SPECIAL BOARD MEETING
August 31, 2022

Rio School District
1800 Solar Drive
Oxnard, CA 93030

JOHN D. PUGLISI, Ph. D.
Superintendent

Board of Education
Kristine Anderson, President
Edith Martinez-Cortes, Clerk
Linda Armas
Eleanor Torres
Felix Eisenbauer
Wednesday, August 31, 2022
Rio School District Special Board Meeting

Rio School District
Conference Room
1800 Solar Drive
Oxnard, CA 93030
Open Session 5:00 p.m.

1. Preliminary Business
   1.1 Call to Order-5:00 p.m.
   1.2 Pledge of Allegiance
   1.3 Roll Call

2. Approval of the Agenda
   2.1 Agenda corrections, additions, and modifications.
   2.2 Approval of the Agenda

3. Discussion/Information
   3.1 Facilities/Master Planning Workshop
   3.2 Approval of the Contract with A4E for Safety and Facilities Projects Planning
   3.3 Approval of Resolution 22/23-05 for the Notice of Completion of Project 21-08L Campus Wide Fire Alarm at RdV-Venco

4. Adjournment
   4.1 Future Meeting Dates: September 21, 2022
   4.2 Adjournment
Agenda Item Details
Meeting: Aug 31, 2022 - Rio School District Special Board Meeting
Category: 3. Discussion/Information
Subject: 3.1 Facilities/Master Planning Workshop
Access: Public
Type: Discussion

Public Content
Speaker: John Puglisi, Ph.D., Superintendent

Rationale:
This special board meeting on school safety and facilities projects will update the board on the status of current projects and planning. We will review Measure H GO Bond timeline and planning. We will begin to develop project priorities and timelines post the Measure H election. It will also update the board on potential measure H funding timelines.

Administrative Content

Executive Content
Agenda Item Details
Meeting: Aug 31, 2022 - Rio School District Special Board Meeting
Category: 3. Discussion/Information
Subject: 3.2 Approval of the Contract with A4E for Safety and Facilities Projects Planning
Access: Public
Type: Action
Dollar Amount: 75,000.00
Budget Source: Measure L
Recommended Action: Staff recommends the approval of the contract with A4E Architects for Safety and Facilities Projects Planning

Public Content
Speaker: John Puglisi, Ph.D., Superintendent

Rationale:
This contract with A4E Architects includes their facilitation of district planning processes related to school safety facility enhancement and new facilities projects prioritization planning.

A4E Prosal 083122.pdf (229 KB)

Administrative Content

Executive Content
August 30, 2022

Dr. John Puglisi
Superintendent
Rio School District
1800 Solar Drive
Oxnard, CA 93030

Re: Fee Proposal for Architectural/Engineering Services
Rio SD District-Wide Safety & Master Plan Facilitation
Project # A-2215-00

Dr. Puglisi,
On behalf of Architecture for Education (A4E), thank you for engaging us to continue our partnership with the Rio School District and providing some insight on the project scope. Please see our understanding and fee proposal for your review and approval.

DISTRICT-WIDE SAFETY PRE-DESIGN SERVICES, SCHEDULE, & FEE

1. District Leadership Kick Off & Workshop Prep
   a. Facilities and M&O discussion of existing concerns
   b. Goal Setting
   c. Asbuilt Verification
   d. Security Consultant Coordination
   September 2022

2. Board Workshop & Follow Up
   a. "Safety & Security Summit" Workshop with Board Members, A4E, & Experts
   b. Findings review with District Leadership
   Early October 2022

3. Master Plan Facilitation
   a. Prioritization Workshop, Graphics for Safety & Security scope
   by Mid-October 2022

   a. Concept Ideas and Designs for each campus
   b. Cost Estimate
   c. Implementation Strategy (Budget & Schedule)
   Nov '22 – Jan '23

5. Final Document & Board Approval
   February 2023

6. Project Implementation
   a. Excluded from Pre-Design Services
   TBD

We propose an Hourly NTE Fee of $75,000 (Seventy Thousand Dollars). Fee includes Architectural Design, Cost Estimating, Engineering (Mech, Elec, Struct, etc) are excluded at this time.
HOURLY RATES

i. Partner $235
ii. Associate Principal $210
iii. Senior PA/PD/PM $180
iv. PA/PD/PM $160
v. Senior JC/Designer III $135
vi. Designer II $110
vii. Designer I $90
viii. Senior Admin $140
ix. Admin Coordinator $86

Thank you again for the opportunity, if you have any questions, please contact us at any time.

Sincerely,

Rachel Adams, AIA, LEED AP
Managing Principal/Partner
A4E

Olivia Graf Doyle
Design Principal/Partner
A4E

John Puglisi
Superintendent
Rio School District

Date
**Agenda Item Details**

**Meeting**
Aug 31, 2022 - Rio School District Special Board Meeting

**Category**
3. Discussion/Information

**Subject**
3.3 Approval of Resolution 22/23-05 for the Notice of Completion of Project 21-08L Campus Wide Fire Alarm at RdV-Venco

**Access**
Public

**Type**
Action (Consent)

**Recommended Action**
It is recommended that the Board approve the resolution for the Notice of Completion for Project 21-08L Campus Wide Fire Alarm at RdV-Venco

**Public Content**

**Speaker:**
Wael Saleh, Assistant Superintendent, Business Services

**Rationale:**
It is requested that the Board approve Resolution 22/23-05, Notice of Completion for work related to the Campus Wide Fire Alarm at Rio del Valle Middle School.

- Resolution for NOC Venco Electric Real fire alarms.pdf (14 KB)
- Venco NOC for RDV Fire alarms.pdf (32 KB)

**Administrative Content**

**Executive Content**

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
WHEREAS, pursuant to RSD Project No.21-08L, the Rio School District ("District") contracted with Venco Electric for services related to the Campus-wide Fire Alarms at Rio Vista Middle School; and

WHEREAS, Contractor subsequently commenced the work on Project No.21-08L; and

WHEREAS, on August 23, 2022, the project construction manager confirmed that the work for Project No. 21-08L has been closed and certified the job was complete in accordance with the plans and specifications; and

WHEREAS, District has now determined to file the Notice of Completion, attached hereto as Exhibit A and incorporated herein by reference;

NOW, THEREFORE, be it hereby resolved that:

1. The foregoing recitals are true and correct.

2. The Board hereby accepts the Notice of Completion for Project No. 21-08L.

3. The Board delegates authority to the Superintendent and the Assistant Superintendent of Business Services or their designee to ensure that the Notice of Completion is filed with the Office of the Ventura County Recorder.

PASSED AND ADOPTED by the Board of Education at a regular meeting held on the 31st day of August, 2022 by the following vote on roll call:

AYES:

NOES:

ABSENT:

ABSTAIN:

______________________________
Kristine Anderson,
President of the Board of Trustees
Ric School District  
1800 Solar, 3rd Floor  
Oxnard, CA 93030  
Attn: Dr. Puglisi

Subject: Measure L Projects  
Ric School District  
Oxnard, CA

Re: Project #21-08L Campus Wide Fire Alarm at Rio Del Valle Middle School  
Recommendation to Request Board approval for issuance of Notice of Completion  
For Venco Electric.

Dear Dr. Puglisi,

Please accept this letter as recommendation to request Board approval for issuance of the Notice of Completion for work related to RSD Project #21-08L, Campus Wide Fire Alarm at Rio Del Valle Middle School. All contract installation requirements have been satisfied by Venco Electric for Bid #21-08L. The final contract amount is as follows.

| Venco Electric | Base Agreement | $ 405,000.00 |
| Venco Electric | Total Change Order Amount | $ 55,753.86 |

**FINAL Cost**  
$ 460,753.96

Should you have any questions, please contact me at any time.

Respectfully,

[Signature]

Keith Henderson  
Senior Project Manager, Balfour Beatty

cc. Wael Saleh, Ric School District  
Dennis Kuykendall, Balfour Beatty

August 23, 2022