
• Monitoring the collective bargaining process.

**We Act as Community Leaders by:**
• Speaking with a common voice about district priorities, goals, and issues.
• Engaging and involving the community in district schools and activities.
• Communicating clear information about policies, programs, and fiscal conditions of the district.
• Educating the community and the media about issues facing the district and public education.
• Advocating for children, district programs, and public education to the public, community, and local, State, and national leaders.

**What the Board needs from the Superintendent:**

*The superintendent will support trustees in fulfilling their responsibilities by:*
• Respecting divergent Board votes.
• Giving the Board opportunities to learn by supporting their quest for knowledge and professional development.
• Keeping open, honest, and transparent lines of communication with Board members.
• Continuing to meet with Board Members, including one-on-one, in order to keep them informed.
• Being more concise and direct in communications.
• Improving the “Friday Letter” to include more information about things that are going on in the district.
• Keep the Board informed on issues that have happened or are anticipated to happen on school sites.
• Support decisions of the Board.
What the Superintendent needs from the Board:

The trustees will support the superintendent in fulfilling his responsibilities by:

- Providing him with "actionable" items to assist in performance improvement.
- Being open about concerns that arise.
- Trust that he will make the right decision for the district.
- Asking Board meeting item questions in advance (preferably, two days after receiving the Board meeting packet), as opposed to the last minute before a meeting.
- Being clear in our communication to him and listening for understanding.
- Being specific about information request; what you need and what information you are seeking.
- Come to meetings prepared and informed.
- Understanding what our role, as trustees, is, and not crossing the line from our strategic leadership role to a tactical or operational role.

What the Board needs from one another:

The trustees can support one another in fulfilling responsibilities by:

- Responding to communications from one another in a timely manner.
- Supporting and understanding one another; especially during disagreements.
- Being authentic with one another, building relationships.
- Speaking up and out, instead of holding things in.
- Being respectful and open minded with other’s opinions.
- Trusting that words spoken are coming from a place of truth.
- Sharing information with one another; no secrets.
- Having a value perspective; remember we represent everyone.
- Remembering that our job is policy.
- Respecting that we all bring something new and unique to the board.
- Understanding that it is ok to disagree.
- Subscribing good intentions to what each trustee says and does and believing that it is done for the right reason.
- Being “unified but not uniform.”
- Newly elected board members, beginning their terms in December, will not participate in the succeeding January Mid-Year Evaluation Process.
- Not allowing personal relationships to influence your vote or each other’s vote.
Rio School District Governance Team

AGREEMENTS TO FACILITATE GOVERNANCE LEADERSHIP

Governance Team Norms and Protocols:
The Board of Education for the Rio School District is entrusted by the community to uphold the Constitutions of California and the United States, to protect the public’s interest in the schools, and to ensure that a high-quality education is provided to each student. To effectively meet district challenges, the Board and Superintendent must function together as a governance leadership team. Agreed upon behaviors or norms, and operating procedures or protocols, support consistent behavior and actions among team members. The purpose of the Rio School District governance team agreements is to ensure that a positive and productive working relationship exists among board members, the superintendent, district staff, students, and the community. Norms and protocols are developed for and by the members of the governance team and may be modified over time as needed.

Our Agreements to Facilitate Governance Leadership:

Norms

Our Governance Team wishes to create a culture that models ...

1. Create Trust among everyone affiliated with the school district.

2. Transparency, which implies, openness, communication, and accountability.

3. Respect other’s opinions

4. High expectations for ourselves and other’s intellectual rigor

5. Being open-minded; being open to the perspectives and opinions of others

6. Listening to others for understanding

7. Being mindful of our roles and responsibilities and staying within them

8. Presuming the positive intent in others

9. Being unified but not necessarily uniform

10. Coming to meetings on time and prepared

11. Meeting reasonable deadlines regarding time sensitive document/information request

Board Approved: May 17, 2023
Meeting Guidelines

To this end, we have adopted the following meeting guidelines:

1. We will keep our focus on the best interest of our students.

2. We will all work to make sure there are no hidden agendas and that all issues and concerns can be dealt with openly by all members.

3. We will respect differences; we will show respect and never dismiss or devalue others.

4. We will work toward the future – learning from the past.

5. When we have a difference of opinion, we will debate the facts of the situation and avoid personal attacks.

6. We will address process -- not personalities.

7. We will be supportive rather than judgmental.

8. We will keep our remarks brief and to the point so that all opinions can be expressed.

9. We will stay focused on our goals and avoid getting sidetracked.

10. We will work hard to refrain from personal cell phone use during meetings.

11. We will follow our legal counsel’s advice.

12. The President will solicit discussion and input from each board member at meetings before asking for a vote on an agenda item.

13. The Board Clerk will solicit each vote of the Board.
Protocols

STRUCTURE AND PROCESS

Effective governance teams discuss and agree upon the formal structures and processes, or protocols, used by the board and superintendent in their functioning as a team. These structures and processes guide the operations of the governance team and determine how they do business. Protocols are the agreements that ensure that all members of the team are operating within their agreed upon roles.

The following protocols were developed at our Governance Workshops:

Protocols to Facilitate Effective Governance

<table>
<thead>
<tr>
<th>TOPIC</th>
<th>PROTOCOL</th>
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<tr>
<td>Site Visits</td>
<td><strong>Rationale:</strong> We believe that site visits are important; they provide us with the opportunity to stay informed about programs and student learning. They also give us the opportunity to see our students and let staff know that we care and are supportive.</td>
</tr>
<tr>
<td></td>
<td>When visiting schools, we need to remember the following...</td>
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<tr>
<td></td>
<td>• We need to be respectful to staff.</td>
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<td></td>
<td>• Site visits should not be disruptive to teaching and learning.</td>
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<td>To that end, we agree that when we wish to visit a school...</td>
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<td>• When possible, we will contact the Superintendent’s Executive Assistant so that they may set-up the visit.</td>
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<td></td>
<td>• The Executive Assistant will inform the principals about our requests and set-up the times for our visits.</td>
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<td></td>
<td>• We will keep the Superintendent informed about our school visits.</td>
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<tr>
<td></td>
<td>• We will be escorted by the principal and/or another administrator, if possible.</td>
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<tr>
<td></td>
<td>• We will inform our escorts if we have any special interests.</td>
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</table>
| Responding to Staff or Community Concerns or Complaints | **Rationale:** We are elected officials, elected by the community and are responsive to community’s needs, but we recognize that individual Board Members do not have the authority to resolve issues and complaints. It is our responsibility to help guide our constituents through the system.

Therefore, when a Board Member is approached by a community or staff member with an issue or concern, he/she will:

- **Receive** – Listen without interruption and without preparing a response to the person’s issues or concerns, except in the case of issues that might possibly come before us in our judicial role.
- **Repeat** – When appropriate, paraphrase the concern or ask a clarifying question to ensure understanding of what has been said.
- **Request** – Ask what the person sees as the solution to the problem or concern. Ask what they would have us do with the information they have given us.
- **Review** – Summarize the conversation (and next steps, if any).
- **Redirect** – Refer the person back to the employee in the system that is best situated to resolve the issue or concern.
- **Report** – Notify the Superintendent of the conversation so that they have the full picture and can follow through as appropriate and/or necessary. |

| Giving Direction to the Superintendent | **Rationale:** We recognize that individual Board Members do not have the authority to direct staff; therefore, we believe that it is important that the Superintendent receive clear direction from the Board as a whole.

Therefore, we agree that we will give direction to the Superintendent only at publicly noticed and agendized meetings, through a majority vote and not attempt to exercise individual authority by directing the Superintendent or district staff. |
| Communication | **Rationale:** Understanding that we all have a voice and recognize that each trustee deserves the opportunity to have their voice heard and respected.  
  
  Therefore, we agree to utilize our official Rio School District email for all district communications. We will respond to communications from the Board President, Superintendent, and other members, in a timely manner; especially when a deadline is imposed. We will make an effort to get to know one another in order to build a strong and cohesive Governance Team. We will always talk out any disagreements. |

We have reviewed and agreed to follow the aforementioned governance team norms and protocols in order to support a positive and productive working relationship among the Rio School District Board of Education, Superintendent, staff, students and the community. We shall renew this agreement at each Annual Organizational Meeting of the Board of Education.

Affirmed on this day of 17th of May, 2023

Eleanor Torres, Board President

Dr. Felix Eisenhauer, Clerk

Kristine Anderson, Trustee

Rosa Balderrama, Trustee

Alesia Martin, Trustee

Dr. John Puglisi, Superintendent

*Signatures*
Agenda Item Details

Meeting  May 17, 2023 - RSD Regular Board Meeting
Category  11. Consent
Subject  11.7 Ratification of the Commercial Warrant for April 8, 2023 through May 4, 2023
Access  Public
Type  Action (Consent)
Fiscal Impact  Yes
Dollar Amount  3,537,968.32
Budgeted  Yes
Budget Source  Various Funds as listed below.
Recommended  It is recommended that the Ratification of the Commercial Warrant be approved for the period April 8, 2023 through May 4, 2023

Public Content

Speaker:  Wael Saleh, Assistant Superintendent, Business Services

Rationale:
The District processed payments to vendors since the last meeting of the Governing Board for a total amount of $3,537,968.32 which includes processing payments for all funds of the District in the following amounts for the period April 8, 2023 through May 4, 2023.

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<td>Cafeteria Fund</td>
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Less Unpaid Tax Liability
Total:  

-May Commercial Warrant.pdf (1,082 KB)

Administrative Content

Executive Content

https://go.boarddocs.com/ca/rio/Board.nsf/Private?open&login
Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
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The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.
# Board Report

**Checks Dated 04/08/2023 through 05/04/2023**

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**Total Number of Checks** | **55** | **227,217.98**

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The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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609 - Rio Elementary School District
Generated for Susan Eskridge (609SESKRIDGE), May 5, 2023
1:36PM
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**Total Number of Checks:** 13  
**Total Expensed Amount:** 321,805.41

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Less Unpaid Taxes Liability  
Net (Check Amount): 3,537,968.32
Agenda Item Details

Meeting: May 17, 2023 - RSD Regular Board Meeting
Category: 11. Consent
Subject: 11.8 Approval of CSEA salary schedule
Access: Public
Type: Action (Consent)
Preferred Date: May 17, 2023
Absolute Date: May 17, 2023
Recommended Action: District administration recommends approval.

Public Content
Speaker: Rebecca Rocha, Director of Human Resources

Rationale: Upon ratification of the TA with CSEA, the salary schedule has been updated to include the 9% salary increase. Approval will allow the district to upload the new schedule to the website and share with staff.

CSEA Salary Schedule with 9% 2022-2023.pdf (181 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
## Classified Salary Schedule

### 2022/2023

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<td>Technology Information Systems Support Tech</td>
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### Anniversary Increments

- **6 years through 9 years - 2%**
- **10 years through 13 years - 4%**
- **14 years through 17 years - 6%**
- **18 years through 21 years - 10%**
- **22 years through 25 years - 12%**
- **26 years through 29 years - 13%**
- **30 years - 14%**

### Vacation

- **0 through 4 years - 1.00 day per month**
- **5 through 9 years - 1.25 days per month**
- **10 through 14 years - 1.50 days per month**
- **15 through 19 years - 1.75 days per month**
- **20 through 24 years - 2.00 days per month**
- **25 through 29 years - 2.25 days per month**
- **30 years - 2.50 days per month**

- **Effective 7-1-22**

### 2022-2023 School Year with 9% increase

Pending Board Approval
Agenda Item Details

Meeting: May 17, 2023 - RSD Regular Board Meeting

Category: 11. Consent

Subject: 11.9 Approval of Food Service Vending Contract with Catalyst, Inc.

Access: Public

Type: Action (Consent)

Recommended Action: It is recommended that the Board Approve the Food Service Vending Contract with Catalyst, Inc.

Public Content

Speaker:
Wael Saleh, Assistant Superintendent, Business Services

Rationale:

Staff is recommending approval of the Vendor Agreement between Rio School District (RSD) Food Services and Catalyst Inc. Rio School District (RSD) is currently offering meals to similar programs such as Child Development Resources (CDR) on other Rio Campuses.

This annual contract reflects the new pricing structure for the 23/24 school year, which will offset the expense.

Approval of this contract allows Rio Child Nutrition Services to provide all Catalyst Inc preschool programs operating within RSD with breakfast, lunch, and snack.

Catalyst Food Service Contract 2023-2024.pdf (126 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

https://go.boarddocs.com/ca/rio/Board.nsf/Private?open&login
STANDARD AGREEMENT FOR FOOD
SERVICE/VENDING
RIO SCHOOL DISTRICT CHILD NUTRITION SERVICES
AND CATALYST FAMILY INC. OF VENTURA COUNTY

This AGREEMENT is entered by and between Rio School District, hereinafter referred to as "RSD"; and The Catalyst Family Inc. of Ventura County, hereinafter referred to as "Agency". This agreement will be for the period of August 23rd, 2023 through June 30th, 2024.

WHEREAS, it is not the capability of the Agency to prepare specified meals under the Child and Adult Care Food Program (CACFP) for enrolled participating children; and

WHEREAS, Agency has the present need for reimbursable meals at the following Rio School District Locations: Rio Del Norte at 2500 Lobelia Dr, and Rio Real at 1140 Kenny St, and Rio Del Mar at 3150 Thames River Dr. in Oxnard

WHEREAS, RSD is willing to provide such services to the Agency on a cost reimbursement basis;

THEREFORE, both parties hereto agree as follows:

Effective August 23rd, 2023.

THE VENDOR AGREES TO:

1. Prepare and supply the meals, on the School District’s scheduled days of service, inclusive of necessary straws, utensils, and napkins for Agency located at, Rio Del Norte School at 2500 Lobela Ave., Rio Real 1140 Kenney Street in Oxnard, and Rio Del Mar School 3150 Thames River Dr. in accordance with the number of meals requested and at the cost(s) per meal listed below.

   Breakfast *$2.21 each   Lunch *$4.06 each
   Supplement/ Snack $ 1.18 each  Supper $ N/A each

*Prices are subject to change up to the maximum amount of the published reimbursement rates as established by Child and Adult Care Food Program (CACFP).

2. Assure that each meal provided to the Agency under this contract meets the minimum nutritional requirements as specified for children aged 3-5 by the CACFP Meal Pattern for Older Children (attached) which is excerpted from the regulation 7 CFR Part 226.20.
3. Maintain full and accurate records that document: (1) the menus listing all meals provided to the Agency during the term of this contract, (2) a listing of all reimbursable nutrition components of each meal, and (3) an itemization of the quantities of each component used to prepare said meal. RSD agrees to provide meal preparation documentation by using yield factors for each food item as listed in the USDA Food Buying Guide or the CNFDD Simplified Food Buying Guide (SFBG) when calculating and recording the quantity of food prepared each meal.

4. Maintain such cost records as invoices, receipts, and/or other documentation that exhibit the purchase or otherwise availability to RSD, of the meal components and quantities itemized in the meal preparation records.

5. Maintain on a daily basis an accurate count of the number of meals, by meal type, prepared for the Agency. Meal count documentation must include the number of meals requested by the Agency.

6. Allow the Agency to increase or decrease the number of meal orders, as needed, when the request is made within twenty-four hours of the scheduled pick up time.

7. Shall provide the Agency with sack breakfast, lunch, and/or snack which meets the Child and Adult Care Food Program meal requirements for field trips when requested by the Agency at least 10 working days in advance. The cost per meal will remain the same as the (CACFP) reimbursement rates.

8. On a monthly basis, present to the Agency an invoice accompanied by reports that itemizes the previous month’s delivery. RSD agrees to forfeit payment for meals that are not ready within one (1) hour of the agreed upon pick up time, are spoiled or unwholesome at the time of pick up, are short of components, or do not otherwise meet the meal requirements contained in this Agreement.

9. Operate in accordance with current CACFP requirements.

10. Retain all required records for a period of five (5) years after the end of the fiscal year to which they pertain (or longer, if an audit or administrative review in progress); and upon request to make all accounts and records pertaining to the Agreement available to the Certified Public Accountant hired by the Agency, representatives of the California State Department of Education, the U.S. Department of Agriculture, and the U.S. General Accounting Office for Audit or administrative review at a reasonable time and place.

11. Not subcontract for the total meal, with or without milk, or for the assembly of the meal.

12. The Vendor agency certifies, that in its operation of a Child and Adult Care Food Program, neither it nor its principals are presently debarred, suspended, proposed for
debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

13. Where the Vendor is unable to certify to any of the statements in the certification, Vendor shall attach an explanation to this proposal. Executive Order 12549, Debarment and Suspension, 34 CFR Part 85.510. (Lower Tier)

14. As required by the State Drug-Free Workplace Act of 1990 (Government Code Section 8350 et. Seq.) and the Federal Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610, the recipient agency certifies that it will continue to provide a drug-free workplace.

THE AGENCY AGREES TO:

1. Ensure that an Agency representative is available at each (pick-up) site, at the specified time on each specified (pick-up) day to receive, inspect and sign for the requested number of meals. This individual will verify the temperature, quality and quantity of each meal service delivery. The Agency assures the Vendor that this individual will be trained and knowledgeable in the record keeping and meal requirements of CACFP, and in health and sanitation.

2. Provide personnel to serve meals, clean the serving and eating areas, and assemble transport carts and auxiliary items for pick up.

3. Notify the Vendor within two (2) days of receipt of the next month's proposed menu of any changes, additions, or deletions that will be required in the menu request.

4. Provide the Vendor with a copy of Title 7 CFR Part 226; the CACFP Meal Pattern for Older Children (includes children aged 3-5); the CNFDD Simplified Food Buying Guide, and all other technical assistance materials pertaining to the food service requirements of CACFP. The Agency will, within 24 hours of receipt from CDE/CACFP, advise the Vendor of any changes in the food service requirements of CACFP.

5. Pay the Vendor the full amount as presented on the monthly-itemized invoice on or before 30 days following the date of invoice. The Agency agrees to notify the Vendor within 48 hours of receipt of any discrepancy in the invoice.
TERMS OF THE AGREEMENT

This agreement will take effect commencing August 23rd, 2023, and shall be for a period of one calendar year. It may be terminated by notification given by either party hereto the other party at least 30 days prior to the date of termination.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE EXECUTED THIS AGREEMENT AS OF THE DATES INDICATED BELOW:

Service Provider Official Signature

Agency Official Signature

Official Name (please type)

Agency Official Name (please type)

Title

Title

Telephone

Telephone

Date

Date
Agenda Item Details

Meeting: May 17, 2023 - RSD Regular Board Meeting

Category: 11. Consent

Subject: 11.10 Approval of Food Service Vending Contract with Child Development Resources for the 2023/2024 school year.

Access: Public

Type: Action (Consent)

Recommended Action: It is recommended that the Board approve the food service contract with Child Development Resources.

Public Content

Speaker:
Wael Saleh, Assistant Superintendent, Business Services

Rationale:
Staff is recommending approval of the Food Service Vendor Agreement between Rio School District (RSD) Child Nutrition Services and Child Development Resources (CDR).
RSD Child Nutrition Services has provided meals to CDR for the past 14 years. This is the annual contract update to reflect the new pricing structure for the 23/24 school year.

Approval of this contract allows Rio Child Nutrition Services to provide all CDR preschool programs operating within Rio School District with breakfast, lunch, and snack.

23-24 CDR Food Service Contract .pdf (125 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
STANDARD AGREEMENT FOR FOOD
SERVICE/VENDING
RIO SCHOOL DISTRICT CHILD NUTRITION SERVICES
AND CHILD DEVELOPMENT RESOURCES

This AGREEMENT is entered into on this 1st day of August 2023, by and between Child Development Resources (CDR) of Ventura County, hereinafter referred to as the "Agency", and Rio School District, hereinafter referred to as the "Vendor".

WHEREAS, it is not the capability of the Agency to prepare specified meals under the Child and Adult Care Food Program (CACFP) for enrolled participating children; and

WHEREAS, the facilities and capabilities of the Vendor are adequate to supply specified meals to the Agency's facilities; and

WHEREAS, the Vendor is willing to provide such services to the Agency on a cost reimbursement basis;

THEREFORE, both parties hereto agree as follows:

THE VENDOR AGREES TO:

1. Prepare and supply the meals, on the School District's scheduled days of service, inclusive of necessary straws, utensils, and napkins for CDR located at, Rio Lindo School, 2131 Snow Ave, Oxnard, Ca., Rio Plaza School, 600 Simon Way Oxnard, Ca., Rio Rosales School 1001 Kohala St Oxnard, Ca in accordance with the number of meals requested and at the cost(s) per meal listed below.

<table>
<thead>
<tr>
<th></th>
<th>Price</th>
</tr>
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<tbody>
<tr>
<td>Breakfast</td>
<td>$2.21</td>
</tr>
<tr>
<td>Lunch</td>
<td>$4.06</td>
</tr>
<tr>
<td>Supplement/Snack</td>
<td>$1.18</td>
</tr>
<tr>
<td>Supper</td>
<td>$N/A</td>
</tr>
</tbody>
</table>

*Prices are subject to change up to the maximum amount of the published reimbursement rates as established by Child and Adult Care Food Program (CACFP).

2. Assure that each meal provided to the Agency under this contract meets the minimum nutritional requirements as specified for children aged 3-5 by the CACFP Meal Pattern for Older Children (attached) which is excerpted from the regulation 7 CFR Part 226.20.

3. Maintain full and accurate records that document: (1) the menus listing all meals provided to the Agency during the term of this contract, (2) a listing of all reimbursable nutrition components of each meal, and (3) an itemization of the quantities of each
component used to prepare said meal. The Vendor agrees to provide meal preparation documentation by using yield factors for each food item as listed in the USDA Food Buying Guide or the CNFDD Simplified Food Buying Guide (SFBG) when calculating and recording the quantity of food prepared each meal.

4. Maintain such cost records as invoices, receipts, and/or other documentation that exhibit the purchase or otherwise availability to the Vendor, of the meal components and quantities itemized in the meal preparation records.

5. Maintain on a daily basis an accurate count of the number of meals, by meal type, prepared for the Agency. Meal count documentation must include the number of meals requested by the Agency.

6. Allow the Agency to increase or decrease the number of meal orders, as needed, when the request is made within twenty-four hours of the scheduled pick up time.

7. Shall provide the Agency with sack breakfast, lunch, and/or snack which meets the Child and Adult Care Food Program meal requirements for field trips when requested by the Agency at least 10 working days in advance. The cost per meal will remain the same as the (CACFP) reimbursement rates.

8. On a monthly basis, present to the Agency an invoice accompanied by reports that itemizes the previous month’s delivery. The Vendor agrees to forfeit payment for meals that are not ready within one (1) hour of the agreed upon pick up time, are spoiled or unwholesome at the time of pick up, are short of components, or do not otherwise meet the meal requirements contained in this Agreement.

9. Operate in accordance with current CACFP requirements.

10. Retain all required records for a period of five (5) years after the end of the fiscal year to which they pertain (or longer, if an audit or administrative review in progress); and upon request to make all accounts and records pertaining to the Agreement available to the Certified Public Accountant hired by the Agency, representatives of the California State Department of Education, the U.S. Department of Agriculture, and the U.S. General Accounting Office for Audit or administrative review at a reasonable time and place.

11. Not subcontract for the total meal, with or without milk, or for the assembly of the meal.

12. The Vendor agency certifies, that in its operation of a Child and Adult Care Food Program, neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
13. Where the Vendor is unable to certify to any of the statements in the certification, Vendor shall attach an explanation to this proposal. Executive Order 12549, Debarment and Suspension, 34 CFR Part 85.510. (Lower Tier)

14. As required by the State Drug-Free Workplace Act of 1990 (Government Code Section 8350 et. Seq.) and the Federal Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610, the recipient agency certifies that it will continue to provide a drug-free workplace.

THE AGENCY AGREES TO:

1. Ensure that an Agency representative is available at each (pick-up) site, at the specified time on each specified (pick-up) day to receive, inspect and sign for the requested number of meals. This individual will verify the temperature, quality and quantity of each meal service delivery. The Agency assures the Vendor that this individual will be trained and knowledgeable in the record keeping and meal requirements of CACFP, and in health and sanitation.

2. Provide personnel to serve meals, clean the serving and eating areas, and assemble transport carts and auxiliary items for pick up.

3. Notify the Vendor within two (2) days of receipt of the next month's proposed menu of any changes, additions, or deletions that will be required in the menu request.

4. Provide the Vendor with a copy of Title 7 CFR Part 226; the CACFP Meal Pattern for Older Children (includes children aged 3-5); the CNFDD Simplified Food Buying Guide, and all other technical assistance materials pertaining to the food service requirements of CACFP. The Agency will, within 24 hours of receipt from CDE/CACFP, advise the Vendor of any changes in the food service requirements of CACFP.

5. Pay the Vendor the full amount as presented on the monthly-itemized invoice on or before 30 days following the date of invoice. The Agency agrees to notify the Vendor with 48 hours of receipt of any discrepancy in the invoice.

TERMS OF THE AGREEMENT

This agreement will take effect commencing August 1st 2023, and shall be for a period of one calendar year. It may be terminated by notification given by either party hereto the other party at least 30 days prior to the date of termination.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE EXECUTED THIS AGREEMENT AS OF THE DATES INDICATED BELOW:
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Agenda Item Details

Meeting: May 17, 2023 - RSD Regular Board Meeting

Category: 11. Consent

Subject: 11.11 Approval of Food Service Vending Contract with The Boys and Girls Club of Greater Oxnard and Port Hueneme (Nyeland Center)

Access: Public

Type: Action (Consent)

Recommended Action: It is recommended that the Board approve the Food Service Vending Contract with the Boys and Girls Club of Greater Oxnard and Port Hueneme (Nyeland Center)

Public Content

Speaker: Wael Saleh, Assistant Superintendent, Business Services

Rationale:
Rio School District has been servicing the Boys and Girls Club at the Newland Acres Community Center for the past 14 years. This annual contract reflects the servicing agreement between both parties. Rio School District will be claiming the meals served at the center, which will offset the expense.

Approval of this contract allows Rio Child Nutrition Services to provide BGCOP at the Newland Acres Community Center with Supper meals.

Nyeland Center Contract 2023-2024.pdf (125 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
FOOD SERVICES VENDOR AGREEMENT FOR 2023-2024
RIO SCHOOL DISTRICT CHILD NUTRITION SERVICES
AND THE BOYS AND GIRLS CLUB OF GREATER OXNARD AND PORT HUENEME

This AGREEMENT is entered by and between Rio School District, hereinafter referred to as "RSD"; and The Boys and Girls Club of Greater Oxnard and Port Hueneme, hereinafter referred to as "BGCOP". This agreement is made for the purpose of preparing meals which meet the National School Lunch, Breakfast Program meal requirements, and Child and Adult Care Program. This agreement will be for the period of August 1st 2023 through June 30th, 2024.

WHEREAS, RSD has the capability of providing such service; and,

WHEREAS, BGCOP has the present need for reimbursable meals at the Nyeland Acres Community Center, located at 3334 Santa Clara Ave., Oxnard, CA 93036; and,

WHEREAS, RSD is willing to provide Child and Adult Care Program meals to BGCOP at no charge for the 2023-2024 school year.

WHEREAS, BGCOP will pick up Child and Adult Care Program meals from Rio Del Valle Middle School daily, located at 3100 Rose Ave., Oxnard, CA 93036. (During Construction meal pick-up will be at Rio Vista Middle School located at 3050 Thames River Dr. Oxnard, CA 93036)

Now THEREFORE, the parties hereto agree as follows:

Effective the August 1st, 2023,

RSD SHALL:

1. Prepare meals which meet the nutritional standards of the Child and Adult Care Program as established by the United States Department of Agriculture each day that Rio is in session and include a copy of the school year calendar with this contract. Eating utensils, straws, and napkin will be provided.

2. Be responsible for the temperature and quality of meals at the time meals are picked up.

3. Have no responsibility for the condition or care of said meals after BGCOP accepts receipt.

4. The number of lunches prepared and delivered by RSD shall be equal to the number of meals requested by BGCOP the day before pick up or delivery.
5. Provide BGCOP Center a monthly menu covering the meals to be served for the following month. The menu is subject to change without notice, but will always meet the nutritional standards.

6. RSD will represent BGCOP and include the meal participation as part of the Child and Adult Care Program in the process of claiming reimbursement from the State Department of Education. When the reimbursement is received, it will be retained by Rio School District.

7. Submit BGCOP by the 15th of the following month an itemized invoice for any meals over and above what was claimed. This invoice will reflect any adult meals consumed and the difference between meals requested by BGCOP versus meals claimed.

8. RSD will allow BGCOP a five meal variance per day before charging the difference between meals requested versus what was claimed. At which time, BGCOP will be charged $3.31 for any meal over the five meal variance.

*Price is subject to change up to the maximum amount of the published reimbursement rates as established by Child and Adult Care Food Program (CACFP).

9. RSD will comply with all rules and regulations pertaining to the Child and Adult Care Program as outlined by the state and federal authorities, subject to audit. Notify BGCOP of the current RSD contact information 30 days prior to start of this contract.

10. Provide general liability and workers' compensation insurance covering services to be provided under this agreement, or to self-insure such services. The level of insurance shall be equal to the requirements of Insurance Service Office GL002; Certificate of Insurance attesting to coverage shall be attached.

BGCOP SHALL:

1. Provide RSD with the calendar of BGCOP operating days 30 days in advance of the start of the new school year service.

2. Request the number of reimbursable meals needed for each day of service at least (24) twenty-four hours in advance written on the daily count form at the time of the previous day's
pick-up or via email to the preparation site manager. Any changes needs to be called or e-
mailed to RSD per instructions, no later than 7 a.m. for the following day.

3. An BGCOP designee shall sign for receipt of the meals. BGCOP is obligated to accept
and be charged for the number of meals requested over a 5 meal variance. BGCOP is
required to distribute the reimbursable meals to the students at the appropriate meal time.

4. Return to RSD any and all property owned by RSD on a daily basis.

5. Be responsible for maintaining the proper temperature of the meals until they are
consumed.

6. Provide the personnel necessary to serve and supervise the consumption of the meals.
If BGCOP chooses to contract a RSD employee, BGCOP will be billed an additional thirty-
four dollars per day for two hours of labor. This cost will be added to the monthly invoices.

7. Should BGCOP request to have meals delivered by an RSD employee, BGCOP will be
charged a delivery fee of $100 per month.

8. Establish collection procedures which are in accordance with State and Federal
regulations relating to the overt identification of needy pupils and keep accurate records of
the number of meals consumed daily.

9. BGCOP will record daily meals consumed on a meal count form provided by RSD. Meal
count forms will be returned to a designated RSD employee, the following day.

10. Submit payment to the RSD, with a copy of the invoice provided, on or before 15 days
following receipt of said invoice for meals charged for the prior month.

11. Direct all business and information relating to the execution of this agreement and the
services thereof, including kitchen visitations, to the Food Services Supervisor, Rio School
District.

JOINT OBLIGATIONS:

1. RSD and BGCOP shall comply with all applicable federal, state, and local statutes and
regulations which regard to the preparation and consumption of meals which meet the Child
and Adult Care Program meal requirements, including, but not limited to, all applicable
regulations relating to the overt identification of needy pupils, the nutritious content of meals,
and non-discrimination. All records maintained by the RSD and BGCOP shall be open to
inspection by proper federal, state and local authorities in accordance with applicable
statutes and regulations.
2. Either party may terminate this agreement by giving thirty (30) working days written notice.

3. Each party to this agreement, RSD and BGCOP shall indemnify and hold harmless the other party from all independent acts committed by that other party which give rise to any form of claim for liability arising out of such independent act.

TERMS OF THE AGREEMENT

This agreement shall become effective the 1st day of August, 2023, and will continue until June 30, 2024, at which time it will be renewed for additional 12 month terms if both parties agree.

IN WITNESS WHEREOF, the representatives of RSD and BGCOP have executed this agreement as of the date indicated below.

RIO SCHOOL DISTRICT

THE BOYS AND GIRLS CLUB OF GREATER OXNARD AND PORT HUENEME

By ____________________________ By ____________________________

Date __________________________ Date __________________________
<table>
<thead>
<tr>
<th><strong>Agenda Item Details</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Meeting</strong></td>
<td>May 17, 2023 - RSD Regular Board Meeting</td>
</tr>
<tr>
<td><strong>Category</strong></td>
<td>11. Consent</td>
</tr>
<tr>
<td><strong>Subject</strong></td>
<td>11.12 Contract with YMCA to provide ELOP-funded summer art and sports program</td>
</tr>
<tr>
<td><strong>Access</strong></td>
<td>Public</td>
</tr>
<tr>
<td><strong>Type</strong></td>
<td>Action (Consent)</td>
</tr>
<tr>
<td><strong>Fiscal Impact</strong></td>
<td>Yes</td>
</tr>
<tr>
<td><strong>Dollar Amount</strong></td>
<td>43,050.00</td>
</tr>
<tr>
<td><strong>Budgeted</strong></td>
<td>Yes</td>
</tr>
<tr>
<td><strong>Budget Source</strong></td>
<td>Expanded Learning Opportunities Program (ELOP)</td>
</tr>
<tr>
<td><strong>Recommended Action</strong></td>
<td>Staff recommends board approval</td>
</tr>
</tbody>
</table>

**Public Content**

**Speaker:** Oscar Hernandez, Assistant Superintendent Educational Services

**Rationale:**

LEAs receiving ELO-P funding must offer nine hours of combined instructional time and expanded learning opportunities per instructional day to all unduplicated children and at least 30 intersession days.

RSD 2023 summer programs will operate for 23 days, June 26-July, 28, 2023. This partnership with the YMCA adds three-hour arts and sports daily sports enrichment to the existing six-hour ASES-funded EXPLORE summer program, thus meeting the nine-hour ELOP requirement.


**Administrative Content**

**Executive Content**

[https://go.boarddocs.com/ca/rio/Board.nsf/Private?open&login](https://go.boarddocs.com/ca/rio/Board.nsf/Private?open&login)
Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
CHILD CARE SERVICES AGREEMENT

This Service Agreement ("the Agreement") is made and entered into this 23 day of June, 2023 by and between Rio School district (hereinafter referred to as "District") and Camarillo Family YMCA, (Hereinafter referred to as "Provider").

PROVIDER

Camarillo Family YMCA
Provider
3111 Village at the Park Dr,
Street Address
Camarillo, CA. 93012
City, State, Zip code
95-1643379
Tax Identification Number

805-484-0423
Phone

805-388-7087
Fax Number

Megan.voshell@ciymca.org
E-mail address

566215644
License Number (if applicable)

Recitals:
A. District desires to engage Provider services as more particularly described in the "Services" section of the "Sports and Arts Summer Proposal" which is attached hereto and incorporated herein by this reference ("Services")

B. Provider has the necessary qualifications by reason of training, experience, preparation and organization, and is agreeable to performing such Services, upon and subject to the terms and conditions as set forth below in this Agreement.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. CONDITIONS. Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

2. NATURE OF RELATIONSHIP. The parties agree the relationship created by this Agreement is that of independent contractor. In performing all of the Services, Provider shall be, and at all times is, acting and performing as an independent contractor with District, and not as a partner, joint venture, agent or employee of District, and nothing contained herein shall be construed to be inconsistent with this relationship or status. Provider is not granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf of or in the name of District or to bind the District in any manner. Except for any materials, procedures, or subject matter agreed upon between Provider and District, Provider shall
have complete control over the manner and method of performing the Services.
Provider understands and agrees to independent contractor status. Provider understands and agrees that the filing and acceptance of this Agreement creates a rebuttable presumption and that the Provider, officers, agents, employees or subcontractors of Provider are not entitled to coverage under the California Workers’ Compensation Insurance laws, Unemployment Insurance, Health Insurance, Pension Plans or any other benefits normally offered or conveyed to District employees. Provider will be responsible for payment of all Provider employee wages, payroll taxes, employee benefit, and any amounts due for federal and state income taxes and Social Security taxes. These taxes will not be withheld from payments under this agreement.

3. NON-EXCLUSIVITY.
   a. During the term of this agreement Provider may, independent of Provider’s relationship with the District, without breaching this Agreement or any duty owed to the District, act in any capacity, and may render services for any other entity
   b. During the term of this Agreement the District may, independent of its relationship with the Provider, without breaching this Agreement or any duty owed to the Provider contract with other individuals and entities to render the same or similar services to the District.

4. SERVICES. Provider shall provide District with the services, services offered will be based on district need. For instance, sports and arts will be provided Monday-Friday from 2:30p-5:30pm for two consecutive sessions; Session I June 26-July 14 and Session II July 17-July 28.

5. TIME OF PERFORMANCE. The term of this Agreement shall commence on June 26, 2023 and terminate on July 28, 2023. All work and services contracted for under the terms of this Agreement shall be undertaken and completed in such sequence as to assure their full completion in accordance with the terms and conditions set forth in this Agreement.

2. PAYMENT AND EXPENSES. All payments due within 30 days of receipt. The rates set forth in “Summer Camp Sports and Arts Proposal”; Session I $23,700.00 and Session II $19,350.00. The rates set forth are not set by law, but are negotiable between Provider and District.
3. **ASSIGNMENT AND SUBCONTRACTORS.** Provider shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the prior written consent of the District, which may be withheld by the District in its sole and absolute discretion for any reason. Nothing contained herein shall prevent Provider from employing independent associates, subcontractors and sub-consultants as Provider may deem appropriate to assist in the performance of services herein, subject to the prior written approval of the District. Any attempted assignment, subleases or transfer in violation of this Agreement shall be null and void as of no force affect. Any attempted assignment, sublet or transfer in violation of this Agreement shall be grounds for the District, in its sole discretion, to terminate the Agreement.

4. **TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice. In the event of cancellation prior to completion of the specified services, all finished or unfinished projects, documents, data, studies and reports prepared by the Provider under this agreement shall, at the option of the District, become District property. The Provider shall be entitled to receive just and equitable compensation for any satisfactory work completed on such items prior to termination of the Agreement.

The parties to this Agreement shall be excused from performance thereunder during the time and to the extent they are prevented from obtaining, delivering, or performing due to act(s) of God. Satisfactory evidence thereof to the other party is required, provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.

5. **NOTICE.** Any notices required or permitted to be given under this Agreement shall be deemed fulfilled by written notice, demand or request personally served on (with proof of service endorsed thereon, or mailed to, or hereinafter provided) the party entitled thereto or on its successors and assignees, and may be given by:
   a. personal delivery;
   b. Overnight commercial courier;
   c. Certified or registered prepaid U.S. mail, return receipt requested; or
d. Electronic mail or electronic facsimile transmission; provided that if given electronically, an additional copy shall also be delivered by a, b or c, above.
If mailed, such notice, demand, or request shall be mailed certified or registered mail, return receipt requested, and deposited in the United States mail addressed to such party at its address set forth below or to such address as either party hereto shall direct by like written notice and shall be deemed to have been made on the third (3rd) day following posting; or if sent by a nationally recognized overnight express carrier, prepaid, such notice shall be deemed to have been made on the next business day following deposit with such carrier. For the purposes herein, notices shall be sent to the District and the Provider as follows:

Rio School District
District
Attn: Dr. Puglisi
1800 Solar Dr., 3rd Floor
Street
Oxnard, CA. 93030
City, State, Zip Code

Camarillo Family YMCA
Provider
Attn: Paige Harris
3111 Village at the Park Dr.
Street
Camarillo, CA. 93012
City, State, Zip Code

6. **COMPLIANCE WITH LAWS.** Provider hereby agrees that Provider, officers, agents, employees, and subcontractors of Provider shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including, but not limited to minimum wage laws and/or prohibitions against discrimination.

Provider, officers, agents, employees and/or subcontractors of Provider shall secure and maintain in force for the full term of this Agreement, at Provider’s sole cost and expense, such licenses and permits as are required by law, in connection with the furnishing of all the Services, materials, or supplies necessary for completion of the Services described.

7. **NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY**
Provider represents and agrees that it does not and shall not discriminate against any applicant for childcare, employee, or applicant for employment because of race, religion, color, sex or national origin.

8. **INDEMNIFICATION.** Provider agrees to defend, indemnify, and hold harmless District, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage
to person or property or any other loss sustained or claimed to have been
sustained arising out of activities of the Provider or those of any of its
officers, agents, employees, or subcontractors of Provider, weather such act
or omission is authorized by this Agreement or not. Provider shall also pay
for any and all damage to the Real and Personal Property of the District, or
loss or theft of such Property, done or caused by such persons. District
assumes no responsibility whatsoever for any property placed on District
premises by Provider, Provider's agents, employees or subcontractors.
Provider further hereby waives any and all rights of subrogation that it may
have against the District. The provisions of this Indemnification do not apply
to any damage or losses caused solely by negligence of the District or any of
its officers, agents, employees, and/or volunteers.

9. **INSURANCE.** Provider, at its own cost and expense, shall procure and
maintain during the term of this Agreement, policies of insurance for the
following types of coverage:

   a. **Workers' Compensation Insurance.** Provider shall procure and
      maintain, during the term of this Agreement, Workers' Compensation
      Insurance, as required by California law, on all of its employees
      engaged in work related to the performance of this Agreement.
      Provider shall procure and maintain Employers' Liability insurance
      coverage of $1,000,000.
      In the case of any such work which is subcontracted, Provider shall
      require all subcontractors to provide Workers' Compensation Insurance
      and Employer’s Liability insurance for all of the subcontractor's
      employees to be engaged in such work unless such employees are
      covered by the protection afforded by the Provider's Workers’
      Compensation Insurance.

   b. **Commercial General Liability Insurance.** Provider shall procure and
      maintain, during the term of this Agreement, the following General
      Liability Insurance coverage:

Any and all subcontractors hired by Provider in connection with the Services
described in this Agreement shall maintain such insurance unless the Provider's
insurance covers the subcontractor and its employees.
c. **Automobile Liability.** Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance with the following coverage limits:

<table>
<thead>
<tr>
<th>Category</th>
<th>Coverage Limits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Vehicles</td>
<td>$500,000.00 single limit or $100,000.00 per person/$300,000.00 per accident</td>
</tr>
<tr>
<td>Commercial Vehicles</td>
<td>$1,000,000.00 combined single limit</td>
</tr>
<tr>
<td>Student Transportation</td>
<td>$5,000,000.00 combined single limit</td>
</tr>
</tbody>
</table>

Provider's and any and all subcontractor's Commercial Automobile Liability Insurance shall name the District, its employees, and school board members as additional insured.

d. **Other Coverage as Dictated by the District.** Provider shall procure and maintain, during the term of this Agreement, the following other Insurance Coverage:

<table>
<thead>
<tr>
<th>Coverage</th>
<th>Each Occurrence</th>
<th>Aggregate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Abuse and Molestation</td>
<td>$1,000,000.00</td>
<td>$2,000,000.00</td>
</tr>
</tbody>
</table>

**Certificate of Insurance.** Provider and any and all subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than Fifteen (15) days prior to commencing work for the District, and at any other time upon the request of the District. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.

Providers' and any and all Provider subcontractor's Commercial General Liability insurance shall provide a list of endorsements and exclusions.

Insurance written on a "claims made" basis is to be renewed by the Provider and all Provider subcontractors for a period of five (5) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the provider for all claims made.

**Failure to Procure Insurance.** Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material
breach of contract under which the District may immediately terminate this Agreement.

Acceptability of Insurers. Insurance is to be placed with insurers with a current AM Best's rating of no less than A: unless otherwise acceptable to the District.

10. SAFETY AND SECURITY. Provider shall be responsible for ascertaining from the District all of the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

Certain entities that contract with a school district are required to comply with Education Code section 45125.1 regarding fingerprinting requirements unless the district determines that the Provider will have limited contact with students.

e. Provider and any and all subcontractors are required to comply with Education Code section 45125.1, Fingerprint certification requirements have been fulfilled prior to commencing any services for the District under this Agreement.

f. Transportation Providers are required to comply with Education Code section 49406, Examination of Tuberculosis requirement. Provider must cause to be on file with the District a certificate from the examining physician showing the Provider, employees and/or sub-providers of Provider have been examined and found free from active tuberculosis.

g. Provider is in compliance with State and Ventura County Health officers orders of guidance, updating required guidelines as set forth.

15. GOVERNING LAW AND VENUES. Provider hereby acknowledges and agrees that District is a public entity, which is subject to certain requirements and limitations. This Agreement and the obligations of District hereunder are subject to all applicable federal, state and local laws, rules, and regulations, as currently written or as they may be amended from time to time.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California. Provider hereby waives and expressly agrees not to assert, in any way, any claim or allegation that it is not personally subject to the jurisdiction of the courts named above. Provider further agree to waive any claim or allegation that the suit, action, or proceeding is either brought in an inconvenient forum or that the related venue is improper.

16. DISPUTE RESOLUTION
a. The parties agree that in the event of any dispute under the agreement in which the amount sought is $5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.

b. If the amount in dispute exceeds $5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding section 22, Attorney’s Fees, the cost of the mediator shall be borne equally by the parties.

c. If the mediator is unable to resolve the dispute, then the parties shall submit the matter to binding arbitration in Ventura County pursuant to the rules of the American Arbitration Association (AAA), as amended or as augmented in this Agreement (the “Rules”). The parties acknowledge that one of the purposes of utilizing arbitration is to avoid lengthy and expensive discovery and allow for prompt resolution of the dispute.

Arbitration shall be initiated as provided by the Rules, although the written notice to the other party initiating arbitration shall also include a description of the claim(s) are based. Arbitration shall be final and finding upon the parties and shall be the exclusive remedy for all claims subject hereto including any award of attorneys’ fees and costs. Either party may bring an action in court to compel arbitration under this Agreement and to enforce an arbitration award.

All disputes shall be decided by a single arbitrator. The arbitrator shall be selected by mutual agreement of the parties within 30 days of the effective date of the notice initiating the arbitration. If the parties cannot agree on an arbitrator, then the complaining party shall notify the AAA and request selection of an arbitrator in accordance with the Rules. The arbitrator shall have only such authority to award equitable relief, damages, costs, and fees as a court would have for the particular claim(s) asserted. In no event shall the arbitrator award punitive damages of any kind.

The arbitrator shall have the power to limit or deny a request for documents or a deposition if the arbitrator determines that the request exceeds those matters, which are directly relevant to the claims in controversy. The document demand and response shall conform to Code of Civil Procedure section 2031. The deposition notice shall conform to Code of Civil Procedure section 2025. The parties may make a motion for protective order or motion to compel before the arbitrator with regard to the discovery, as provided in Code of Civil Procedure sections 2025 and 2031.
17. **ATTORNEY FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court of arbitrator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding.

18. **NATURE OF AGREEMENT.** This Agreement constitutes a binding expression of the understanding of the parties with respect to the services to be provided hereunder and is the sole contract between the parties with respect to the subject matter thereof. There are no collateral understandings or representations or agreements other than those obtained herein. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto.

19. **BINDING EFFECT.** This agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

20. **WAIVER.** No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.

21. **SEVERABILITY.** It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.

22. **PARAGRAPH HEADINGS.** The headings of paragraphs hereof are inserted only for the purpose of convenient reference. Such headings shall not be deemed to govern, limit, modify or in any other manner affect the scope, meaning or intent of the provisions of this Agreement or any part or portion thereof, nor shall they otherwise be given any legal effect whatsoever.

23. **AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who
have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

24. **COUNTERPART EXECUTION: ELECTRONIC DELIVERY.** This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission, and shall have the same legal effect as an “ink-signed” original.
DISTRICT RECLAMATION OF FACILITIES  Under the guidance of the Governor of the State of California, in accordance with guidelines and restrictions regarding maintaining social distancing in schools, the District reserves the right to reclaim its classrooms and facilities from YMCA with 60 days prior written notice.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date first written above.

Rio School District
School District

By: ______________________
Signature

Dr. John Puglisi
Superintendent/Principal
Title

Camarillo Family YMCA
Provider

___ ______________________
Signature

Megan Voshell
Executive Director
Title
Agenda Item Details

Meeting  May 17, 2023 - RSD Regular Board Meeting
Category  11. Consent
Subject  11.13 Approval of Ventura County Indian Education MOU
Access  Public
Type  Action (Consent)
Fiscal Impact  Yes
Dollar Amount  2,936.52
Budgeted  Yes
Budget Source  LCAP Funds
Recommended Action  Staff recommends board approval of the 2023-2024 Indian Education MOU.

Public Content

Speaker: Oscar Hernandez, Assistant Superintendent Educational Services

Rationale:
The Indian Education Act of 1972 (Public Law 100-427) enabled local agencies throughout the United States to identify their Indian student populations, establish parent committees, hold public hearings, and write grants identifying the needs of Indian students who will participate in their programs. This law provides local school districts with additional monies to provide over and beyond educational and culturally-related services to identified Indian students.

With our district's funding support, Indian Education teachers and counselors will be able to continue to provide school visits to identified Indian Education students. Developed over 49 years, our program provides hands-on reading lessons and activities enhanced with the use of realia, primary source materials, cultural history, technology and current event topics for the Native American community. We hope to share these resources with students in your district to increase their cultural proficiency and erase misconceptions about Native Peoples. This is an opportunity to support a historical program and to inspire a new generation of future Native American scholars and leaders.

Rio School District currently has nine identified student. Our district funding amount for the 2023-2024 school year will be $2936.52
Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
MEMORANDUM OF UNDERSTANDING
Ventura County Indian Education Consortium

This Memorandum of Understanding (MOU) explains and confirms the agreements between the Ventura Unified School District as the Local Education Agency for the Ventura County Indian Education Consortium (Provider) and the Rio School District (Partner District).

Memorandum of Understanding Purpose:

The purpose of this MOU is to create and confirm an effective working relationship between the Partner District, Rio School District, and the Ventura Unified School District (VUSD). This MOU also provides the means by which VUSD and the Partner District will maintain a collaborative relationship to ensure inter-agency services to Partner District students and families.

Memorandum of Understanding Timeline:

This MOU is effective July 1, 2023, and will extend through June 30, 2024.

Memorandum of Understanding and Description of Services:

Partner District agrees to the following:
1. Serve as a consortium partner to raise awareness regarding Indian Education.
2. Assist in the recruitment of eligible Indian Education students through existing district means of communication.
3. Confirm student enrollment for annual Title VI grant submission of student count.
4. Identify district and site contact personnel to facilitate communication with the VC Indian Education Consortium as required.
5. Provide classroom space or other school facilities to accommodate Indian Education lessons.
7. Inform VUSD of changes in schedule and student participation.
8. Work with the VUSD staff as needed.

VUSD (Provider) agrees to the following:
1. Serve as Local Education Agency for VC Indian Education Consortium.
2. Hire all employees to provide Indian Education services.
3. Provide basic services to eligible Indian Education students including:
   a) Indian Education Parent Advisory Committee
   b) Indian Education enrollment and verification support
   c) Indian Education Annual Honoring Ceremony and Events
   d) Indian Education teaching resources/lending library
   e) Indian Education teacher workshops to introduce teaching resources and annual curriculum theme. The theme for 2023 – 24 is "Notable Native American Leaders- Part II."

4/11/2023
4. Provide services at Partner District schools through the district-supported format to include:
   a) Individual/small group lessons to support cultural identity and awareness for eligible Native American students (as in the past); or
   b) Classroom presentations on Native American themes (to include classmates of identified students).
5. Ensure that VUSD employees have received adequate training in the services being provided and appropriate licenses/certificates are in current standing.
6. Ensure that VUSD employees have completed an appropriate background check, including fingerprinting/live scan as described below.

Both the Partner District and VUSD representatives of the VC Indian Education Consortium will agree on all elements of any program prior to implementation. Any potential funding issues that are not cost neutral are required to be approved by the VUSD District Office Administration prior to program implementation.

Payment of Funds to VUSD for VC Indian Education Consortium Services:

The Partner District, Rio School District, agrees to contribute $2,936.52 to VUSD for Indian Education services provided during the 2023-24 school year. Payment to VUSD will occur by September 30 upon receipt of an invoice from VUSD.

Indemnification:

The Partner District shall save, defend, hold harmless and indemnify VUSD (its employees, volunteers, officers, directors and agents), from and against any and all losses, damages, liabilities, claims, and costs of whatsoever kind and nature for injury to or death of any person and for loss or damage to any property arising from all acts or omissions to act of the Partner District or its board members, officers, employees, volunteers or agents occurring in connection with or in any way incident to or arising out of this Agreement except for liability resulting from the active negligence, sole negligence or willful misconduct of VUSD.

VUSD shall save, defend, hold harmless and indemnify the Partner District (District, board members, employees, volunteers and agents), from and against any and all losses, damages, liabilities, claims, and costs of whatsoever kind and nature for injury to or death of any person and for loss or damage to any property arising from all acts or omissions to act of Provider or its employees, volunteers, officers, directors or agents occurring in connection with or in any way incident to or arising out of this Agreement except for liability resulting from the active negligence, sole negligence or willful misconduct of the Partner District.

Cancellation:

This MOU may be cancelled by either party upon 30 days’ written notice.

4/11/2023
Signatures:

PARTNER DISTRICT: ________________________________

Authorized District Representative: ____________________

Signature: __________________________________________

Title: ________________________________

Date: ________________________________

PROVIDER: Ventura Unified School District

Authorized Representative: Ahsan Mirza

Signature: ________________________________

Title: Assistant Superintendent, Business Services

Date: 4/11/2023
Ventura County Indian Education Consortium

Presidential Award Winning Program
Title VI Federal Project – Serving Public
School Districts in Ventura County Since 1974

Partner District Service Plan for 2023 – 2024

With your district’s continued partnership, we can preserve the heritage of Native American students in Ventura County as well as the region’s Native cultural history. Please consider the following formats:

A district-supported format is possible with additional funds for each district’s share of identified Native American students. Next year’s federal grant funding (including $50 administrative fee) has increased to $326.28 per student (see table below). Funds will be used to maintain experienced hourly teachers and counselors, as in prior years. Service options include Indian Education through:

✓ Individual/small group lessons to support cultural identity and awareness for eligible Native American students; or
✓ Classroom presentations on Native American themes, and
✓ On-site teacher workshops on Native American themes (open to all teachers).

The basic format relies solely on federal funds ($88,408) to provide a limited Indian Education program, which meets minimum federal requirements and does not provide school site visits. Services will include:

✓ Indian Education Parent Advisory Committee
✓ Indian Education enrollment and verification support
✓ Indian Education Annual Honoring Ceremony and Events
✓ Indian Education teaching resources/lending library
✓ Indian Education teacher workshops to introduce teaching resources and annual curriculum theme (the theme for 2023 – 2024 is “Notable Native Leaders- Part II”)
✓ The Ventura Unified School District will continue to serve as the Local Education Agency

Appropriate funding sources may include LCFF and general funds.

Consortium superintendents, please respond to this request by Monday, June 1 by emailing Robin Jacobs at Robin.Jacobs@venturausd.org confirming commitment of funds. This will permit final planning for the 2023-24 school year. Rosters of identified Indian Education students for each district can be provided upon request.

With your district’s funding support, Indian Education teachers and counselors will be able to continue to provide school visits to identified Indian Education students. Developed over 49 years, our program provides hands-on reading lessons and activities enhanced with the use of realia, primary source materials, cultural history, technology and current event topics for the Native American community. We hope to share these resources with students in your district to increase their cultural proficiency and erase misconceptions about Native Peoples. This is an opportunity to support a historical program and to inspire a new generation of future Native American scholars and leaders. Thank you for your partnership and support.

Robin Jacobs, Coordinator robin.jacobs@venturausd.org (805) 641-5000 Ext. 1193

CAMARILLO ACADEMY OF PROGRESSIVE EDUCATION
CONJEO VALLEY UNIFIED SCHOOL DISTRICT
FILLMORE UNIFIED SCHOOL DISTRICT
HUENEME SCHOOL DISTRICT
MOORPARK UNIFIED SCHOOL DISTRICT
OJAI UNIFIED SCHOOL DISTRICT
OXNARD SCHOOL DISTRICT

OXNARD UNION HIGH SCHOOL DISTRICT
PLEASANT VALLEY SCHOOL DISTRICT
RIO SCHOOL DISTRICT
SIMI VALLEY UNIFIED SCHOOL DISTRICT
VENTURA CHARTER SCHOOL
VENTURA UNIFIED SCHOOL DISTRICT
VISTA REAL CHARTER HIGH SCHOOL
<table>
<thead>
<tr>
<th>School District</th>
<th>Indian Education Student Count</th>
<th>Proposed District Funding Match (incl $50 admin fee)</th>
<th>Prior Year Funding Request</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACE Charter</td>
<td>1</td>
<td>$326.28</td>
<td>0</td>
</tr>
<tr>
<td>CAPE Charter</td>
<td>0</td>
<td>$-</td>
<td>0</td>
</tr>
<tr>
<td>Conejo VUSD</td>
<td>31</td>
<td>$10,114.68</td>
<td>31</td>
</tr>
<tr>
<td>Fillmore USD</td>
<td>6</td>
<td>$1,957.68</td>
<td>4</td>
</tr>
<tr>
<td>Hueneme ESD</td>
<td>6</td>
<td>$1,957.68</td>
<td>3</td>
</tr>
<tr>
<td>Moorpark USD</td>
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<td>$7,830.72</td>
<td>20</td>
</tr>
<tr>
<td>Oak Park USD</td>
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<td>$926.28</td>
<td>6</td>
</tr>
<tr>
<td>Ojai USD</td>
<td>4</td>
<td>$1,305.12</td>
<td>12</td>
</tr>
<tr>
<td>Oxnard SD</td>
<td>12</td>
<td>$3,915.56</td>
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<tr>
<td>Oxnard UHSD</td>
<td>26</td>
<td>$8,483.28</td>
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</tr>
<tr>
<td>Peak Prep PV</td>
<td>2</td>
<td>$652.56</td>
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</tr>
<tr>
<td>Pleasant Valley SD</td>
<td>17</td>
<td>$5,546.76</td>
<td>13</td>
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<tr>
<td>Rio SD</td>
<td>9</td>
<td>$2,936.52</td>
<td>7</td>
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<tr>
<td>Simi VUSD</td>
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<td>$13,051.20</td>
<td>40</td>
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<td>Ventura Charter</td>
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<td>$1,305.12</td>
<td>4</td>
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<tr>
<td>Ventura USD</td>
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<tr>
<td>Vista Real Charter</td>
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<td>$1,957.68</td>
<td>9</td>
</tr>
<tr>
<td>Other Publicly Funded</td>
<td>0</td>
<td>$-</td>
<td>0</td>
</tr>
</tbody>
</table>

**TOTAL** | 320                           | $104,083.32                                         | 297                         | $84,499.47 |
Agenda Item Details
Meeting: May 17, 2023 - RSD Regular Board Meeting
Category: 11. Consent
Subject: 11.14 Award EMS Upgrade RFP, Scope C, Clocks
Access: Public
Type: Action (Consent)
Preferred Date: May 17, 2023
Absolute Date: May 17, 2023
Fiscal Impact: Yes
Dollar Amount: 299,503.00
Budgeted: Yes
Budget Source: Safety
Recommended Action: Staff recommends awarding Pacificom's bid to replace campus clocks.

Public Content
Speaker: Jarkko Myllari

Rationale: Due to the increasing unreliability, the 10+ year old clocks need to be replaced at Rio campuses. The proposed solution is based on the Small Message Board concept, which allows the clocks to be used as part of the emergency management system and campus communications by enabling silent messages (text) to be broadcasted to different campus zones when needed. Text signaling is independent of different light conditions. The proposed system integrates to the District network infrastructure and management systems as well as the proposed campus intercom and overhead PA solution. The proposed solution will also improve synchronization and management of the clocks by utilizing Network Time Protocol (NTP) and by integrating to a cloud-based management system.

<table>
<thead>
<tr>
<th>Company</th>
<th>Equipment manufacturer</th>
<th>5-year total</th>
<th>1st year total</th>
<th>Annual total after year 1</th>
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<tbody>
<tr>
<td>Selected: Pacificom</td>
<td>Rauland Borg</td>
<td>$482,770</td>
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<tr>
<td>IVS</td>
<td>Audio Enhancement / EPIC</td>
<td>$697,278.69</td>
<td>$697,278.69</td>
<td>$0</td>
</tr>
</tbody>
</table>

https://go.boarddocs.com/ca/rio/Board.nsf/Private?open&login
Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
Rio School District
Clock Systems 4/20/2023

Cost Summary

<table>
<thead>
<tr>
<th>Site</th>
<th>Clocks</th>
<th>Labor</th>
<th>Materials</th>
<th>Sales Tax</th>
<th>Total</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Wired</td>
<td>330</td>
<td>$10,500</td>
<td>$70,400</td>
<td>$6,512</td>
<td>$87,412</td>
<td></td>
</tr>
<tr>
<td>2 Wireless battery power</td>
<td>330</td>
<td>$12,300</td>
<td>$131,300</td>
<td>$12,145</td>
<td>$156,745</td>
<td></td>
</tr>
<tr>
<td>3 Wireless AC power</td>
<td>330</td>
<td>$12,400</td>
<td>$156,400</td>
<td>$14,467</td>
<td>$183,267</td>
<td></td>
</tr>
<tr>
<td>4 Message Board</td>
<td>330</td>
<td>$23,100</td>
<td>$253,000</td>
<td>$23,403</td>
<td>$299,503</td>
<td></td>
</tr>
</tbody>
</table>

Notes:
1. Clock quantities from District provided maps
2. Message board requires a cat6 cable and network port
3. Message board can use the same cat6 cable as IP speaker
<table>
<thead>
<tr>
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## Cost Summary

<table>
<thead>
<tr>
<th>Site</th>
<th>Speakers</th>
<th>Labor</th>
<th>Materials</th>
<th>Cat6 Cabling</th>
<th>Network</th>
<th>Sales Tax</th>
<th>Total Existing Cat6 Cable</th>
<th>Total New Cat6 Cable</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 IP Speakers Exit Outside</td>
<td>284</td>
<td>$75,739</td>
<td>$314,475</td>
<td></td>
<td></td>
<td>$29,089</td>
<td>$419,300</td>
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<td>2 IP Speakers New Outside</td>
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<td>$399,525</td>
<td></td>
<td></td>
<td>$33,256</td>
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<td>3 Existing Speakers Existing Wiring</td>
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<td>$199,350</td>
<td>$0</td>
<td>$0</td>
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<td>$268,000</td>
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<tr>
<td>4 New Speakers Existing Wiring</td>
<td>284</td>
<td>$52,627</td>
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<td>$0</td>
<td>$20,213</td>
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<tr>
<td>District Office (District paging)</td>
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<td>$3,100</td>
<td>$10,600</td>
<td>$0</td>
<td>$0</td>
<td>$661</td>
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<td>$15,542</td>
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<tr>
<td>Panic Buttons Front Office 9 Schools</td>
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<td>$5,400</td>
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<td>$0</td>
<td>$541</td>
<td>$11,791</td>
<td>$12,332</td>
</tr>
</tbody>
</table>

**Notes:**
1. Labor is at prevailing wage. Normal work hours
2. Additional network switches (if required) are not included
3. District Office includes equipment to allow District wide paging.
4. Prices are good until 9/15/2023
5. Add 2% for bonding if required
Response to:

Rio Elementary School District Request for Proposal for Emergency Management System Upgrade

We look forward to working with Rio Elementary School District to change the way education is delivered. With our implementation, installation, training, service and support, we are confident we can meet the goals of the district.

Thank you for your consideration.

Suzanne Camarillo

Director of Educational Sales

IVS Computer Technology, INC

661-205-4447 (M)

661-831-3900 (O)

suzanne@ivsct.net

www.ivsct.net
Table of Contents

(A) Overview  
(B) IVS Company History  
(C) Objective  
(D) Service, Support and Customer Service  
(E) Qualifications  
(F) Project Timeline  
(G) Payment Terms  
(H) Performance Guarantee  
(I) Signature Page  
(J) References  
(K) Audio Enhancement Company History  
(L) Proposal
Overview

IVS Computer Technology is pleased to submit this proposal for products and services to assist Rio Elementary School District (Rio ESD) in achieving its goal of delivering a district-wide Emergency Management System. IVS Computer Technology is committed to providing a collaborative solution, installation, service, support, and training to all involved entities to ensure the successful implementation of the stated goal. This proposal is in response to the following portions of the RFP:

(A) Campus Intercom, overhead PA and bells

(C) Campus clock system
Partnering with Education

Founded in 1992, IVS Computer Technology, Inc. (IVS) has been collaborating with School Districts for over 30 years to successfully implement cutting edge technological products and tools into the classroom of today.

Headquartered in Bakersfield, and serving most of the Western United States, IVS has offices throughout California. Our quad-level approach of professional product, installation, service and training is supported by highly trained installers and technicians, service professionals and certified trainers. We take pride in that all our professionals and team members are not only aware of the latest technologies and educational requirements and trends, but that we only deliver the “best in breed” to our partners.

Our products and tools are currently being used in well over 20,000+ classrooms, in some of the largest and most prestigious school districts (Bakersfield City, Kern High, Simi Valley Unified, Santa Monica Malibu Unified, Twin Rivers Unified, Sulphur Springs and LACOE to name a few). As one of our partnering school districts, you can rest assured you will be receiving only the highest quality equipment, backed by generous manufacturer’s warranties, as well as complimenting classroom tools that are easily integrated and utilized by teachers to significantly improve the student’s classroom experience.

IVS’s engineered Classrooms represent fully tested and extremely customizable integration of products that have been proven to accommodate myriad learning styles to help increase students’ motivation and participation, as well as their self-confidence, while improving their social skills. Again, our classroom solution begins with “best in breed” product hardware from manufactures such as Audio Enhancements, SMART Technologies, Sharp, Epson, Crestron,
IVS Company History

Edified, Shure, QSC, as well as thousands of other world class A/V EdTech manufactures. These proven systems are complemented by a full line of easily customizable and adaptable software tools for your teachers and staff.

For 30-plus years, IVS Computer Technology has focused on being responsive to the on-going needs of our partners, specifically, you as the school district, your teachers and most importantly your students. Our services go well beyond the product installation phase. In order to deliver the best end-user experience and education to our students, IVS has invested considerable time and effort into its quality curriculum development department.

Working closely with both the district’s IT professionals, support staff and teachers, we design, install, and maintain your solutions using only the very latest tools that technology has to offer. Toward that end, IVS’s has a demonstrated, and extremely successful, track record of continuous district assessment, with an eye toward updates of both hardware and software as new technology becomes available.

Some of IVS’s most successful system features include:

- Campus Security Solutions and Support
- Voice and Sound Enhancement Solutions
- Large Venue Solutions (Board Rooms, Gyms, MPR’s and Amphitheater’s
- Interactive Classroom Technology
- Control System Integration and Programming.
- Wireless Networking.
- Complete data infrastructure and integrations.
The Objective

Our goal is to provide Rio ESD with a standardized configuration to complete all classrooms throughout each of the campuses. Our proposal includes a solution developed by our manufacturing partner Audio Enhancement (AE). AE was started over 40 years ago and combined with the integration and services expertise that IVS Computer Technology adds, we could never have imagined the impact we would have on education today. Audio Enhancement has grown from offering classroom audio solutions to providing district wide communication and safety technology. Impacting over 4,000 districts, 39,000 schools and over 1,200,000 classrooms around the world. Together we are excited about the potential opportunity to help Rio ESD reach their desired goals and outcomes from this RFP.

To assist your teachers and staff to fully embrace their use of the new technology, we will incorporate a meaningful and comprehensive training plan that will include not only on-site training but supplement it with on-line training and Professional Development for added flexibility. IVS’s focus is to provide a sustainable technology solution that easily integrates into your existing infrastructure. Through collaboration, IVS will help you meet your technology goals; we promise to help you:

- Identify your goals and discover how technology can help you exceed them.
- Identify and integrate a technology solution that works best for your district and existing classrooms, while allowing for expansion and growth.
- Ensure your teachers and staff are sufficiently and effectively trained to use the technology in the classroom.
- Maximizing your budgets by providing “the best bang for your buck”.
- Achieve seamless integration with your existing technology.
- Experience a non-disruptive installation process.
If your school infrastructure is a modern Ethernet driven system, you now have many different options, including not only bell schedules but also alerts and emergency communications. Evaluating and comparing a wide array of available technology solutions can be challenging. With over 30 years' experience in the Educational Technology industry, IVS Computer Technology provides turn-key solutions with recommendations based on the specific needs of our customers.
Our local installation and support team is extremely knowledgeable and responsive when it comes to supporting a school or district. IVS does not use outside contractors and provides all installation, service and support in-house. We understand how instruction and the learning environment can be impacted by technology that is inoperable or not working correctly. We have an easy-to-use support portal that is constantly monitored to ensure quick resolutions for our partners, to report problems and issues and request service calls.

Uninstallation

IVS Computer Technology will identify, document, and remove the existing Audio/Video (AV) technology found in the classroom that is being updated. A picture will be taken of the AV equipment to be removed from the classroom, along with a record of the part numbers, asset tags and serial numbers of the items removed. This information will be uploaded to the job ticket in MHelpdesk for that classroom and a spreadsheet documenting the removed items for that school will be provided to Rio ESD.

Installation

IVS will pick up the new AV equipment from the Rio ESD or IVS warehouse and will transport, install, asset tag, test and document the installation for each classroom in the district. The documentation will be uploaded to MHelpdesk and a spreadsheet for each school will be provided to Rio ESD. We understand the summer break deadline and will complete the project prior to the deadline.
IVS Computer Technology is a Platinum Partner with SMART Technologies. We have been in business for over 25 years and are designated as one of the largest resellers in California. Our installations are backed, certified, and warrantied and performed by IVS employees and are not bid out to third parties.

IVS Computer Technology Holds a C-7, C10 and D34, California Contractors license.

IVS Computer Technology has partnered with Audio Enhancement for over 15 years. We have installed over 6000 classroom audio systems.

IVS Computer Technology is a Microsoft Partner with over 35 years of networking experience.

Beginning April 2015, the Department of Industrial Relations (DIR) required that all audio-visual (A/V) integrators be registered with the DIR, possess the proper construction licenses, and upload certified payroll for their corresponding Public Works projects. IVS Computer Technology is a DIR-approved certified installer and follows all applicable guidelines.
With the understanding that the installation timeline is critical, IVS will actively manage all phases of the project to meet the needs and deadlines of Rio Elementary School District. This includes, but is not limited to, coordination of all manufacturers with regards to the manufacture and delivery of all products and the uninstallation of the old technology, as well as the installation of the new technology.

To date: all involved manufacturers have been notified of the breadth of the project and supply chains are aligned.

1) Audio Enhancement will dropship all equipment to the coordinated warehouse. Whether it be the District Warehouse, or an off-campus location provided by IVS.
   a. All equipment is readily available and can ship within 7-14 days of receiving PO.
   b. Equipment will be pre-programmed we will need to receive the required network information to have the equipment pre-programmed before shipment.

2) IVS team members will pick up, deliver, and assemble the clocks, safety system, sound systems and all equipment at each school site in the designated location.

3) IVS has an extensive and knowledgeable installation and project management team. From the date of the PO IVS can designate an installation team devoted solely to the project. We can install in multiple rooms/campuses simultaneously, we can work both days and nights depending on the district preference.

4) From start to finish the project timeline depending on district and campus availability would be 22-60 days. This number would fluctuate towards the 60 days only if there were limited access.

5) We use Microsoft Project for time-tracking and progress reports.
Payment Terms

Payment Terms Net 30
This contract is made on (Month, Day, and Year) between IVS Computer Technology and Rio Elementary School.

Whereas IVS Computer Technology has the capability and experience to perform the scope of work as agreed.

Whereas IVS Computer Technology is willing to supply the Purchaser with Equipment, Engineering, Documentation and Services to perform the Scope of Work associated with the Equipment and Services.

Whereas the Purchaser Rio ESD is willing to Purchase the Equipment, Engineering, Documentation and Services.

Whereas IVS Computer Technology shall be and shall be deemed an independent supplier and not the agent or employee of the Purchaser Rio ESD.

Now therefore the two parties authorize their representatives, following friendly consultations, to agree on the following terms and conditions and to sign this contract.

The following documents shall be deemed to form the Contract between the Purchaser (Rio ESD) and the supplier (IVS Computer Technology)

Contract Form will include the following:

Scope of Work
Contract Price
Contract Price
Term of Payment
Delivery and Terms of Delivery
Project Management
Performance Guarantees

Installation, Workdays, Performance Guarantee,
Documentation
Warranty
Training
Acceptance
Rio School District
1609 Solar Drive
Camarillo, CA 93010
Telephone (805) 486-3111

T&B: Administration and Termination (Periodicity for Administration and Termination of the Contract, including the consequences within which the parties may be terminated and the consequences of termination.)

T&B: Dispute Resolution

Notices:

R&D: email notices to imyllari@rioschools.org reference to “R&D BMS solution, notices”.

Company:

Information:
Janleza Myllari, Director of Technology - imyllari@rioschools.org
Antony Lyons, Network Systems Administrator - alyons@rioschools.org

2822 Jason Court, Thousand Oaks, CA.
91362
661-205-4447
suzanne@ivsct.net
Signature Page

Authorized representatives of the school district and the proposer, confirming the District’s and Proposer’s agreement to the terms and conditions of the RFR.

RSD EMS upgrade design, delivery and implementation of Scope A, B, C, D (mark/circle all A, B, and/or D that apply) as well as the corresponding services and subscriptions.

Contracting parties

RSD

Company: IVS Computer Technology, INC

Authorized signer, RSD

Authorized signer, Company

__________________________________
Signature

__________________________________
Signature

Title: Director of Educational Sales

Date signed: 04/10/2023

Information:
Jenika Mylari, Director of Technology - jmylari@rioschools.org
Anthony Lyons, Network Systems Administrator - alyons@rioschools.org
This district began as a referral from another large implementation our company completed in Southern California. The school district received a bond that designated 100+ million dollars to technology and infrastructure upgrades. For this project we had to identify the needs of the customer by determining the outcome goals they are trying to accomplish. We also had a very rigorous timeline that was the most complicated aspect of the project. IVS was selected because of its industry-wide reputation and demonstrated expertise with regards to project management, planning and implementation of technological solutions for the classroom. Because of the scale and magnitude of the technology being installed in the classroom, the SMMSD team also recognized that only IVS had the training infrastructure to ensure that the district teachers would be able to integrate the efficiently and effectively.

functionality of the hardware and software into their current curriculum. The solution we developed included two interactive displays, one very robust control system, distributed sound and microphones for both student and teacher. IVS was instrumental in identifying objectives, scope and implementation. The roll-out consisted of installing this solution in 400 classrooms, training, planning and implementation. We were also responsible for all asset management associated with this project. This included asset tagging all hardware over $500, creating a spreadsheet that identified the site, room, serial number, manufacture, warranty length and PO number.
Sulphur Springs Unified School District

Dean Elliot

Manager, Technology Services

Phone: 661-252-5131
delliott@sssd.k12.ca.us

We have had the opportunity to work with this district for many years and through several rounds of technological upgrades. We initially installed district wide sound and dual display integrations starting in 2009. IVS designed, installed, integrated, trained and supported the district from then until present. The audio enhancement system that was originally installed are still used throughout the district with minimal systems that have needed replacement. The nature of this project was to integrate a solution that met the need of students and teachers, while integrating it with the structural modifications during the upgrade. The district had a strict budgeted limited ability to receive hardware. SSSD felt that IVS’s solutions offered the best mixture of technology (hardware and software) with a well-developed and supportive training infrastructure.
### Twin Rivers Unified School District

Jeremy Briggs  
Manager IT User Services  
Phone: (916) 566-1600 ext. 34102  
Jeremy Briggs@Twinriversusd.org

IVS Computer Technology has designed and installed 1500 classrooms with SMART Interactive flat panels and Audio Enhancements Beam sound systems with both student and teacher microphones. We have also designed the conference rooms and Boardroom to include an AV over IP distribution of audio and video and controls signals over the LAN using IP switching and configuration protocols. With the arrival and rapid advancement of AV over IP technology, traditional AV infrastructures have been replaced with IP infrastructures. Our services to TRUSD have not only included design and installation services but also a multi-year contract to provide on-site services such as warranty repair, programming service, training, and support.
## Berryessa Union School District

**Kyle Brumbaugh**

Director of Technology

Phone: 408-923-1884

kbrumbaugh@busd.net

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Working with Mr. Brumbaugh, in his previous role as Director of Technology for Redwood City School District and in his current role as Director of Technology for Berryessa Union School District, we have designed sound systems for both districts boardrooms as well as classrooms. Value, serviceability, sustainability, and redundancy were at the top of the list when deciding how to use funding provided by local bonds for both districts.
## Redwood City School District

Carlos Reyna  
Director of Technology  
650-423-2200  
creyna@rcsdk8.net

IVS Computer Technology provided over 400 mobile display solutions for Redwood City School District. Mr. Reyna and IVS worked closely together with product acquisition and implementation. After Mr. Reyna was promoted to Director of Technology, we continued working with the district to maintain the boardroom and add sound systems to individual schools throughout the district.
On the RFP, 13 buildings have requested clocks and signage. However, only 8 campuses require an intercom, paging and bells solution. Our design is planning for 8 head-end servers which will run all the communication and signage at the different campuses. For the additional clocks and signs at buildings that do not have a head-end onsite, we assume network routing is available from the district buildings to the campus where the headend server is located.

In addition, should we be awarded both category (A) and (C) the head-end server for category (C) Campus Clocks becomes redundant and unnecessary. This server can be removed and servers for category (A) Campus intercom, overhead PA and bells will be utilized.

The solutions proposed for both category (A) and (C) can utilize existing power and will not need the home runs to the IDF's/ MDF's. Without knowing that power is available we wanted to proposal a "worst case scenario" solution. If power and Wi-Fi is available in the classrooms both solutions can have the home runs removed. We are also able to remove the switches as PoE power is no longer needed.

Thank you for your consideration of our proposal. When considering a district-wide Emergency Management System, it is important to have a system that not only meets your needs today, but will be scalable to meet your needs in the future. Our solution is digital with built in redundancy, mitigating the disastrous outcome should you lose power during an emergency. Because our solution is powered over Ethernet, a sudden loss of power will not hamper communications with the classrooms. A UPS (uninterruptible power supply) is connected to the server and to the amplifier for redundancy. A UPS can be added to each network switch to maintain constant communications with the classrooms. This will ensure you are prepared for any situational power outage. If a system
is analog (powered by electricity instead of power over ethernet, a UPS would be required for each classroom to achieve the same redundancy. Our system is completely programmable, and teachers will have the ability to send an inconspicuous alert (a programmed “panic button” on a microphone pendant, in any emergency situation. We would welcome the opportunity to demonstrate our solution and show the long-term value proposition that it offers.
Making a Difference in Education

For more than forty years, Audio Enhancement has served the schools throughout the United States, providing both classroom audio enhancement systems as well as integration services for classroom technology. Audio Enhancement is headquartered in Salt Lake City Utah and has facilities in Georgia and Florida.

Audio Enhancement was founded in 1978 by Claudia Anderson around the simple idea that “learning begins with hearing.” Having two hearing impaired children; the first Audio Enhancement systems were designed specifically for the hearing impaired. Early in our history, technological advancements made it possible to also provide whole classroom sound systems, benefiting all students. Audio Enhancement has been the innovator and leader in this field.

By 2004, it was clear that classroom audio enhancement systems were a key part of the overall technology landscape in the classroom. Based on our high level of support, outstanding customer service, and training that was provided for the audio systems, several school districts came to us and requested that we expand our product offerings. Based on these requests, we undertook an initiative to increase our capabilities in order to provide a complete integrated technology package for the classroom. These offerings include display devices, control, video/audio playback devices and interactive technologies. By utilizing the principles developed over thirty years of providing classroom audio systems to the schools, we were able to provide both technical integration, teacher in-servicing, training, and professional development to help the schools ensure the success of their technology goals.

Moving the company forward, in 2008, Audio Enhancement was incorporated: Jeff Anderson, President and CEO, Jennifer Crum, CFO, Jeremy Anderson, CAO and Justin Anderson, COO. Today, the Audio Enhancement product line improves student achievement, decreases teacher vocal fatigue and absenteeism, and creates positive student behavior. Audio Enhancement systems also increase focus and attention and supports classroom management.
Classroom Audio

A classroom Audio Enhancement system provides teachers with benefits seen in documented sound field system research with the consistency and clarity of the newest classroom technology—XD Audio. Teachers wear an XD Microphone with confidence of zero signal dropouts. This delivers their voices to each student as clearly as if the teacher were sitting right next to them. With Classroom Audio, you can expect more time on task, fewer behavior issues, less teacher verbal repetition, and better content understanding. These provide an increase in actual instructional time, one thing every teacher can use more of. Clear and equitably distributed audio in the classroom contributes to the overall quality of instruction, targeting gaps in learning.
EPIC System

EPIC System allows schools to effectively and efficiently manage and schedule student movement within the school. By customizing bells and announcements on an individual classroom level, schools can eliminate unnecessary distractions to the learning environment, maximizing allocated learning time. EPIC system can be controlled from the Kiosk or the EPIC mobile app. Optional InfoView expands your EPIC System to include customizable classroom clocks, visual emergency notifications, and digital signage around your campus.

AudioEnhancement.com/EPIC-System
SAFE System

SAFE System™ (Signal Alert For Education) System™ is an alert and notification solution that connects teachers and classrooms to first responders for quick response and communication. The integration of SAFE System with our teacher microphone gives teachers a personal duress button to send alerts instantly from anywhere in the school. Office staff can discreetly acknowledge the alert, letting teachers know that help is on the way. The web-based interface gives administrators the ability to provide direction and maintain situational awareness of the entire campus, even in the most challenging emergency conditions. Give everyone on your campus peace of mind with the reassurance that SAFE is ready when seconds count.
Downey School District
11627 Brookshire Avenue, CA, 90241

Solutions in use 🎓

Contact
Chris Nezzer
562.469.6500
chezzer@dusd.net
Selected Systems and Products

Optimum System
QTY - 280

The MS-600 is a fully integrated networked classroom amplifier and wireless microphone receiver, and a central component in the Optimum Classroom System. This amplifier has network-based intercom, paging and emergency notification, providing full-duplex audio. It is easy-to-use, easy-to-install, and has a simple user interface software. The entire unit is Powered over Ethernet (PoE). Intercom and paging functionalities are built-in.

INCLUDED COMPONENTS

- XD Teacher Box with Teacher Pendant Microphone
- Optimum MS-600 Amplifier with Integrated XD Receiver with Programming (Requires PoE+)
- Wiring Bundle for Optimum Amplifier with Integrated XD Receiver
- Interactive Touch Controller Bundle with Programming
- Wall Plate, WPA-701, Ambient Mic with Decora Plate
- Classroom Speaker, Ceiling, Circle Cut In, Plenum Rated, Set of 2

Full System Product Details

XD Teacher Box with Teacher Pendant Microphone, Optimum MS-600 Amplifier with Integrated XD Receiver with Programming (Requires PoE+), Wiring Bundle for Optimum Amplifier with Integrated XD Receiver, Interactive Touch Controller Bundle with Programming, Wall Plate, WPA-701, Ambient Mic with Decora Plate, Classroom Speaker, Ceiling, Circle Cut In, Plenum Rated, Set of 2.

EPIC Head End System
QTY - 08

Everything you need in order for an EPIC System central head-end.

INCLUDED COMPONENTS

- Grandstream GXP2130 Enterprise Phone Including Programming
- EPIC Kiosk with Programming
- EPIC Server with Programming
- CLAUDIA - EPIC Front Office Media Player with Programming (Requires AC Power)
- EPIC System Platform License
- SAFE System License (Requires EP-0009)
- + More

Full System Product Details

Grandstream GXP2130 Enterprise Phone including Programming, EPIC Kiosk with Programming, EPIC Server with Programming, CLAUDIA - EPIC Front Office Media Player with Programming (Requires AC Power), EPIC System Platform License, SAFE System License (Requires EP-0009), EPIC System Intercom Paging & Bells License (Requires EP-0009), 2U Ventilated Utility Shelf, For Use w/EPIC Appliance, Smart-UPS 1000VA LCD 2U 120V Battery Backup For EPIC Appliance, UPS 425VA 6-Outlet 120V for use with EPIC Kiosk, EPIC Custom Map Development Services, Engineering and Design Services, EPIC Administrator Training, EPIC Phone Integration License, InfoView Visual Messaging and Clock License (Requires EP-0009).
The EPIC System InfoView Display is a display device specifically designed for the K-12 campus. With a PoE powered 22" Full HD display. This high-performance, energy-efficient, world-class Digital Signage Systems deliver power and data over a single Ethernet cable, offering greatly increased flexibility with location and positioning.

INCLUDED COMPONENTS

Single - Wall Mounted Display Bundle (Requires PoE+).

Full System Product Details

Single - Wall Mounted Display Bundle (Requires PoE+).
### Selected Systems and Products

<table>
<thead>
<tr>
<th>Product</th>
<th>Quantity</th>
</tr>
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<tr>
<td>External 70V Horn Speaker and Enclosure</td>
<td>QTY - 60</td>
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<tr>
<td>The SYSTEM 6VPS is a complete, vandal resistant horn assembly featuring a double re-entrant, compression horn with an integrated 16W, 25/70V, multi-tap transformer that is mounted on a vandal resistant, stainless steel baffle. It also includes a square, heavy gauge stainless steel, surface mount enclosure.</td>
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<tr>
<td>EPIC 70V Volume Control Assembly</td>
<td>QTY - 20</td>
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<tr>
<td>EPIC 70 Volt Volume Control Assembly includes the Control, 1&quot; Raceway, and Surface Mount box.</td>
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<td>2x2 Tile Replacement 70V Speaker (Sys19)</td>
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<td>SYSTEM 19 is a complete, UL Listed, 2-way, shallow depth, lightweight, 2? x 2? lay-in ceiling tile replacement loudspeaker system consisting of an 6 ½&quot; O.D. woofer, 1? dome tweeter, and a 20W, 70V, rotary select transformer with an 8 Ohm position. The molded ?ber enclosure is 1,283 CID. The SYSTEM 19 has a powder coated steel baf?e with standard perforation and four (4) seismic tie-off points.</td>
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Audio Enhancement, Inc. is pleased to offer the following warranty.
A standard five (5) year limited manufacturer's warranty (“Limited Warranty”) against malfunction due to manufacturing defects in materials or workmanship on the IR and XD teacher and student microphone, XD receiver (K-SRC14), CA-30, CA-60, GL-300, Hydra II, XDSolo™, BEAM, BEAM Pro, Handheld Microphone Holder, and Ceiling and Wall speakers (“Audio Enhancement Products”). The Limited Warranty applies only if: (1) the Audio Enhancement Products are installed according to manufacturer's instruction provided to Customer and (2) the Audio Enhancement Products are not misused or abused, and there is no evidence of mishandling, neglect, modification, or repair without the approval of Audio Enhancement.

A standard three (3) year limited manufacturer's warranty (“Limited Warranty”) against malfunction due to manufacturing defects in materials or workmanship on the EduCam360, EduCam 360-A, EduCam360-B, EduCam360-C, EduCamPTZ, EduCamPTZ-B, MS-1000 Monitoring Station (MS-1000), AVConnect (HDBaseT), SAFE System, EPIC System Server, MS-300, MS-500, and CLAUDIA. The Limited Warranty applies only if (1) the Audio Enhancement product is installed according to manufacturer's instructions and by an Audio Enhancement certified installer and (2) the Audio Enhancement Products are not misused or abused, and there is no evidence of mishandling, neglect, modification, or repair without the approval of Audio Enhancement.

A standard one (1) year limited manufacturer's warranty (“Limited Warranty”) against malfunction due to manufacturing defects in materials or workmanship on our General Electronics (including but not limited to: NVRs, Classroom Wall Box, MS-400, Hydra Adapter (SC-12-24VACDC), Wall Plate Accessories (WPA), Alert Notification Button, Mic360™, UPS (Uninterrupted Power Supply)), specialty cables and adapters. EPIC System Console Touchscreen, Server Drives, and EPIC System Console Paging Microphone. The Limited Warranty applies only if (1) the General Electronics is installed according to manufacturer's instructions and by an Audio Enhancement certified installer and (2) the General Electronics has not been misused or abused, and there is no evidence of mishandling, neglect, modification or repair without the approval of the manufacturer.

The EduCam390 camera SD card and ‘AA’ NiMH and lithium-ion batteries supplied by Audio Enhancement, Inc., carry a 90-day warranty from date of purchase.

The following is not included under this Limited Warranty: (1) Misuse or abuse by the Customer; (2) normal wear and tear; (3) physical damage to Audio Enhancement's Products because of unreasonable use and/or negligence; and (4) damage caused by service or repairs by the customer or a person who is not authorized for such service or repairs by Audio Enhancement.

This Limited Warranty is provided by Audio Enhancement, and it contains the only express warranty provided to Customer by Audio Enhancement. Audio Enhancement does not authorize any other person, including distributors, to give any other warranties on
Audio Enhancement's behalf. The repair or replacement as provided under the express limited warranty is the sole and exclusive remedy of the Customer and Audio Enhancement's sole and exclusive liability hereunder.

Audio Enhancement disclaims any express warranty not provided herein and any implied warranty, guarantee, or representation as to performance, quality and absence of hidden defects, and any remedy for breach of contract, which but for this provision, might arise by implication, operation of law, custom of trade or course of dealing, including implied warranties of merchantability and fitness for a particular purpose. In no event shall Audio Enhancement be liable, whether in contract, tort (including negligence) or otherwise, for damages more than the purchase price of the product giving rise to the damages, or for any direct, indirect, incidental, special, punitive, exemplary, or consequential damages of any kind. Audio Enhancement further disclaims any responsibility for losses, expenses, inconveniences, special, indirect, secondary, or consequential, incidental, and contingent damages whatsoever, including damages arising from ownership or use of Audio Enhancement's products.

Audio Enhancement shall bear no responsibility or obligation with respect to the manner of use of any equipment sold by Audio Enhancement.

Audio Enhancement specifically disclaims and negates any warranty of fitness for a particular purpose of such equipment including, without limitation, any warranty that the use of such equipment for any purpose will comply with applicable laws and regulations or overcome any specific hearing/auditory processing deficit. When returning units for service, use adequate packaging to prevent shipping damage. Shipping damage is not covered under warranty.
Audio Enhancement Technical Support Representatives are available to assist by phone, chat, and email. With offices in West Jordan, Utah; Apopka, Florida; and Alpharetta, Georgia, we offer additional regional resources to ensure our local customers have all the support to meet their needs. Here is our company’s technical support information and FAQ’s.

**Contact Support:**
- **Hours:** Monday-Friday 8:00am-7:00pm EST.
- **Phone:** 800.932.3578
- **Email:** Support@AudioEnhancement.com
- **Chat and RMA:** www.AudioEnhancement.com/Support/

**Additional Support:**
- **Training Website:** www.training.AudioEnhancement.com
- **YouTube Site:** www.youtube.com/user/AudioEnhancementInc

**Support Levels:**
- **Level 1** Level 1 support is for basic audio systems. Tickets are created when a phone call is made, RMA is submitted, or an email is sent to support. Level 1 support services include troubleshooting with microphones, batteries, cabling, volume levels, information requests, and basic EPIC troubleshooting and setup.
- **Level 2** When a higher level of support is required, tickets are escalated to Level 2 support. This type of support includes advanced audio troubleshooting. Enhanced EPIC support including device configuration, SIP integration, LDAP integration, and configuration of VIEWPath and VIEWPath Live.
- **Level 3** Level 3 support is for final escalations and is handled by Audio Enhancement engineers and developers with 10+ years of experience.

**Additional Support Personnel:**
Audio Enhancement headquarters is located in West Jordan, Utah with two satellite offices in Apopka, Florida and Alpharetta, Georgia. Between our three offices and field services reps across the country, Audio Enhancement can provide additional onsite support when needed.
Proposal Category A-
Campus intercom,
overhead PA and Bells

Proposed System meets both mandatory and optional functional requirements.

2822 Jason Court, Thousand Oaks, CA. 91362
661-205-4447
suzanne@ivsct.net
<table>
<thead>
<tr>
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<td>NETGEAR 8x1G PoE+ 240W 2x1G and 2xSFP+ Managed Switch - Switching engineered for 1G AV over IP with rear-facing ports ensuring a clean integration in AV racks. Pre-configured for out of the box functionality.</td>
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Sub-total: 1,310,211.79
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Proposed System meets both mandatory and optional functional requirements.
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</table>
Agenda Item Details

Meeting: May 17, 2023 - RSD Regular Board Meeting
Category: 11. Consent
Subject: 11.15 Award EMS Upgrade RFP, Scope A: campus intercom, overhead PA, bells
Access: Public
Type: Action (Consent)
Preferred Date: May 17, 2023
Absolute Date: May 17, 2023
Fiscal Impact: Yes
Dollar Amount: 747,634.00
Budgeted: Yes
Budget Source: Safety
Recommended Action: Staff recommends awarding Pacificom's bid to replace and upgrade campus intercom, overhead PA and bells and integrate the campus clocks into it.

Public Content
Speaker: Jarkko Mylari

Rationale: Our current emergency management system is increasingly unreliable, and its 10+ year old technology is no longer adequate to meet our needs. The system's coverage layout is also inadequate, resulting in poor broadcast quality that makes it difficult to hear alerts in various locations across our campuses. In addition to the coverage issues, the current equipment lacks several critical features that are essential for a functional and efficient emergency management system. For example, it does not allow for cloud-based access or management, and there is no multi-modal panic button that can be accessed via computer, telecenter phone, or mobile device. These limitations prevent us from quickly alerting a selected group of staff, law enforcement, and other officials during an emergency. In addition to meeting these requirements, the proposed emergency management system provides improved broadcast signal quality in terms of clear volume and sound quality, silent signaling, 2-way audio, and both preset and live paging and alerts for signal redundancy. It also improves response times and offers cloud-based, telecenter, and mobile access to broadcasting for better communication during emergencies. Furthermore, the proposed system integrates into the District network infrastructure and existing management systems for seamless and effective emergency response and communication.

<table>
<thead>
<tr>
<th>Company</th>
<th>Equipment manufacturer</th>
<th>5-year proposal total</th>
<th>1st year total</th>
<th>Annual total after year 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Selected: Pacificom</td>
<td>Rauland Borg</td>
<td>$747,634</td>
<td>$747,634</td>
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</tbody>
</table>
Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
## Cost Summary

<table>
<thead>
<tr>
<th>Site</th>
<th>Speakers</th>
<th>Labor</th>
<th>Materials</th>
<th>Cat6 Cabling</th>
<th>Network</th>
<th>Sales Tax</th>
<th>Total Existing</th>
<th>Total New</th>
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<tbody>
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<td>1 IP Speakers Exist Outside</td>
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<td>$75,738</td>
<td>$314,475</td>
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<td>$20,089</td>
<td>$419,300</td>
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<td>2 IP Speakers New Outside</td>
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<td>$359,525</td>
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<td>$33,226</td>
<td>$478,162</td>
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<td>3 Existing Speakers Existing Wiring</td>
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<td>$48,010</td>
<td>$199,350</td>
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<td>$0</td>
<td>$18,440</td>
<td>$285,800</td>
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<tr>
<td>4 New Speakers Existing Wiring</td>
<td>284</td>
<td>$52,627</td>
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<td>$0</td>
<td>$20,213</td>
<td>$291,360</td>
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<tr>
<td>District Office (District paging)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$3,100</td>
<td>$14,661</td>
</tr>
<tr>
<td>Panic Buttons Front Office 9 Schools</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$5,400</td>
<td>$11,791</td>
</tr>
</tbody>
</table>

Notes:
1. Labor is at prevailing wage. Normal work hours
2. Additional network switches(if required) are not included
3. District Office includes equipment to allow District wide paging.
4. Prices are good until 9/15/2023
5. Add 2% for bonding if required
Response to:

Rio Elementary School District Request for Proposal for Emergency Management System Upgrade

We look forward to working with Rio Elementary School District to change the way education is delivered. With our implementation, installation, training, service and support, we are confident we can meet the goals of the district.

Thank you for your consideration.

Suzanne Camarillo

Director of Educational Sales

IVS Computer Technology, INC

661-205-4447 (M)

661-831-3900 (O)

suzanne@ivsct.net

www.ivsct.net
# Table of Contents

(A) Overview  
(B) IVS Company History  
(C) Objective  
(D) Service, Support and Customer Service  
(E) Qualifications  
(F) Project Timeline  
(G) Payment Terms  
(H) Performance Guarantee  
(I) Signature Page  
(J) References  
(K) Audio Enhancement Company History  
(L) Proposal
IVS Computer Technology is pleased to submit this proposal for products and services to assist Rio Elementary School District (Rio ESD) in achieving its goal of delivering a district-wide Emergency Management System. IVS Computer Technology is committed to providing a collaborative solution, installation, service, support, and training to all involved entities to ensure the successful implementation of the stated goal. This proposal is in response to the following portions of the RFP:

(A) Campus Intercom, overhead PA and bells

(C) Campus clock system
Partnering with Education

Founded in 1992, IVS Computer Technology, Inc. (IVS) has been collaborating with School Districts for over 30 years to successfully implement cutting edge technological products and tools into the classroom of today.

Headquartered in Bakersfield, and serving most of the Western United States, IVS has offices throughout California. Our quad-level approach of professional product, installation, service and training is supported by highly trained installers and technicians, service professionals and certified trainers. We take pride in that all our professionals and team members are not only aware of the latest technologies and educational requirements and trends, but that we only deliver the “best in breed” to our partners.

Our products and tools are currently being used in well over 20,000+ classrooms, in some of the largest and most prestigious school districts (Bakersfield City, Kern High, Simi Valley Unified, Santa Monica Malibu Unified, Twin Rivers Unified, Sulphur Springs and LACOE to name a few). As one of our partnering school districts, you can rest assured you will be receiving only the highest quality equipment, backed by generous manufacturer’s warranties, as well as complimenting classroom tools that are easily integrated and utilized by teachers to significantly improve the student’s classroom experience.

IVS’s engineered Classrooms represent fully tested and extremely customizable integration of products that have been proven to accommodate myriad learning styles to help increase students’ motivation and participation, as well as their self-confidence, while improving their social skills. Again, our classroom solution begins with “best in breed” product hardware from manufactures such as Audio Enhancements, SMART Technologies, Sharp, Epson, Crestron,
Edified, Shure, QSC, as well as thousands of other world class A/V EdTech manufacturers. These proven systems are complemented by a full line of easily customizable and adaptable software tools for your teachers and staff.

For 30-plus years, IVS Computer Technology has focused on being responsive to the on-going needs of our partners, specifically, you as the school district, your teachers and most importantly your students. Our services go well beyond the product installation phase. In order to deliver the best end-user experience and education to our students, IVS has invested considerable time and effort into its quality curriculum development department.

Working closely with both the district’s IT professionals, support staff and teachers, we design, install, and maintain your solutions using only the very latest tools that technology has to offer. Toward that end, IVS’s has a demonstrated, and extremely successful, track record of continuous district assessment, with an eye toward updates of both hardware and software as new technology becomes available.

Some of IVS’s most successful system features include:

- Campus Security Solutions and Support
- Voice and Sound Enhancement Solutions
- Large Venue Solutions (Board Rooms, Gyms, MPR’s and Amphitheater’s
- Interactive Classroom Technology
- Control System Integration and Programming.
- Wireless Networking.
- Complete data infrastructure and integrations.
Our goal is to provide Rio ESD with a standardized configuration to complete all classrooms throughout each of the campuses. Our proposal includes a solution developed by our manufacturing partner Audio Enhancement (AE). AE was started over 40 years ago and combined with the integration and services expertise that IVS Computer Technology adds, we could never have imagined the impact we would have on education today. Audio Enhancement has grown from offering classroom audio solutions to providing district wide communication and safety technology. Impacting over 4,000 districts, 39,000 schools and over 1,200,000 classrooms around the world. Together we are excited about the potential opportunity to help Rio ESD reach their desired goals and outcomes from this RFP.

To assist your teachers and staff to fully embrace their use of the new technology, we will incorporate a meaningful and comprehensive training plan that will include not only on-site training but supplement it with on-line training and Professional Development for added flexibility. IVS's focus is to provide a sustainable technology solution that easily integrates into your existing infrastructure. Through collaboration, IVS will help you meet your technology goals; we promise to help you:

- Identify your goals and discover how technology can help you exceed them.
- Identify and integrate a technology solution that works best for your district and existing classrooms, while allowing for expansion and growth.
- Ensure your teachers and staff are sufficiently and effectively trained to use the technology in the classroom.
- Maximizing your budgets by providing “the best bang for your buck”.
- Achieve seamless integration with your existing technology.
- Experience a non-disruptive installation process.
If your school infrastructure is a modern Ethernet driven system, you now have many different options, including not only bell schedules but also alerts and emergency communications. Evaluating and comparing a wide array of available technology solutions can be challenging. With over 30 years' experience in the Educational Technology industry, IVS Computer Technology provides turn-key solutions with recommendations based on the specific needs of our customers.
Our local installation and support team is extremely knowledgeable and responsive when it comes to supporting a school or district. IVS does not use outside contractors and provides all installation, service and support in-house. We understand how instruction and the learning environment can be impacted by technology that is inoperative or not working correctly. We have an easy-to-use support portal that is constantly monitored to ensure quick resolutions for our partners, to report problems and issues and request service calls.

Uninstallation

IVS Computer Technology will identify, document, and remove the existing Audio/Video (AV) technology found in the classroom that is being updated. A picture will be taken of the AV equipment to be removed from the classroom, along with a record of the part numbers, asset tags and serial numbers of the items removed. This information will be uploaded to the job ticket in MHelpdesk for that classroom and a spreadsheet documenting the removed items for that school will be provided to Rio ESD.

Installation

IVS will pick up the new AV equipment from the Rio ESD or IVS warehouse and will transport, install, asset tag, test and document the installation for each classroom in the district. The documentation will be uploaded to MHelpdesk and a spreadsheet for each school will be provided to Rio ESD. We understand the summer break deadline and will complete the project prior to the deadline.
IVS Computer Technology is a Platinum Partner with SMART Technologies. We have been in business for over 25 years and are designated as one of the largest resellers in California. Our installations are backed, certified, and warrantied and performed by IVS employees and are not bid out to third parties.

IVS Computer Technology Holds a C-7, C10 and D34, California Contractors license.

IVS Computer Technology has partnered with Audio Enhancement for over 15 years. We have installed over 6000 classroom audio systems.

IVS Computer Technology is a Microsoft Partner with over 35 years of networking experience.

Beginning April 2015, the Department of Industrial Relations (DIR) required that all audio-visual (A/V) integrators be registered with the DIR, possess the proper construction licenses, and upload certified payroll for their corresponding Public Works projects. IVS Computer Technology is a DIR-approved certified installer and follows all applicable guidelines.
Timeline

With the understanding that the installation timeline is critical, IVS will actively manage all phases of the project to meet the needs and deadlines of Rio Elementary School District. This includes, but is not limited to, coordination of all manufacturers with regards to the manufacture and delivery of all products and the uninstallation of the old technology, as well as the installation of the new technology.

To date: all involved manufacturers have been notified of the breadth of the project and supply chains are aligned.

1) Audio Enhancement will dropship all equipment to the coordinated warehouse. Whether it be the District Warehouse, or an off-campus location provided by IVS.
   a. All equipment is readily available and can ship within 7-14 days of receiving PO.
   b. Equipment will be pre-programmed we will need to receive the required network information to have the equipment pre-programmed before shipment.

2) IVS team members will pick up, deliver, and assemble the clocks, safety system, sound systems and all equipment at each school site in the designated location.

3) IVS has an extensive and knowledgeable installation and project management team. From the date of the PO IVS can designate an installation team devoted solely to the project. We can install in multiple rooms/campuses simultaneously, we can work both days and nights depending on the district preference.

4) From start to finish the project timeline depending on district and campus availability would be 22-60 days. This number would fluctuate towards the 60 days only if there were limited access.

5) We use Microsoft Project for time-tracking and progress reports.
Payment Terms

Payment Terms Net 30
This contract is made on (Month, Day, and Year) between IVS Computer Technology and Rio Elementary School.

Whereas IVS Computer Technology has the capability and experience to perform the scope of work as agreed.

Whereas IVS Computer Technology is willing to supply the Purchaser with Equipment, Engineering, Documentation and Services to perform the Scope of Work associated with the Equipment and Services.

Whereas the Purchaser Rio ESD is willing to Purchase the Equipment, Engineering, Documentation and Services.

Whereas IVS Computer Technology shall be and shall be deemed an independent supplier and not the agent or employee of the Purchaser Rio ESD.

Now therefore the two parties authorize their representatives, following friendly consultations, to agree on the following terms and conditions and to sign this contract.

The following documents shall be deemed to form the Contract between the Purchaser (Rio ESD) and the supplier (IVS Computer Technology)

Contract Form will include the following:

Scope of Work
Contract Price
Contract Price
Term of Payment
Delivery and Terms of Delivery
Project Management
Performance Guarantees

Installation, Workdays, Performance Guarantee,

Documentation

Warranty

Training

Acceptance
RIO SCHOOL DISTRICT

MISSED INCENTIVE 
RESPONSES ON THE DATE OF NOTICE

TBA: Amendment and Termination (Provisions for amendment and termination of the contract, including the circumstances under which the contract may be terminated and the consequences of termination.)

TBA: Dispute Resolution

Notices:

RSI: email notices to jmvillari@rioschools.org reference to "RIO IMS solution, notices".

Company Signature

Information:
Janelle M. Villari, Director of Technology - jm villari@rioschools.org
Antony Lyons, Network Systems Administrator - alyons@rioschools.org

2822 Jason Court, Thousand Oaks, CA. 91362 661-205-4447 suzanne@ivsct.net
Signature Page

Authorized representatives of the school district and the proposer, confirming the District's and Proposer's agreement to the terms and conditions of the RFP.

RSD EMS upgrade design, delivery and implementation of Scope A, B, C, D (mark/circle all A, B, and/or D that apply) as well as the corresponding services and subscriptions.

Contracting parties

RSD

Authorized signer: RSD

Company

Authorized signer: Company

Signature: [Signature]

Title: Director of Educational Services

Date signed: 04/10/2023

Information:

Jenisse Mylar, Director of Technology - jenisse@rioschools.org
Antony Lyons, Network Systems Administrator - allons@rioschools.org
**Santa Monica Malibu Unified School District**

Bertha Roman  
Director of Educational Technology  
Phone: 310-450-8338 ext. 70289  
broman@smmusd.org

This district began as a referral from another large implementation our company completed in Southern California. The school district received a bond that designated 100+ million dollars to technology and infrastructure upgrades. For this project we had to identify the needs of the customer by determining the outcome goals they are trying to accomplish. We also had a very rigorous timeline that was the most complicated aspect of the project. IVS was selected because of its industry-wide reputation and demonstrated expertise with regards to project management, planning and implementation of technological solutions for the classroom. Because of the scale and magnitude of the technology being installed in the classroom, the SMMSD team also recognized that only IVS had the training infrastructure to ensure that the district teachers would be able to integrate the efficiently and effectively. Functionality of the hardware and software into their current curriculum. The solution we developed included two interactive displays, one very robust control system, distributed sound and microphones for both student and teacher. IVS was instrumental in identifying objectives, scope and implementation. The roll-out consisted of installing this solution in 400 classrooms, training, planning and implementation. We were also responsible for all asset management associated with this project. This included asset tagging all hardware over $500, creating a spreadsheet that identified the site, room, serial number, manufacture, warranty length and PO number.
Sulphur Springs Unified School District

Dean Elliott
Manager, Technology Services

Phone: 661-252-5131
delliott@sssd.k12.ca.us

We have had the opportunity to work with this district for many years and through several rounds of technological upgrades. We initially installed district wide sound and dual display integrations starting in 2009. IVS designed, installed, integrated, trained and supported the district from then until present. The audio enhancement system that was originally installed are still used throughout the district with minimal systems that have needed replacement. The nature of this project was to integrate a solution that met the need of students and teachers, while integrating it with the structural modifications during the upgrade. The district had a strict budgeted limited ability to receive hardware. SSSD felt that IVS’s solutions offered the best mixture of technology (hardware and software) with a well-developed and supportive training infrastructure.
### References

**Twin Rivers Unified School District**

Jeremy Briggs  
Manager IT User Services  
Phone: (916) 566-1600 ext. 34102  
Jeremy.Briggs@Twinriversusd.org

IVS Computer Technology has designed and installed 1500 classrooms with SMART Interactive flat panels and Audio Enhancements Beam sound systems with both student and teacher microphones. We have also designed the conference rooms and Boardroom to include an AV over IP distribution of audio and video and controls signals over the LAN using IP switching and configuration protocols. With the arrival and rapid advancement of AV over IP technology, traditional AV infrastructures have been replaced with IP infrastructures. Our services to TRUSD have not only included design and installation services but also a multi-year contract to provide on-site services such as warranty repair, programming service, training, and support.
<table>
<thead>
<tr>
<th>Berryessa Union School District</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kyle Brumbaugh</td>
</tr>
<tr>
<td>Director of Technology</td>
</tr>
<tr>
<td>Phone: 408-923-1884</td>
</tr>
<tr>
<td><a href="mailto:kbrumbaugh@busd.net">kbrumbaugh@busd.net</a></td>
</tr>
</tbody>
</table>

Working with Mr. Brumbaugh, in his previous role as Director of Technology for Redwood City School District and in his current role as Director of Technology for Berryessa Union School District, we have designed sound systems for both districts’ boardrooms as well as classrooms. Value, serviceability, sustainability, and redundancy were at the top of the list when deciding how to use funding provided by local bonds for both districts.
## Redwood City School District

**Carlos Reyna**  
Director of Technology  
650-423-2200  
creyna@rcsdk8.net

IVS Computer Technology provided over 400 mobile display solutions for Redwood City School District. Mr. Reyna and IVS worked closely together with product acquisition and implementation. After Mr. Reyna was promoted to Director of Technology, we continued working with the district to maintain the boardroom and add sound systems to individual schools throughout the district.
On the RFP, 13 buildings have requested clocks and signage. However, only 8 campuses require an intercom, paging and bells solution. Our design is planning for 8 head-end servers which will run all the communication and signage at the different campuses. For the additional clocks and signs at buildings that do not have a head-end onsite, we assume network routing is available from the district buildings to the campus where the head-end server is located.

In addition, should we be awarded both category (A) and (C) the head-end server for category (C) Campus Clocks becomes redundant and unnecessary. This server can be removed and servers for category (A) Campus intercom, overhead PA and bells will be utilized.

The solutions proposed for both category (A) and (C) can utilize existing power and will not need the home runs to the IDF’s/ MDF’s. Without knowing that power is available we wanted to proposal a “worst case scenario” solution. If power and Wi-Fi is available in the classrooms both solutions can have the home runs removed. We are also able to remove the switches as PoE power is no longer needed.

Thank you for your consideration of our proposal. When considering a district-wide Emergency Management System, it is important to have a system that not only meets your needs today. but will be scalable to meet your needs in the future. Our solution is digital with built in redundancy, mitigating the disastrous outcome should you lose power during an emergency. Because our solution is powered over Ethernet, a sudden loss of power will not hamper communications with the classrooms. A UPS (uninterruptible power supply) is connected to the server and to the amplifier for redundancy. A UPS can be added to each network switch to maintain constant communications with the classrooms. This will ensure you are prepared for any situational power outage. If a system
is analog (powered by electricity instead of power over ethernet, a UPS would be required for each classroom to achieve the same redundancy. Our system is completely programmable, and teachers will have the ability to send an inconspicuous alert (a programmed “panic button” on a microphone pendant, in any emergency situation. We would welcome the opportunity to demonstrate our solution and show the long-term value proposition that it offers.
For more than forty years, Audio Enhancement has served the schools throughout the United States, providing both classroom audio enhancement systems as well as integration services for classroom technology. Audio Enhancement is headquartered in Salt Lake City Utah and has facilities in Georgia and Florida.

Audio Enhancement was founded in 1978 by Claudia Anderson around the simple idea that "learning begins with hearing." Having two hearing impaired children; the first Audio Enhancement systems were designed specifically for the hearing impaired. Early in our history, technological advancements made it possible to also provide whole classroom sound systems, benefiting all students. Audio Enhancement has been the innovator and leader in this field.

By 2004, it was clear that classroom audio enhancement systems were a key part of the overall technology landscape in the classroom. Based on our high level of support, outstanding customer service, and training that was provided for the audio systems, several school districts came to us and requested that we expand our product offerings. Based on these requests, we undertook an initiative to increase our capabilities in order to provide a complete integrated technology package for the classroom. These offerings include display devices, control, video/audio playback devices and interactive technologies. By utilizing the principles developed over thirty years of providing classroom audio systems to the schools, we were able to provide both technical integration, teacher in-servicing, training, and professional development to help the schools ensure the success of their technology goals.

Moving the company forward, in 2008, Audio Enhancement was incorporated: Jeff Anderson, President and CEO, Jennifer Crum, CFO, Jeremy Anderson, CAO and Justin Anderson, COO. Today, the Audio Enhancement product line improves student achievement, decreases teacher vocal fatigue and absenteeism, and creates positive student behavior. Audio Enhancement systems also increase focus and attention and supports classroom management.

The Anderson Family
Classroom Audio

A classroom Audio Enhancement system provides teachers with benefits seen in documented sound field system research with the consistency and clarity of the newest classroom technology—XD Audio. Teachers wear an XD Microphone with confidence of zero signal dropouts. This delivers their voices to each student as clearly as if the teacher were sitting right next to them. With Classroom Audio, you can expect more time on task, fewer behavior issues, less teacher verbal repetition, and better content understanding. These provide an increase in actual instructional time, one thing every teacher can use more of. Clear and equitably distributed audio in the classroom contributes to the overall quality of instruction, targeting gaps in learning.
EPIC System

EPIC System allows schools to effectively and efficiently manage and schedule student movement within the school. By customizing bells and announcements on an individual classroom level, schools can eliminate unnecessary distractions to the learning environment, maximizing allocated learning time. EPIC system can be controlled from the Kiosk or the EPIC mobile app. Optional InfoView expands your EPIC System to include customizable classroom clocks, visual emergency notifications, and digital signage around your campus.
SAFE System

SAFE System™ (Signal Alert For Education) System™ is an alert and notification solution that connects teachers and classrooms to first responders for quick response and communication. The integration of SAFE System with our teacher microphone gives teachers a personal duress button to send alerts instantly from anywhere in the school. Office staff can discreetly acknowledge the alert, letting teachers know that help is on the way. The web-based interface gives administrators the ability to provide direction and maintain situational awareness of the entire campus, even in the most challenging emergency conditions. Give everyone on your campus peace of mind with the reassurance that SAFE is ready when seconds count.
Downey School District
11627 Brookshire Avenue, CA, 90241

Solutions in use

Contact
Chris Nezzer
562.469.6500
cnezzer@dusd.net
Statement of Features

Selected Systems and Products

Optimum System
QTY - 280

The MS-600 is a fully integrated networked classroom amplifier and wireless microphone receiver, and a central component in the Optimum Classroom System. This amplifier has network-based intercom, paging and emergency notification, providing full-duplex audio. It is easy-to-use, easy-to-install, and has a simple user interface software. The entire unit is Powered over Ethernet (PoE). Intercom and paging functionalities are built-in.

INCLUDED COMPONENTS

- XD Teacher Box with Teacher Pendant Microphone
- Optimum MS-600 Amplifier with Integrated XD Receiver with Programming (Requires PoE+)
- Wiring Bundle for Optimum Amplifier with Integrated XD Receiver
- Interactive Touch Controller Bundle with Programming
- Wall Plate, WPA-701, Ambient Mic with Decor Plate
- Classroom Speaker, Ceiling, Circle Cut In, Plenum Rated, Set of 2

Full System Product Details

- XD Teacher Box with Teacher Pendant Microphone
- Optimum MS-600 Amplifier with Integrated XD Receiver with Programming (Requires PoE+)
- Wiring Bundle for Optimum Amplifier with Integrated XD Receiver
- Interactive Touch Controller Bundle with Programming
- Wall Plate, WPA-701, Ambient Mic with Decor Plate
- Classroom Speaker, Ceiling, Circle Cut In, Plenum Rated, Set of 2

EPIC Head End System
QTY - 08

Everything you need in order for an EPIC System central head-end.

INCLUDED COMPONENTS

- Grandstream GXP2130 Enterprise Phone including Programming
- EPIC Kiosk with Programming
- EPIC Server with Programming
- CLAUDIA - EPIC Front Office Media Player with Programming (Requires AC Power)
- EPIC System Platform License
- SAFE System License (Requires EP-0009)
- + More

Full System Product Details

- Grandstream GXP2130 Enterprise Phone including Programming
- EPIC Kiosk with Programming
- EPIC Server with Programming
- CLAUDIA - EPIC Front Office Media Player with Programming (Requires AC Power)
- EPIC System Platform License
- SAFE System License (Requires EP-0009)

For EPIC Appliance, UPS 425VA 6-Outlet 120V for use with EPIC Kiosk, EPIC Custom Map Development Services, Engineering and Design Services, EPIC Administrator Training, EPIC Phone Integration License, InfoView Visual Messaging and Clock License (Requires EP-0009).
Classroom Wall Mounted Visual Messaging Display

The EPIC System InfoView Display is a display device specifically designed for the K-12 campus. With a PoE powered 22" Full HD display, this high-performance, energy-efficient, world-class Digital Signage Systems deliver power and data over a single Ethernet cable, offering greatly increased flexibility with location and positioning.

INCLUDED COMPONENTS

Single - Wall Mounted Display Bundle (Requires PoE+)

Full System Product Details

Single - Wall Mounted Display Bundle (Requires PoE+)
## Selected Systems and Products

<table>
<thead>
<tr>
<th>Product Description</th>
<th>QTY</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>External 70V Horn Speaker and Enclosure</strong></td>
<td>60</td>
</tr>
<tr>
<td>The SYSTEM 6VPS is a complete, vandal resistant horn assembly featuring a double re-entrant, compression horn with an integrated 16W, 25/70V, multi-tap transformer that is mounted on a vandal resistant, stainless steel baffle. It also includes a square, heavy gauge stainless steel, surface mount enclosure.</td>
<td></td>
</tr>
<tr>
<td><strong>EPIC 70V Volume Control Assembly</strong></td>
<td>20</td>
</tr>
<tr>
<td>EPIC 70 Volt Volume Control Assembly includes the Control, 1&quot; Raceway, and Surface Mount box.</td>
<td></td>
</tr>
<tr>
<td><strong>2x2 Tile Replacement 70V Speaker (Sys19)</strong></td>
<td>20</td>
</tr>
<tr>
<td>SYSTEM 19 is a complete, UL Listed, 2-way, shallow depth, lightweight, 2? x 2? lay-in ceiling tile replacement loudspeaker system consisting of an 6 ½&quot; O.D. woofer, 1? dome tweeter, and a 20W, 70V, rotary select transformer with an 8 Ohm position. The molded speaker enclosure is 1,283 CID. The SYSTEM 19 has a powder coated steel baffle with standard perforation and four (4) seismic tie-off points.</td>
<td></td>
</tr>
</tbody>
</table>
Audio Enhancement, Inc. is pleased to offer the following warranty.
A standard Five (5) year limited manufacturer’s warranty (“Limited Warranty”) against malfunction due to manufacturing defects in materials or workmanship on the IR and XD teacher and student microphone, XD receiver (K-SRC14), CA-30, CA-60, GL-300, Hydra II, XDSolo”, BEAM, BEAM Pro, Handheld Microphone Holder, and Ceiling and Wall speakers (“Audio Enhancement Products”). The Limited Warranty applies only if: (1) the Audio Enhancement Products are installed according to manufacturer’s instruction provided to Customer and (2) the Audio Enhancement Products are not misused or abused, and there is no evidence of mishandling, neglect, modification, or repair without the approval of Audio Enhancement.

A standard three (3) year limited manufacturer’s warranty (“Limited Warranty”) against malfunction due to manufacturing defects in materials or workmanship on the EduCam360, EduCam 360-A, EduCam360-B, EduCam360-C, EduCamPTZ, EduCamPTZ-B, MS-1000 Monitoring Station (MS-1000), AVConnect (HDBaseT), SAFE System, EPIC System Server, MS-300, MS-500, and CLAUDIA. The Limited Warranty applies only if (1) the Audio Enhancement product is installed according to manufacturer’s instructions and by an Audio Enhancement certified installer and (2) the Audio Enhancement Products are not misused or abused, and there is no evidence of mishandling, neglect, modification, or repair without the approval of Audio Enhancement.

A standard one (1) year limited manufacturer’s warranty (“Limited Warranty”) against malfunction due to manufacturing defects in materials or workmanship on our General Electronics (including but not limited to: NVRs, Classroom Wall Box, MS-400, Hydra Adapter (SC-12-24VACDC), Wall Plate Accessories (WPA), Alert Notification Button, Mic360”, UPS (Uninterrupted Power Supply)), specialty cables and adapters. EPIC System Console Touchscreen, Server Drives, and EPIC System Console Paging Microphone. The Limited Warranty applies only if (1) the General Electronics is installed according to manufacturer’s instructions and by an Audio Enhancement certified installer and (2) the General Electronics has not been misused or abused, and there is no evidence of mishandling, neglect, modification or repair without the approval of the manufacturer.

The EduCam390 camera SD card and ‘AA’ NiMH and lithium-ion batteries supplied by Audio Enhancement, Inc., carry a 90-day warranty from date of purchase.

The following is not included under this Limited Warranty: (1) Misuse or abuse by the Customer; (2) normal wear and tear; (3) physical damage to Audio Enhancement’s Products because of unreasonable use and/or negligence; and (4) damage caused by service or repairs by the customer or a person who is not authorized for such service or repairs by Audio Enhancement.

This Limited Warranty is provided by Audio Enhancement, and it contains the only express warranty provided to Customer by Audio Enhancement. Audio Enhancement does not authorize any other person, including distributors, to give any other warranties on
Audio Enhancement's behalf. The repair or replacement as provided under the express limited warranty is the sole and exclusive remedy of the Customer and Audio Enhancement's sole and exclusive liability hereunder.

Audio Enhancement disclaims any express warranty not provided herein and any implied warranty, guarantee, or representation as to performance, quality and absence of hidden defects, and any remedy for breach of contract, which but for this provision, might arise by implication, operation of law, custom of trade or course of dealing, including implied warranties of merchantability and fitness for a particular purpose. In no event shall Audio Enhancement be liable, whether in contract, tort (including negligence) or otherwise, for damages more than the purchase price of the product giving rise to the damages, or for any direct, indirect, incidental, special, punitive, exemplary, or consequential damages of any kind. Audio Enhancement further disclaims any responsibility for losses, expenses, inconveniences, special, indirect, secondary, or consequential, incidental, and contingent damages whatsoever, including damages arising from ownership or use of Audio Enhancement's products.

Audio Enhancement shall bear no responsibility or obligation with respect to the manner of use of any equipment sold by Audio Enhancement.

Audio Enhancement specifically disclaims and negates any warranty of fitness for a particular purpose of such equipment including, without limitation, any warranty that the use of such equipment for any purpose will comply with applicable laws and regulations or overcome any specific hearing/auditory processing deficit. When returning units for service, use adequate packaging to prevent shipping damage. Shipping damage is not covered under warranty.
Audio Enhancement Technical Support Representatives are available to assist by phone, chat, and email. With offices in West Jordan, Utah; Apopka, Florida; and Alpharetta, Georgia, we offer additional regional resources to ensure our local customers have all the support to meet their needs. Here is our companies technical support information and FAQ’s.

**Contact Support:**
- **Hours:** Monday-Friday 8:00am-7:00pm EST.
- **Phone:** 800.932.3578
- **Email:** Support@AudioEnhancement.com
- **Chat and RMA:** www.AudioEnhancement.com/Support/

**Additional Support:**
- **Training Website:** www.training.AudioEnhancement.com
- **YouTube Site:** www.youtube.com/user/AudioEnhancementInc

**Support Levels:**
- **Level 1**  Level 1 support is for basic audio systems. Tickets are created when a phone call is made, RMA is submitted, or an email is sent to support. Level 1 support services include troubleshooting with microphones, batteries, cabling, volume levels, information requests, and basic EPIC troubleshooting and setup.
- **Level 2**  When a higher level of support is required, tickets are escalated to Level 2 support. This type of support includes advanced audio troubleshooting. Enhanced EPIC support including device configuration, SIP integration, LDAP integration, and configuration of VIEWPath and VIEWPath Live.
- **Level 3**  Level 3 support is for final escalations and is handled by Audio Enhancement engineers and developers with 10+ years of experience.

**Additional Support Personnel:**
Audio Enhancement headquarters is located in West Jordan, Utah with two satellite offices in Apopka, Florida and Alpharetta, Georgia. Between our three offices and field services reps across the country, Audio Enhancement can provide additional onsite support when needed.
Proposed System meets both mandatory and optional functional requirements.
<table>
<thead>
<tr>
<th>Part/Number</th>
<th>Manufacturer</th>
<th>Description</th>
<th>Quantity</th>
<th>Individual Cost</th>
<th>Extended Cost</th>
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<td>ST-XD-9025</td>
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<td>EP-0020.P</td>
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<td>2U Vented Utility Shelf, For Use w/EPIC Appliance</td>
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<td>PA-0024</td>
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<td>UPS-425VA 6-Outlet 120V for use with EPIC Kiosk</td>
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<td>SP-1091</td>
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<td>Netgear</td>
<td>NETGEAR- 8x1G PoE+ 240W 2x1G and 2xSFP+ Managed Switch Switching engineered for 1G AV over IP with rear-facing ports ensuring a clean integration in AV racks. Pre-configured for out of the box functionality.</td>
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Sub-total 1,310,211.79
Labor 224,000.00
Tax 108,615.26
Total 1,642,827.05
Proposed System meets both mandatory and optional functional requirements.
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<th>Part Number</th>
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**Sub-total** | **648942.05**

**Labor** | **173250.00**

**Tax** | **48336.64**

**Total** | **697278.69**
**Bill To**
148115 Rio School District  
2500 E VINEYARD AVE  
Oxnard CA 93030

**Ship To**
Technology/Jarkko Myllari  
Rio School District  
1800 Solar Drive  
Oxnard CA 93030

**Memo:**

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<tr>
<th>Expires</th>
<th>Sales Rep</th>
<th>Contract</th>
<th>Terms</th>
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**Bluum provides professional development from former educators who are committed to providing world class instructional training. With the purchase of educational technology, we recommend including PD to ensure effective adoption. Ask about our getting started package, 3-hour remote and 6-hour onsite training.**

<table>
<thead>
<tr>
<th>Qty</th>
<th>Item</th>
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<tr>
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Subtotal $478,015.00  
Tax Total (9.25%) $40,208.13  
Shipping Cost $17,352.44  
Total $535,575.57

To accept this quotation, sign here: ______________________________

This document is subject to the terms and conditions found here: www.bluum.com/terms-conditions  
If accepting this quote via purchase order please reference this quote number on your PO. If purchasing via credit card a 2.5% surcharge fee will apply. For questions please contact your Bluum Account Representative.  
Please inspect product upon delivery. All claims for defective merchandise or errors in shipping must be made within five days after receipt of goods.  
Clients using their own carriers will be responsible for filing their own freight claims if product is damaged in transit.  
Returns require an authorization number and must be made within 30 days.  
Custom orders and “Consumables”, such as projector lamps, may not be returned.  
Returns are subject to restocking fees with the exception of out of box failures and replacements under warranty.  
Restocking fees varying depending on the product line, expect a minimum charge of 25%.  

2 of 2
RIO SCHOOL DISTRICT
TCU Expansion RFP Scope A
Campus Clocks Scope C
4/6/2023

Proposed by Pacificom and Rauland, a Division of AMETEK, Inc.
Executive Summary

Pacificom is pleased to present our Telecenter U Expansion Proposal for the Rio School District. TCU is already installed at Rio del Sol, Rio Lindo, Rio Real and Rio del Valle schools.

TCU is a state-of-the-art integrated education communications solutions that:
- Automates emergency responses
- Improves district wide communications
- Reduces bell scheduling challenges
- Manages everyday building announcements

As a systems integrator, Pacificom will provide a turnkey communications solution that includes the following:
- Two way communication between classroom and front office
  - Front office communication to every classroom
  - Ability to place an emergency call to front office (with optional call switch)
  - Check-in with front office during lockdown office (with optional call switch)
- One way communication to school zones
  - Communicate to select zones simultaneously
  - Communicate to all zones simultaneously
- Emergency communication to a school or district
  - Ability to place entire school or district in emergency
  - Initiate emergencies in multiple ways like a panic button, mobile app, and Administrative Console
  - Message Board instruction on what staff and students should do (optional)
  - Status Lights provide classroom and/or hallway status (optional)
  - Stream audio to SIP endpoint devices (optional)
  - Activate door locks, security cameras, strobes (optional)
- Remote web access to system features
- Fast and easy bell scheduling
- Local survivability if school network goes down
- Interface with SIP telephones
- Practice emergency procedures with Drill Mode and get quick reports

Rauland is a respected leader in the manufacturing of critical communications systems, which is why you will find Rauland’s Telecenter in more schools than any other brand. For this reason, we have partnered with Rauland to design and install Telecenter systems for our school customers. Together we pledge to provide your facility with a superior integrated solution: Telecenter U.

If you have any questions regarding this proposal, please contact: Paul Vacca] at (805) 432-4652.

Respectfully Submitted:

Paul Vacca
Why Rauland?

As a leading innovator of K-12 school communications systems, Rauland is committed to helping schools solve their critical communications needs. Rauland products can improve daily school communication while delivering a complete suite of emergency communications tools that increase safety and response. The reliability of Telecenter U is why Rauland is one of the industry's most trusted brands.

Rauland's Telecenter U solutions provide district-wide, campus, and classroom critical communications. Using a single system that has the flexibility and freedom of the Telecenter U is why schools choose Rauland. Whether addressing an entire school district simultaneously or communicating directly to a specific classroom, our solution can be accessed from any location on your network.

Telecenter U is unique to your school's needs – from customizing safety drills to programming bell schedules. Our solution lets users access the system from consoles, pushbuttons and the web to perform everything from live paging and emergency announcements to activating door locks and security cameras. While as robust as Telecenter U is, it can operate on standard networks and with legacy systems, offering you the convenience to leverage your existing investments and infrastructure. Rauland recognizes that there is no generic system for every school, so for this reason, we created a solution that can adapt and integrate however you need it to.
Telecenter U is a state-of-the-art school communications solution that uses the capabilities of the latest technology — IP connectivity, time synchronization, and district-wide web access — with traditional intercom equipment. This system is customizable to fit your environment and delivers solutions that solve your communications needs.

**Fast, Direct Communication**

Telecenter U delivers the confidence of direct and successful communication. A front office will receive the right call at the right time — no more misdirected calls. Classroom call-ins are sent directly to the front office console. If a staff member cannot answer immediately, the call can be routed to the next appropriate staff person. Calls are responded to in real time, for direct and immediate response.

**Simple to Use, Easy to Learn**

Unlike complicated technology that burdens rather than empowers staff, Telecenter U is simplicity in action. A simple user interface offers quick and easy programming in order to provide highly customizable features. Whether sending calls, changing schedules or initiating events, Telecenter U can conveniently do it all.

Since Telecenter U can be tailored to support the way your school communicates, staff acceptance is immediate. Everything about the system makes communication smarter.

**Streamlined Workflow**

Telecenter U eliminates wasted time and effort. The system provides automatic bell schedule programing and audio controls to speed up facilities and maintenance processes. The solution also monitors and identifies system activity by utilizing an event log, to create up-to-date device status and event history reports.

**Complete Customized Solutions**

Telecenter U is 100% scalable — from small schools to entire districts — which means it can be configured to meet your needs.

As a Rauland certified Pacificom, our professionals are experts in school communications and systems integration. We provide hands-on training in using and maintaining the system to ensure Telecenter U is used effectively and runs smoothly, day in and day out.

**Extraordinary Quality and Service**

Rauland has earned its exceptional reputation and status as the industry leader by providing outstanding quality and service for over 80 years, dedicated to designing and manufacturing the best school communications systems and life-safety equipment for institutional environments.

**Rauland’s quality is the best.** Our products are built with the best equipment, thoroughly tested and inspected to ensure success in your environment.

**Rauland’s products are made in the U.S.A.** Having Rauland’s corporate headquarters and manufacturing facility located in the Chicago area helps ensure quality and contributes to the local economy.

**Rauland stands behind their five-year warranty.** Projects are installed as planned, and 99% of parts returned to Rauland for repair are turned around within 24 hours.
TCU Software Options

Rauland TCU software is a one time purchase that entitles the owner to no cost updates for the life of the product. There are no software maintenance fees or subscriptions required. Rauland does offer additional features and charges a license fee to activate them. Rio enterprise software does not have any optional licenses activated.

License Options
1. API Interface
   The API license allows TCU to communicate with other low voltage systems such as cameras and access control systems.

2. Mapping
   Mapping is an addition to the TCU WEB page. It is a real time graphical interface that displays call status, paging and audio status and device information on a map of the school.

3. Stream to SIP
   The Stream to SIP license allows TCU to send SIP pages to Cisco and other VOIP phones.
TCU Hardware Options

TCU supports a variety of optional hardware devices.

Hardware Options
1. Call Switches
2. Status Lights
3. Microphone Paging
4. Program Audio Interface
5. Input/output Relays
6. Message Boards
7. Kiosk
IP System Overview

Rauland TCU IP system and enterprise software is already installed at Rio del Sol school. Rauland TCU Hybrid systems are already installed at Rio Lindo, Rio Real and Rio del Valle schools. We propose to convert them to IP systems and replace the amplifiers and add exterior zones. We also propose to install Rauland TCU IP systems at Rio Plaza, Rio del Norte, Rio Vista, Rio Rosales and Rio del Mar schools. We will install new cat6 cable, IP speaker modules and speakers in all classrooms. New amplifiers will be installed to drive the existing exterior speakers. The new equipment will be installed in the existing equipment racks. We will install an administrative console in the school front offices. We will work with the VOIP phone vendor to connect the TCU to the SIP phone system.

The new system will provide paging, tone distribution, two way communication to classrooms, WEB based bell scheduling and system control. Pricing options are listed for reusing or replacing existing exterior speakers and wiring.
Rauland TCU IP system and enterprise software is already installed at Rio del Sol school. Rauland TCU Hybrid systems are already installed at Rio Lindo, Rio Real and Rio del Valle schools. We propose to replace the amplifiers and add exterior zones at the existing Hybrid schools. We also propose to install a Rauland TCU Hybrid systems at Rio Plaza, Rio del Norte, Rio Vista, Rio Rosales and Rio del Mar schools. We will remove the old station panels, electronics and amplifiers and replace them with TCU analog to IP Gateways. We will connect existing speakers to the new gateways. New amplifiers will be installed to drive the existing exterior speakers. The new equipment will be installed in the existing equipment rack. We will install an administrative console in the school front office. We will work with the VOIP phone vendor to connect the TCU to the SIP phone system. The new system will provide paging, tone distribution, two way communication to classrooms, WEB based bell scheduling and system control. Pricing options are listed for using existing wire and speakers and for using existing wire and installing new speakers.
<table>
<thead>
<tr>
<th>Title</th>
<th>Speakers</th>
<th>Outdoor Speakers</th>
<th>Existing Outdoors</th>
<th>IP Speakers</th>
<th>New Outdoors</th>
<th>Cabling for IP System</th>
<th>Existing Cabling</th>
<th>Existing Wiring</th>
<th>Total Cabling</th>
<th>Existing Wiring</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Rio del Mar</td>
<td>33</td>
<td>13</td>
<td>$60,000</td>
<td>$66,400</td>
<td>$34,000</td>
<td>$37,400</td>
<td>$34,000</td>
<td>$37,400</td>
<td>$34,000</td>
<td>$37,400</td>
<td>Already TCU</td>
</tr>
<tr>
<td>2 Rio del Norte</td>
<td>26</td>
<td>13</td>
<td>$60,400</td>
<td>$69,000</td>
<td>$34,200</td>
<td>$37,800</td>
<td>$37,400</td>
<td>$37,800</td>
<td>$37,400</td>
<td>$37,800</td>
<td>Already TCU</td>
</tr>
<tr>
<td>3 Rio del Valle Middle</td>
<td>21</td>
<td>12</td>
<td>$60,500</td>
<td>$66,400</td>
<td>$34,000</td>
<td>$37,400</td>
<td>$38,000</td>
<td>$38,000</td>
<td>$38,000</td>
<td>$38,000</td>
<td>Already TCU</td>
</tr>
<tr>
<td>4 Rio Linda</td>
<td>33</td>
<td>13</td>
<td>$60,000</td>
<td>$66,400</td>
<td>$34,000</td>
<td>$37,400</td>
<td>$34,000</td>
<td>$37,400</td>
<td>$34,000</td>
<td>$37,400</td>
<td>Already TCU</td>
</tr>
<tr>
<td>5 Rio Plaza</td>
<td>25</td>
<td>13</td>
<td>$60,400</td>
<td>$69,000</td>
<td>$34,200</td>
<td>$37,800</td>
<td>$37,400</td>
<td>$37,800</td>
<td>$37,400</td>
<td>$37,800</td>
<td>Already TCU</td>
</tr>
<tr>
<td>6 Rio Real</td>
<td>24</td>
<td>12</td>
<td>$60,500</td>
<td>$66,400</td>
<td>$34,000</td>
<td>$37,400</td>
<td>$37,400</td>
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<td>$37,400</td>
<td>$37,400</td>
<td>Already TCU</td>
</tr>
<tr>
<td>7 Rio Rosarito</td>
<td>32</td>
<td>12</td>
<td>$67,200</td>
<td>$69,000</td>
<td>$39,700</td>
<td>$37,800</td>
<td>$37,400</td>
<td>$37,800</td>
<td>$37,400</td>
<td>$37,800</td>
<td>Already TCU</td>
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<tr>
<td>8 Rio Vista Middle</td>
<td>42</td>
<td>18</td>
<td>$60,400</td>
<td>$67,800</td>
<td>$34,000</td>
<td>$37,400</td>
<td>$34,000</td>
<td>$37,400</td>
<td>$34,000</td>
<td>$37,400</td>
<td>Already TCU</td>
</tr>
<tr>
<td>9 Rio del Sol</td>
<td>51</td>
<td>18</td>
<td>$60,400</td>
<td>$67,800</td>
<td>$34,000</td>
<td>$37,400</td>
<td>$34,000</td>
<td>$37,400</td>
<td>$34,000</td>
<td>$37,400</td>
<td>Already TCU</td>
</tr>
</tbody>
</table>

**Total** | 284 | 89 | $4,153,300 | $4,771,700 | $243,000 | $250,800 | $250,800 | $250,800 | $250,800 | $250,800 |

**Notes:**
1. Speaker quantities from District approved maps.
2. IP System requires a cable and network port for each speaker.
3. RDV, Rio Real and Rio Linda already have TCU System. Cost is for amplifier replacement.
4. Rio del Sol already has TCU with IP speakers.
## Cost Summary

<table>
<thead>
<tr>
<th>Site</th>
<th>Speakers 1</th>
<th>Speakers 2</th>
<th>Labor 1</th>
<th>Labor 2</th>
<th>Materials 1</th>
<th>Materials 2</th>
<th>Cost: Cabling</th>
<th>Network 1</th>
<th>Sales Tax 1</th>
<th>Total 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Site 1: Speakers 1 To 2 Outside</td>
<td>$157.30</td>
<td>$156.472</td>
<td>$925.00</td>
<td>$925.00</td>
<td>$359.828</td>
<td>$359.828</td>
<td>$330.056</td>
<td>$330.056</td>
<td>$330.056</td>
<td>$1,695</td>
</tr>
<tr>
<td>Site 3: Existing Speakers Existing Wires</td>
<td>$50.040</td>
<td>$50.040</td>
<td>$199.350</td>
<td>$199.350</td>
<td>$18.464</td>
<td>$18.464</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$258.060</td>
</tr>
<tr>
<td>Site 4: New Speakers Existing Wiring</td>
<td>$50.040</td>
<td>$50.040</td>
<td>$199.350</td>
<td>$199.350</td>
<td>$18.464</td>
<td>$18.464</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$258.060</td>
</tr>
<tr>
<td>Site 5: Office (District Paging)</td>
<td>$2.100</td>
<td>$2.100</td>
<td>$10.600</td>
<td>$10.600</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$14.800</td>
</tr>
</tbody>
</table>

### Notes:
1. Labor is at prevailing wage, Normal work hours.
2. Additional network switch (if required) are not included.
3. District Office includes equipment to allow District wide paging.
4. Prices are good until 9/15/2023.
<table>
<thead>
<tr>
<th>MANUFACTURER</th>
<th>MODEL</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>RAULAND</td>
<td>TCU3000SW</td>
<td>CONTROLLER LICENSE</td>
</tr>
<tr>
<td>RAULAND</td>
<td>TCC2000</td>
<td>TELECENTER CAMPUS CONTROLLER</td>
</tr>
<tr>
<td>RAULAND</td>
<td>TCC2022</td>
<td>ZONE PAGE MODULE</td>
</tr>
<tr>
<td>RAULAND</td>
<td>TCC2033</td>
<td>INPUT MODULE</td>
</tr>
<tr>
<td>RAULAND</td>
<td>TCC508M</td>
<td>MASTER STATION</td>
</tr>
<tr>
<td>RAULAND</td>
<td>TCU2099</td>
<td>RACK MOUNT</td>
</tr>
<tr>
<td>BRIKKE</td>
<td></td>
<td>SIP SERVER</td>
</tr>
<tr>
<td>RAULAND</td>
<td>TCC2025</td>
<td>IN-ROOM ANALOG SPEAKER PANEL</td>
</tr>
<tr>
<td>BRIKKE</td>
<td>D201T05004</td>
<td>PATCH CONDUIT CAT 5</td>
</tr>
<tr>
<td>STEWART</td>
<td>CVA25-1</td>
<td>POWER AMPLIFIER</td>
</tr>
<tr>
<td>ODC</td>
<td>RIA30171</td>
<td>POWER AMPLIFIER</td>
</tr>
<tr>
<td>RAULAND</td>
<td>AGCT180</td>
<td>CLASSROOM SPEAKER ASSEMBLY</td>
</tr>
</tbody>
</table>
Clocks Overview

Rauland offers a variety of analog and digital clocks. Pricing options are listed for:
1. Wired clocks using existing wiring to power clocks
2. Wireless battery powered clocks
3. Wireless AC powered clocks using existing wiring to power clocks
4. TCU Message boards POE powered Displays time when not used for message display
# Rio School District
Clock Systems: 4/4/2023

## Site Summary

<table>
<thead>
<tr>
<th>Site</th>
<th>Clocks</th>
<th>Wired</th>
<th>Wireless battery</th>
<th>Wireless AC</th>
<th>Message Board</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rio del Mar</td>
<td>29</td>
<td>$5.159</td>
<td>$14.900</td>
<td>$17.243</td>
<td>$57.621</td>
<td></td>
</tr>
<tr>
<td>Rio Vista Middle</td>
<td>46</td>
<td>$12.942</td>
<td>$23.777</td>
<td>$25.527</td>
<td>$43.813</td>
<td></td>
</tr>
<tr>
<td>Rio Park</td>
<td>32</td>
<td>$9.000</td>
<td>$16.841</td>
<td>$16.458</td>
<td>$32.247</td>
<td></td>
</tr>
<tr>
<td>Rio Real</td>
<td>48</td>
<td>$12.942</td>
<td>$23.777</td>
<td>$25.527</td>
<td>$43.813</td>
<td></td>
</tr>
<tr>
<td>Rio Rosales</td>
<td>36</td>
<td>$10.651</td>
<td>$19.649</td>
<td>$22.987</td>
<td>$36.194</td>
<td></td>
</tr>
<tr>
<td>Rio Vista Middle</td>
<td>42</td>
<td>$12.379</td>
<td>$22.923</td>
<td>$26.817</td>
<td>$41.908</td>
<td>no work required</td>
</tr>
<tr>
<td>Rio del Sol</td>
<td>30</td>
<td>$5.70</td>
<td>20</td>
<td>30</td>
<td>30</td>
<td>30</td>
</tr>
</tbody>
</table>

| T/01 T/Gas | 300  | $54,401 | $155,076 | $101,217 | $285,728 |

Notes:
1. Clock quantities from District provided maps.
# Bill of Materials

<table>
<thead>
<tr>
<th>Manufacturer</th>
<th>Model</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>RAULAND</td>
<td>WCTRBRKT</td>
<td>Xmitter Rack Mount Bracket (2)</td>
</tr>
<tr>
<td>RAULAND</td>
<td>WCXTANTKT</td>
<td>Wireless External Antenna</td>
</tr>
<tr>
<td>RAULAND</td>
<td>WCATRAN</td>
<td>TRANSMITTER</td>
</tr>
<tr>
<td>RAULAND</td>
<td>WCXVRINTT100</td>
<td>XRF MODULE</td>
</tr>
<tr>
<td>RAULAND</td>
<td>WCLFCON10</td>
<td>FCC LICENSE</td>
</tr>
<tr>
<td>RAULAND</td>
<td>TCOREM11</td>
<td>SOLID STATE RELAY</td>
</tr>
<tr>
<td>RAULAND</td>
<td>TCAMCS</td>
<td>CLOCK CONTROL MODULE</td>
</tr>
<tr>
<td>RAULAND</td>
<td>TCC3011S</td>
<td>TCU Small Message Board</td>
</tr>
<tr>
<td>RAULAND</td>
<td>PCAT312AC</td>
<td>13m Wireless Antlg 12hr Ck Ac</td>
</tr>
<tr>
<td>RAULAND</td>
<td>WCA1512B</td>
<td>13m Wireless Antlg 12hr Ck Bat</td>
</tr>
<tr>
<td>RAULAND</td>
<td>WAC113</td>
<td>13 Inch Wired Analog Clock</td>
</tr>
</tbody>
</table>
Overview

Pacificom is a full-service systems contractor and integrator that employs trained sales engineers, field technicians and project managers. We handle communications projects from start to finish—system layout and design, installation and in-service training, as well as emergency service.

We offer a full range of communications options:

- Critical School Communications Systems
- Professional Sound Reinforcement
- Multi-Media Video Distribution and Control Systems
- Data cabling
Rauland Quick Facts

Manufacturing Location: Mount Prospect, IL
Website: www.Rauland.com
Current Regional Sales Manager: William Maxwell
Number of Employees: 350+

Overview

Rauland has been setting new standards for integrated communications technology and service for more than 80 years. We are the North American leader in manufacturing, distributing and supporting products that satisfy the diverse internal communications needs of schools and healthcare facilities. Rauland’s products are only as good as our local partners who provide service and support directly to our end-user customers. We have extremely high standards when it comes to choosing system integrators to represent our product lines—their commitment to overall customer satisfaction must match ours. Rauland, is a Division of AMETEK, Inc.

Rauland’s Manufacturing Techniques

The sophistication of Rauland’s products reflects the superiority of its manufacturing process.

CAD-CAM Seamless Integration

Our manufacturing department uses a wide range of state-of-the-art technologies that give our products a cost, quality and reliability advantage over our competitors. The seamless integration of our CAD (Computer Aided Design) and CAM (Computer Aided Manufacturing) systems speeds product development and increases quality.

Surface Mount Production

Our modern surface mount production lines consistently deliver high-quality boards used in our products. Our high-speed placement machines are capable of 130,000 parts/hour.

Path of Continuous Improvement

We are well on our way toward meeting our goal of zero defects, thanks to the quality of our equipment and the intensive training provided for every employee. Each Rauland-manufactured board is thoroughly tested; if we discover a defect, we carefully research the root cause and correct it. By staying on the path of continuous improvement, we make certain our products perform 24/7, year in and year out.
Data Requirements

Telecenter U uses your district’s data network to connect all of your facilities together, allowing communication to flow to and from the right people and places, while delivering a seamless, unified solution. Telecenter U also directly links to an integrated IP-based internal communications solution for school-based intercom and paging, as well as interfacing with clock systems, security and access control systems, and other public address solutions.

Telecenter U requires a single server installation per district implementation. There are specifications for hardware and software requirements to successfully implement the Telecenter U solution. These specifications are necessary in order for the TCU3000SW to function correctly. The system specifications can be found in Appendix A – Telecenter U® in Your Data Center.
SCHOOL 1
Hybrid Solution
4-Wire Field Cabling

SCHOOL 2
Full IP Solution CAT5e
or CAT6 Field Cabling

TCU DISTRICT SERVER

DISTRICT NETWORK

Network
Switch

Admin
Console

CAT5e
or CAT6

CAT5e
or CAT6

Telecenter U Campus™ Controller

TCC2024 24-Port Gateway
Female Amphenol® Jacks

Traditional Field Cabling
2 Pairs with Overall Shield

Classroom 1
Classroom 13
Classroom 2
Classroom 14
Classroom 12
Classroom 24
Classroom 25

IP Classroom Module

25V Amplifier

Zone Page Module

AUX I/O Module

Program Line Input Module

Each classroom from the TCC2024 uses 2 pairs with overall shield field wiring

Classroom 1
IP Classroom Module

Classroom 2
IP Classroom Module

Classroom 3
IP Classroom Module

25V Amplifier

Zone Page Module

AUX I/O Module

Program Line Input Module

Each classroom uses a POE data port and CAT5e or CAT6 network cabling
Closing

- Terms and Conditions
- Schedule
- System Support
- Warranty and Technical Service
- In-Service Training
- Notes, Assumptions, and Exclusions
Terms and Conditions

Price quotes are good until 9/15/2023.

Pacificom will invoice Rio based on project progress. Payment terms will be net thirty (30) days from receipt of each invoice. Additional charges may apply if the District requests services that are performed outside contracted hours or are beyond the normal coverage for the particular service. Purchase orders will be referenced invoices, where applicable.

Schedule

Pacificom will provide detailed project schedules prior to the start of work. Currently, equipment lead times are about 120 days.

**IP System**
The IP system installation and testing will take about three weeks per school when the school is not in session.

**Existing wire/Existing Speaker System**
The head end equipment replacement and testing will take about one week per school when the school is not in session.
Warranty and Technical Service

Installation/Labor Warranty

The complete installation including hardware, wire and labor shall be warranted for one year from the substantial completion of the installation. When the system is programmed and the customer has signed the substantial completion form any programming changes or moves will not be covered under the one-year labor warranty. This warranty covers system wiring/hardware problems that may occur due to installation. Warranty does not apply if damage or failure is caused by misuse, abuse, accident, vandalism and/or acts of God.

Warranty

Every Rauland manufactured product is backed by our five-year limited warranty.

Our warranty is granted to the original purchaser of our products to cover repairs of defective parts and materials. It is the responsibility of Pacificom to ship all defective parts to Rauland for full inspection of materials and workmanship. The equipment (parts) warranty for all core system components including control/routing equipment, power supplies, modules and consoles shall extend five (5) years. Warranty for ancillary devices such as speakers, clocks, and call switches shall extend one (1) year. Manufacturer shall provide, free of charge, product firmware/software upgrades throughout the warranty period.

Pacifcom maintains a service department; necessary spare parts, telephone answering services and call dispatching required for implementing the service standards stated below as part of this contract. After the acceptance of the system(s), service shall be provided on the following basis:

<table>
<thead>
<tr>
<th>Emergency</th>
<th>When a total or catastrophic failure of equipment is reported, a service person will be on site within four hours of notification to Pacificom.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Routine</td>
<td>(Examples of a catastrophic failure: failure of core system components such as control units, modules, consoles, server and software.)</td>
</tr>
<tr>
<td></td>
<td>Service provided within eight (8) business hours (7 a.m. to 5 p.m., Monday through Friday, excluding holidays) of notification.</td>
</tr>
</tbody>
</table>
In-Service Training

Pacificom will provide thorough training for all school staff assigned to using the Telecenter U Critical Communications System and associated equipment. (e.g., consoles, call switches and software).
Notes

- Purchase pricing includes material, complete installation, testing, programming, comprehensive in-service training and as-built drawings.
- Purchase price includes sales tax.
- All work is at prevailing wage rates.

Exclusions

- Pacificom will begin installation only upon receipt of signed contract

Thank you for considering our proposal. If you have any questions or would like additional information, please don't hesitate to contact me immediately.

Prices are for equipment and services as listed only, unless otherwise specified herein. Because of conditions beyond our control, this quotation is effective only for a period of THIRTY DAYS from the date above. Taxes now in effect or if and when levied on any sale based on this quotation must be added to the price, unless specifically provided for in the quotation. Deliveries are subject to all causes beyond our control, or whatever nature, and also in addition subject to strikes, accidents, and failure of raw material supplies.
Agenda Item Details

Meeting: May 17, 2023 - RSD Regular Board Meeting
Category: 11. Consent
Subject: 11.16 Award EMS Upgrade RFP, Scope D, visitor management system
Access: Public
Type: Action (Consent)
Preferred Date: May 17, 2023
Absolute Date: May 17, 2023
Fiscal Impact: Yes
Dollar Amount: 43,998.00
Budgeted: Yes
Budget Source: Safety
Recommended Action: Staff recommends awarding Ident-A-Kid's bid for campus visitor management system.

Public Content
Speaker: Jarkko Myllari

Rationale: Currently, 8 out of 9 schools manage visitors on paper. The proposed digital system allows visitors to pre-register (e.g., for school events and large meetings) and check in and out of the school easily, while also tracking their movements while on campus to help staff know who is in the building at any given time, and whether they are authorized to be there. The proposed system also has the capability to scan and print visitor IDs, to ensure that visitors are who they say they are and that they are authorized to be on campus. As part of the scan, the system can also conduct background checks against SIS data and watchlists. The system generates reports and analytics on visitors to help staff identify trends and patterns in visitor behavior and make more informed decisions about security protocols and emergency response plans. The system also allows differentiation between parents, volunteers, contractors, and other types of visitors, as well as staff and students if needed. Different security protocols can be applied accordingly.

<table>
<thead>
<tr>
<th>Company</th>
<th>Equipment manufacturer</th>
<th>5-year proposal total</th>
<th>1st year total</th>
<th>Annual total after year 1</th>
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Administrative Content

Executive Content

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*
References: Hueneme ESD, Azusa USD, La Canada USD

Timeline: Equipment is ready to ship. Installation/Configuration can be completed within days.

Overview of Offering from Verkada:

Integrations:
Verkada visitor management can integrate with Rio's student information system via Clever. We also support uploading hosts with SCIM integration. There are APIs to export logs.

Overall:
Verkada offers a visitor management system that protects students with additional screening and centrally manages the security of visitors and employees.
Allows for pre-registration to allow visitors to register in advance via “Invites”
Mobile device compatibility in addition to front desk device - the Verkada system has a QR code that guests can scan with smartphone for mobile/contactless check in
Can scan government licenses to do a background check via Checkr and search across Megan’s Law List of sex offenders
Allow for an alert when someone scans their ID but is not allowed on site - someone needs to flag them as not being allowed on site and system needs to recognize that
Badging and printing of permanent and temp badges with photos and information on the person. There are printable record of reports via csv.

Seamless Experience:
Customized check-in questions, simple document signing and automatic badge printing Pre-arrival and touchless check-in options Customized branding
Can display in multiple languages (French, Spanish, English)

Enhance Security:
Color-coded badge printing to easily identify guest type Screen against criminal databases and sex offender registries Review and audit guest logs.

Streamline administrative workflows Notify hosts via email or SMS when guests arrive Manage visitor activity in a single view via an iPad or Verkada command Integrations with existing software systems via SCIM
## Quantity | Product Name | Product Description | Sales Price | Calculated Total Price |
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<thead>
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<th></th>
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<td>$3,290.00</td>
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<td>CA Environmental Electronic Waste Fee - Collected 4&quot; to 14&quot; - $4 per unit</td>
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**Total Price** $88,210.00  
**Tax** $570.74  
**Grand Total** $88,780.74

All sales are subject to applicable sales tax at the time of shipment.

Financing options are available with approved credit.  
STS Education stands behind the products and services we provide. For more information on our warranties and guarantees, visit [stseducation-us.com](https://www.stseducaction-us.com/).
Verkada Guest Overview
Streamline Visitor Management
While Strengthening Security

Overview
Verkada Guest is a visitor management system that provides guests with a seamless experience from arrival to departure, while also strengthening building security.

Visitors can enjoy a welcoming and seamless experience with features like touchless check-in, simple document signing and automatic host notifications.

Guest also enables organizations to strengthen security. Built on the Verkada Command platform, Guest’s native video security and access control integrations allow admins to review video of visitor activity and remotely unlock doors for specific guests. Color-coded badge printing allows employees to easily identify guests at a glance. And optional background checks give organizations added peace of mind that they know who is in their buildings.

Key features

Create a seamless visitor experience
- Customized check-in questions, simple document signing and automatic badge printing
- Pre-arrival and touchless check-in options
- Customized branding

Increase security
- Easily find footage of a guest’s visit throughout the premises
- Remotely unlock doors for visitors with a single click
- Color-coded badge printing to easily identify guest type
- Screen against criminal databases and sex offender registries
- Review and audit guest logs

Streamline administrative workflows
- Notify hosts via email or SMS when guests arrive
- Manage visitor activity in a single view
- Integrations with existing software systems
How it works

Seamless Visitor Experience

Verkada Guest is intuitive to use and provides visitors with a seamless experience from check-in to check-out. Custom questions, simple document signing and automatic host notifications allows visitors to quickly and easily check into their visit, even if a receptionist is not available.

1. Welcome your guests with a check-in experience tailored to their visit.

2. Collect only the info you need for each guest type.

3. Present important documents for your guests to read and sign.

4. Capture a photo for your records.

5. Print a badge with custom color borders for easier identification.

6. When the guest is finished checking in, the host is notified via email, SMS or Slack.
Guest experience
Create a Tailored Experience to Seamlessly Welcome Each Guest

No more sign-in sheets or emailed documents to sign. With Verkada Guest, create a tailored workflow that seamlessly welcomes guests and provides an outstanding visitor experience.

Customize guest experience
- Select default check-in templates or create tailored flows for different visitor types with NDAs, health screens and more
- Create branded welcome screens and custom printed badges

Make guests feel welcome
- Instantly notify hosts via SMS, email, Slack or Microsoft Teams when visitors arrive
- Unlock doors remotely to let visitors in
- Send custom welcome instructions to a guest via email or text messages after they sign in

Seamless check-in
- Touchless sign-in via QR code
- Pre-register guests with a calendar invite
- Self sign-out
Security

Increase Employee Safety

With native integration with the entire Verkada ecosystem, Guest provides administrators with increased visibility into who is their facilities and greater control over visitors’ activity.

**Control access to key areas**
- Instantly view and control access to key areas, including remote door unlock
- Restrict unwanted visitors with auto-denial lists
- Set Person of Interest alerts to keep organization safe

**Review guest activity and analytics**
- View a timeline of visitors by filtering with People Analytics

**Easily see who is in your facility**
- Designate cameras for live monitoring on the visitor log dashboard
- Color badge photos for added security
- Print color-coded badges by guest type to easily identify who is in the building
Security Screens for Schools
Protect Students with Additional Screenings

Guest’s Security Screens feature provides an additional layer of security for schools and youth organizations by reading a visitor’s state issued identification and checking against US sex offender registries and criminal records. Campus administrators can then take appropriate action to those identified as a potential risk to students and staff. Learn more in the Security Screens Overview.

Visitor background checks
- Enable and request security screens for specific guest types
- Screen visitors instantly against US sex offender registries (via Checkr)
- Instantly run criminal background checks (via Checkr)
- Remember ID checks and security screen results so return guests don’t need to repeat the process

Maintain privacy
- ID data of unflagged visitors is immediately expunged after check-in and confirmed flagged visitor data is kept for a maximum of 90 days

Proactive alerts
- Alert personnel of a match and flag visitors against future attempts at entering
- Auto-approve and auto-deny lists

www.verkada.com  0223  sales@verkada.com
Verkada Guest allows organizations to provide an optimal guest experience and gain better visibility into who is in their facilities, all while minimizing work for administrative staff.

**Simple to set up and use**
- Simple setup - just download the app and connect to a wireless badge printer
- Centralized dashboard
- Site-specific host lists
- Easy to scale across multiple locations without adding complexity
- Dedicated support

**Seamless guest check-in**
- Remotely manage check-in/check-out process
- Automatically notify hosts via SMS and email when a guest arrives
- Invite guests to check-in with a calendar invite
- Self sign-out

**Review visitor activity and analytics**
- Monitor activity by guest type
- View real-time analytics
- Audit visitor access and export detailed guest logs
- Store and download digitally signed documents
- Enable late arrival and early dismissal tracking

**Customize for your organization**
- Tiered, role-based access levels allow the right people to manage site-specific Guest settings
- APIs to export visitor logs
- Integrates with various student information systems via Clever
Verkada Command: Guest overview
An Integrated Approach to Visitor Management

Command, Verkada’s unified cloud-based software platform, is designed to deliver simple access and management for all Verkada solutions across all sites from virtually anywhere in the world. From Command, users can customize their guest check-in experience, view visitor logs and monitor and control guest activity.

Manage from anywhere
- Allow guests to check-in even without a receptionist
- Remotely unlock doors to let visitors in
- Command apps available for iOS and Android

Easy insights and visibility
- View detailed visitor logs, including the guest’s photo, visitor type, check-in and check out times and hosts
- View footage of a guest’s visit from any browser or device

Scale with simplicity
- Centralize guest management across all locations
- Add more locations, guest types, or check-in processes without complicating the user experience
- Leverage granular roles and permissions to manage visitors at scale
# Tech Specs

## Requirements

**Hardware Requirements**
- iPad (must run iOS 14 or above)
- Label printer (Brother QL820-NWB, Brother QL1110-NWB, Epson C3500, or Epson C4000)
- iPad stand (optional, but recommend Lamicall iPad Stand A1 or Lamicall iPad Stand DT03)
- 12MP front-facing camera required for security screens

**Software Requirements**
- Download the free Verkada Guest app on the App Store
- A valid Verkada Guest license per iPad
## Verkada Guest pricing

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<tr>
<th>Model Number</th>
<th>Description</th>
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<td>$329</td>
</tr>
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<td>ACCX-PRT-1</td>
<td>Brother Label Printer, QL-820NWB</td>
<td>$249</td>
</tr>
<tr>
<td>ACCX-TBL-STD-1</td>
<td>Stouchi Tablet Stand</td>
<td>$39</td>
</tr>
</tbody>
</table>
PURCHASE AND SUBSCRIPTION SERVICES AGREEMENT
EFFECTIVE DATE:
INITIAL TERM: 12 months

This Purchase and Subscription Services Agreement (the "Subscription Agreement") is made effective as of the Effective Date set forth above and is by and between Raptor Technologies, LLC, having offices at 2900 North Loop W, Suite 900, Houston, Texas 77062 ("Raptor"), and Rio Elementary School District, having office at 1800 Solar Dr 3rd Fl, Oxnard, CA 93030 ("Customer"). This Subscription Agreement, the Terms (defined below), all Invoices and all other exhibits, schedules and terms and conditions referenced by or in this Subscription Agreement and the Terms together constitute the "Agreement" and govern the relationship between the Parties with respect to any Raptor Services. Each of Raptor and Customer are referred to as a "Party" and collectively as the "Parties." In consideration of the mutual covenants and conditions set forth below, Raptor and Customer agree as follows:

"Terms" means the Raptor Technologies, LLC Purchase and Subscription Services Agreement Terms and Conditions in effect as of the time of execution of this Subscription Agreement, a copy of which can be found at https://raportech.com/wp-content/uploads/2022/05/Raptor-Online-Terms-and-Conditions-Form-May-2022.pdf.

Access Grant to Raptor Services. Subject to Customer's compliance with the terms and conditions contained in this Agreement, Raptor grants to Customer a non-exclusive, non-transferable, non-sublicensable, revocable right to allow Customer to access and use the Raptor Platform and Annual Subscription Services during the Term (as defined in Section 5.2 (Renewal Terms) of the Terms) as set forth in the attached quote.

Fees. Customer will pay to Raptor the fees which may include the Annual Software Access Fee and Annual Subscription Services Fees ("Annual Subscription Fees") and one-time purchases of equipment, supplies and services as set forth in the attached Quote and on an invoice during the Term. For an annual subscription billing during the Term, the Annual Subscription Fee may be increased from the previous annual period by the higher of the change in the CPI Index for the preceding 12 months or five percent (5%).

Payment Terms. Fees are due and payable within 30 (thirty) days of Customer's receipt of the applicable Invoice. All amounts payable by Customer to Raptor hereunder are exclusive of any sales, use and other taxes or duties, however designated (collectively "Taxes"). Customer will be solely responsible for payment of any Taxes, except for those taxes based on the income of Raptor. Customer will provide Raptor its state-issued Direct Pay Exemption Certificate (or equivalent certificate), if applicable, upon execution of this Agreement. In the event an applicable taxing authority, as a result of an audit or otherwise, assesses additional Taxes at any time, Customer and not Raptor will be solely responsible for payment of such additional Taxes and all costs associated with such assessment, including without limitation, interest, penalties and attorney's fees. Customer will not withhold any Taxes from any amounts due Raptor. Should Customer be required under any applicable law or regulation, to withhold or deduct any portion of the payments due to Raptor hereunder, then the sum due to Raptor will be increased by the amount necessary to yield to Raptor an amount equal to the sum Raptor would have received had no withholdings or deductions been made.

Client acknowledges and agrees that it has had the opportunity to review the Agreement, including without limitation, the Terms, prior to the execution of this Subscription Agreement. Unless otherwise specified, capitalized terms in this Subscription Agreement have the same meaning as those in the Terms.

BY SIGNING BELOW, EACH PARTY REPRESENTS IT HAS READ AND AGREES TO BE BOUND BY THESE TERMS AND CONDITIONS.

RAKTOR TECHNOLOGIES, LLC
Signed: ____________________________
Name: ____________________________
Title: ____________________________
Date: ____________________________

Rio Elementary School District
Signed: ____________________________
Name: ____________________________
Title: ____________________________
Date: ____________________________
<table>
<thead>
<tr>
<th>PRODUCT</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>QTY</th>
<th>TOTAL</th>
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<tbody>
<tr>
<td>Raptor Visitor Management</td>
<td>Annual Software Access Fee (per site license). Renewal fee is due on the anniversary month of purchase. Raptor technical support is included.</td>
<td>USD 625.00</td>
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<td>USD 5,625.00</td>
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<tr>
<td>Implementation Fee</td>
<td>One-time fee for implementation (per location).</td>
<td>USD 350.00</td>
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<td>USD 3,150.00</td>
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<tr>
<td>Remote Training</td>
<td>Remote web and phone-based training.</td>
<td>USD 1,125.00</td>
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<td>USD 1,125.00</td>
</tr>
<tr>
<td>CR5400 ID Scanner</td>
<td>ID scanner for state issued identification cards — 2 year limited warranty.</td>
<td>USD 600.00</td>
<td>9</td>
<td>USD 5,400.00</td>
</tr>
<tr>
<td>Raptor Printer (Dymo 550 Label Printer)</td>
<td>Printer for either visitor badges or student tardy passes — 2 year limited warranty</td>
<td>USD 160.00</td>
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<td>USD 1,440.00</td>
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<tr>
<td>Raptor Visitor Badges (White) Box (Dymo 550)</td>
<td>Raptor visitor badges (4 rolls/300 badges per roll). Quality guaranteed for one (1) year after purchase date.</td>
<td>USD 50.00</td>
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<td>USD 450.00</td>
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<tr>
<td>Shipping and Handling Fee</td>
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<td>Remote Training</td>
<td>Remote web and phone-based training.</td>
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<tr>
<td>CR5400 ID Scanner</td>
<td>ID scanner for state issued identification cards — 2 year limited warranty.</td>
<td>USD 600.00</td>
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<tr>
<td>Raptor Visitor Badges (White) Box (Dymo 550)</td>
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<td>USD 50.00</td>
<td>9</td>
<td>USD 450.00</td>
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<td>PRODUCT</td>
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<td>UNIT PRICE</td>
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<tr>
<td>Shipping and Handling Fee</td>
<td>Required on all new orders.</td>
<td>USD 36.00</td>
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<td>USD 324.00</td>
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SUBTOTAL: USD 33,174.00  
TOTAL: USD 33,174.00

RECURRING COSTS IN THIS QUOTE: USD 8,316.00

Quote Notes:
The Dymo 450 Printer has been discontinued and replaced by the Dymo 550 Printer.

You may sign electronically; or you may print, sign and scan all pages of the document and email to lbannister@raptortech.com or fax to 713-880-2577.

Issuing a purchase order for payment? Please email to lbannister@raptortech.com.

Remit check payments to: Dept. 141, P.O. Box 4458, Houston, TX 77210-4458.

For any other questions, email accounting@raptortech.com.

To order additional or replacement equipment and supplies with a credit card, visit http://www.shop.raptortech.com.
Eliminate Uncertainty
Have full control of—and a full line of sight to—who enters your buildings.

Multiple Visitor Types
Customize the sign-in questions and have detailed reports specific to each role.

Instant Screening
Screen every visitor against sex offender and custom databases, including those with custody orders and banned visitor status.

Confirm Guardianship
Sync with your student information system (SIS) to have accurate student and guardian data and ensure you release students to only approved guardians.
Trusted by over 35,000 K-12 U.S. Schools

**Screens & Tracks**
350K Visitors
Every School Day

**Sends**
150 Custom Alerts
Every School Day

**Flags**
75 Sex Offenders
Every School Day

Reduce Risk with Instant Alerts
Immediately alert administrative, security, and other appropriate personnel via text and/or email when a visitor is identified as a risk.

Detailed Visitor Badges
Help staff and students recognize approved individuals with detailed visitor badges that show the visitor's role type, photo, destination, and sign-in time.

Detailed Reporting
Generate district- or school-level detailed reports in real time. Create security-focused reports for analytical and investigative purposes. Instantly query live data and historical data that spans multiple years. Reports can be run and delivered on a scheduled basis.

"Raptor works really well. Safety and security are paramount to us, and the Raptor system helps ensure that all of our learners are safe every day."

Laramie County School District, WY
Confidently Release Students and Track Tardies

Monitor activity and confirm students leave with approved guardians.

Monitor Tardies
Quickly mark late students tardy, add a custom reason, and print a tardy slip. Tardy alerts display when a student accumulates a certain number of tardies, letting you choose an optional consequence, such as notifying guardians or assigning detention.

Track Early Dismissals
Instantly screen anyone attempting to sign out a student against the sex offender registry in all 50 states and any locally-customized databases, including custody databases. Quickly print early dismissal slips.
April 7th, 2023

Rio Elementary School District
1800 Solar Drive
Oxnard, CA 93030

Dear Rio Elementary School District representatives,

Thank you for this opportunity to participate in bidding on your school district’s emergency management system upgrade. Safe and Sound Security is excited to provide you with information on our proposed visitor management system solution, detailed overview of the plan along with pricing for installation and ongoing services.

With over 15 years serving California companies and school districts, we’ve provided security solutions for video, access control, visitor management, entry intercom and intrusion detection systems. Our Northern and Southern California teams are staffed with experts in our industry and we are proud to say we have field technicians, project managers, engineers, and in-house, full-time remote programmers ready to serve the needs of the Rio School District.

Enclosed you’ll find our response to the bid, overview and all applicable references and required insurance information.

**We are prepared to provide your team with a full demo on Monday, April 10th between 8am and 12pm if desired.**

Thank you for your time in reviewing our bid submission.

Sincerely,

Shannon Beritzhoff, General Manager
Safe and Sound Security
Ofc: 925-566-8611
Cell: 925-787-3731
Email: sberitzhoff@getsafeandsound.com
Company Profile:

We are a premier security system installation company with over 15 years of experience in providing comprehensive security solutions to schools, businesses, and residential customers. Our commitment to excellence and customer satisfaction has earned us a reputation as one of the leading security system installation companies in the industry.

At our company, we understand the importance of keeping people and property safe, and we pride ourselves on offering state-of-the-art security systems that are customized to meet the specific needs of our clients. Our team of experienced technicians is highly trained in the installation and maintenance of a wide range of security systems, including video, access control systems, entry intercom and intrusion alarms.

We recently completed projects for Azusa Unified School District, where we installed over 300 cameras and 600 card readers to improve school security. Our team worked closely with the school district to design a comprehensive security system that would provide maximum protection for students, staff, and visitors.

The Azusa Unified School District security project included 12 Verkada visitor management systems that we are also providing here as a proposed solution for Rio Elementary School District.

We installed over 400 cameras at Paso Robles Unified School District, where our expert technicians worked tirelessly to ensure that the system was installed on time and within budget.

In Northern California, we have been a partner with Sacred Heart and John Swett Unified School District, providing comprehensive security solutions to ensure the safety of students and staff. Our team of experts worked closely with school administrators to develop a customized security plan that would meet the unique needs of each individual school.

Safe and Sound Security is committed to delivering the highest level of customer service and satisfaction. We stand behind the quality of our work, and we offer ongoing support and maintenance to ensure that our clients’ security systems are always operating at peak performance.

We welcome the opportunity to work with your district and provide customized security solutions that meet your specific needs. Thank you for considering our company.
Overview and description of work:

Verkada Guest is a visitor management system that provides visitors with a seamless experience from prior to their arrival through to departure while heightening the security of your school sites.

Visitors may receive an invite from staff to pre-register for their upcoming site visit or arrive on site and register at the front guest station. Upon system set up, additional security screenings can be selected on each system so visitors are promoted to scan their government ID. Their information will be checked against sex offender registries and criminal databases. Visitors can be flagged in the system to auto-denial visitation.

The visitor management system can add each school logo or name to customize your visitor’s experience on site.
You may add additional screenings for your visitors such as a health screen, signing an NDA or other acknowledgements.

Each visitor management system shall be installed at the front entry desk area of the 9 district school campuses and the 1 district office. The visitor management system consists of:
1 Verkada Guest iPad
1 Stouchi tablet stand
1 Brother label/badge printer
1 power cord for badge printer
1 charging cord for the Apple iPad

Technical Requirements:
Safe and Sound Security-provided iPad running on iOS14 or above
Safe and Sound Security-provided Brother label/badge printer
Safe and Sound Security-provided iPad stand
Safe and Sound Security-provided Verkada Guest app downloaded on iPad
Safe and Sound Security-provided Verkada Guest licenser per iPad
Customer-provided Apple ID. 1 Apple ID for all 10 sites is acceptable. 10 individual Apple IDs are not required
Customer-provided power in close proximity to visitor management systems
Customer-provided wifi is required to connect both the Apple iPad and the badge printer.
Customer-provided Apple ID is required for all desk stations
Technology highlights:

- The visitor management system can integrate with the SIS (student information system) via Clever.
- Driver’s licenses can be scanned to do a background check via Checkr and search across Megan’s Law list of sex offenders.
- The system will allow for an alert when a visitor scans their ID but has been flagged as someone not allowed on site. Labeling someone to be flagged will be done by Rio ESD administrators.
- The badge printer will allow for temporary badges with photos and information of the visitor.
- Rio ESD administrators can access printable records and reporting via csv.
- The visitor management system is mobile device compatible in addition to the front desk device. The system has a QR code that guests can scan with a smartphone for mobile and contactless check in.
- The visitor management system allows for pre-registration so visitors can register in advance through an invite.
- The host can be notified via email or SMS when their visitor arrives.
- Our visitor management system is available for language display in English, Spanish and French.
- We support uploading hosts with SCIM integration.

Privacy and Security:

The privacy of your visitors and the security of your sites is an important consideration made by Safe and Sound Security in selecting Verkada Guest as the proposed solution.

Visitors who have registered in the visitor management system who are not flagged as an unwanted visitor will have their ID data immediately expunged after check in. Their private data is not stored.

Visitors who have registered in the visitor management system who are flagged as an unwanted visitor will have their ID data stored after check in. Their private data is stored for a maximum of 90 days.

Prior to security screening, your visitors will be asked to provide their consent to such a screening. We understand your visitors value their privacy so we’ve ensured they are properly informed that their private ID data is being captured. Visitors are always prompted to provide consent prior to scanning their ID.

The security of your district’s data is important and will be stored uniquely. Verkada Guest data is never shared with other customers. All of the data is stored encrypted. Contractual data security and privacy guidelines are in place.
Scalability and Maintainability:

The proposed visitor management system is scalable and allows growth to additional entry points at one site or additional sites across all district locations. Rio ESD can add locations, guest types and check-in processes.

The proposed visitor management system is adaptable to your ever-changing environment. In addition to visitor screenings, you can add a health check upon entry. If a visitor is entering a secure site, you can add additional screening questions and acknowledgements.

Implementation Plan:

Deploying the solution will be in one phase including installation and training staff. Phasing out of work is not necessary under Scope D.

Training Plan:

A training session will be offered to Rio ESD administrators after installation. This training will be remote and administrators will be asked to join via a virtual meeting on Google Meeting and Zoom. During this training session, your staff will be walked through the features of the visitor management system including checking in new visitors, printing temporary badges for guests, red flagging unwanted visitors and a walk through on system reporting and how to run reports on visitor data. This training session can be scheduled during normal business hours.

Support and Maintenance Plan:

After the deployment and implementation of the 10 visitor management systems, Safe and Sound Security is offering our remote Help Desk as follows:
Help Desk Phone Support
Monday - Friday 8am - 5pm (excluding holidays)
School administrators are to call 925-566-8611 to initiate a Help Desk request

The Help Desk does not include on-site service or repair. Service and repair are billable on a time & material basis.

Team Qualifications:

The Rio ESD will have a dedicated Project Manager from Safe and Sound Security to oversee the installation and implementation through to completion. Our dedicated Project Manager has been selected for this project due to his following qualifications:
B.S., Mechanical Engineering, New York Institute of Technology
CA Class B Licensed General Contractor
CA Class C-10 Licensed Electrician
OSHA Certified Outreach Trainer in General Industry and Construction
National Safety Council Certified DDC4 Driver Safety Trainer
Loss Prevention Systems - Elite Level Trainer

3 References:

Scott C. Buller, M.B.A.
Director of Information Technology
Paso Robles Joint Unified School District
(805) 769-1113 or x-33013
scbuller@pasoschools.org

Latasha D. Jamal
Assistant Superintendent Business Services
Azusa Unified School District
(626)858-6162
ljamal@azusa.org

Jordan Allen
Manager, IT Field Services-West
Tutor Perini IS
818-362-8391
jordan.allen@tutorperini.com

Costs:

Pricing below is for all 10 sites requested by the district and represents costs for a combination of 10 individual visitor management systems. Individual site cost breakdowns can also be presented if desired.

Equipment: $6,170.00
Software: $0.00
Installation: $8,887.50
Services: $575.88 1 year help desk support or $1,727.64 3 year help desk or $2,879.40 5 year help desk
Subscriptions: $12,600.00 1 year guest station license or $30,240.00 3 year guest station license or $45,000 5 year guest station license
Deployment (go live) and staff training: $987.50
Tax on parts: $570.73
Contract Administration: $1,052.42
Combined proposal cost for first year:
$30,844.02

*Maintenance and support service costs:* Guest station licenses and help desk support may be invoiced in 1, 3 or 5 year increments.
1 year of guest station licenses and help desk support is: $13,175.88 broken down as $12,600.00 1-year licenses and $575.88 1 year of help desk support

3 years of guest station licenses and help desk support is: $31,967.64 broken down as $30,240.00 3-year licenses and $1,727.64 3 years of help desk support.

5 years of guest station licenses and help desk support is: $47,879.40 broken down as $45,000 5-year licenses and $2,879.40 5 years of help desk support.

*Multi-year total costs, 1 year:*
1 year cost for section D visitor management system includes installation, labor, sales tax on parts, annual guest station license and annual guest station help desk support. Additional discounts of 65% off MSRP for licensing has been applied for this 1 year option.

*Multi-year total costs, 3 years:*
3 year cost for section D visitor management system includes installation, labor, sales tax on parts, 3 years of guest station license and 3 years of guest station help desk support. Additional discounts of 70% off MSRP for licensing has been applied for this 3 year option.

*Multi-year total costs, 5 years:*
5 year cost for section D visitor management system includes installation, labor, sales tax on parts, 5 years of guest station license and 5 years of guest station help desk support. Additional discounts of 75% off MSRP for licensing has been applied for this 5 year option.

**Integrations:**

The proposed visitor management system can be integrated with your existing SIS (student information system).

For the 9 school sites using physical keys and without an access control system, there is no integration to note for that existing set up.

The Verkada visitor management system can integrate with Verkada cameras and access control systems.
Project timeline:

Safe and Sound Security has the visitor management systems in stock and ready for installation upon contract being awarded. Once on site, the installation for 10 visitor management systems will take 4 days. Safe and Sound Security is prepared to offer staff training immediately following installation.

Safe and Sound Security proposes to offer a standing weekly meeting with our project management team and the Rio School District's designated team until project completion.

Project timeline and scheduling can be done to work within the district's summer break schedule if desired.

Terms and conditions:

Please see attached proposed contract including payment terms, warranties and performance guarantees.
No bonding is included in this project.

RSD Campus addresses and relevant scopes:

<table>
<thead>
<tr>
<th>RSD Campus</th>
<th>Campus Address</th>
<th>Scope</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rio School District Office</td>
<td>1800 Solar Drive, 3rd Floor, Oxnard, CA 93030</td>
<td>D</td>
</tr>
<tr>
<td>Rio del Mar Elementary</td>
<td>3150 Thomas River Drive, Oxnard, CA 93036</td>
<td>D</td>
</tr>
<tr>
<td>Rio del Norte Elementary</td>
<td>2500 Lobelia Avenue, Oxnard, CA 93036</td>
<td>D</td>
</tr>
<tr>
<td>Rio del Valley Middle School</td>
<td>3100 Rose Avenue, Oxnard, CA 93036</td>
<td>D</td>
</tr>
<tr>
<td>Rio Lindo Elementary</td>
<td>2131 Snow Avenue, Oxnard, CA 93036</td>
<td>D</td>
</tr>
<tr>
<td>Rio Plaza Elementary</td>
<td>600 Simon Way, Oxnard, CA 93036</td>
<td>D</td>
</tr>
<tr>
<td>School</td>
<td>Address</td>
<td>Code</td>
</tr>
<tr>
<td>------------------------</td>
<td>----------------------------------------------</td>
<td>------</td>
</tr>
<tr>
<td>Rio Real K8 School</td>
<td>1140 Kenney Street, Oxnard, CA 93036</td>
<td>D</td>
</tr>
<tr>
<td>Rio Rosales Elementary</td>
<td>1001 Kohala Street, Oxnard, CA 93036</td>
<td>D</td>
</tr>
<tr>
<td>Rio Vista Middle School</td>
<td>3050 Thames River Drive, Oxnard, CA 93036</td>
<td>D</td>
</tr>
<tr>
<td>Rio Del Sol School</td>
<td>3001 N. Ventura Road, Oxnard, CA 93036</td>
<td>D</td>
</tr>
</tbody>
</table>

**Attachments Included Separately Via Online Submittal:**

- Safe and Sound Security - Generic Contract
- Safe and Sound Security - Workers Compensation Certificate
- Safe and Sound Security - BSIS Alarm Company Operators License
- Safe and Sound Security - CSLB License B (General Contracting), C-10 (Electrical), C-7 (Low Voltage)
- Safe and Sound Security - Visitor Management System Security Screening
- Safe and Sound Security - Visitor Management System Overview
- Rio ESD request for proposals for emergency management system upgrade, including Signature Page (16 pages)
Visitor Management System

Due Date: April 20, 2023

Ident-A-Kid’s Proposal

Original

Name: Emily Fellouzis

Signature ____________________

Date: 4/19/2023
April 20th, 2023

Jarkko Myllari, Director of Technology
Rio School District
1800 Solar Dr.
Oxnard, CA 93030
Email: jmyllari@rioschools.org

Dear Evaluation Committee:

Enclosed is our proposal for the IFB referenced above. We are confident that Ident-A-Kid’s solution is high-quality, cost-effective, meets management needs, and fully complies with all district terms, requirements, elements, and conditions. Ident-A-Kid has been offering Visitor Management for 22 years.

For clarification on any points in this proposal, or if you would like a demonstration of our software, please let me know.

Sincerely,

Emily Fellouzis, GM
Emily.Fellouzis@identakid.com
727-577-4646 x114
1780 12nd Ave. N. Ste. 100
Saint Petersburg FL 33716
Visitor Management System

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1. Company Introduction/Overview

A. Core Business, mission and vision


Districts choose Ident-A-Kid’s Visitor Management, known now as CENTEGIX Visitor Management (CVM) over other providers for the value they receive. CVM is a tested and proven solution that works for school districts of any size. CVM is user-friendly, robust to meet nearly any visitor management need, easy to implement, and provides the results both district and school administrators want and need.

CVM improves campus security, accountability, and efficiency with its streamlined check-in and check-out process that accurately captures a person’s information and performs necessary background checks. Any information captured is always up-to-date and accessible at any time for reporting.

Ident-A-Kid is a customer-centric company, demonstrated by our product improvements to meet the newest demands of our districts and our focus on providing the best customer service and support in the market. We can offer this premium-level service thanks to our staff dedicated to gathering customer feedback and creating practical solutions.

CVM was designed from the ground up with the latest enterprise technology, secure environment, and administrative capabilities that school districts need. Ident-A-Kid follows industry best practices, including compliance with all applicable National privacy laws. Our secure practices extend to our partner integrations with PowerSchool, ClassLink, CENTEGIX, and Sterling Volunteers. We are a proud signatory of the Student Privacy Pledge and are currently undergoing a SOC 2 Type 1 audit.

In an effort to expand our reach within the K-12 marketplace and provide more innovative safety and security solutions, Ident-A-Kid is now part of the CENTEGIX family, the leader in incident response solutions. CENTEGIX, whose mission is to create safer spaces by innovating technology to empower and protect people, is best known for its incident response solution - CrisisAlert. The result of this union will allow us to evolve our visitor management solutions in new and innovative ways.

Ident-A-Kid is in excellent financial standing and holds the following insurance policies: General Liability - $5,000,000, Cyber Liability - $5,000,000, Workers Comp - $1,000,000, and Vehicle - $250K/500K/100K.

Based on the IFB specifications, our advanced features, and outstanding local service, CVM is the best solution for RESD needs.
B. Org chart and project team

Nyla Lee will be the district's Customer Success Specialist. Nyla Lee has on-boarded many schools and districts to CVM over the years and is perfectly suited to make sure all of your needs are met. She will work with the district on this project for implementation, rollout, and customer success going forward. Her contact information is: 800-890-1000 x131 / Nyla.Lee@identakid.com

Mr. Mike Marshall is our IT Department Manager and has been with the company for eight years. He will be the district's primary contact for elevated technical assistance and a backup for any communications if Ms. Lee is unavailable. Furthermore, he manages our team of support technicians. Mr. Marshall's contact information is: 800-890-1000 x109 / mike.marshall@identakid.com

Mr. Scott Kozak is our Support Lead and Technical contact and has been with the company for ten years. Scott works closely with our development team, testing and ensuring stable releases. Mr. Kozak will coordinate implementation with the National Office support team and the district's technical training. 800-890-1000 x117 / scott.kozak@identakid.com.

UBreakIFix will be the service partner contracted for the installation of CVM in your schools. They have worked in schools for many years and are certified to install our solution and hardware.
2. DESCRIPTION OF PROPOSED SOLUTION

D - Visitor management system

A uniform visitor management system across all 9 school sites and the District Office.

Ident-A-Kid’s CENTEGIX Visitor Management system (CVM) is a web application that can be used as a self-service kiosk station. We are proposing our Enterprise solution to connect all school accounts under one District managed database. This edition also provides features like notifications, integrations with SIS, district-wide reporting and user management.

Mandatory functional requirements

● Identity verification of the visitor through government-issued IDs, passport scanning, or other means.

CVM will scan a visitor’s U.S. driver’s license or state issued ID and automatically check the visitor against the United States Department of Justice’s Sex Offender Registry. If no license is produced, or the visitor does not have acceptable identification to be scanned, the system can be accessed manually. Note: Since the school is relying on the stated information from the visitor, they should have a policy in place for this exception. When scanning a driver’s license, CVM collects the full name, date of birth, and state, if no middle name is provided, to minimize false positives (False Positive Logic). Our offender screening algorithm may provide results to be reviewed. We will provide offender image, full name, age or date of birth, level and link to the arrest report. Information provided may differ from state to state depending on the state’s provided data. Some states have privacy laws in place that restrict the data that is accessible through the sexual offender registry. Sexual Offender data updates in real time for the most accurate results. Sexual offender checks are instant and will provide instant results to administrators. The check is performed in the background of the check-in process to expedite the screening time.

● Access control of who can enter the facility and which areas they can access, based on the visitor’s purpose and clearance level, SIS information and or watchlists.

Visitors can quickly check in by scanning an ID, capturing a webcam image, and selecting additional information for why and where they will be on campus. Student and parent contact name can be imported from the SIS or synced through our Rest API to automatically update. Other user can be imported (Staff, Volunteers, Vendors) from a school level or district level and provided access to only the badges they would have access to check into. These users each have their own workflow and requirements to check in. A personalized badge will be printed for the visitor to wear while on
campus. Names can be added and removed from our **NoGo list** (banned persons/flags) at the school and district level. Names can be imported or added individually. All visitor check ins will automatically be checked against the NoGo list, not dependent on whether an ID is scanned or name is manually entered. This feature is offered at both the individual school level and the district level for district wide prohibited persons. Students and guardians can be manually imported and managed or managed through a direct integration with your SIS.

In the event that a potential registered offender or a flagged individual from the NoGo list checks in, a predetermined message (that the school chooses) appears on the screen to the visitor. An electronic alert is sent (Web Manager, email and push notifications) and an audible sound alerts the staff (optional). When this occurs, the school administrator, front office staff or SRO, has the ability to review the visitor information, compare it to the potential match and approve or deny the check in. The alert will contain the visitor’s information, the location they checked into, and a link to review the potential match, since there will be possibly more than one match found to review. This process is similar for any alert that arises from a match on the NoGo list as well. If a match cannot be determined, the administrator or officer should call Ident-A-Kid’s support team to assist in reviewing the alert. If a visitor is denied entry to the school, the district has the option to send a separate alert to Administrators or officers that need to be alerted to address the situation. This is helpful, since most cases are reviewed by front office staff and administrators typically only request to be alerted when positive matches are found.
Step 1. Select Visitor Type
From visitor types, to second languages, the kiosk can be tailored to your schools' needs.

VISITOR

VOLUNTEER
Voluntario

TARDY
Tarde

STAFF
Personal

VENDOR

Step 2. Scan

Please scan the back of your license with the Optical Scanner or manually enter.

ENTER MANUALLY

Step 3. Select

<table>
<thead>
<tr>
<th>Reason</th>
<th>Options</th>
<th>FREE TEXT / SEARCH</th>
</tr>
</thead>
<tbody>
<tr>
<td>LUNCH WITH CHILD</td>
<td>MEETING WITH ADMINISTRATOR</td>
<td></td>
</tr>
<tr>
<td>MEETING WITH TEACHER</td>
<td>SCHOOL EVENT</td>
<td></td>
</tr>
</tbody>
</table>

4 / 4 Options
• BADGING and printing of permanent and temporary badges with photos and relevant information, and provides a printable record of the visitor’s check-in.

A personalized badge will be printed for the visitor to wear while on campus. Visitor pictures can be printed onto badges in black and white, but retain full color in reports, which are accessible on supported web browsers on any device. Please see JiffyPass functionality in the Additional Feature section for permanent badges. The district can use any permanent badge in place, but commonly leverage the printed temporary badge.

Each school location will determine information printed on each badge. Visitor/volunteer name, school name, badge name, and timestamp of checkin are standard on all printed badges. Additional collected information, like reason for visit and location and a webcam-captured image can be optionally printed on all badges.
Reporting and analytics of data on visitor activity, trends, and demographics for security and management purposes.

Ident-A-Kid offers a multitude of reports that make the front office more efficient in analyzing all the data that was collected. Current visitor reporting, volunteer hour reporting, and many other reports are generated through our IVM system at the school level and district level.

Our ad hoc report designer allows you to filter the reports by location, station name, ID number, date range, name, type of check-in, additional information fields (why and where they are), and occurrences. Reports are retrieved live and viewed in a card format (to the right) or a stacked table view through any web browser and exportable in PDF, TSV, and CSV formats (which can be exported to Excel and re-formatted).

View Active Check-Ins Report - This is a real-time report of all visitors on campus. This shows all information, including pictures, the location they checked in, timestamp, where they should be, and the reason on campus.

<table>
<thead>
<tr>
<th>ID</th>
<th>Badge Name</th>
<th>Name</th>
<th>Login Time</th>
<th>Logout Time</th>
<th>Additional Info 1</th>
<th>Additional Info 2</th>
<th>Additional Info 3</th>
<th>Additional Info 4</th>
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<tbody>
<tr>
<td>513087</td>
<td>EARLY DEPARTURE</td>
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<td>02:45 PM</td>
<td>0h 0m</td>
<td>Personal</td>
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<td>Unexcused Parent Note</td>
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<td>02:45 PM</td>
<td>Cr. Appointment</td>
<td>Artama</td>
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<td>High School</td>
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<td>822393</td>
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<td>02:44 PM</td>
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<td>110316</td>
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<td>0h 0m</td>
<td>OTHER</td>
<td></td>
<td></td>
<td></td>
<td>Unexcused Absence</td>
<td>High School</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Unexcused Tardy</td>
<td>Front Office</td>
</tr>
</tbody>
</table>

COX, KIRK WILLIAM

VISITOR

ID: KC892A (A)

1: Lunch with Child
2: Cafeteria

In: 10/24/2020 06:48
Out: 11:59
Elapsed: 15h 13m

Additional Info
Mobile device compatibility for all mobile operating systems for easy access and check-in using a smartphone or tablet.

CVM is a web application that can be accessed by all needed computers, tablets, and mobile devices instantaneously from Chrome (preferred), Edge, Firefox, and Safari. Ident-A-Kid can also be stored as an app on the phone for quick and easy access. Mobile device use is common for touchless entry for visitors or event management.

Pre-registration to allow visitors to register in advance.

By activation Flextime Check In, it will allow an admin to complete a check in by providing a date & time. This mode can be used for printing badges ahead of an event, corrections or other uses that require specific times.
Optional functional requirements

- **Integration with security systems**: Integrates with existing security systems, such as access control and video surveillance, for a comprehensive security solution.

Please see Future Features. Ident-A-Kid integrates with Centegix CrisisAlert. They provide integrations with systems like this. More information from Centegix would be needed.

- **Host notifications**: Notifies hosts when their visitors arrive and provides them with information about the visitor's identity and purpose.

CVM does not provide this feature.
3. TECHNICAL REQUIREMENTS

If the district elects to operate CVM with existing PCs, we recommend a Windows 10 or higher (with current Windows updates) PC with internet connectivity. If the district chooses to run the system in self-service mode, we suggest a touchscreen all-in-one computer since CVM was developed with touchscreen capabilities. Detailed specs for all web applications include:

Any computer, tablet or mobile device
Windows 10, recent releases of iOS, Android and Linux OS
Supported browsers - Chrome, Edge, Firefox, Opera and Safari
2 GHz 32-Bit (x86) Processor or faster
Minimum of 4GB of RAM for Windows 8 and 10
Minimum of 500MB of available hard drive space
Keyboard and Mouse or Touch Enabled Display
Video adapter and monitor with SVGA (1024 x 768) or higher resolution
Sound Card (Optional)
Speakers (Optional)

Our client agent is currently only compatible with Windows OS to print badges and scan licenses. If you choose to run the web app on an OS other than Windows, the printers and scanners will need to be connected to a Windows machine. Our techs will work with district techs to assure proper firewall settings are established, along with whitelisted websites.
Implementation and Support

A successful project launch is dependent on having project stakeholders from the vendor and district. Our Customer Success Associate, Nyla Lee, will first work closely with the District’s Project Manager personnel to assess the requirements, resources, and security practices required for the system. Nyla will then develop an implementation plan that best fits the needs of the district.

Ident-A-Kid is responsible for providing a trouble-free product, providing training onsite or remotely for end users, providing documentation on troubleshooting and training for new users for the system, manned technical support for all end users through email, phone, in person as needed and remote desktop, sample policy documents, facilitation of warranty of hardware, timely updates and upgrades, installation of new locations and periodic system checks.

The district is responsible to provide final policy requirements for end users, standardized workflow they expect to be implemented at each location (we help you with this), end users with roles assigned to be invited, any layout configuration requests for design, a project manager at the district level to coordinate communications to schools when and how they will be trained, dispersing hardware and supplies for the solution and plugging it in (unless ordered for us to perform), ensuring a stable internet connection for all sites, administrative privileges when needed and configuring any whitelisted websites as needed.

Ident-A-Kid has provided pricing for in remote installation and training sessions. We do find end user retention for CVM software is higher with onsite training and prefer site-by-site for the highest retention, but we understand every districts budget and need is different. Finally, each school’s Principal should send an email to parents notifying the implementation of the visitor management system. We provide templates to do so here: 
https://support.identakid.com/getting-started/sample-templates/

Ident-A-Kid is responsible for providing a trouble-free product, providing training onsite or remotely for end users, providing troubleshooting documentation, and training for new users for the system. We recommend providing training in person as well as online. Training can be grouped by the school or by type of user and their involvement with the system (District, school, users who only review notifications). Training materials and a recorded replay of the online training will be hosted on a hosted district-dedicated website specifically for the use case of the District’s needs. This site will be accessible for any retraining that is needed and will not only provide training resources but other resources for support, receive extra assistance beyond training, reorder supplies and submit tickets.
Implementation and Support (continue)

A sample outline of the initial training program

Training for system administrators and support staff (2-3 hours)
District training will be for designated administrators and support personnel and will include the same training as the school sites on the CVM client and administrative sites. The district training will also include the district administrative module and consist of:

- District administrative reporting
- District policy and management of sites
- Technical support team instruction (if needed) for basic knowledge and basic troubleshooting
- New station setup and reconfiguration (if needed)
- Integrations with SSO/SIS (if applicable)
- Volunteer Application (if applicable)

Training and training materials for office staff (1.5 - 2 hours)
Ident-A-Kid assesses the needs of each customer that has an interest in our system to create a plan for implementation that best fits their needs. Most locations will receive updated visitor policy guides and training on new features provided by the district, while new locations will receive full training on all features as well as visitor policy guides and supporting materials.

A simple orientation is given on the system during installation (10-15 minutes), provided staff are onsite when we install, with a full in-depth group training to be performed at a central location for school end users and administrators.

Group training will last about 1.5-2 hours. Training will be scheduled and completed by your project manager in 5 different areas:

- Settings Configuration - Overview of all settings and how to customize the solution for each individual site (location names and specific site badges)
- Addition of all preloaded users and integrations
- Device setup, maintenance, and basic troubleshooting
- Basic usage - from the school and end-user perspectives, including reports and check-ins.
- District protocol and visitor procedures - Instruct trainee(s) on what to do in an emergency/non-emergency situations
- Volunteer processing (if applicable)
Implementation and Support (continue)

Sample Work Plan/Phases

1. Contract Negotiations
   a. Send staff to assess hardware at each site (if needed)
   b. Provide BAFO

2. Work with District Representative on implementation plan
   a. Meet with technical team to review the assessment of current site infrastructure and upkeep for current hardware in place (if needed). Order Hardware to be installed (if needed. Typically we have this on hand. If backordered, please note the potential turnaround time of three weeks.)
   b. District to install PC and connect to internet.
   c. Schedule phases for rollout
   d. Schedule schools for estimated training sessions and send out invitations

3. Receive PO

4. Set up a test station (or stations)
   a. Determine best practices and visitor flow to meet all needs
   b. Create a standard configuration file to be applied to all locations as a base setting
   c. Create or modify the visitor policy based on new visitor settings and procedures

5. Set up accounts, prepare and test equipment. Pack and ship equipment to the district office for review.

6. Implementation -
   a. District provides school information and initial users for each location.
   b. IAK support team creates accounts, installs clients on current district computers, uploads district settings file and configures basic settings of the school station.
   c. Set up any other locations needed, plug in all equipment and finalize all settings.
   d. IAK representatives will meet with end users during scheduled dates to train.
   e. District admin and technology training on all aspects of the software, including basic troubleshooting to field basic questions
   f. Go Live

7. Customer Success follow up and care calls
   a. Follow up with each site and district staff to make sure all aspects of the software are working as they should and to answer any follow-up questions.
   b. Quarterly and yearly follow up to schedule improvements and schedule training for new users.

With the support from our National Office and service partners, we are able to implement quickly. Please note, with deployment during peak season, we hold higher volumes of hardware on hand. This is all dependent on vendor supply chains. If backordered, expect an estimated three to five week turnaround time for backordered items.
Implementation and Support (continue)

Estimated Project Timeline

1. PO received & Implementation Plan
   10 business days

2. IVM Setup, Installation, & Testing to all schools
   10 business days

3. Admin Training & Practice
   1 day

4. Go Live & Follow-up

These timelines are based around the assumption the district will be installing the computer at each location in advance of this project. This is with the expectation that if items are back-ordered or this is scheduled during peak installation season (July-September) that timelines may be delayed. Some of these items may occur concurrently. Projects do not typically kick off until a PO or contract is received.

Support
Ident-A-Kid has a US-based tech support call center open from 7:00 am to 7:00 pm EST toll-free at 800-890-1000 #2, along with online chat and email access. In addition, 24/7 web support is available including an operations manual, knowledge base, and online videos, as well as monthly webinars and newsletters. We will leverage our partners, UBreakIFix to service schools locally as needed.

Ident-A-Kid also provides monthly live webinars for all customers, pre-recorded training webinars, one on one remote training webinars, online self-help through videos, walkthroughs and doc sites (examples below), as well as in-person group training sessions. Short orientations are provided as a standard during the installation of the system.

Doc site - https://doc.identakid.com/
Walkthrough - https://visitormanagement.identakid.com/account-creation/
Monthly Webinars - https://visitormanagement.identakid.com/webinar/
Videos-https://support.identakid.com/videos/getting-started/
Implementation and Support (continue)

Visitor Policy Guides & Supporting Letters
https://support.identakid.com/getting-started/sample-templates/

Ident-A-Kid has built these visitor policy guides with our customers over the years, and works with each district to customize each document to fit the needs of each onboarding district. We can provide visitor policy guides and other onboarding tools for training end users from districts over the years.

Enterprise Licenses

Enterprise license: An Enterprise software license is only available to district accounts. This software license includes the support options shown above.

Enterprise Premium license: An Enterprise Premium software license is only available to district accounts. This software license includes all the support options of the Enterprise license and the additional resources shown above.

<table>
<thead>
<tr>
<th>Included Support</th>
<th>Enterprise</th>
<th>Enterprise Premium</th>
</tr>
</thead>
<tbody>
<tr>
<td>Support Knowledge base</td>
<td>✔️</td>
<td>✔️</td>
</tr>
<tr>
<td>Recorded webinar</td>
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<td>✔️</td>
</tr>
<tr>
<td>Support videos</td>
<td>✔️</td>
<td>✔️</td>
</tr>
<tr>
<td>Support email</td>
<td>✔️</td>
<td>✔️</td>
</tr>
<tr>
<td>Online chat</td>
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<td>✔️</td>
</tr>
<tr>
<td>Basic troubleshooting</td>
<td>✔️</td>
<td>✔️</td>
</tr>
<tr>
<td>Updates and upgrades</td>
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</tr>
<tr>
<td>Phone Support</td>
<td>✔️</td>
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</tr>
<tr>
<td>Customer Success</td>
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</tr>
<tr>
<td>Account Manager</td>
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<tr>
<td>Extensive troubleshooting</td>
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<tr>
<td>Remote-connected support</td>
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<tr>
<td>Biannual account reviews</td>
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</tr>
<tr>
<td>On-site support</td>
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<tr>
<td>Dedicated district webpage</td>
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<td>Full live group retraining</td>
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## 4. PRICING

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<td>10</td>
<td>$695.00 / year</td>
<td>$6,950.00 / year for 1 year</td>
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<tr>
<td>One (1) Year License for Enterprise Level Version of Ident-A-Kid/Visitor Management (Integrations Sold Separately) support that will be available to customers includes: Support knowledgebase Recorded webinars Support videos Email, phone and online chat support Extensive troubleshooting Remote connections from support team Dedicated Account Manager Biannual account reviews Free updates and upgrades</td>
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<td></td>
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</tr>
<tr>
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<td>$750.00</td>
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<td>Set-up and/or training of equipment remotely by National Office</td>
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<td>$8,250.00</td>
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<td>Visitor Starter Package: 1 Optical Scanner, 1 Ident-A-Kid Single Printer, 7 rolls of Visitor Labels and 3 Door/Window Stickers</td>
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**Subtotals**

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<tr>
<td>One-time</td>
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**Total** | **$16,198.00**
## Price Summary - 5 Years

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<td>3)</td>
<td>$75</td>
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<td>4)</td>
<td></td>
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<tr>
<td>Total</td>
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<tr>
<td>Cumulative Total by Year</td>
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<td>$8,550</td>
<td>$8,550</td>
<td>$8,550</td>
<td>$8,550</td>
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</tbody>
</table>
Price List

Annual Software Licenses with Support Package

Enterprise support annual service contract per school $695.00
Premium onsite support annual service contract per school $995.00

Software add ons

Volunteer Management - per school, per year $100
(does not include volunteers' background check performed by Sterling)
OneRoster API Integration - (Cost per School/year) $200

Packages

Visitor Starter Package - 1 Optical Scanner, 1 IAK Single Printer, 7 rolls of Visitor Labels and 3 Door/Window Stickers $825

Visitor & Student Starter Package - 1 Optical Scanner, 2 IAK Single Printers, 7 rolls of Visitor Labels, 3 rolls of tardy passes and 3 Door/Window Stickers $1,155

*** A webcam can be added to any package for $35***

Equipment

Driver's License Optical Scanner $499
Single Printer $299
7 port USB Hub $46
Web Cam $39
JiffyPass Reader Kit (includes USB cable, and 25 RFID Keyfobs) for Staff $210

Supplies

Visitor Rolls 10 Pack (any color) - 2,500 total $88
Tardy Slips 20 roll pack (any color) - 18,000 total $170
JiffyPass keyfobs / Official Visitor Cards - Qty 100 $250

Services/Training

Set-up for Volunteer Management on average $2,000
Set-up for SIS integration on average $1,000
Onsite Installation $250
Remote Installation $75
Remote Training - One Hour/ per location $75
On-site Services - per hour $175
5. REFERENCES

Cobb County School District
Catherine Hardy, Director of Project Management - October 22-December 22 Go Live.
112 Schools with Visitor, Student and Volunteer management with integration to SterlingVolunteers and SSO. Project budget $160,000.

Alamance Burlington School District, NC
Dennis Frye, Executive Director of Technology - Installed district wide in 2017
40 Schools with Visitor & Student management

Winston Salem Forsyth County Schools, NC
Brent Cooke, Director of Security Technologies - Has had Ident-A-Kid CVM for over 10 years
80 Schools with Visitor & Student management

Springfield Public Schools - MA
Adam Fenn, Director of Safety & Security - Installed 2018
60 Schools with Visitor & Student management
6. Future Functionality

STUDENTS
Ident-A-Kid's Centegix Visitor Management System (CVM) offers an easy way to check in/out students such as tardy students and early dismissals. Sync student attendance directly to your SIS with our PowerSchool and OneRoster integrations. Student data is pulled automatically through the API, we also sync student information and custody information for tardy and early release tracking. At the completion of the check in it will print out a tardy pass that students can present to the teacher/administrator as proof of successful tardy check in.

Student tardy processing and early release is extremely easy, fast and accurate. Tardies and early releases can be easily processed in both Kiosk mode or with an attendant. A student name is selected or their student ID is scanned, additional pertinent information is collected and the check-in/out is processed. A pass with this collected information and a timestamp is printed when needed on thermal tape. For early releases, student contacts can be enforced with restrictions to only pick up approved students with the scan of a license. Students and guardians can be manually imported and managed or managed through a direct integration with your SIS. This is a no cost IVM software feature that only requires inexpensive tardy pass tape (less than 1 cent per tardy pass) and additional badge printer. Direct integrations with SIS are extra. Ident-A-Kid is approved through the NCDPI to sync data into Ident-A-Kid.

Additionally, schools can flag custody issues through the system and alert an administrator if a non approved guardian is trying to check out a student.
Frequent Visitors/Staff

We are proposing to use the JiffyPass™ feature with our keyfobs or your current badges with the corresponding reader for quick check-in of both volunteers and staff. Each of these frequent visitors will be preloaded into the system with their ID number. This feature allows the visitor to just wave the keyfob/card near the JiffyPass™ reader making the check-in process less than 2 seconds.

The district may use our standard JiffyPass™ reader or we can accommodate the type of reader needed (barcode/RFID/Proxy) if the district has their own IDs in place. The district should send a sample card for us to read to propose the correct scanner. This is common for districts that already utilize ID cards and helps the system be more cost effective.
6. Future Functionality

CENTEGIX ENHANCED VISITOR MANAGEMENT
Take campus visitor management to the next level
with real-time visitor locating.

THE VISIBILITY TO KNOW YOUR CAMPUS VISITORS
ARE WHERE THEY'RE SUPPOSED TO BE
- Monitor where your Visitors are on your campus, in real-time
- Integrate with your Student Information System
- Screen all visitors for sex offender alerts, custody issues and banned individuals
- Automatically send security alerts to your SROs and Staff
- Alert staff when a person from your Banned Individuals List attempts to gain visitor access

INNOVATING VISITOR MANAGEMENT
Schools benefit from using CENTEGIX Visitor Management by screening visitors before they enter campus to prevent unwanted visitors, monitoring student attendance, recording staff and volunteer hours, and improving their volunteer registration and emergency reunification processes. We've innovated visitor management to provide an unrivaled safety solution.

CENTEGIX Enhanced Visitor Management is unique in its ability to provide school leaders and staff with accurate location information for individuals on school grounds. This capability holds your visitors, volunteers, and vendors accountable for the time they spend on campus. With accurate locating down to the floor level and room, your staff will know if a visitor enters restricted areas, empowering them to act quickly and prevent incidents from occurring. Detailed reporting of a visitor’s check-in information and campus location history enables you to make informed decisions on visitor policies, vendor billing, and approved volunteer and visitor lists.

LEARN MORE TODAY.
WWW.CENTEGIX.COM
(800) 950-1232  info@centegix.com  www.centegix.com

Rio ESD EMS Upgrade
6. Future Functionality (continued)

Certain functionality in the Future Functionality section has additional costs associated.

Volunteer Management
The Centegix Visitor Management system can check in all visitors and volunteers (as well as staff, student tardies and more). Volunteers will first process their own paperless online volunteer application and have their background check processed through our partner, Sterling Volunteers. Once they are cleared, they are automatically added into an approved volunteer database list at the schools they have selected to volunteer for. Once they arrive at school, they scan their ID or find their name when checking in as a volunteer and a badge is printed to wear during their visit. If their background rechecks find an issue or their background checks expire, their name is removed from the approved volunteer list to check in to a school location.

CVM provides our Volunteer App that allows District’s to manage all volunteers, approval statuses and expiration dates through one portal. The Volunteer App also digitizes all volunteer background check forms, allowing you to easily gather volunteer information to be processed, in any language, without messy handwritten forms. The Volunteer App also provides integrations to process volunteer background checks through Sterling Volunteers. Multiple applications can be created to accommodate different levels of checks and translate into other languages as needed.
Reunification Functionality

Ident-A-Kid takes an all-encompassing approach to Emergency Management that utilizes our state-of-the-art visitor management system. Our systems, while sophisticated, are flexible and are easy to learn and implement.

We chose to add Reunification functionality into the current Visitor Management app and not a complete separate solution:

1) To assure school districts that when there is a real emergency, everybody knows what to do and uses an application they use every day. We found through surveying our district customers that if the emergency management app were a standalone application, both school staff and students would either not download the app, it would be automatically offloaded from the phone for nonuse, or they would forget it.

2) To be more efficient and cost-effective. Having a robust visitor management system with emergency features like reunification in use is like getting two systems for the price of one.

Furthermore, we have integrated various emergency and safety management features into our CVM system, including a one-click emergency notification, an easy-to-use parent-student reunification function, and a mobile remote-link utility. In addition, there are several advanced features available, including face detection, on-screen signatures, and enhanced NoGo lists. These features have no additional cost.

Who is on campus? - Schools can utilize a combination of our “Who is in the building now?” report to see visitors and volunteers on campus, along with a parent/student reunification button to verify custody and sign out students to appropriate parents. This button is only active for administrators to use when needed.

Reunification - Locate students as they arrive at the reunification site. After students have moved to the reunification site, CVM checks custody (option) and reunifies parents/guardians with their students. This solution provides a digital log with all details recorded and helps create a smoother transition for school personnel, parents, or guardians. Administrators/Parents would scan/quickly lookup the parent/guardian ID, which would then display students they are approved to pick up directly from your school information system through our SIS API. Additional information can be collected at this time if needed. You can optionally capture a signature and release time. Reporting is available for students and staff who arrived at the reunification site and were released as well as students and staff who did not.

As outlined in the executive summary, we are creating an integrated safety platform with CENTEGIX and several of the features are outlined below. The future functionality is expected to be available in
2023. Customers would be able to take advantage of the integration with a district-level purchase of CVM (outlined in this proposal) and CENTEGIX CrisisAlert (separate agreement).

**Example of interactive maps in the new safety platform, including:**

- Ingestion of the architectural drawings, provided at actual scale
- Ability for district to change the physical rooms, walls, etc. in the structure and then color code rooms and place assets in real-time in the application

**Foundation layer with room names, numbers, and images**

**Safety and security layer with room level detail**

- Rooms and walls can be shaded and colored (to denote types of rooms) and assets associated with those rooms; all user configurable based on district role within Active Directory
- Assets drag and drop from the menu onto the map - only users identified in Active Directory will have access to the application and can make changes to the maps and assets
- Maps would be delivered in the event of an emergency or a specific visitor notification (e.g. sexual offender checking in at front desk)
Example of visitor and volunteer locating leveraging the mapping technology

- Wearable badge - scanned at entry into CVM for all visitor types (parents, volunteers, interns, externs, contractors, etc.) - leverages CENTEGIX locating devices throughout the building to provide exact location in the event of an emergency
- Reports for time spent and function (e.g. volunteer time spent in media center for county credits) are available on demand in the web interface
- Solution also used to ensure contractors/others are in the appropriate place and are not billing district/school for time they are not actually completing work at the facility
- Users return and scan the badge on exit; badge will be reset and can be rescanned for the next visitor
Agenda Item Details
Meeting: May 17, 2023 - RSD Regular Board Meeting
Category: 11. Consent
Subject: 11.17 Approval to declare and sell obsolete E-waste equipment to PC Recycle / Tempus
Access: Public
Type: Action (Consent)
Preferred Date: May 17, 2023
Absolute Date: May 17, 2023
Fiscal Impact: Yes
Dollar Amount: 4,500.00
Budgeted: Yes
Budget Source: N/A
Recommended Action: Staff recommends approving the obsoletion and selling of the listed devices to PC Recycling / Tempus.

Public Content
Speaker: Jarkko Myllari

Rationale: To ensure appropriate and safe recycling and post-processing of the irreparable and obsolete technology equipment, Technology Services recommend approving the list of e-waste devices to be obsoleted and the selected vendor, PC Recycle / to purchase and process the e-Waste based on the proposed service timeline and pricing.

<table>
<thead>
<tr>
<th>Company</th>
<th>Proposed Total</th>
<th>Ready to pick up equipment all 10 sites?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Selected: PC Recycle</td>
<td>$4,500</td>
<td>Yes, on 5/18/2023</td>
</tr>
<tr>
<td>Tycoon Materials Inc.</td>
<td>$2,220.90</td>
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</tr>
<tr>
<td>Recycle international</td>
<td>$6,000</td>
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</tr>
</tbody>
</table>
Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
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<tr>
<th>Qty</th>
<th>Item</th>
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</table>
# Table of Content

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Tycoon Materials, Inc. DBA Happy Recyclers
Electronic Recycling Services

A. Company Profile

1. Business name and legal business status (i.e., corporation, etc.)
   
   Company Legal Name: Tycoon Materials, Inc.
   
   Company Legal Status (corporation, etc.): Corporation
   
   Facility Size: 60,000 SQ FT of Stand Alone Warehouse

   Tycoon Materials, Inc. is a California Universal Waste Handler ID # 1776, approved by
the State of California (Cal Recycles) Certified Electronic Waste Collector (CEWID #
109877) (Environmental Management System) State EPA and DTSC approved (State
EPA ID # CAL000433237) DTSC Facility ID 30470

B. Sustainability Efforts

1. Audited and Certified by the EPA, DTSC and CalRecycle to ensure the best recycling
   process and downstream which will also relieve you of any liability of the final
   destination of your electronic waste once a bill of lading is signed upon pickup. The
   audit process by the (DTSC) Department of Toxic Substance Control, (EPA)
   Environmental Protection Agency and CalRecycle will ensure Tycoon Materials Inc.
   meets the highest standards for recycling processes and downstream. Tycoon
   Materials Inc. has environmentally friendly recycling process, and we use the best
   business practices in the industry. We strive for zero waste process and follow the
   policy of Recycle, Reuse, and Recover.
Tycoon Materials, Inc. DBA Happy Recyclers
Electronic Recycling Services

2. Tycoon Materials Inc. has annual inspections done by (DTSC) Department of Toxic Substance Control, CalRecycle, and the (EPA) Environmental Protection Agency and has passed all these inspections.

3. Tycoon Materials Inc. conforms to an Environmental Health & Safety program to help with our sustainability efforts in minimizing our carbon footprint while securing our employees safety through continuous training. This covers Material Receiving/Processing, Corrective Action, Preventive Action, Communication, Emergency Preparedness and Response, Closure Plan, Illness Injury Prevention Program, Focus Material Management, Training Procedure, Data Destruction, Document Control, Record Control and internal Audits.

4. Data Destruction Services: During the staging process, Operations Supervisor routes all items that contain hard drives and memory cards to designated secured area. Hard drives are wiped using Samurai Forensic Hard Drive Imager following the Department of Defense (DOD) 5220.22 M standard in the wiping software for all hard drives and memory cards. Data destruction records are maintained and certificates of destruction are sent to customers. Processed materials are sent to an EPA, DTSC approved downstream. Once picked up from your facility the district is relieved of any liability and violations to retention laws, Gramm Leach Bliley Financial Service Modernization Act, Sarbanes Oxley Public Company Accounting Reform & Investor Act, FACTA Fair and Accurate Credit Transaction Act and HIPAA Health Insurance Portability & Accountability Act. Tycoon Materials Inc. assumes all responsibilities.

Tycoon Materials, Inc.
8401 Slauson Ave. • Pico Rivera, CA 90660
Cell 909-438-3850 • E-Mail: simon@tycoonmaterialsin.com
Tycoon Materials, Inc. DBA Happy Recyclers
Electronic Recycling Services

5. All systems with a hard drive and CRT containing items are dismantled and processed at our partner Mac located at 1691 N. Delilah St. Corona, Ca 92879.

6. Tycoon Materials Inc. Process follows all the rules and regulations set by all government agencies audited and governed by the (DTSC) Department of Toxic Substance Control, (EPA) Environmental Protection Agency and Cal Recycle.

7. COMMITMENT TO OUR CUSTOMER: To continuously improve our services and processes that have an impact on the environment by remaining proactive with solutions and ideas on issues such as climate change, greenhouse gas emissions and energy conservation shared by everyone within our own communities and globally.
OPEN DOOR POLICY: We are open to listening to our customers, employees, suppliers and any other interested parties and take action when necessary.

Company hierarchy and organizational chart

Number of Employees - 10 Employees Location- 8401 Slauson Ave Pico Rivera, CA 90660
C. Description of Services

Work plan or description of how the work will be performed.

Tycoon Materials Inc. will provide necessary packing supplies, such as Gaylord boxes and pallets, to use for storage and preparation of material for pick up.

Tycoon Materials Inc. will pick up the material from the designated locations, including Multiple school locations, Storage containers and classrooms with Bills of Lading as per required by regulation within 2 business days after request from your business and also bring empty bins and additional supplies. All trucks are properly insured. Tycoon Materials Inc. Services Northern and Southern California. Truck access parking lot, no preparation from district we will palletize for you. No pick up charges outside of regularly scheduled pickups. No hidden charges and free services all across the board cost savings to the district.

All post cancellation CRT Glass will be sent to Glass-to-Glass process approved by the DTSC.
CEWs are 100% processed and cancelled to raw material per Cal Recycle requirements. The items of raw materials include:

- Plastics – Baled and reused by plastic manufactures
- Metals – Sent to metal mills or smelters
- Circuit Boards – sent to circuit board smelters
- Wire/Cords – Sent to copper recyclers

Tycoon Materials Inc. project reporting mechanisms

Tycoon Materials Inc. will assign a dedicated Account Executive (Simon Aragon) as Point of Contact for your business to handle all communication

The Account Executive will interact with you for pick up schedule, documentation, reporting, payment, and Certificate of Recycling.

Tycoon Materials Inc. also has a Web-Based Reporting System that will provide you the following

i. Real-Time Online Order Status Tracking

ii. Online Printing of Original Orders, Bills of Lading, Certificates of Recycling, and Pay Stub

Online Order Photo viewing (if requested by the District to take photos of each shipment)

Tycoon Materials Inc. provides following documentation for each shipment

i. Original Order

ii. Bill of Lading

iii. Receiving Report

iv. Certificate of Recycling

v. Payment Stub
Tycoon Materials, Inc. DBA Happy Recyclers
Electronic Recycling Services

Tycoon Materials Inc. will also provide quarterly and annual Summary Report by Request.

Tycoon Materials Inc. Web-Based Tracking and Reporting System Interface for your business

- Tycoon Materials Inc. to provide a Username and Password
- Log In using the Username and Password through Internet Access
- Track Each Order Status, Print Related Reports, and View Photos of Each Order Online

Online Tracking Log-In Page
Tycoon Materials, Inc. DBA Happy Recyclers
Electronic Recycling Services

Order Tracking Page

Tycoon Materials Inc. company policies regarding this project to ensure proper compliance and quality assurance

All staffs that are involved with this project will be properly trained to fully understand the operational requirements of this project.

Tycoon Materials Inc. safety regulations, policy and procedures

Staffs are regularly trained according to Tycoon Materials Inc. training and safety manual Employee Safety Reports are generated for Each Occurrence

Tycoon Materials Inc. capabilities for this project

Logistics – Own a trucking company call Orbit International we have 53’ trucks that holds 24 pallets and two 26’ truck with lift gates that holds 12 pallets.

Experienced Staff

Hard Drive Destruction

Standard Operation Procedures, Quality Procedures, and Work Instructions

Full and Real-Time Reporting System
D. Credentials

Project Manager – Simon Aragon

General Experience and Experience related to the RFP project

- Account Executive 2003-2014 for California Approved Recyclers
- Account Executive 2008 – Now
- Tycoon Materials Inc. has been in business for 6 years.
- Doing Business with over 100 School districts and never been terminated during any projects

Any other information, which will assist in evaluating qualifications

Tycoon Materials Inc. is an Approved Electronic Waste Collector by Cal Recycle, its staff; including Account Executives, Operation Workers, Drivers, and Consultant are recruited from the E-Waste recycling industry. All together its team has over Forty Years of experiences from the e-waste recycling industry. Tycoon Materials Inc. Services all of California from San Diego all the way to northern California. Complaints, Discrepancies, Billing, disputes is handled through Simon Aragon a corrective action plan will be developed to prevent the recurrence of the problem a follow up to ensure that corrective action was taken and was effective in resolving the issue a nonconformance will take place. If issue is not resolved, top management will be informed. The customer is always right and will be fixed to the district’s request.
### E. References

<table>
<thead>
<tr>
<th>San Bernardino County Superintendent of Schools</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Dates of work performed</strong></td>
<td>Continuous Service Starting September 2011</td>
</tr>
</tbody>
</table>
| **Current contact person, company, address, and email and telephone number** | Pablo Arechavaleta Warehouse Manager  
4595 Hallmark Parkway  
909-382-3575  
pablo.arechavaleta@cbcss.net |

**Scope of Work**
1. Pick Up all Electronic Waste, Paper and metals from district  
2. Generate Receiving Reports including Item, Weight, and Units.  
3. Provide Bill of Lading, Certificate of Recycling, Receiving Reports, and Payments  
4. Hard Drive Destruction Services  
5. As an overall outcome has complete all pick-ups with zero issues

<table>
<thead>
<tr>
<th>William S. Hart UHSD</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Dates of work performed</strong></td>
<td>Continuous Service Starting July 2011</td>
</tr>
</tbody>
</table>
| **Current contact person, company, address, and email and telephone number** | Jon Carrino – IT Director  
21380 Centre Pointe Parkway Santa Clarita, CA 91351  
661-259-0033 x 293  
jcarrino@hartdistrict.org |

**Scope of Work**
1. Pick Up all Electronic Waste from district  
2. Generate Receiving Reports including Item, Weight, and Units.  
3. Provide Bill of Lading, Certificate of Recycling, Receiving Reports, and Payments  
4. Hard Drive Destruction Services  
5. As an overall outcome has complete all pick-ups with zero issues
## Tycoon Materials, Inc. DBA Happy Recyclers
### Electronic Recycling Services

<table>
<thead>
<tr>
<th>Beaumont USD</th>
<th>Continuous Service Starting November 2017</th>
</tr>
</thead>
</table>
| Current contact person, company, address, and email and telephone number | Mahlana Cove – Executive Assistant Instructional Technology  
350 W. Brookside Avenue  
951-845-1631 Ext. 005330  
mcove@beaumontusd.k12.ca.us |

**Scope of Work**
1. Pick Up all Electronic Waste from district  
2. Generate Receiving Reports including Item, Weight, and Units.  
3. Provide Bill of Lading, Certificate of Recycling, Receiving Reports, and Payments  
4. Hard Drive Destruction Services  
5. As an overall outcome has complete all pick-ups with zero issues

<table>
<thead>
<tr>
<th>Palmdale School District</th>
<th>Continuous Service Starting Feb 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dates of work performed</td>
<td></td>
</tr>
</tbody>
</table>
| Current contact person, company, address, and email and telephone number | Wendy Powell Administrative Secretary IT Services  
39139 North 10th Street East Palmdale, CA 93550  
661-789-6561  
wapowell@palmdalesd.org |

**Scope of Work**
1. Pick Up all Electronic Waste from district  
2. Generate Receiving Reports including Item, Weight, and Units.  
3. Provide Bill of Lading, Certificate of Recycling, Receiving Reports, and Payments  
4. Hard Drive Destruction Services  
5. As an overall outcome has complete all pick-ups with zero issues
# F. Evidence of Insurance

## Certificate of Liability Insurance

**ACORD**

<table>
<thead>
<tr>
<th>Certificate Number:</th>
</tr>
</thead>
<tbody>
<tr>
<td>NITYCO03</td>
</tr>
</tbody>
</table>

**Date (MM/DD/YYYY):** 09/20/2022

**Producer:** DP Insurance Agency Inc.
1135 S. San Gabriel Blvd
San Gabriel, CA 91776

**Insured:** Tycoon Materials, Inc.
4855 Finanza Dr.
Cypress, CA 90630

**Coverages**

<table>
<thead>
<tr>
<th>Type of Insurance</th>
<th>Policy Number</th>
<th>Liability Limits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commercial General Liability</td>
<td>CPS7477683</td>
<td>1,000,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Med Exp (Any One Person)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Personal &amp; ADV Injury</td>
</tr>
<tr>
<td></td>
<td></td>
<td>General Aggregate</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Products - Contractual</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Other</td>
</tr>
</tbody>
</table>

**Automobile Liability**

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Combined Single Limit (Any One Person)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Bodily Injury (Per Person)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Bodily Injury (Per Accident)</td>
</tr>
</tbody>
</table>

**Workers' Compensation and Employer's Liability**

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>E.L. DISEASE - E.A. EMPLOYEE</td>
</tr>
<tr>
<td></td>
<td></td>
<td>E.L. DISEASE - POLICY LIMIT</td>
</tr>
</tbody>
</table>

**Description of Operations / Locations / Vehicles**

*Additional schedules may be attached if more space is required.*

**Certificate Holder:**

*Signature*

**Cancellation:**

*Signature*

*Authorized Representative:*

*Signature*

Tycoon Materials, Inc.
8401 Slauson Ave • Pico Rivera, CA 90660
Cell 909-438-3850 • E-Mail: simon@tycoonmaterialsinc.com
G. Permits, Licenses, Certifications

Directory of Approved Collectors and Recyclers of Covered Electronic Waste

Organization
Tycoon Materials, Inc. (CEWID: 1398777)

Current Status
Active

Application Last Approved
7/31/2020

Approved As
Collector

Renewal Application Due
5/2/2022

Physical Address
8401 Slauson Avenue
Pico Rivera, CA 90660

Mailing Address
4965 Firenza Dr
Cypress, CA 90630

Contact
James Ignacio (james@tycoonmaterialsinc.com)

Phone
(888) 330-8088

Signatories
Hugh Wan
James Ignacio

Collector Status

<table>
<thead>
<tr>
<th>Collector Status</th>
<th>Started</th>
<th>Ended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Active</td>
<td>1/30/2009</td>
<td></td>
</tr>
</tbody>
</table>

Recycler Status

<table>
<thead>
<tr>
<th>Recycler Status</th>
<th>Started</th>
<th>Ended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Active</td>
<td>11/08/2011</td>
<td>12/08/2020</td>
</tr>
</tbody>
</table>
Tycoon Materials, Inc. DBA Happy Recyclers
Electronic Recycling Services

Department of Toxic Substances Control

Barbara A. Lee, Director
1001 I Street
P.O. Box 806
Sacramento, CA 958120806

Edmund G. Brown Jr.
Governor

Matthew Rodriguez
Secretary for
Environmental Protection

ATTN: JAMES IGNACIO
TYCOON MATERIALS INC DBA HAPPY RECYCLERS
4965 FIRENZA DR
CYPRESS CA 90630

EPA ID Number Issued: January 19, 2018
Facility Location:
8401 S LAUSON AVE
PICO RIVERA CA 90660

PERMANENT RECORD - DO NOT DESTROY.
YOUR CALIFORNIA EPA IDENTIFICATION NUMBER IS:
CAL000433237

This is to acknowledge that a permanent California Environmental Protection Agency
Identification (EPA ID) Number has been assigned to your place of business.

An EPA ID Number is assigned to a person or business at a specific site. It is only valid for the
location and person or business to which it was assigned. If your business has multiple
generation sites, each site must have its own unique number. If you stop handling hazardous
waste, move your business, change ownership, change mailing address, or change the type or
amount of waste you handle, you must notify the Department of Toxic Substances Control
immediately. If your business has moved, your EPA ID Number must be canceled. A new
number must be obtained for your new location if you continue to generate hazardous waste.

This EPA ID Number must be used for all manifesting, record keeping, and reporting requirements.
Please retain this notice in your files.

Department of Toxic Substances Control
For questions, visit our website at http://ehwd.dpec.ca.gov and select reports.

Operator's Initials: erlopez
Version: January 2017

Tycoon Materials, Inc.
8401 Slauson Ave. • Pico Rivera, CA 90660
Cell 909-438-3850 • E-Mail: simon@tycoonmaterialsinc.com
# W-9

**Form W-9 (Rev. 11-2018)**

**Tycoon Materials, Inc. DBA Happy Recyclers**

**Electronic Recycling Services**

---

## Request for Taxpayer Identification Number and Certification

1. **Name** (as shown on your income tax return). Name is required on this form; do not leave this line blank.
   - Tycoon Materials Inc.

2. **Business name as reflected in entity name, if different from above**
   - Individual/sole proprietor or:
   - Corporation
   - Partnership
   - Trust/estate
   - Limited liability company (LLC)

3. **Social security number**

4. **Exemption codes apply only to certain entities, not individuals; see instructions on page 2.**
   - Exempt payees code (if any)
   - Exemption from FATCA reporting code (if any)

5. **Address (street, city, state, zip code)**
   - 665 Firenze Drive
   - Cypress, CA 90630

6. **Taxpayer Identification Number (TIN)**

   - **Social security number:**
   - **Employer identification number:**

   - 20-5055184

7. **Sign Here**
   - Signature of U.S. person: [Signature]
   - Date: 1-16-2022

---

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- **Form 1099-DIV** (dividends, including those from stocks or mutual funds)
- **Form 1099-MISC** (various types of income, prizes, awards, or gross proceeds)
- **Form 1099-B** (stock or mutual fund sales and certain other transactions by broker)
- **Form 1099-T** (transactions from educational institutions)
- **Form 1099-K** (merchant card and third party network transactions)
- **Form 1098** (mortgage interest)
- **Form 1098-T** (tuition)
- **Form 1098-C** (canceled debt)
- **Form 1099-A** (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien) to provide your correct TIN. If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. **See W-9 backup withholding for details.**
H. Sample Report Documents for Each Shipment

Tycoon Materials, Inc. dba Happy Recyclers
Headquarters
4985 Finanza Dr
Cypress, CA 90630
Branch Office: Headquarters
8401 Slauson Ave
Pico Rivera, CA 90660
TEL: 888-330-8088
Email: james@tycoonmaterialinc.com

Invoice

Total Charge: $100.00
Total Credit: $0.00

Date: 04/22/2022 3:36 PM
Order No: 122900689
Customer Reference #: 10250 Sana Monica Blvd LA
Account Rep.: Simon Aragon
Order Date: 04/14/2022 12:20 PM
Receive Date: 04/21/2022 10:00 AM

Account: Macy's Systems and Technology, Inc
Billing Address
701 Newport Center Drive
Newport Beach, CA 92660
Country: UNITED STATES
Contact Person: Alan Van Heest
Telephone: 678-474-2505
Fax:
Email:

Pickup Address
10250 Sana Monica Blvd
Los Angeles, CA 90097
Country: UNITED STATES
Contact Person: Alan Van Heest
Telephone: 678-474-2505
Fax:
Email: alan.van.heest@macy.com

Price Terms: FOB PickUp
Payment Terms: COD

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty</th>
<th>Qty Base</th>
<th>Weight</th>
<th>Weight Base</th>
<th>Unit Base</th>
<th>Unit Price</th>
<th>Sub/Total Amount</th>
<th>USD</th>
</tr>
</thead>
<tbody>
<tr>
<td>JWED - Computer Servers</td>
<td>3</td>
<td>Unit</td>
<td>173.00</td>
<td>LB</td>
<td>Weight</td>
<td>0.0000</td>
<td>-0.00</td>
<td>$</td>
</tr>
<tr>
<td>JWED - Mixed E-Devices</td>
<td>1</td>
<td>Unit</td>
<td>201.00</td>
<td>LB</td>
<td>Weight</td>
<td>0.0000</td>
<td>-0.00</td>
<td>$</td>
</tr>
<tr>
<td>Non Inventory Item</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Service Charge</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Notes</td>
<td>Price Amount</td>
<td>-100.00</td>
<td>$</td>
</tr>
</tbody>
</table>

Notes:
- Total Credit: $0.00
- Total Charge: $100.00
- Final Credit: $0.00
- Final Charge: $100.00
- Balance: $-100.00
Inbound PO Bill of Lading

Parent Order No:
B/L No: 12200272
*12200272*

Order Type: RP
Sub Order Type: Electronics Recycling
Reference #: 10250 Santa Monica Blvd Los Angeles

Open Date: 09/13/2022 03:56 PM
Desired Date: 09/13/2022 10:00 AM
Account Rep: Simon Aragon

Schedule Date: to
Bin Out Date: 
Driver/Trucker(Bin Out):
Bin In Date: 
Driver/Trucker(Bin In):

Account: Macy's(116,422),(269,437) Systems and Technology, Inc

<table>
<thead>
<tr>
<th>Pickup Address</th>
<th>Deliver to Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>10250 Santa Monica Blvd</td>
<td>8401 Slauson Ave</td>
</tr>
<tr>
<td>Los Angeles, CA 90067</td>
<td>Pico Rivera, CA 90660</td>
</tr>
<tr>
<td>Alan Van Hessen</td>
<td>Hugh Wan</td>
</tr>
<tr>
<td>678-474-2955</td>
<td>886-330-8088</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Product Name</th>
<th>Packaging</th>
<th>Qty</th>
<th>Qty Base</th>
<th>Weight</th>
<th>Weight Base</th>
</tr>
</thead>
<tbody>
<tr>
<td>UVED-Mixed E-Devices</td>
<td>Gaylord Box</td>
<td>0 Box</td>
<td>0.00</td>
<td>LB</td>
<td></td>
</tr>
</tbody>
</table>

Cage Qty:

Notes to Client/Account: (All other Electronic Waste a charge of $0.15/lb) (Out of State CRTs charge of $0.30/lbs)

Job Assignment Notes:

Picked Up Notes:

Warehouse Receiving Notes:

Drop off

1 pallet out of Macy 10250 Santa Monica Blvd Los Angeles to Pico Rivera

Tycoon Materials, Inc.
8401 Slauson Ave. • Pico Rivera, CA 90660
Cell 909-438-3850 • E-Mail: simon@tycoonmaterialsinc.com
Tycoon Materials, Inc. DBA Happy Recyclers
Electronic Recycling Services

Receiving Report Summary

Date: 04/21/2022 10:00 AM
In - Order No: 12200086
Order Type: RP
Sub Order Type: Electronics Recycling
Reference No: 10250 Santa Monica Blvd L.A., Ca 90067
Open Date: 04/14/2022 12:20 PM
Schedule Date:
Account Rep.: Simon Aragon
Bin Out Date:
Bin In Date:

Account Name: Macys Systems and Technology, Inc
Billing Address:
701 Newport Center Drive
Newport Beach, CA 92660
Country: UNITED STATES
Contact Person: Alan Van Heest
Telephone: 678-474-2505

Pickup Address:
10250 Santa Monica Blvd
Los Angeles, CA 90067
Country: UNITED STATES
Contact Person: Alan Van Heest
Telephone: 678-474-2505

<table>
<thead>
<tr>
<th>Product Name</th>
<th>Packaging</th>
<th>Received Qty</th>
<th>Qty Base</th>
<th>Received Gross Weight</th>
<th>Received Tare Weight</th>
<th>Received Net Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>UWED - Computer Servers</td>
<td>Loose</td>
<td>3</td>
<td>Unit</td>
<td>173.00LB</td>
<td>0.00LB</td>
<td>173.00LB</td>
</tr>
<tr>
<td>UWED - Mixed E-Devices</td>
<td>Loose</td>
<td>1</td>
<td>Unit</td>
<td>261.00LB</td>
<td>0.00LB</td>
<td>261.00LB</td>
</tr>
<tr>
<td>CRT Displays SubTotal</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0.00LB</td>
</tr>
<tr>
<td>Non CRT Displays SubTotal</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0.00LB</td>
</tr>
<tr>
<td>Other E Waste SubTotal</td>
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<td></td>
<td></td>
<td>374.00LB</td>
<td></td>
<td>374.00LB</td>
</tr>
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<td>Others SubTotal</td>
<td></td>
<td></td>
<td></td>
<td>0</td>
<td></td>
<td>0.00LB</td>
</tr>
<tr>
<td>Grand Total</td>
<td></td>
<td></td>
<td></td>
<td>4.00</td>
<td></td>
<td>374.00LB</td>
</tr>
</tbody>
</table>

Order Receiving Notes:

Vehicle License No.: 
Trailer License No.: 
Weight Ticket No.: 

Tycoon Materials, Inc.
8401 Slauson Ave • Pico Rivera, CA 90660
Cell 909-438-3850 • E-Mail: simon@tycoonmaterialsinc.com
Certificate of Recycling/Liability

Date: 09/21/2022
Shipment No: 12200173
Reference #: CSET
Account Name: CSET

This is to certify that the above referenced materials have been accepted by Tycoon Materials, Inc., dba Happy Recyclers. Tycoon Materials, Inc. acknowledges receipt of all referenced materials and certifies that all materials have been recycled or will be recycled by us and our approved recycling partners in accordance with all applicable Federal, State, and Local Laws and Regulations.

Tycoon Materials, Inc. dba Happy Recyclers
4065 Firezza Dr Cypress, CA 90630
109877
Calaveras County

Sellers' Permit

8/1/2006

Tycoon Materials, Inc.
17658 Rowland St.
City of Industry, CA 91748

A MESSAGE TO OUR NEW PERMIT HOLDER

As a seller, you have rights and responsibilities under the Sales and Use Tax Law. In order to assist you in your endeavors and to better understand the law, we offer the following sources of help:

- Visiting our website at www.brek.ca.gov
- Visiting a district office
- Attending a Basic Sales and Use Tax Law class offered at any of our district offices
- Sending your questions via e-mail to any one of our offices
- Calling our tax line information Center at 909-394-2770 or 800-480-2770

As a seller, you have the right to issue resale certificates for merchandise that you intend to resell. Conversely, you have the responsibility of not issuing resale certificates. While the sales tax is imposed upon the retailer:

- You have the right to demand identification from your customer
- You are responsible for being familiar with your business
- You have the right to be treated in a fair and equitable manner by the employees of the Board
- You are responsible for following the regulations established by the Board

As a seller, you are expected to maintain the required books and records of your business for a period of not less than four years, and more than them available for inspection by the Board.

If you would like to know more about your rights as a taxpayer, or if you are unsure how to resolve an issue with the Board, please contact the Taxpayer's Rights Advocate Office for help by calling toll-free at 888-394-2770 or 909-394-2770. Their fax number is 916-287-5839.

Please post this permit at the address by which it was issued and at a location visible to your customers.
I. Free Services, Signature Services

FREE Trucking & labor
FREE Packaging materials (Pallets and Gaylord Boxes for your future use)
FREE Hard Drive Destruction Services
FREE Annual reports
FREE On-line history tracking and reporting system to trace all your orders and pickups right from your computer 24/7

Purchase prices

($2.00/EA) 76 Tablets = ($152)
($2.00/EA) 4 Apple Laptops = ($8)
($2.00/EA) 189 Laptops 100es = ($378)
($2.00/EA) 298 Laptops 100es = ($596)
($2.00/EA) 29 Laptops Acer TMB311 = ($58)
($2.00/EA) 224 Laptops N23s = ($488)
($2.00/EA) 2 HP Chromebook = ($4)
($2.00/EA) 8 Laptop 300es = ($16)
($2.00/EA) 10 Laptop Acer C7xx = ($20)
($2.00/EA) 63 Laptop Acer Netbooks = ($126)
($2.00/EA) 4 Laptop Acer Pxxx Series = ($8)
($2.00/EA) 3 MacBook Laptops = ($6)
($2.00/EA) 2 Laptop Toshiba = ($4)
($2.00/EA) 2 Laptop Toshiba CB30 = ($4)
($2.00/EA) 1 Laptop Lenovo E590/E15 = ($2)
($2.00/EA) 1 Laptops Toshiba Satellite C650 = ($2)
($2.00/EA) 5 Laptops Dell = ($10)
($2.00/EA) 4 Laptops = ($8)
($0.30/lbs) 17 Computer Monitors (weighs 12/lbs.) = ($61.20)
($0.30/lbs) 1 Interactive TV (weighs 150/lbs.) = ($45)
($0.30/lbs) 6 Computer Towers (weighs 20/lbs.) = ($36)
($0.01/lbs) 17 Printers (weighs 10/lbs.) = ($1.70)
($1.00/EA) 159 Projectors = ($159)
($2.00/EA) 14 Cisco Equipment = ($28)

Total $2,220.90
**Agenda Item Details**

**Meeting**
May 17, 2023 - RSD Regular Board Meeting

**Category**
11. Consent

**Subject**
11.18 Ratification of the Proposals for the Rio Rosales and Rio Del Norte Window Shades, Phase 2, from Arjay's Window Fashions.

**Access**
Public

**Type**
Action (Consent)

**Fiscal Impact**
Yes

**Dollar Amount**
76,851.16

**Budgeted**
Yes

**Budget Source**
Measure L Funds

**Recommended Action**
It is recommended that the Board approve the ratification of the proposals for the window shades, Phase 2, at Rio Rosales and Rio Del Norte from Arjay's Window Fashions.

**Public Content**

**Speaker:**
Wael Saleh, Assistant Superintendent, Business Services

**Rationale:**
Rio Rosales and Rio Del Norte are the two remaining school sites in need of window shades, Phase 2. Staff has reviewed the CUPCCAA list for pre-approved contractors for the window shades and Arjay's Window Fashions was the contractor listed. The District has used this contractor for many years. They are reputable and trustworthy.

Rio Rosales: $33,069.73  
Rio Del Norte: $43,781.43  
Total: $76,851.16

**Administrative Content**

**Executive Content**
Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
4600 Adohr Lane, Unit D  
Camarillo, CA 93012  
Phone: (805) 642-2300  
Fax: (805) 644-3915

Client: Rio Rosales Elementary School  
Client Contact: Charlie Fichtner; Director of Maintenance; Cell (805) 947-6977; Office (805) 983-1329; cfichtner@rioschools.org  
Project Location: 1001 Kohala Street, Oxnard 93036

CA License #846735  /  AZ License #296543  
DIR # 1000014529

<table>
<thead>
<tr>
<th>QTY</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>SCOPE OF WORK: Provide &amp; Install 115 Manually Operated Roller Shades</td>
<td></td>
</tr>
<tr>
<td></td>
<td>MODEL: Soleffect Shades Contract Roller Shades, XR Clutch System</td>
<td></td>
</tr>
<tr>
<td></td>
<td>MATERIAL: Ibiza 1% Open Sun/Screen Shade Cloth in Color White/Black (White to Streetside / Black to Interior)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>OPERATION: Stainless Steel Beaded Pull Chain</td>
<td></td>
</tr>
<tr>
<td></td>
<td>TRIM: None (Exposed / Open Roller &amp; Brackets)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>MOUNTING: Shades To Be Installed Within Window Openings Where Possible</td>
<td></td>
</tr>
<tr>
<td>115</td>
<td>LOCATIONS: 115 Shades at Vision Windows</td>
<td></td>
</tr>
</tbody>
</table>
|     | EXCLUSIONS: WPM / Arjay's is Not Responsible For Uneven Light Gaps Caused By Out of Square Drywall or Trim.  
All Non-Vision Clerestory Windows To Be Left Uncovered. |        |
|     | INSTALLATION RATES: Installation amount shown below is based upon PREVAILING WAGE RATES during normal business hours. |        |
|     | CRITICAL PRICING NOTATION: PRICE VALID THROUGH JUNE 15TH 2023 |        |

|     | SUBTOTAL | $22,970.00 |
|     | TAX RATE | 9.25% |
|     | SALES TAX | $2,124.73 |
|     | FREIGHT | $575.00 |
|     | FIELD MEASURING & INSTALLATION | $7,400.00 |
|     | TOTAL AMOUNT | $33,989.73 |

For Questions or Additional Information, Please Contact Russ Elinson at 805-642-2300
4600 Adohr Lane, Unit D
Camarillo, CA 93012
Phone: (805) 642-2300  Fax: (805) 644-3915

Client: Rio Del Norte Elementary School
Client Contact: Charlie Fichtner; Director of Maintenance; Cell (805) 947-6977; Office (805) 983-1329; cfichtner@rioschools.org
Project Location: 2500 Lobelia Drive, Oxnard, CA 93036
CA License #846735  /  AZ License #296543
DIR # 1000014529

<table>
<thead>
<tr>
<th>QTY</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>185 Shades</td>
<td>LOCATIONS: 185 Shades at Vision Windows &amp; Window With Existing Aluminum Blinds Campuswide</td>
<td></td>
</tr>
<tr>
<td></td>
<td>EXCLUSIONS: WPM / Arjay's Is Not Responsible For Uneven Light Gaps Caused By Out of Square Drywall or Trim. All Non-Vision Clerestory Windows To Be Left Uncovered.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>INSTALLATION RATES: Installation amount shown below is based upon PREVAILING WAGE RATES during normal business hours.</td>
<td></td>
</tr>
</tbody>
</table>

| | | |
| **CRITICAL PRICING NOTATION:** PRICE VALID THROUGH JUNE 15TH 2023 |

| SUBTOTAL | $28,610.00 |
| TAX RATE | 9.25% |
| SALES TAX | $2,646.43 |
| FREIGHT | $925.00 |
| FIELD MEASURING & INSTALLATION | $11,800.00 |
| TOTAL AMOUNT | $43,781.43 |

For Questions or Additional Information, Please Contact Russ Elinson at 805-642-2300
Agenda Item Details

Meeting: May 17, 2023 - RSD Regular Board Meeting

Category: 11. Consent

Subject: 11.19 Approval of Resolution #22/23-20 for the Notice of Completion of Project #22-06L, Rio Plaza Shade Structure by EJS Construction, Inc.

Access: Public

Type: Action (Consent)

Recommended Action: It is recommended that the Board of Education approve Resolution #22/23-20 for the Notice of Completion of Project #22-06L, Rio Plaza Shade Structure, by EJS Construction, Inc.

Public Content

Speaker: Wael Saleh, Assistant Superintendent, Business Services

Rationale:

This Notice of Completion is for work related to Rio School District's Project #21-06L for the Shade Structures at Rio Plaza by EJS Construction. All contract installation requirements have been satisfied by the Construction Manager, Balfour Beatty.

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
Rio School District  
1800 Solar, 3rd Floor  
Oxnard, CA 93030  
Attn; Dr. Puglisi  

April 26, 2023

Subject: Measure L Projects  
Rio School District  
Oxnard, CA

Re: Project #22-06L Rio Plaza Shade Structure. (Rio Plaza Elementary School)  
(Rio School District)  
Recommendation to Request Board Approval for issuance of Notice of Completion  
For EJS Construction Inc.

Dear Dr. Puglisi,

Please accept this letter as recommendation to request Board Approval for issuance of the Notice of Completion for work related to RSD Project #22-06L Rio Plaza Shade Structure. (Rio School District). All contract installation requirements have been satisfied by EJS Construction, Inc. for Bid #22-06L. The final contract amount is as follows:

EJS Construction, Inc. Base Agreement $ 592,000.00  
EJS Construction, Inc. Total Change Order Amount (1 & 2) $ 57,341.51  

FINAL Cost $ 649,341.51

Should you have any questions, please contact me at any time.

Respectfully,

Keith Henderson  
Senior Project Manager, Balfour Beatty

cc. Wael Saleh, Rio School District
RIO SCHOOL DISTRICT
RESOLUTION NO. 22/23-20

NOTICE OF COMPLETION OF PROJECT #22-06L FOR THE
RIO PLAZA SHADE STRUCTURE PROJECT

WHEREAS, pursuant to RSD Project No.22-06L, the Rio School District ("District") contracted with EJS Construction for services related to the Rio Plaza Shade Structure Project; and

WHEREAS, Contractor subsequently commenced the work on Project No.22-06L; and

WHEREAS, on April 26, 2023, the project construction manager confirmed that the work for Project No. 22-06L has been closed and certified the job was complete in accordance with the plans and specifications; and

WHEREAS, District has now determined to file the Notice of Completion, attached hereto as Exhibit A and incorporated herein by reference;

NOW, THEREFORE, be it hereby resolved that:

1. The foregoing recitals are true and correct.

2. The Board hereby accepts the Notice of Completion for Project No. 22-06L.

3. The Board delegates authority to the Superintendent and the Assistant Superintendent of Business Services or their designee to ensure that the Notice of Completion is filed with the Office of the Ventura County Recorder.

PASSED AND ADOPTED by the Board of Education at a regular meeting held on the 17th day of May, 2023 by the following vote on roll call:

AYES:

NOES:

ABSENT:

ABSTAIN:

_________________________________________
Eleanor Torres,
President of the Board of Trustees
Agenda Item Details

Meeting: May 17, 2023 - RSD Regular Board Meeting

Category: 11. Consent

Subject: 11.20 Approval of CREDIT Change Order #5 from EJS Construction, Inc. for Project 22-01L, Rio Plaza HVAC and Electrical

Access: Public

Type: Action (Consent)

Fiscal Impact: Yes

Dollar Amount: -$12,415.40

Budgeted: Yes

Budget Source: Measure L Funds

Recommended Action: It is recommended that the Board approve the CREDIT Change Order #5 from EJS Construction, Inc. for Project 22-01L, Rio Plaza HVAC and Electrical

Public Content

Speaker:
Wael Saleh, Assistant Superintendent, Business Services

Rationale:
This CREDIT change order of $12,415.40 is for:

- The original cost for the installation of the seismic cabling was $23,903.62 and was approved at the April 2023 Board Meeting. The actual cost was $16,306.22 leaving a CREDIT of $7,594.40.

- The third party special inspection and testing was completed by the District that would have cost $4,821.00. That amount was deducted from the EJS Construction Invoice.

$7,594.40 + $4,821.00 = $12,415.40

EJS Credit Change Order for Plaza HVAC.pdf (3,080 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee
review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
April 27, 2023

Attn: Dr. Puglisi

Subject: Rio Plaza Elementary School

Re: Project 22-01L Rio Plaza HVAC & Electrical
    EJS Construction, Inc.
    Recommendation to Approve CO #5 to EJS Construction, Inc.

Dear Dr. Puglisi,

Please accept this letter as recommendation to request approval for CO #5 to EJS Construction, Inc. for Added & Credit/Deduct scope of work items at the above Project, and as amendment to their contract. Scope change to the project is as follows.

1) EJS CO#13R1 CREDIT: Install Seismic Cabling Per DSA & CCD#002 on Roof Top Refrigerant Line Support/Rack Structure (Rio Plaza Admin Building)
   CO#4 Previously Approved at the April 2023 Rio Board Meeting had an Original Cost of $23,903.62. Actual Cost of Work on a Time and Material Basis was $16,306.22 providing a Credit back to the District of ($7,594.40)

2) RIO SCHOOL DISTRICT CONTRACT DEDUCT: District Performed 3rd Party Special Inspection & Testing of MSB/Switchgear for UL Compliance and Certification for the Contractor Required by DSA for Project Certification and Close Out.
   Deductive Contract Cost of ($4,821.00)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total CO #5</td>
<td>$12,415.40</td>
</tr>
<tr>
<td>Previous Approved CO's 1,2,3,4</td>
<td>$102,191.02</td>
</tr>
<tr>
<td>Original Contract</td>
<td>$2,200,000.00</td>
</tr>
<tr>
<td>Revised Contract</td>
<td>$2,289,775.62</td>
</tr>
</tbody>
</table>

Should you have any questions, please contact me at any time.

Respectfully,

Keith Henderson
Senior Project Manager, Balfour Beatty

cc. Wael Saleh, Rio School District
Rio School District  
1800 Solar, 3rd Floor  
Oxnard, Ca 93030

CO 5  
04-27-2023

PROJECT NO: RSD 22-01L  
CO NO: 5

PROJECT NAME: Rio Plaza HVAC & Electrical

CONTRACTOR: EJS Construction

SCOPE OF WORK: SEE ATTACHED

COST:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$ 2,200,000.00</td>
</tr>
<tr>
<td>Previous Approved Change Orders</td>
<td>$ 102,191.02</td>
</tr>
<tr>
<td>This Change Order CREDIT-DEDUCT</td>
<td>$ (12,415.40)</td>
</tr>
<tr>
<td>Adjusted Contract Amount</td>
<td>$ 2,289,775.62</td>
</tr>
</tbody>
</table>

TIME:

<table>
<thead>
<tr>
<th>Description</th>
<th>Date</th>
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<tbody>
<tr>
<td>Original Contract Completion Date</td>
<td>September 2022</td>
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<tr>
<td>Previously Approved Completion Days</td>
<td>190</td>
</tr>
<tr>
<td>Completion Days Extension this Change Order</td>
<td>30</td>
</tr>
<tr>
<td>Adjusted Contract Completion Date</td>
<td>April 2023</td>
</tr>
</tbody>
</table>

IT IS AGREED BY THE CONTRACTOR THAT THE AMENDED CONTRACT AMOUNT AND/OR TIME, IF ANY, INCLUDES FULL AND COMPLETE EQUITABLE ADJUSTMENT AND COMPENSATION FOR ALL CONTRACT WORK AND EXTRA WORK PERFORMED ON THE PROJECT INCLUDING BUT NOT LIMITED TO CHANGES, DIFFERING SITE CONDITIONS, SUSPENSIONS, DELAYS, RESCHEDULING, ACCELERATION, IMPACT AND EXTENDED OVERHEAD AS IT RELATES SPECIFICALLY TO ITEMS OF THE ATTACHED LISTING. CONTRACTOR HEREBY WAIVES ANY AND ALL RIGHT TO ADDITIONAL COMPENSATION OR TIME ARISING OUT OF THE WORK SPECIFIC TO ITEMS OF THE ATTACHED LISTING, AND HEREBY ACKNOWLEDGES AND AGREES THAT THE AMOUNT SHOWN ABOVE CONSTITUTES PAYMENT IN FULL ACCORDING TO THE CONTRACT DOCUMENTS.

EXCEPT TO THE EXTENT THE CONTRACT HAS BEEN MODIFIED BY PREVIOUSLY ISSUED DISTRICT CHANGE ORDERS, AND FURTHER MODIFIED BY THIS CHANGE ORDER, THE CONTRACT REMAINS IN FULL FORCE AND EFFECT.

RIO SCHOOL DISTRICT  

By ________________________________  
Date ________________________________

District Architect; KBZ  

By ________________________________  
Date ________________________________

Contractor: EJS Construction, Inc.

By ________________________________  
Date ________________________________

District PM/CM: Balfour Beatty Construction

By ________________________________  
Date 4/27/23  

PCO to Contract  
Rio Bid RSD #22-01L
## Original Contract

<table>
<thead>
<tr>
<th>PCO No.</th>
<th>GC No.</th>
<th>Description</th>
<th>Reason</th>
<th>Cost/Credit</th>
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</thead>
<tbody>
<tr>
<td>13R1</td>
<td>EJS</td>
<td>Install Seismic Cabling Per DSA &amp; CCD#002 on Roof Top Refrigerant Line Support/Rack Structure (Rio Plaza Admin Building) <strong>CREDIT FROM T &amp; M WORK NOT TO EXCEED ORIGINAL APPROVED PROPOSAL COST OF $23,903.62</strong> WORK WAS COMPLETED FOR A FINAL COST OF $16,306.22 GENERATING A CREDIT OF ($7,594.40)</td>
<td>DSA Required the District to Install Roof Top Seismic Hold Down Cables &amp; Anchors on the Relocated Roof Top Refrigerant Line Support/Rack System on the admin bldg. The Refrigerant Lines had to be relocated during construction to the roof top due to no room to install the refrigerant piping with in the attic space at the interior of the building.</td>
<td>($7,594.40)</td>
</tr>
<tr>
<td>CONTRACT DEDUCT CREDIT</td>
<td>EJS</td>
<td>UL Field Special Inspection &amp; Certification of MSB/Switchgear at Rio Plaza ES, <strong>DEDUCT FROM CONTRACT DUE TO SERVICE BEING PERFORMED BY DISTRICT FOR DSA CERTIFICATION AND CLOSE OUT</strong></td>
<td>The MSB/Switchgear Installed at Rio Plaza incurred Field Related Changes and Modifications that were not performed in the Factory. These Field Related Changes and Modifications Require a Re-Inspection in the Field and Certification of the Electrical Equipment by a 3rd Party Special Inspection &amp; Testing Firm to Verify, Confirm and Certify the Electrical Switchgear/MSB is in Compliance with the Underwriters Laboratory &amp; UL Ratings to obtain DSA Close Out and Certification</td>
<td>($4,621.00)</td>
</tr>
</tbody>
</table>

**Total CO #5** ($12,415.40)  
Previous Approved CO's (#1,#2 &#3,#4) $102,191.02  
Original Contract $2,200,000.00  
Revised Contract $2,289,775.62
## Cost Proposal

**b Name**: 681 Rio Plaza HVAC & Electrical 22-01L

**Description**: Install air conditioning for seismic restraints

- Furnish and install Qty. 24 mil. Sony Pyramid roof anchors and NS sensors, cable restraints per detail
- 4 M#360/A including liaison, anchorage, cable attachments, inspection, includes Rooftiling

<table>
<thead>
<tr>
<th>Description</th>
<th>Labor</th>
<th>Material</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Trade</td>
<td>Rate</td>
</tr>
<tr>
<td>Inspection 4/5/23</td>
<td>sup</td>
<td>$95.00</td>
</tr>
<tr>
<td>Inspection 4/7/23</td>
<td>sup</td>
<td>$95.00</td>
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<tr>
<td>Inspection 4/10/23</td>
<td>sup</td>
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<tr>
<td>Inspection 4/11/23</td>
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<td>$95.00</td>
</tr>
<tr>
<td>Inspection 4/13/23</td>
<td>sup</td>
<td>$95.00</td>
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**Total Labor Cost**: $1,520.00

<table>
<thead>
<tr>
<th>Name</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sub Contractor</td>
<td></td>
<td>Labor</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Amount</td>
</tr>
<tr>
<td>annel Island Roofing</td>
<td>Patch around added seismic cables</td>
<td>$3,028.00</td>
</tr>
<tr>
<td>ed Mechanical</td>
<td>Install Pipe restraints</td>
<td>$10,198.16</td>
</tr>
</tbody>
</table>

**Amount**

- Labor: $1,520.00
- Material: $
- Sub Total: $1,520.00
- Sub Total 5%: $76.00
- Sub Total: $1,596.00
- Sub Total: $13,226.16
- Sub Total: $1,322.64
- Sub Total: $14,548.71
- Sub Total: $16,144.71
- Sub Total: $161.44

**Contractor total**: $13,226.16

**Total Cost**: $16,306.22

**Approval Signature**

Date: 06/30/22
Channel Islands Roofing Inc.
Employee Owned
4155 North Southbank Road
Oxnard, CA 93036-1074
(805) 485-1622 phone
(805) 485-8634 fax

Bill
To
EJS CONSTRUCTION
P.O. BOX 939
CARPINTERIA, CA 93014

Invoices
DATE
4/17/2023
INVOICE NO.
18576

Project
RC22032F

Date Completed | Description | Amount
--- | --- | ---
 | ADDITIONAL ROOFING FOR PROJECT LOCATED AT: | 3,028.00
 | RIO PLAZA ELEMENTARY SCHOOL
600 SIMON WAY
OXNARD, CA

If you have any questions, please contact Susan @ 805-485-1622 ext 16 or susan@ciroofing.net

Thank you for choosing Channel Islands Roofing, Inc.

TOTAL
$3,028.00

STATE LICENSE #395828
To: EJS Construction, Inc  
4998 Foothill Rd.  
Carpinteria, CA 93013  
Project: 1630 - Rio Plaza HVAC & Elect Replace

RFC No: 07.1  
Date: 4/24/2023  
Description: CCD 02 Pipe Restraint (T&M)

Furnish and install Qty 24 nCaddy Pyramid roof anchors and SS seismic cable restraints per detail 4/M301A including Layout, anchorage, cable attachments, inspection. Excludes Roofing

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated.

Upon approval the sum of $10,198.16 will be added to the contract price.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
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<td>$785,000.00</td>
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<tr>
<td>Other Approved Change Orders</td>
<td>$5,562.00</td>
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<tr>
<td>Total Contract to Date</td>
<td>$790,562.00</td>
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<tr>
<td>This Request</td>
<td>$10,198.16</td>
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<tr>
<td>Other Pending Requests</td>
<td>$0.00</td>
</tr>
<tr>
<td>Total Contract plus Pending RFCs</td>
<td>$800,760.16</td>
</tr>
</tbody>
</table>

Authorized Signature: ___________________________________________ Date: ________  
Reed Mechanical Systems, Inc

Authorized Signature: ___________________________________________ Date: ________  
EJS Construction, Inc
04/25/2023 (MM/DD/YYYY)

Rio School District
1800 Solar Drive 3rd Floor
Oxnard, California
93030
United States
Keith Henderson

Dear Mr. Keith Henderson,

On behalf of CSA Group, I want to thank you for allowing us to provide you with a quotation for your upcoming project. Attached you will find a detailed description of the work we have discussed. Please take some time to review and consider this quotation. This quote will remain valid for 90 days from the quote date. If any changes are required, please do not hesitate to contact me at either 949-428-3623, or victoria.lozada@csagroup.org.

Once you have made your final decision, please provide me with your written authorization to proceed, along with a copy of this document.

Thank you for considering CSA Group. We look forward to working with you!

Sincerely,
Victoria Lozada
CSA Group
Quotation
Quote # Q-313882

Customer Information:
Company       Rio School District
Contact       Keith Henderson
Address       1800 Solar Drive 3rd Floor
              Oxnard, California
              93030
              United States
Phone         805-983-1558
Email         khenderson@balfourbeattyus.com

Billing Information:
Company       Rio School District
Contact
Address       1800 Solar Drive 3rd Floor
              Oxnard, California
              93030
              United States
Phone
Email
<table>
<thead>
<tr>
<th>Quote Line #</th>
<th>Project Scope</th>
<th>Standards</th>
<th>Classes</th>
</tr>
</thead>
<tbody>
<tr>
<td>QL-5735041</td>
<td>Electrical Field Evaluation (US) Type of equipment: Switchboard MODEL: MSB-SB2 / 1 unit Scope will include the following: • Inspect switchboard for environmental suitability • Perform rain test in suspicious areas where applicable • Verify switchboard's ratings and construction • Inspect busway and integrity • Verify system support and bracing according to rated SCCR • Inspect incoming penetration points • Inspect spacing between phases as well as phases to ground • Inspect wire bending radius as applicable • Verify type of hardware used • Verify torque used on hardware • Perform dielectric Withstand test if applicable</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>UL 891 - Switchboards UL 50E</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>C510284</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Evaluation Date & Location: TBD @ Rio School District – Rio Plaza Elementary School 600 Simon Way Oxnard, CA 93036

Note: Quote covers the cost of a single site visit. Additional time/trips will be quoted separately. Equipment must be in shutdown condition for inspection Tap water spigot onsite is needed for test. Ladder required to reach above switchboard.
topside.
Price:
This quotation is based on the information, documentation, samples and equipment provided by you.

<table>
<thead>
<tr>
<th>Service Options</th>
<th>Notified Body/ExCB</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Special Inspection/Field Evaluation</td>
<td></td>
<td>4,821.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td></td>
<td><strong>USD 4,821.00</strong></td>
</tr>
</tbody>
</table>

Please note that the invoice will be sent from the CSA entity listed on the bottom of this quote.
Service Terms & Conditions:
This quotation and any additional service terms or service schedules referenced on or attached to this quotation: (1) are governed by and incorporate by reference terms and conditions of the Global Service Agreement (collectively, the "GSA"); (2) are entered into between you and the CSA Group Testing & Certification Inc.; and (3) come into effect upon your acceptance of this quotation or upon our commencement of the services you requested of us, whichever is sooner. Different, conflicting or additional terms and conditions proposed by you at any time (including purchase orders, requests for quotation, invoices, statements of work, or other contracting documents) are expressly rejected and deemed void without need of further notice of rejection by CSA Group, and the GSA will prevail. The GSA supersedes all Product Service Agreements between you and Canadian Standards Association (as assigned) with respect to the services referenced on this quotation.

Global Service Agreement:

Code of Conduct:

Annual Fees and Quarterly Compliance Fees, are not included in this pricing and will be invoiced separately if applicable.

CSA Group has suspended all work in Russia, Belarus and Russian-occupied regions of Ukraine, and will not accept any new business for products or components manufactured in these locations. By countersigning this quotation, you represent and warrant that no samples provided to CSA Group, or components within those samples, originate in Russia, Belarus or Russian-occupied regions of Ukraine. If CSA Group determines partway through a project that the sample or components were manufactured or originate from these regions, you acknowledge that, in CSA Group’s sole discretion, we may not be able to proceed with or complete the services. You agree to make payment for services rendered.

Field Evaluation Terms

All critical components are required to be certified by a recognized facility. If unapproved components are being utilized, the option of sourcing certified equivalents or having CSA Group perform an evaluation to verify acceptance for use in your product(s) is available.
Quote Acceptance:
Please carefully review this quote for accuracy. To accept, simply complete, sign and return the entire quotation to my attention at victoria.lozada@csagroup.org

By accepting this quote I am acknowledging that I have read and agree to the GSA and any other agreements and documents listed in Service Terms and Conditions.

Name

Title

4/25/23

Date

<table>
<thead>
<tr>
<th>Total Price</th>
<th>USD 4,821.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Customer</td>
<td></td>
</tr>
<tr>
<td>Purchase Order</td>
<td></td>
</tr>
</tbody>
</table>

(23-014)

Quote # Q:313882
Version # 2

CSA America Testing & Certification LLC, operating as CSA Group, 8501/8801 East Pleasant Valley Road, Cleveland Ohio, 44131-5575
CSA Group Quotation - Rev 2018-04-08
Page 7 of 7
Good Morning Keith,

I apologize for the vague scope, I discussed with Chung and we have revised the scope to include some detail of our Evaluation.

Please note, I have added the same verbiage below and identified which part pertains to which standard, see below. Upon a successful Evaluation of the equipment we will affix the unit with a serialized label (see below) and provide a detailed Report of our Testing and review – I hope this is helpful, please let me know if you have any more questions.

- Inspect switchboard for environmental suitability – UL 50E
- Perform rain test in suspicious areas where applicable – UL 891
- Verify switchboard’s ratings and construction – UL 891
- Inspect busway and integrity – UL 891
- Verify system support and bracing according to rated SCCR – UL 891
- Inspect incoming penetration points – UL 891
- Inspect spacing between phases as well as phases to ground – UL 891
- Inspect wire bending radius as applicable – UL 891
- Verify type of hardware used – UL 891
- Verify torque used on hardware – UL 891
- Perform dielectric Withstand test if applicable – UL 891

Regards,

Victoria Lozada
Inside Sales - Field Evaluations and Verification
Western US
949 428 3623
Agenda Item Details

Meeting: May 17, 2023 - RSD Regular Board Meeting

Category: 11. Consent

Subject: 11.21 Approval of CREDIT Change Order from EJS for the Seismic Cabling on Roof Top Refrigerant Line Support/Rack Structure at the Rio Real Administration Building.

Access: Public

Type: Action (Consent)

Fiscal Impact: Yes

Dollar Amount: -8,101.13

Budgeted: Yes

Budget Source: Measure L Funds

Recommended Action: It is recommended that the Board approve the CREDIT change order from EJS for the Seismic Cabling on the Roof Top Refrigerant Line Support/Rack Structure at the Rio Real Administration Building.

Public Content

Speaker: Wael Saleh, Assistant Superintendent

Rationale:

EJS Submitted a change order (#3) which was previously approved at the April 2023 Rio Board Meeting. It had an original cost of $23,903.62. The actual cost of work on a time and material basis was $15,802.49 providing a CREDIT back to the District of $8,101.13.

[CO#3 EJS Credit for Real HVAC.pdf (1,425 KB)]

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

https://go.boarddocs.com/ca/rioBoard.nsf/Private?open&login
Balfour Beatty
Construction

Rio School District
1800 Solar, 3rd Floor
Oxnard, CA 93030

Attn: Dr. Puglisi

Subject: Rio Real Elementary School

Re: Project 22-02L Rio Real HVAC & Electrical
EJS Construction, Inc.
Recommendation to Approve CO #4 CREDIT to EJS Construction, Inc.

Dear Dr. Puglisi,

Please accept this letter as recommendation to request approval for CO #4 CREDIT to EJS Construction, Inc. for Added & Deleted scope of work items at the above Project, and as amendment to their contract. Scope change to the project is as follows.

1) EJS CO#11R1 CREDIT: Install Seismic Cabling Per DSA & CCD#002 on Roof Top Refrigerant Line Support/Rack Structure (Rio Real Admin Building)
   CO#3 Previously Approved at the April 2023 Rio Board Meeting had an Original Cost of $23,903.62. Actual Cost of Work on a Time and Material Basis was $15,802.49 providing a Credit back to the District of ($8,101.13)

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total CO #4</td>
<td>$ (8,101.13)</td>
</tr>
<tr>
<td>Previous Approved CO's</td>
<td>$ 101,952.43</td>
</tr>
<tr>
<td>Original Contract</td>
<td>$ 1,503,000.00</td>
</tr>
<tr>
<td>Revised Contract</td>
<td>$ 1,596,851.30</td>
</tr>
</tbody>
</table>

Should you have any questions, please contact me at any time.

Respectfully,

Keith Henderson
Senior Project Manager, Balfour Beatty

cc. Wael Saleh, Rio School District

April 26, 2023
Rio School District  
1800 Solar, 3rd Floor  
Oxnard, Ca 93030  

PROJECT NO: RSD 22-02L  

CO 4  
4-26-2023  

CO NO: 4  

PROJECT NAME: Rio Real HVAC & Electrical  

CONTRACTOR: EJS Construction  

SCOPE OF WORK: SEE ATTACHED  

COST:  

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$1,503,000.00</td>
</tr>
<tr>
<td>Previous Approved Change Orders</td>
<td>$101,952.43</td>
</tr>
<tr>
<td>This Change Order CREDIT</td>
<td>$(8,101.13)</td>
</tr>
<tr>
<td>Adjusted Contract Amount</td>
<td>$1,596,851.30</td>
</tr>
</tbody>
</table>

TIME:  

<table>
<thead>
<tr>
<th>Description</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Completion Date</td>
<td>September 2022</td>
</tr>
<tr>
<td>Previously Approved Completion Extension Days</td>
<td>150</td>
</tr>
<tr>
<td>Completion Days Extension this Change Order</td>
<td>30</td>
</tr>
<tr>
<td>Adjusted Contract Completion Date</td>
<td>April 2023</td>
</tr>
</tbody>
</table>

IT IS AGREED BY THE CONTRACTOR THAT THE AMENDED CONTRACT AMOUNT AND/OR TIME, IF ANY, INCLUDES FULL AND COMPLETE EQUITABLE ADJUSTMENT AND COMPENSATION FOR ALL CONTRACT WORK AND EXTRA WORK PERFORMED ON THE PROJECT INCLUDING BUT NOT LIMITED TO CHANGES, DIFFERING SITE CONDITIONS, SUSPENSIONS, DELAYS, RESCHEDULING, ACCELERATION, IMPACT AND EXTENDED OVERHEAD AS IT RELATES SPECIFICALLY TO ITEMS OF THE ATTACHED LISTING. CONTRACTOR HEREBY WAIVES ANY AND ALL RIGHT TO ADDITIONAL COMPENSATION OR TIME ARISING OUT OF THE WORK SPECIFIC TO ITEMS OF THE ATTACHED LISTING, AND HEREBY ACKNOWLEDGES AND AGREES THAT THE AMOUNT SHOWN ABOVE CONSTITUTES PAYMENT IN FULL ACCORDING TO THE CONTRACT DOCUMENTS. EXCEPT TO THE EXTENT THE CONTRACT HAS BEEN MODIFIED BY PREVIOUSLY ISSUED DISTRICT CHANGE ORDERS, AND FURTHER MODIFIED BY THIS CHANGE ORDER, THE CONTRACT REMAINS IN FULL FORCE AND EFFECT.

RIO SCHOOL DISTRICT  

By ________________________________  
Date ________________________________

District Architect; KBZ  

By ________________________________  
Date ________________________________

Contractor: EJS Construction, Inc.  

By ________________________________  
Date ________________________________

District PM/CM; Balfour Beatty Construction  

By ________________________________  
Date 4/26/23

PCO to Contract  
Rio Bid RSD #22-02L
<table>
<thead>
<tr>
<th>PCO No.</th>
<th>GC No.</th>
<th>Description</th>
<th>Reason</th>
<th>Cost/Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>11R1</td>
<td>EJS</td>
<td>Install Seismic Cabiling Per DSA &amp; CCD#002 on Roof Top Refrigerant Line Support/Rack Structure (Rio Real Admin Building) CREDIT FROM T &amp; M WORK NOT TO EXCEED ORIGINAL APPROVED PROPOSAL COST OF $23,903.62. WORK WAS COMPLETED FOR A FINAL COST OF $15,802.49 GENERATING A CREDIT OF ($8,101.13)</td>
<td>DSA Required the District to Install Roof Top Seismic Hold Down Cables &amp; Anchors on the Relocated Roof Top Refrigerant Line Support/Rack System on the admin bldg. The Refrigerant Lines had to be relocated during construction to the roof top due to no room to install the refrigerant piping with in the attic space at the interior of the building.</td>
<td>($8,101.13)</td>
</tr>
</tbody>
</table>

Total CO #4  
Previous Approved CO (#1,#2,#3)  
Original Contract  
Revised Contract

<table>
<thead>
<tr>
<th></th>
<th></th>
<th>$1,503,000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>$101,952.43</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$1,503,000.00</td>
</tr>
<tr>
<td></td>
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<td>$1,596,851.30</td>
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</table>
## Cost Proposal

### Description

<table>
<thead>
<tr>
<th>Description</th>
<th>Trade</th>
<th>Rate</th>
<th>HRS</th>
<th>Labor Total</th>
<th>Material</th>
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<tr>
<td>pervision 4/10/23</td>
<td>sup</td>
<td>$95.00</td>
<td>2</td>
<td>$190.00</td>
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<td>pervision 4/11/23</td>
<td>sup</td>
<td>$95.00</td>
<td>2</td>
<td>$190.00</td>
<td>$</td>
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<tr>
<td>pervision 4/13/23</td>
<td>sup</td>
<td>$95.00</td>
<td>3</td>
<td>$285.00</td>
<td>$</td>
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<td>pervision 4/13/23</td>
<td>sup</td>
<td>$95.00</td>
<td>4</td>
<td>$380.00</td>
<td>$</td>
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</table>

**Total Labor Cost** $1,045.00

### Sub Contractor

<table>
<thead>
<tr>
<th>Name</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>annel island Roofing</td>
<td>Patch around added seismic cables</td>
<td>$3,028.00</td>
</tr>
<tr>
<td>Mechanical</td>
<td>Install Pipe restraints</td>
<td>$10,182.16</td>
</tr>
</tbody>
</table>

**Sub Total** $13,226.16

**Total Cost** $15,802.00

---

**Approval Signature**

**Date:** 

---

**Final Cost $15,802**
Channel Islands Roofing Inc.
Employee Owned
4155 North Southbank Road
Oxnard, CA 93036-1074
(805) 485-1622 phone
(805) 485-8634 fax

BILL TO
EJS CONSTRUCTION
P.O. BOX 939
CARPINTERIA, CA 93014

DATE COMPLETED
DESCRIPTION
ADDITIONAL ROOFING FOR PROJECT LOCATED AT:

RI O REAL ELEMENTARY SCHOOL
1140 KENNY STREET
OXNARD, CA

AMOUNT
3,028.00

PROJECT
RC22031F

If you have any questions, please contact Susan @
805-485-1622 ext 16 or susan@ciroofing.net

Thank you for choosing Channel Islands Roofing, Inc.

TOTAL
$3,028.00

STATE LICENSE #395828
To: EJS Construction, Inc  
4998 Foothill Rd.  
Carpinteria, CA 93013  
Project: 1622 - Rio Real HVAC & Electrical

RFC No: 07.1  
Date: 4/24/2023  
Description: **CCD 02 Pipe Restraint (T&M)**

Furnish and install Qty 24 nCaddy Pyramid roof anchors and SS seismic cable restraints per detail 4/M301A including Layout, anchorage, cable attachments, inspection. Excludes Roofing

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated.

Upon approval the sum of $10,198.16 will be added to the contract price.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
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<tr>
<td>Other Approved Change Orders</td>
<td>$27,455.00</td>
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<tr>
<td>Total Contract to Date</td>
<td>$700,455.00</td>
</tr>
<tr>
<td>This Request</td>
<td>$10,198.16</td>
</tr>
<tr>
<td>Other Pending Requests</td>
<td>$465.00</td>
</tr>
<tr>
<td>Total Contract plus Pending RFCs</td>
<td>$711,118.16</td>
</tr>
</tbody>
</table>

Authorized Signature: ___________________________________________ Date: ____________

Reed Mechanical Systems, Inc

Authorized Signature: ___________________________________________ Date: ____________

EJS Construction, Inc
Agenda Item Details
Meeting: May 17, 2023 - RSD Regular Board Meeting
Category: 11. Consent
Subject: 11.22 Approval of Resolution No. 22/23-21 for the issuance of a Notice of Completion with EJS Construction, Project 22-02L Rio Real HVAC and Electrical.
Access: Public
Type: Action (Consent)
Recommended Action: It is recommended that the Board approve Resolution 22/23-21 for the issuance of a Notice of Completion for EJS Construction, Project 22-02L Rio Real HVAC and Electrical.

Public Content
Speaker: Wael Saleh, Assistant Superintendent, Business Services
Rationale:
Project #22-02L for the HVAC and Electrical at Rio Real was completed by EJS Construction on April 27, 2023 and it is now time to file the Notice of Completion. All contract installation requirements have been satisfied by EJS Construction and verified by Balfour Beatty.

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
April 27, 2023

Rio School District
1800 Solar, 3rd Floor
Oxnard, CA 93030
Attn: Dr. Puglisi

Subject: Measure L Projects
Rio School District
Oxnard, CA

Re: Project #22-02L Rio Real HVAC & Electrical. (Rio Real Elementary School)
(Rio School District)
Recommendation to Request Board Approval for issuance of Notice of Completion
For EJS Construction Inc.

Dear Dr. Puglisi,

Please accept this letter as recommendation to request Board Approval for issuance of the Notice of Completion for work related to RSD Project #22-02L Rio Real HVAC & Electrical. (Rio School District). All contract installation requirements have been satisfied by EJS Construction, Inc. for Bid #22-02L.

The final contract amount is as follows:

<table>
<thead>
<tr>
<th>EJS Construction, Inc.</th>
<th>Base Agreement</th>
<th>$1,503,000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>EJS Construction, Inc.</td>
<td>Total Change Order Amount (1-4)</td>
<td>$93,851.30</td>
</tr>
</tbody>
</table>

**FINAL Cost**

$1,596,851.30

Should you have any questions, please contact me at any time.

Respectfully,

Keith Henderson
Senior Project Manager, Balfour Beatty

cc. Wael Saleh, Rio School District
RIO SCHOOL DISTRICT
RESOLUTION NO. 22/23-21

NOTICE OF COMPLETION OF PROJECT #22-02L FOR THE
RIO REAL HVAC AND ELECTRICAL

WHEREAS, pursuant to RSD Project No.22-02L, the Rio School District ("District") contracted with EJS Construction for services related to the Rio Real HVAC and Electrical Project; and

WHEREAS, Contractor subsequently commenced the work on Project No.22-02L; and

WHEREAS, on April 27, 2023, the project construction manager confirmed that the work for Project No. 22-02L has been closed and certified the job was complete in accordance with the plans and specifications; and

WHEREAS, District has now determined to file the Notice of Completion, attached hereto as Exhibit A and incorporated herein by reference;

NOW, THEREFORE, be it hereby resolved that:

1. The foregoing recitals are true and correct.

2. The Board hereby accepts the Notice of Completion for Project No. 22-02L.

3. The Board delegates authority to the Superintendent and the Assistant Superintendent of Business Services or their designee to ensure that the Notice of Completion is filed with the Office of the Ventura County Recorder.

PASSED AND ADOPTED by the Board of Education at a regular meeting held on the 17th day of May, 2023 by the following vote on roll call:

AYES:

NOES:

ABSENT:

ABSTAIN:

________________________________________
Eleanor Torres,
President of the Board of Trustees
**Agenda Item Details**

**Meeting**  
May 17, 2023 - RSD Regular Board Meeting

**Category**  
11. Consent

**Subject**  

**Access**  
Public

**Type**  
Action (Consent)

**Fiscal Impact**  
Yes

**Dollar Amount**  
84,022.00

**Budgeted**  
Yes

**Budget Source**  
Measure L Funds

**Recommended Action**  
It is recommended that the Board approve the 4th Modification with Tetra Tech for the Rio Del Valle Campus Enhancement Master Plan Expansion Project Environmental Impact Report.

**Public Content**

**Speaker:**  
Wael Saleh, Assistant Superintendent, Business Services

**Rationale:**  
The price estimate to complete Tasks 1 through 4 on a time and material not to exceed basis as shown in Table 3 below is $84,022. This modification will increase the cost ceiling on Tetra Tech’s existing Purchase Order by $84,022.00. The original estimate was $80,762.00 and will now be $164,784.00.

**PROJECT SCHEDULE**

<table>
<thead>
<tr>
<th>Task</th>
<th>Description</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Task 1</td>
<td>Project Management</td>
<td>Ongoing throughout project.</td>
</tr>
<tr>
<td>Task 2</td>
<td>“Housekeeping Action” Plan TM</td>
<td>Two weeks following project initiation.</td>
</tr>
<tr>
<td>Task 3</td>
<td>“Housekeeping Action”</td>
<td>One day.</td>
</tr>
<tr>
<td>Task 4</td>
<td>SSI Addendum Report Preparation</td>
<td>8 weeks following completion of the “Housekeeping Action” (Task 3).</td>
</tr>
</tbody>
</table>

**TETRATECH Modification to Contract.pdf (3,964 KB)**
Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
Agenda Item Details

Meeting: May 17, 2023 - RSD Regular Board Meeting

Category: 11. Consent


Access: Public

Type: Action (Consent)

Fiscal Impact: Yes

Dollar Amount: 84,022.00

Budgeted: Yes

Budget Source: Measure L Funds

Recommended Action: It is recommended that the Board approve the 4th Modification with Tetra Tech for the Rio Del Valle Campus Enhancement Master Plan Expansion Project Environmental Impact Report.

Public Content

Speaker: Wael Saleh, Assistant Superintendent, Business Services

Rationale:

The price estimate to complete Tasks 1 through 4 on a time and material not to exceed basis as shown in Table 3 below is $84,022. This modification will increase the cost ceiling on Tetra Tech's existing Purchase Order by $84,022.00. The original estimate was $80,762.00 and will now be $164,784.00.

### PROJECT SCHEDULE

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<tr>
<th>Task</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td><strong>“Housekeeping Action”</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Task 1</td>
<td>Project Management</td>
<td>Ongoing throughout project.</td>
</tr>
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<td>“Housekeeping Action” Plan TM</td>
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<tr>
<td>Task 3</td>
<td>“Housekeeping Action”</td>
<td>One day.</td>
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<tr>
<td>Task 4</td>
<td>SSI Addendum Report Preparation</td>
<td>8 weeks following completion of the “Housekeeping Action” (Task 3).</td>
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</table>

[Link to TETRATECH Modification to Contract.pdf (3,964 KB)](https://go.boarddocs.com/ca/rio/Board.nsf/Private?open&login)
Executive Content

Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
May 3, 2023

Transmitted Electronically

Mr. Wael Saleh, C.P.A., M.B.A.
Assistant Superintendent/Chief Business Official
Rio School District
1800 Solar Drive
Oxnard, California 93036
wsaleh@rioschools.org

Subject: Proposal to Perform a DTSC-Required “Housekeeping Action” for the Rio Del Valle Middle School Campus Enhancement Master Plan Expansion Project Environmental Impact Report (Modification No. 4).

References:

a) Supplemental Site Investigation Rio Del Valle Middle School Expansion Project, 2600 North Rose Avenue, Oxnard, California 93036 (Tetra Tech September 26, 2022).

b) Conditional Approval of Supplemental Site Investigation Report, Rio Del Valle Middle School Expansion Project, 2600 South Rose Avenue, Oxnard (Site Code 304683). (Department of Toxic Substances Control October 27, 2022).

Dear Mr. Saleh:

Tetra Tech is pleased to present this proposal (Modification No. 4) to the Rio School District (RSD) to perform a DTSC-Required “Housekeeping Action” to support the Rio Del Valle (RDV) Middle School Campus Enhancement Master Plan Expansion Project in Ventura County, California (hereafter referred to as the Site). Sage Institute, Inc. (Sage) is coordinating this DTSC-Required “Housekeeping Action” for the RSD. The former owner provided a credit toward the purchase price of this parcel to cover RSD’s costs for this DTSC-Required “Housekeeping Action.”

BACKGROUND

Tetra Tech completed the Supplemental Site Investigation Rio Del Valle Middle School Expansion Project, 2600 North Rose Avenue, Oxnard, California 93036 (SSI Report) (Reference a) for the RSD in September 2022 under regulatory oversite from the California Environmental Protection Agency EPA (Cal/EPA) Department of Toxic Substances Control (DTSC). The SSI Report was conditionally approved by the DTSC in a letter dated October 27, 2022 (Reference b). The DTSC conditional approval requires that the RSD complete additional site assessment for the SSI. In the October 27, 2022 letter, the DTSC required that additional step-out soil samples be collected and laboratory analysis performed to define the extent of diesel range (TPHd) impacted soil at sample location SS-23 and organochlorine pesticide (OCP) impacted soil around the Site residence at soil sample locations SS-30, SS-31, SS-32, SS-35, SS-36, and SS-39, and that that the human health risk assessment (HHRE) be revised. A telephone conference call was conducted on November 9, 2022, between DTSC, Tetra Tech, and Sage representing the RSD in which three options to completing additional assessment to mitigate the TPH and OCP impacted soil were reviewed:
1. Perform Removal Action Workplan (RAW) for placing an asphalt cap over the area of impacted soil.

2. Perform School Based Scenario Human Health Risk Evaluation (HHRE) using the data from Phase II ESA and SSI and see if it passes for restricted land use and place a LUC on a portion of the Site.
   
   a. Issue - HI quotient (non-cancerous) would likely still be greater than 1 due to TPH concentrations previously detected in the soil.

3. Perform a “Housekeeping Action” (limited to a maximum of 12 cubic yards (CY)) to remove TPH detected at concentrations greater than the screening levels in the Phase II ESA and SSI to reduce HI quotient to less than 1 (around sample locations SS-10, SS-23 through SS-26, and SS-27 through SS-29), leave the OCP-impacted soil around the residential structures in place, and perform unrestricted land use scenario HHRE using the data collected from Phase II ESA, SSI, and TPH confirmatory sampling from the Housekeeping of TPH.

It was agreed that option three, performing a DTSC-Required “Housekeeping Action”, was the most desirable, if possible.

An additional telephone conference call was conducted on November 14, 2022, between DTSC and Tetra Tech to review these three options further. During this conference call it was agreed that a “Housekeeping Action” should be performed to remove the TPH-impacted soil from around sample locations SS-10, SS-23 through SS-26, and SS-27 through SS-29, and the dieldrin-impacted soil from around sample locations SS-31, SS-35, SS-36, and SS-39 (Figure 1). The TPH- and OCP- impacted soil removal would be verified through confirmatory soil samples. The DTSC-Required “Housekeeping Action” would be documented in a SSI Addendum Report submitted to DTSC for review and approval. The SSI Addendum Report would include an updated HHRE using the residential (unrestricted) land use scenario and updated soil confirmation data collected during this DTSC-Required “Housekeeping Action”.

SCOPE OF WORK

The DTSC-Required “Housekeeping Action” scope of work and price estimate presented in this proposal includes the work agreed to by DTSC during the November 14, 2022 telephone conference to complete the additional project management and “Housekeeping Action” to remove the TPH-impacted soil from around sample locations SS-10, SS-23 through SS-26, and SS-27 through SS-29, and the dieldrin-impacted soil from around sample locations SS-31, SS-35, SS-36, and SS-39.

Task 1: Project Management

Task 1 was revised to include additional labor for additional scheduling and additional coordination with DTSC for the DTSC-Required “Housekeeping Action”; consultation with DTSC, RSD, and Sage, and additional contract/subcontract administration.

Task 2: “Housekeeping Action” Technical Memorandum Preparation

Tetra Tech will prepare a “Housekeeping Action” Plan Technical Memorandum (TM) for the Site based on the DTSC requirements and comments discussed during the November 14, 2022 telephone conference call. The “Housekeeping Action” Plan TM will be submitted to DTSC for review and approval prior to commencing “Housekeeping Action” field activities.
The “Housekeeping Action” Plan TM will provide a summary of the Site background information; a “Housekeeping Action” Plan that provides the framework for “Housekeeping Action” field activities; a description of the “Housekeeping Action” soil removal techniques and procedures to be used; confirmation soil sample collection and laboratory analysis, site location and site plan maps detailing the proposed “Housekeeping Action” soil removal and confirmation sample locations. A schedule will be included in the “Housekeeping Action” TM showing the “Housekeeping Action” activities for the Site and their projected duration.

Task 3: “Housekeeping Action”

Site Specific Health and Safety Plan

Tetra Tech will update the SSI Site Specific Health and Safety Plan (SSHSP) for the DTSC-Required “Housekeeping Action” field work. The SSHSP is required by law to perform work at sites where workers may be exposed to hazardous waste and/or materials. Tetra Tech will prepare a SSHSP in accordance with Code of Federal Regulations (CFR) Section 1910.120, California Administrative Code (CAC), Title 8, and the Tetra Tech Corporate Health and Safety Manual (Tetra Tech 2011). The SSHSP will include a Site location map and a map showing the most direct route to the nearest emergency care center, the identity of the Site Health and Safety Officer, lists of the chemicals, materials, equipment, and physical conditions that pose a threat or hazard, and the level of protection that will provide for proper worker safety. Proof of valid and current OSHA training certifications will be required for all Site workers. The SSHSP will also describe procedures and practices to be followed during field activities, including safety monitoring and field decontamination. All fieldwork will be performed in accordance with the SSHSP. The SSHSP and completed field documentation will be included as an appendix in the SSI Addendum Report (Task 4).

Field Coordination and Utility Clearance

Tetra Tech will coordinate Site access with the Site owner, RSD, prior to performing the “Housekeeping Action”. The “Housekeeping Action” soil removal will be executed in a manner that avoids damaging crops and Site infrastructure.

The “Housekeeping Action” soil removal areas will be marked in the field using GPS coordinates from the Phase II ESA and SSI soil sampling events. These GPS sample location coordinates will be used to relocate these sample locations using the ESRI Collector program system. The estimated “Housekeeping Action” soil removal area coordinates will be entered into the ESRI Collector program prior to field work and corrected in the field as needed. The “Housekeeping Action” soil removal area depths in feet bgs will be recorded in our field notes. These data will be presented on figures and in tables in the SSI Addendum Report. The utility clearance for these “Housekeeping Action” soil removal areas will be performed by meeting with RSD and tenant, Reiter Affiliated Companies prior to performing the DTSC-Required “Housekeeping Action”. In addition, Tetra Tech will mark the proposed “Housekeeping Action” soil removal areas and contact Dig Alert to provide markout services. Tetra Tech will not be responsible for utilities encountered during field work that have not been marked out by Dig Alert, or physically indicated in the field by RSD.

“Housekeeping Action”

There are seven areas of soil impacted with TPH to be removed (Figure 2). The soil area at SS-23 and SS-24 are impacted with TPHg and TPHd from incidental releases from small portable above ground fueling tanks (ASTs) during fueling of vehicles and machinery used for agricultural operations at the Site and surrounding areas. The soils at areas SS-10, SS-25, SS-26, SS-28, and SS-29 are impacted with TPHd, and TPHm from incidental releases from automobiles that were formerly parked at the Site. It is
estimated that the depth of the TPH impacted soil to be removed from the seven impacted areas ranges from approximately 1.0 to 1.5 feet below ground surface (bgs) in surface areas ranging from approximately 19.6 to 54 square feet (ft²), with volumes ranging from approximately 0.7 to 2.0 cubic yards (CY) with a total volume of approximately 7.6 CY (Table 1).

There are four areas of soil impacted with OCPs to be removed (Figure 2). The soil impacted with OCPs is from applications of termiticide around the residential structure at locations SS-31, SS-35, SS-36, and SS-39. It is estimated that the depth of OCP impacted soil to be removed from the four impacted areas ranges from approximately 1.5 to 2.5 feet bgs in surface areas of approximately 11.2 ft² each, with volumes ranging from approximately 1.5 to 2.5 CY with a total volume of approximately 3.4 CY (Table 1).

The total estimated volume of soil to be removed from the Site is approximately 11 CY (Table 1).

**Soil Excavation and Backfill** - The proposed areas where the soil is to be removed are shown on Figure 2. The contaminant type, estimated areas, depths, and quantities of soil to be removed are shown on Table 1. The soil removal will be completed by using a backhoe-type excavator at all locations except SS-36. The soil removal at location SS-36 will need to be completed by manual hand excavation due to access limitations. The removed soils will be placed into a roll off bin. Tetra Tech will collect confirmatory soil samples from each excavation following the completion of soil removal activities. The confirmatory soil sample schedule is shown on Table 2.

The remedial excavations will be backfilled with clean soil that is readily available at the Site.

Decontamination of excavation equipment will be required prior to excavating at each location as follows:

- Cold wash and scrubbed with Alconox solution to remove remaining dirt, grime, grease, and oil;
- Rinse with potable water; and
- Rinse with deionized water.

Investigation derived waste (IDW) decontamination rinseate (water and solution) will be disposed into drums or combined with the excavated soil in the roll off bins for offsite disposal.

**Confirmatory Soil Sample Analyses**

The confirmatory soil sample analyses will be performed by Eurofins/Calscience, a California State Certified laboratory. The confirmatory soil samples submitted for laboratory analysis to assess the removal of TPhg, TPhd, and TPhm will be analyzed by USEPA method 8015M. The confirmatory soil samples submitted for laboratory analysis to assess the removal of the OCP dieldrin will be analyzed for OCPs by USEPA method 8081A. It is assumed that 8 discrete and one duplicate confirmatory soil sample (nine confirmatory samples total) will be analyzed for TPhg using USEPA method 8015M, 21 discrete and 3 duplicate confirmatory soil samples (24 confirmatory samples total) will be analyzed for TPhd/TPhm using USEPA method 8015M, and 12 discrete and two confirmatory soil samples (14 confirmatory samples total) will be analyzed for OCPs using USEPA method 8081A (Table 2).

**TPH and OCP Impacted Soil Transport and Offsite Disposal** - The soils removed by excavation will be characterized and transported to the Simi Valley Landfill and Recycling Center (SVLRC) for disposal. Based on review of the available analytical data from the Phase II ESA and SSI, it is assumed
that the soils to be excavated and disposed of offsite are nonhazardous waste. It is estimated that approximately 11 CY (19 tons) of TPH and OCP impacted soil will be characterized and transported offsite for disposal.

**Task 4: SSI Addendum Report.**

Tetra Tech will prepare and submit a SSI Addendum Report to DTSC. The SSI Addendum Report will provide background information about the Site, a description of field assessment activities including any modifications from the “Housekeeping Action” Plan TM, tabulated analytical data, maps showing sample locations, a comparison of confirmatory sample data to the EPA Regional Screening Levels (RSLs) and San Francisco Bay Regional Water Quality Control Board Tier 1 Environmental Screening Levels (ESLs) with modifications as discussed in the DTSC Human and Ecological Risk Office’s (HERO’s) *Human Health Risk Assessment (HHRA) Note 37* (HHRA Note 37), and conclusions and recommendations for any remaining areas of soil impacted by TPH and OCPs, or no further action (NFA) as warranted.

The SSI Addendum Report will also include a revised human health risk assessment using the residential (unrestricted) land use scenario based on the Phase II ESA, SSI, and “Housekeeping Action” confirmatory soil sample results collected during this “Housekeeping Action” as discussed in the November 14, 2022, telephone conference call.

A Draft and Final SSI Addendum Report will be prepared for this project. The Draft and Final SSI Addendum Reports will be submitted to the RSD and Sage for review prior to submittal to DTSC. In accordance with California Education Code (CEC) Section 17213.1(a)(6)(A), the Draft SSI Addendum Report will be submitted to DTSC for review and approval. Comments received from DTSC will be incorporated into the Final SSI Addendum Report as appropriate.

**SCHEDULE**

Tetra Tech is available to begin work immediately upon receipt of the signed revised purchase order. The proposed project schedule is provided below. This schedule can be revised based on input from RSD and Sage.

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<thead>
<tr>
<th>Task</th>
<th>Description</th>
<th>Duration</th>
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</thead>
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<tr>
<td>Task 1</td>
<td>Project Management</td>
<td>Ongoing throughout project.</td>
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<tr>
<td>Task 2</td>
<td>“Housekeeping Action” Plan TM</td>
<td>Two weeks following project initiation.</td>
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<tr>
<td>Task 3</td>
<td>“Housekeeping Action”</td>
<td>One day.</td>
</tr>
<tr>
<td>Task 4</td>
<td>SSI Addendum Report Preparation</td>
<td>8 weeks following completion of the “Housekeeping Action” (Task 3).</td>
</tr>
</tbody>
</table>

Mr. Johnson Abram, the DTSC Project Manager assigned to the project indicated that he would review the “Housekeeping Action” Plan TM during the week of June 21, 2023. Assuming that the “Housekeeping Action” Plan TM is approved by June 30, 2023, the “Housekeeping Action” field work would be completed during the first two weeks of July 2023 and the SSI Addendum Report would be completed by September 18, 2023.

**STAFF**

Mr. James Steele will serve as the project manager for this project. Mr. Steele is a California Professional Geologist, (No. 5963), Certified Engineering Geologist (No. EG 1906), and California
Certified Hydrogeologist (No. HG 247) with over 34 years of experience performing projects for engineering geology, geotechnical engineering, hydrogeologic studies, landfill closure/post-closure monitoring, Phase I ESAs, Phase II ESAs, PEAs, and environmental remediation. He has extensive managerial and technical experience providing these services for K-12 schools throughout California.

Mr. Randy Westhaus is the Program Manager for Tetra Tech's School Services Program and will provide technical and management oversight for this project. Mr. Westhaus is a Registered Mechanical Engineer in California (California Certificate No. 25171) with over 43 years' experience in the environmental field. He has extensive managerial and technical experience performing Phase I and II ESAs, PEAs, geotechnical/geologic hazards investigations, and CEQA document preparation for school projects in California including several in the Oxnard area.

PRICE

Our price estimate to complete Tasks 1 through 4 on a time and material not to exceed basis as shown in Table 3 is $84,022. This modification will increase the cost ceiling on our existing Purchase Order No. P21-02442 by $84,022 from $80,762 to $164,784. Our price estimate is based on an assumed level of effort that may vary depending on the ease of Site access and field conditions. Table 4 contains a summary of our time and materials labor rates. Additional out of scope services, meetings, or reports that are requested will be billed on a time and materials basis.

ASSUMPTIONS

Several assumptions have been made in developing this modification proposal and price that if not valid, will constitute a change in the scope of work, requiring an adjustment in project cost. We will notify you of any such changes in writing. Assumptions and limitations to our scope of work are:

- The available site data are accurate and do not require excessive verification.
- There are no wetlands or other sensitive habitats located within the proposed Site.
- This cost estimate is based on our understanding of the current regulatory framework for the Site. Should regulations change or if additional regulatory requirements are imposed, the project work scope and costs may need to be modified.
- The Site property will be readily accessible to Tetra Tech personnel for "Housekeeping Action" field activities.
- Field work will be performed during normal working hours, i.e., 7 am to 5 pm and there are no working hours restrictions.
- The project is not governed by California's Prevailing Wage laws.
- Tetra Tech will not be responsible for utilities encountered during drilling that have not been marked out by Dig Alert, shown on provided plans, or physically indicated in the field by RSD.
- A boring permit will not be required for the SSI.
- Approximately 7.6 CY of TPH-impacted soil will be removed for offsite removal from excavations 1.0 to 1.5 feet deep at the seven locations shown on Figure 1.
- Approximately 3.4 CY of OCP-impacted soil will be removed for offsite removal from excavations 1.5 to 2.5 feet deep at the seven locations shown on Figure 1.
- Approximately 11 CY (19 tons) of nonhazardous TPH and OCP-impacted soil will be characterized and transported to the SVLRC for offsite disposal.
- The 11 soil removal excavations can be backfilled using clean soil from the Site.
- Eight discrete and one duplicate confirmatory soil sample (nine confirmatory samples total) will be analyzed for TPHg using USEPA method 8015M. Twenty-one discrete and 3 duplicate confirmatory soil (24 confirmatory samples total) samples will be analyzed for TPHd/TPHm
using USEPA method 8015M. Twelve discrete and two confirmatory soil samples (14 confirmatory samples total) will be analyzed for OCPs using USEPA method 8081A (Table 2).

- Soil samples will be analyzed by Eurofins/Calscience for the target compounds listed in Table 1 for the “Housekeeping Action”.
- The SSI Addendum Report will also include a revised human health risk assessment using the residential (unrestricted) land use scenario based on the Phase II ESA, SSI, and “Housekeeping Action” confirmatory soil sample results collected during this “Housekeeping Action” as discussed during the November 14, 2022, telephone conference call.
- Following receipt of comments from RSD and Sage on the draft SSI Addendum Report, Tetra Tech will submit the draft SSI Addendum Report to the DTSC for review. Comments received from DTSC will be incorporated into the Final SSI Addendum Report as appropriate. Three hard copies and one electronic copy in PDF format on disk will be submitted to the RSD.

CONTRACTUAL TERMS AND CONDITIONS

We propose to perform these services in accordance with the revised purchase order P21-02442 dated June 8, 2021, amended January 24, 2022, between the RSD and Tetra Tech and the agreed-on scope of services presented in this modification proposal. Tetra Tech will begin implementation of the proposed scope of work immediately following written authorization acknowledging the RSD’s acceptance of this modification proposal.

Tetra Tech appreciates this opportunity to work with the RSD. Please contact Mr. Westhaus at (805) 455-0603 or Mr. Steele at (805) 681-6302 if you have any questions regarding our modification proposal.

Sincerely,

TETRA TECH, INC.

Randy T. Westhaus, P.E.
Director
randy.westhaus@tetratech.com

James R. Steele
Associate Director
California Professional Geologist No. 5963
California Certified Engineering Geologist No. 1906
California Certified Hydrogeologist No. 247
jim.steele@tetratech.com

cc: James Elliot (Tetra Tech)
Catalina Arguiles (Tetra Tech)
Dr. Joel Kirschenstein, (Sage)

Attachments:  Figure 1 – Sample Results Above Screening Levels
Figure 2 – Estimated Extent of TPH and OCPs in Soil Above Screening Level
Table 1 – Supplemental Site Investigation Addendum Sample Analysis Schedule
Table 2 – Estimated Extent and Volume of Soil Impacted with Total Petroleum Hydrocarbons and Organochlorine Pesticides
Table 3 – Tetra Tech Price Estimate
Table 4 – Tetra Tech Time and Materials Rates
Table 1
Estimated Extent and Volume of Soil Impacted with Total Petroleum Hydrocarbons and Organochlorine Pesticides to be Removed From the Site for the Housekeeping Action
Rio School District Rio Del Valle Middle School Expansion Project
2600 North Rose Avenue, Ventura County, California

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Notes:
CY - cubic yards
ft bgs - feet below ground surface
ft² - square feet
NA - Not applicable
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# Price Estimate
## Rio School District
### Rio Del Valle Middle School Campus Expansion Project
#### DTSC-Required "Housekeeping Action"

**May 03, 2023**

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<th>Category</th>
<th>Rate</th>
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<th>Task 3 &quot;Housekeeping Action&quot; Field Work Hours</th>
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<th>Task 4 &quot;Housekeeping Action&quot; Report Preparation Hours</th>
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<td>$744</td>
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<td>$-</td>
<td>4</td>
<td>$496</td>
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<td>$744</td>
<td>10</td>
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<td>$1,240</td>
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**TOTAL LABOR**

|            | 32 | $6,554 | 34 | $6,546 | 62 | $9,046 | 144 | $21,048 | 272 | $43,194 |

**OTHER DIRECT COSTS**

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<th>Amount</th>
<th>Units</th>
<th>Amount</th>
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<th>Amount</th>
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<td>$24</td>
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<td>$495</td>
<td>-</td>
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<td>$224</td>
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<td>-</td>
<td>$81</td>
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<td>$3,225</td>
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<tr>
<td>TOTAL ODCs</td>
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<td>$-</td>
<td>$-</td>
<td>$1,296</td>
<td>$-</td>
<td>$81</td>
<td>$1,377</td>
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</table>

**SUBCONTRACTORS**

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<tr>
<th>Amount</th>
<th>Amount</th>
<th>Amount</th>
<th>Amount</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Laboratory (Eurofins)</td>
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**Subtotal on Subcontractors**

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**Mark up on Subcontractors at 10%**

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**TOTAL SUBCONTRACTORS**

<table>
<thead>
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**TOTAL ESTIMATED AMOUNT**

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<tbody>
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<td>$6,554</td>
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5/2/2023

Tetra Tech Proprietary

M-2907_rev1_050323.xls
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<th>Labor Category</th>
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<tr>
<td>Director/Principal</td>
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<tr>
<td>Professional Geologist/Associate Director</td>
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<td>Mid-Level CEQA Specialist</td>
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<td>Mid-Level Biologist</td>
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<td>Senior Field Geologist/Engineer</td>
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<tr>
<td>Mid-Level Geologist/Project Manager</td>
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<tr>
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<td>Field Geologist/Engineer</td>
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<td>Administration</td>
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<td>GIS Graphics/CADD</td>
<td>$124.00</td>
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<tr>
<td>Junior-Level Word Processing/Publications</td>
<td>$90.00</td>
</tr>
</tbody>
</table>

**Notes:**

Rates Effective through September 30, 2023

Rates apply to normal working hours.

Subcontractors will be billed at cost plus 10% profit

Rates for field equipment are quoted upon request.