



## Board Meeting Speaker Card

- ❖ Board meetings are meetings of the Governing Board held in public, not public forums, and will be held in a civil, orderly and respectful manner.
- ❖ All public comments or questions should be addressed to the board through the board president. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card.
- ❖ Speaker Cards may be picked up during business hours on the day of the meeting and available on the district website: [rioschools.org](http://rioschools.org)
- ❖ Cards must be submitted to the Executive Assistant, Sonia Cervantez either in person or by email [scervantez@rioschools.org](mailto:scervantez@rioschools.org)
- ❖ The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration.
- ❖ The Governing Board may place limitations on the total time to be devoted to each topic if it finds that the number of speakers would impede the Board's ability to conduct its business in a timely manner. Procedures for receiving communication from the public on topics that fall under the subject jurisdiction of the Governing Board. A member of the public may address the Governing Board on any item(s) on the agenda or non-agenda items.
- ❖ Each person speaking may not exceed a total of three minutes on each item. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. These presentations are limited to three minutes or a total of twenty minutes.
- ❖ Only persons completing the card are allowed to speak. The person must be present when called to speak.

**Agenda Item and Topic** \_\_\_\_\_

**Optional Information:**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Organization:** \_\_\_\_\_

**Signature:** \_\_\_\_\_