REGULAR BOARD MEETING
January 15, 2020

Rio School District
Conference Room
1800 Solar Drive
Oxnard, CA 93030

JOHN D. PUGLISI, Ph. D.
Superintendent

Board of Education
Linda Aguilar, President
Eleanor Torres, Clerk
Joe Esquivel
Felix Eisenhauer, DMA
Edith Martinez-Cortes
Rio School District
1800 Solar Drive
Oxnard, CA 93030

Wednesday, January 15, 2020
RSD Regular Board Meeting

1. Open Session 5:00 p.m.
   1.1 Call to Order
   1.2 Pledge of Allegiance
   1.3 Roll Call

2. Approval of the Agenda
   2.1 Agenda Correction, Additions, Modifications
   2.2 Approval of the Agenda

3. Public Comment—Closed Session
   3.1 Public Comment (Closed Session) The public may address the Board concerning items that are scheduled for discussion during the closed session only. These presentations are limited to three minutes each, or a total of fifteen minutes in all.

4. Closed Session
   4.1 Conference with legal counsel – anticipated litigation. Significant exposure to litigation, pursuant to Gov. Code Section 54946.9(d)(2). Number of cases: 1.
   4.2 Conference with legal counsel – anticipated litigation. Initiation of litigation, pursuant to Gov. Code Section 54956.9(d)(4). Number of cases: 1.
   4.3 Consideration of Student Discipline- Expulsion [Education Code 48918] Stipulated Expulsion of Students 6005587, 6013327, 6005629, and 6004533
   4.5 Public Employee Discipline/Dismissal/Release [Government Code 54957]
   4.6 Conference with Labor Negotiators [Government Code 54957.6] Agency designated representatives: RSD Negotiating Team; Employee Organization: California School Employee’s Association and Rio Teachers’ Association

5. Reconvene Open Session 6:00 p.m.
   5.1 Report of Closed Session

6. Public Hearing
6.1 19/20 RSD to RTA Sunshine Proposals for a successor agreement

7. Presentations/Recognitions

8. Communications

8.1 Acknowledgement of Correspondence to the Board

8.2 Board Member Reports

8.3 Organizational Reports-RTA/CSEA/Other

8.4 Superintendent Report

8.5 Public Comment-Board meetings are meetings of the Governing Board held in public, not public forums, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the board through the board president. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and on the District website. Cards must be submitted to the Secretary or Clerk of the Board. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. The Governing Board may place limitations on the total time to be devoted to each topic if it finds that the number of speakers would impede the Board's ability to conduct its business in a timely manner. Procedures for receiving communication from the public on topics that fall under the subject jurisdiction of the Governing Board. A member of the public may address the Governing Board on any item(s) on the agenda or non-agenda items. Each person speaking may not exceed a total of three minutes on each item. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. These presentations are limited to three minutes or a total of twenty minutes.

9. Information

9.1 Business Services Report

9.2 Educational Services Report

9.3 Dual Immersion Report

10. Discussion/Action

10.1 Classified Job Descriptions - New, Reclassification, Title Change


10.3 19/20 RSD to RTA Sunshine Proposals for a Successor Agreement

11. Consent

11.1 Approval of the Consent Agenda

11.2 Approval of the Minutes of the Annual Organization Meeting of December 16, 2019

11.3 Approval of the Donation Report

11.4 January 2020 Personnel Report

11.5 Ratification of the Commercial Warrant

11.6 2020/2021 Open Enrollment Window

11.7 Approval of the Quote from Tech Wall to Install Acoustical Wall Treatment at Rio del Valle Middle School

11.8 Approval of the Proposal with Pacificom for Rio del Valle Middle Gym Sound System

11.9 Approval of Out-of-State Travel: Rio del Valle and Rio Vista’s 8th Grade Washington/East Coast Trip

11.10 RSD and CSUCI Nursing Education Affiliation Agreement - Renewal of Term
11.11 Approval of Change Order from Monet Construction for Roof Replacement at Rio Lindo

**12. Organizational Business**

12.1 Future Items for Discussion

12.2 Future Meeting Dates: February 19, 2020

**13. Adjournment**

13.1 Adjournment
Agenda Item Details

Meeting: Jan 15, 2020 - RSD Regular Board Meeting

Category: 4. Closed Session

Subject: 4.1 Conference with legal counsel – anticipated litigation. Significant exposure to litigation, pursuant to Gov. Code Section 54946.9(d)(2). Number of cases: 1.

Access: Public

Type: 

Public Content

Speaker: 

Rationale: 

Administrative Content

Executive Content
Agenda Item Details

Meeting: Jan 15, 2020 - RSD Regular Board Meeting

Category: 4. Closed Session

Subject: 4.2 Conference with legal counsel – anticipated litigation. Initiation of litigation, pursuant to Gov. Code Section 54956.9(d)(4). Number of cases: 1.

Access: Public

Type:

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content
Agenda Item Details

Meeting: Jan 15, 2020 - RSD Regular Board Meeting

Category: 4. Closed Session

Subject: 4.3 Consideration of Student Discipline- Expulsion [Education Code 48918] Stipulated Expulsion of Students 6005587, 6013327, 6005629, and 6004533

Access: Public

Type: Report

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content
Agenda Item Details

Meeting: Jan 15, 2020 - RSD Regular Board Meeting

Category: 4. Closed Session

Subject: 4.4 Conference with Real Property Negotiators, pursuant to Government Code 54956.8
Property: Property adjacent to Rio del Valle Middle School Oxnard, CA 93030 (APNs 144-0-110-225, 144-0-110-055, and 144-0-110-590)
Agency Negotiators: Dr. John Puglisi, Superintendent, and Joel Kirschenstein, Sage Realty Group
Negotiating Parties: Rio School District
Under negotiation: Price and terms of payment.

Access: Public

Type: Discussion

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content
Agenda Item Details

Meeting: Jan 15, 2020 - RSD Regular Board Meeting

Category: 4. Closed Session

Subject: 4.5 Public Employee Discipline/Dismissal/Release [Government Code 54957]

Access: Public

Type:

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content
Agenda Item Details

Meeting: Jan 15, 2020 - RSD Regular Board Meeting

Category: 4. Closed Session


Access: Public

Type:

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content
Agenda Item Details

Meeting: Jan 15, 2020 - RSD Regular Board Meeting
Category: 4. Closed Session
Access: Public
Type: Discussion

Public Content
Speaker:

Rationale:

Administrative Content

Executive Content
Agenda Item Details

Meeting: Jan 15, 2020 - RSD Regular Board Meeting

Category: 6. Public Hearing

Subject: 6.1 19/20 RSD to RTA Sunshine Proposals for a successor agreement

Access: Public

Type: Procedural

Goals:
- Goal 5: Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.
- Goal 4: Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
- Goal 3: Create welcoming and safe environments where students attend and are connected to their school.
- Goal 2: Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
- Goal 1: Improved student achievement at every school and every grade in all content areas.

Public Content

Speaker: Carolyn Bernal

Rationale: Pursuant to the provision of Government Code Section 3547, the Governing Board must formally inform the public through a Board Meeting and conduct a public hearing to receive input from the community prior to the initiation of negotiations.

Accordingly, a public hearing is scheduled for the Governing Board meeting to be held on January 15, 2020, at 1800 Solar Drive, Oxnard, CA 93036 beginning at 6:30 pm. Copies of the initial proposals have been distributed to and are available at:


Administrative Content

Executive Content

https://go.boarddocs.com/ca/ito/Board.nsf/Private?open&login#
PLEASE POST JANUARY 8, 2020

RIO SCHOOL DISTRICT
2500 VINEYARD AVENUE
OXNARD, CALIFORNIA

NOTICE OF
PUBLIC HEARING

PUBLIC HEARING ON THE RIO SCHOOL
DISTRICT’S
PROPOSAL FOR A SUCCESSOR AGREEMENT FOR
THE 2019-2020 SCHOOL YEAR WITH THE RIO
TEACHERS ASSOCIATION

Pursuant to the provision of Government Code Section 3547, the
Governing Board must formally inform the public through a Board
Meeting and conduct a public hearing to receive input from the
community prior to the initiation of negotiations.

Accordingly, a public hearing is scheduled for the Governing
Board meeting to be held on January 15, 2020, at the Rio School
District, 1800 Solar Drive, Oxnard, CA 93036 beginning at 6:00
p.m. Copies of the initial proposals have been distributed to and
are available at:

Rio School District, 1800 Solar Drive, Oxnard, CA 93036
All Rio School District School Sites

PLEASE POST JANUARY 8, 2020
8.4
Agenda Item Details

Meeting: Jan 15, 2020 - RSD Regular Board Meeting

Category: 8. Communications

Subject: 8.4 Superintendent Report

Access: Public

Type: Procedural

Public Content

Speaker: Superintendent Puglisi

Rationale:

Superintendent Puglisi will update the Governing Board on the following:

- Master Plan Update
- Trimester One Local Assessment Updates

Administrative Content

Executive Content
Agenda Item Details

Meeting: Jan 15, 2020 - RSD Regular Board Meeting

Category: 9. Information

Subject: 9.1 Business Services Report

Access: Public

Type: Information

Goals:
- Goal 3: Create welcoming and safe environments where students attend and are connected to their school
- Goal 1: Improved student achievement at every school and every grade in all content areas

Public Content

Speaker: Wael Saleh, Assistant Superintendent of Business Services

Rationale: Mr. Saleh will update the Governing Board on the following topics:

- Facilities Update

Administrative Content

Executive Content
Agenda Item Details

Meeting: Jan 15, 2020 - RSD Regular Board Meeting

Category: 9. Information

Subject: 9.2 Educational Services Report

Access: Public

Type: Information

Goals:
- Goal 1: Improved student achievement at every school and every grade in all content areas.
- Goal 2: Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.

Public Content

Speaker: Educational Services Staff

Rationale: Educational Staff will provide the Governing Board with the following updates:

- CFA Trimester Update
- ELL/ELPAC Update

Administrative Content

Executive Content
Agenda Item Details

Meeting: Jan 15, 2020 - RSD Regular Board Meeting
Category: 9. Information
Subject: 9.3 Dual Immersion Report
Access: Public
Type: Information

Public Content

Speaker: Carolyn Bernal, Assistant Superintendent of School and Systems Improvement and Oscarr Hernandez, Assistant Superintendent of Educational Services

Rationale:
An update will be provided regarding the developing Dual Immersion Program at Rio Plaza School.

Administrative Content

Executive Content
Agenda Item Details

Meeting: Jan 15, 2020 - RSD Regular Board Meeting
Category: 10. Discussion/Action
Subject: 10.1 Classified Job Descriptions - New, Reclassification, Title Change
Access: Public
Type: Action
Fiscal Impact: Yes
Dollar Amount: 13,600.00
Budgeted: Yes
Budget Source: General Fund
Recommended Action: It is recommended the board take action and approve the CSEA job descriptions as presented.

Goals: Goal 5-Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Public Content
Speaker: Carolyn Bernal

Rationale: There are three job descriptions the district is seeking approval for:

**Senior Accounting Specialist:** This is a new job description but will replace an old job description. The Risk Manager job description is outdated and the position has recently become vacated. When a position becomes vacated, it is an opportunity to reassess the work and determine if a new job description with updated duties is necessary. In this case, the business department has a need for a more specialized position that continues the work of risk management but also increases the level of expertise in accounting. This job description will support those needs and serve to attract a highly qualified pool of candidates. The Increased cost for this position is approximately $7,677 and is budgeted.

**Senior Student Information Systems Specialist:** This is a job reclassification. It is proposed the Technology Administrative Secretary Incumbent be reclassified to Senior Student Information Systems Specialist. This position will continue to support the technology department but in addition has been performing a set of higher level duties related to our student information systems which are also consistent with and merits a higher salary. This job description captures these higher level duties that the incumbent has already been performing. The reclassification cost is approximately $5,920 and is budgeted. The incumbent has already been receiving the additional compensation per the CSEA contract in out of class pay.

**Department Manager:** This is a change in title only from Administrative Secretary to Department Manager. Secretary is an outdated term and the district aims to be reflective of 21st century learning practices and titles consistent with that. In addition, Department Manager becomes a more consistent title with some of our other existing titles such as Office Manager and Food Service Manager. There is no salary increase associated with this change as it is a change in title only.
CSEA will vote on these job descriptions January 15, 2020. It is recommended the board approve the new job descriptions as presented pending CSEA ratification.

CSEA New Job Descriptions.pdf (4,095 KB)

Administrative Content

Executive Content
MEMORANDUM OF UNDERSTANDING
BETWEEN
RIO SCHOOL DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS RIO CHAPTER #329

The California School Employees Association and its Rio Chapter #329 (CSEA) and
Rio School District (the District) agree to the following revised job description as attached:

1) Department Manager
2) Senior Accounting Specialist
3) Senior Student Information Systems Specialist

For Rio School District:  

For CSEA:  

Date: 12/10/19

Date: 12/10/19
JOB DESCRIPTION

SENIOR ACCOUNTING SPECIALIST
(12) Months (8) Hours/Range 43

JOB SUMMARY:
Under the direction of the Director of Fiscal Services, perform a variety of complex technical work in the area of Workers' Compensation, liability claims, accounting, and perform a variety of specialized duties in support of the District's insurance benefits programs and other benefit plans for district employees and dependents; provide information to and answer questions for district employees, other agencies, and the public as needed.

DISTINGUISHED CHARACTERISTICS:
This job class is distinguished from other positions within the Fiscal Services Division due to the specific knowledge required of employee benefits packages, workers' compensation, and a working knowledge of procedures for record keeping and general accounting.

REPRESENTATIVE DUTIES:
1. Perform a variety of complex technical work in the area of Workers' Compensation; assure compliance with applicable laws, codes, rules and regulations; maintain current knowledge of current legislation regarding Workers' Compensation issues.
2. Monitor and coordinate Workers' Compensation claims; administrate the daily operations of the Workers' Compensation program for employees, volunteers and student workers who suffer on-the-job injuries and illnesses.
3. Answer telephones and provide information and assistance to employees and District staff; interpret, apply and explain laws, codes, rules and regulations; coordinate and schedule doctor appointments for employees; provide technical guidance and advice to supervisors, managers and site representatives regarding Workers' Compensation issues.
4. Assists with circumstances of claims, injury records and medical evaluations; document injuries; assure prompt delivery of medical and financial services and the return of injured workers to safe and productive employment as soon as possible.
5. Assist site representatives and supervisors in the preparation of accident reporting; receive and review claims reports from sites; contact administrators, supervisors and employees to obtain needed information.
6. Communicate with a variety of District personnel, third-party providers, insurance carriers, rehabilitation counselors, claims examiners, attorneys, investigators, medical personnel and other outside agencies to establish effective working relationships, exchange information, resolve issues or concerns and coordinate activities.
7. Perform a variety of specialized duties in support of the District's insurance benefits programs and related services; assure compliance with applicable laws, codes, rules and regulations.
8. Meet with individual and groups of new hires and employees to discuss and clarify District health and welfare benefits; enroll employees and dependents into District health plans; mail enrollment forms to carriers and mail verification letters and benefit summaries to employees.
9. Provide information and assistance to employees in the process of changing existing health benefits as employees experience a change in dependent eligibility; make appropriate changes in codes; mail changes to the carriers and verification letters and reports to employees.

Senior Benefits & Accounting Specialist, Page 1 of 3
REPRESENTATIVE DUTIES CONTINUED:

10. Serve as a liaison between employees and insurance company representatives and agents; remain current on vendor and legislature policy changes; organize and maintain information, procedures and forms regarding insurance benefit programs provided by the District for employees; distribute insurance brochures to employees.

11. Coordinate District-wide open enrollments; compose related communications; organize publication and distribution of insurance packets; attend insurance meetings; forward enrollment forms to insurance carriers; provide code/premium updates and forward verification letters to employees.

12. Establish and maintain a variety of records, files and reports related to Workers’ Compensation and insurance benefit information and employees.

13. Operate a variety of office equipment including a computer and assigned software.

14. Attend a variety of meetings, conferences and workshops as assigned.

15. Assist in maintaining position control.


17. Performs reconciliation functions pertaining to the cash account, general ledger accounts and various revenue and expenditure items and accounts.

18. Performs a variety of financial record keeping functions related to District accounting and budget control operations.

19. Prepares account and fund analyses.

20. Performs responsible and technical accounting task related to the preparation and management of accounts receivable, accounts payable and Federal and State funded programs, including State and Federal reporting.

21. Prepares a wide variety of statistical and research data gathering activities.

22. Performs other related duties

KNOWLEDGE AND ABILITIES:

Knowledge of:

1. Accounting principles, practice and procedures.

2. Workers’ Compensation benefits systems.

3. Applicable laws, codes, rules and regulations.

4. District policies and procedures relating to processing Workers’ Compensation claims.

5. Legal and medical terminology related to Workers’ Compensation and federal regulations.

6. District policies and procedures relating to bargaining unit agreements.

7. Applicable laws, codes, rules and regulations including COBRA regulations.

8. Various health and life insurance plans, coverage and exclusions.


10. Modern office practices, procedures and equipment.

11. Operation of a computer and assigned software.

12. Interpersonal skills using tact, patience and courtesy.

13. Oral and written communication skills.


15. Health and safety regulations.

16. Telephone techniques and etiquette.

ABILITY TO:

1. Interpret, apply and explain Workers’ Compensation coverage and benefits to employees.

2. Establish and maintain comprehensive records and prepare reports.

3. Interpret, apply and explain applicable laws, codes, rules and regulations.

4. Analyze facts, information and data.

5. Maintain records and files and prepare reports.

6. Participate in the investigation of accidents.

7. Interview employees and management personnel to determine relevant facts.

8. Perform specialized duties related to various employee benefits programs.

9. Coordinate the health and welfare program for employees, retirees, and COBRA participants.

10. Explain health plan coverage to employees.

11. Coordinate open enrollments.
ABILITY TO CONTINUED:
12. Maintain confidentiality of sensitive and privileged information.
13. Compose written correspondence independently.
14. Answer telephones and greet the public courteously.
15. Communicate effectively both orally and in writing.
16. Establish and maintain cooperative and effective working relationships with others.
17. Meet schedules and timelines.
18. Plan and organize work.
19. Type or input data at an acceptable rate of speed.
20. Determine appropriate action within clearly defined guidelines.
21. Work independently with little direction.

EDUCATION AND EXPERIENCE:
Any combination equivalent to:
Bachelor’s Degree preferably in Business and/or related field or (3 – 5) years of experience in a related field, preferably in a school district and (2) years of college courses in Business.

WORKING CONDITIONS:
1. District office environment.
2. Subject to many demands on time and constant interruptions.
3. Subject to sitting, bending or stooping, lifting and walking.
4. Subject to working in a school environment and exposure to sunlight and other outside conditions.

PHYSICAL ABILITIES:
1. Seeing to inspect documents and to read fine print.
2. Depth perception to file.
3. Hearing and speaking to communicate with others in a normal voice in person and on telephone.
4. Speak clearly to communicate with parents; staff and others.
5. Sitting or standing alternately for extended periods of time.
6. Climbing stairs; dexterity of hands and fingers to operate office equipment.
7. Write legibly.

RIO SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER.
RIO SCHOOL DISTRICT PROVIDES A TOBACCO FREE ENVIRONMENT.
JOB DESCRIPTION

SENIOR STUDENT INFORMATION SYSTEMS SPECIALIST
(12) Months RANGE 40

JOB SUMMARY:
Under the direction of the Director of Technology, assists with daily operations of the Technology department. Use student information systems for complex data collection, analysis and reporting. Provide oversight, establish timelines, and coordinate meetings, for the purposes of conveying information to assist with establishing safeguards to ensure accuracy with annual state reports. Relieves the Director of Technology of administrative and clerical duties; including providing computer assistance, trouble shooting network inquiries, and technical support services to District employees; performs other related duties.

DISTINGUISHING CHARACTERISTICS:
The Senior Student Information Systems Specialist classification is the lead classification of the series. Incumbents perform complex usability of student data information systems. Data Specialists have specialized knowledge to respond to inquiries from a variety of sources (e.g. staff, administrators, school site personnel, outside vendors and service providers. The Senior Student Information Systems Specialist serves as lead Specialist for annual state reporting, course requests, troubleshooting and problem solving with activities related to student information systems. Incumbents in the Data Specialists classification perform a variety of data management services involving regular collection, organizing, and entry of data to support student information. Data Analyst classification is assigned clerical duties supporting parents with district programs, providing information and referral services to parents.

REPRESENTATIVE DUTIES:
1. Extracts and formats data to facilitate further analysis of assessment outcomes. Participates in data organization, and reporting.
2. Assists with maintaining technology resources appropriate for classroom use.
3. Creates technology related instructional material as directed.
4. Provides information, training and assistance to department personnel regarding new or revised procedures or resources such as computer programs and equipment.
5. Respond to technology inquires and concerns in a timely manner.
6. Support the efforts, activities, and duties of the Systems and Network support Team.
7. Assists with trouble shooting phone calls and emails regarding computer assistance, network inquiries and telephone issues.
8. Assists with ongoing technology integration of information systems and technical resources as directed.
9. Provides oversight, establish timelines, and coordinate meetings, for the purposes of conveying information to assist with establishing safeguards and ensure accuracy with annual state reporting.
10. Organizes and manages the day-to-day activities of a department office ensuring efficiency of the office operations; coordinates communications; relieves the administrator of administrative detail.

Educations Systems Technology Secretary, Page 1 of 3
Representative Duties Continued:

11. Performs duties and responsibilities that are varied, complex, and/or technical in nature and require initiative and independence as well as knowledge of the policies and procedures of departmental and district-wide functions and operations.

12. Greets office visitors and answers telephones; responds to questions and provides information related to department policies and functions and applicable District rules, regulations and policies, takes messages or refers callers to appropriate personnel.

13. Checks reports, records and other data for accuracy, completeness and compliance with established standards.

14. Establishes and maintains a variety of records, confidential reports, logs and files related to office activities and departmental operations.

15. Compiles and interprets information from various sources and prepares reports related to departmental functions as required; performs research and special projects as assigned.

16. Takes and transcribes dictation of letters and memoranda, including material of a confidential nature, if position requires; composes correspondence independently or from oral instructions; composes correspondence dealing with matters not involved in policy questions.

17. May make minor decisions in accordance with District and department regulations, policies and guidelines and apply them to problem situations.

18. Maintains calendar for administrator; schedules and arranges appointments, meetings, conferences and travel accommodations as necessary.

19. Processes and responds to routine telephone and mail inquiries, receives and routes mail.

20. Orders, receives, inventories, stores and distributes office supplies and forms.

21. Processes personnel related documents; extra work reports; monitors budget expenditures as assigned.

22. Assists in the budget planning and expenditure control procedures of the assigned department.

23. Arranges for and sends out notices of meetings; prepares agenda items and materials; attends meetings; takes and transcribes minutes and distributes to appropriate personnel.

24. Trains, assigns and provides work direction to clerical personnel as assigned.

25. Operates a variety of office equipment including, but not limited to, computer terminal, typewriter, calculator, telephone, fax, adding machine and copiers.

26. Performs related duties as assigned.

Knowledge and Abilities:

Knowledge Of:

1. Basic school district organization, operations and objectives.

2. Basic principles and practices of training and providing work direction.

3. Modern office practices, procedures and operations of equipment.

4. Telephone technique and etiquette.

5. Record-keeping and filing techniques.

6. Correct English language usage; vocabulary, spelling, grammar and punctuation.

7. Effective reading, oral and writing communication skills.

8. Operation of standard business equipment and a computer terminal.

9. Interpersonal skills using patience and courtesy.

10. Research techniques.

11. Translation of written material from English into a designated second language and from that second language into English is desirable.

12. Translation of conversations or interpretive services for non-English speaking individuals and others is desirable.

Ability To:

1. Perform a variety of complex secretarial and clerical duties.

2. Plan, organize and coordinate office activities.

3. Work independently with little direction.

4. Type fifty-five (55) words per minute from clear copy.

5. Analyze situations accurately and adopt an effective course of action.

6. Understand and follow oral and written directions.

7. Compose independently or from oral instructions correspondence, memoranda or other materials.
ABILITY TO CONTINUED:
8. Establish and maintain effective working relationships with others.
9. Read, interpret and follow rules, regulations, policies and procedures.
10. Operate a variety of office equipment such as, but not limited to, computer terminal, typewriter, calculator, telephone, fax, adding machine and copiers.
11. Make arrangements for and attend meetings, workshops and conferences.
12. Establish and maintain accurate records and prepare reports.
13. Maintain a variety of filing systems.
14. Make arithmetic calculations with speed and accuracy.
15. Meet schedules and timelines.
16. Effectively speak, read and write English.
17. Performs duties effectively with many demands on time and constant interruptions.
18. Maintain confidentiality of school and student information.

EDUCATION AND EXPERIENCE:
1. Associate of Arts or higher degree in public administration, organizational management or public relations and two (2) years general clerical and/or typing experience.
2. High school diploma or equivalent and four (4) years general clerical and typing experience or any combination equivalent to sufficient training and experience to demonstrate the knowledge and abilities listed above.

LICENSES AND OTHER REQUIREMENTS:
1. Must provide a certified certificate demonstrating the ability to type fifty-five (55) words per minute.
2. Valid California drivers’ license is desirable.

WORKING CONDITIONS:
1. District Office environment.
2. Subject to many demands on time and constant interruptions.
3. Subject to sitting, bending or stooping, lifting and walking.
4. Subject to working in school environment and exposure to sunlight and other outside conditions.
5. Subject to working at computer video work station(s), operating computer keyboards, looking at computer video screens.

PHYSICAL ABILITIES:
1. Seeing to inspect documents and to read fine print.
2. Depth perception to file.
3. Hearing and speaking to communicate with others in a normal voice in person and on telephone; speak clearly to communicate with parents, staff and others.
4. Sitting or standing alternately for extended periods of time.
5. Climbing stairs.
6. Dexterity of hands and fingers to operate office equipment; write legibly; bending and stooping; reaching overhead and above shoulders; lifting, carrying, pushing, or pulling objects weighing up to twenty-five (25) pounds.

RIO SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER RIO PROVIDES A TOBACCO FREE ENVIRONMENT

Adopted by the Rio School District Governing Board on April 23, 1997
JOB DESCRIPTION

DEPARTMENT MANAGER

JOB SUMMARY:
Under the direction of an assigned supervisor/administrator, provides varied and complex secretarial and clerical support services; relieves the administrator of administrative and clerical duties; organizes office activities and coordinates the flow of communications for the administrator of the assigned department; performs other related duties as required.

REPRESENTATIVE DUTIES:
1. Organizes and manages the day-to-day activities of a department office assuring efficiency of the office operations; coordinates communications; relieves the administrator of administrative detail.
2. Serves as a secretary and administrative aide to an assigned administrator, which may include performing research and data extraction pertaining to legislation, court decisions, County Counsel opinions and legal provisions that may affect the District operational process.
3. Performs duties and responsibilities that are varied, complex, and/or technical in nature and require initiative and independence as well as a knowledge of the policies and procedures of departmental and district-wide functions and operations.
4. Prepares and types a variety of items including forms, correspondence, reports, special requisitions, memoranda and other materials.
5. Greets office visitors and answers telephones; responds to questions and provide information related to department policies and functions and applicable District rules, regulations and policies, takes messages or refers callers to appropriate personnel.
6. Checks reports, records and other data for accuracy, completeness and compliance with established standards.
7. Establishes and maintains a variety of records, confidential reports, logs and files related to office activities and departmental operations.
8. Compiles and interprets information from various sources and prepares reports related to departmental functions as required; performs research and special projects as assigned.
9. Takes and transcribes dictation of letters and memoranda, including material of a confidential nature, if position requires; composes correspondence independently or from oral instructions; composes correspondence dealing with matters not involved in policy questions.
10. May make minor decisions in accordance with District and department regulations, policies and guidelines and apply them to problem situations.
11. Maintains calendar for administrator; schedules and arranges appointments, meetings, conferences and travel accommodations as necessary.
12. Processes and responds to routine telephone and mail inquiries.
13. Orders, receives, inventories; stores and distributes office supplies and forms.
14. Provides information, training and assistance to department personnel regarding new or revised procedures or resources such as computer programs and equipment.
15. Processes personnel related documents; extra work reports; monitors budget expenditures as assigned.

Department Manager, Page 1 of 3
REPRESENTATIVE DUTIES CONTINUED:
16. Assists in the budget planning and expenditure control procedures of the assigned department.
17. Arranges for and sends out notices of meetings, prepares agenda items and materials; attends meetings, takes and transcribes minutes and distributes to appropriate personnel.
18. Trains, assigns and provides work direction to clerical personnel as assigned.
19. Receives, sorts and routes mail.
20. Operates a variety of office equipment including, but not limited to, computer terminal, typewriter, calculator, telephone, fax, adding machine and copiers.
21. Performs related duties as assigned.

KNOWLEDGE AND ABILITIES

Knowledge Of:
1. Basic school district organization, operations and objectives.
2. Basic principles and practices of training and providing work direction.
3. Modern office practices, procedures and operations of equipment.
4. Telephone technique and etiquette.
5. Record-keeping and filing techniques.
6. Correct English language usage; vocabulary, spelling, grammar and punctuation.
7. Effective reading, oral and writing communication skills.
8. Operation of standard business equipment and a computer terminal.
9. Interpersonal skills using patience and courtesy.
10. Research techniques.
11. Translation of written material from English into a designated second language and from that second language into English is desirable.
12. Translation of conversations or interpretive services for non-English speaking individuals and others is desirable.

ABILITY TO:
1. Perform a variety of complex secretarial and clerical duties.
2. Plan, organize and coordinate office activities.
3. Work independently with little direction.
4. Type fifty-five (55) words per minute from clear copy.
5. Analyze situations accurately and adopt an effective course of action.
6. Understand and follow oral and written directions.
7. Compose independently or from oral instructions correspondence, memoranda or other materials.
8. Establish and maintain effective working relationships with others.
9. Read, interpret and follow rules, regulations, policies and procedures.
10. Operate a variety of office equipment such as, but not limited to, computer terminal, typewriter, calculator, telephone, fax, adding machine and copiers.
11. Make arrangements for and attend meetings, workshops and conferences.
12. Establish and maintain accurate records and prepare reports.
13. Maintain a variety of filing systems.
14. Make arithmetic calculations with speed and accuracy.
15. Meet schedules and timelines.
16. Effectively speak, read and write English.
17. Performs duties effectively with many demands on time and constant interruptions.
18. Maintain confidentiality of school and student information.

EDUCATION AND EXPERIENCE:
1. Associate of Arts or higher degree in public administration, organizational management or public relations and two (2) years general clerical and/or typing experience.
2. or High school diploma or equivalent and four (4) years general clerical and typing experience or any combination equivalent to sufficient training and experience to demonstrate the knowledge and abilities listed above.
LICENSES AND OTHER REQUIREMENTS:
1. Must provide a certified certificate demonstrating the ability to type fifty-five (55) words per minute.
2. Valid California drivers’ license is desirable.

WORKING CONDITIONS:
1. District Office environment.
2. Subject to many demands on time and constant interruptions.
3. Subject to sitting, bending or stooping, lifting and walking.
4. Subject to working in school environment and exposure to sunlight and other outside conditions.
5. Subject to working at computer video work station(s), operating computer keyboards, looking at computer video screens.

PHYSICAL ABILITIES:
1. Seeing to inspect documents and to read fine print.
2. Depth perception to file.
3. Hearing and speaking to communicate with others in a normal voice in person and on telephone; speak clearly to communicate with parents, staff and others.
4. Sitting or standing alternately for extended periods of time.
5. Climbing stairs.
6. Dexterity of hands and fingers to operate office equipment; write legibly; bending and stooping; reaching overhead and above shoulders; lifting, carrying, pushing, or pulling objects weighing up to twenty-five (25) pounds.

RIO SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER
RIO PROVIDES A TOBACCO FREE ENVIRONMENT

Adopted by the Rio School District Governing Board on April 23, 1997
Agenda Item Details

Meeting Jan 15, 2020 - RSD Regular Board Meeting
Category 10. Discussion/Action
Access Public
Type Action
Recommended Action It is recommended that the Independent Auditors Annual Financial Reports be approved.

Public Content

Speaker:
Wael Saleh, Assistant Superintendent

Rationale: As required by Education Code 41020, the District undergoes independent financial and compliance audits annually. An audit of the district as a whole is performed as well as a separate audit of the Measure G and Measure L bond funds. The audits serve a variety of purposes, including ensuring the fiscal integrity of the District and identifying areas for improvement.

The audit firm of EideBailly has submitted their findings to the Board of Education. A representative of the firm will be present to provide an overview of their findings and respond to any questions the Board may have. Copies of the reports have been sent to the Board under separate cover.

The audits comply with all state standards for school district audits and fulfill the District’s obligation for outside oversight per state law.

Administrative Content

Executive Content
Agenda Item Details

Meeting Jan 15, 2020 - RSD Regular Board Meeting
Category 10. Discussion/Action
Subject 10.3 19/20 RSD to RTA Sunshine Proposals for a Successor Agreement
Access Public
Type Action
Recommended Action It is recommended the board take action and approve the RSD to RTA sunshine proposals as presented.

Goals
Goal 4 - Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
Goal 5 - Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.
Goal 2 - Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
Goal 3 - Create welcoming and safe environments where students attend and are connected to their school
Goal 1 - Improved student achievement at every school and every grade in all content areas

Public Content
Speaker: Carolyn Bernal

Rationale: Pursuant to the provisions of Government Code Section 3547, the Governing Board must formally inform the public, through notice of and by conducting a Public Meeting, to receive input from the community prior to the initiation of negotiations.

Accordingly, the Rio School District’s sunshine proposal for negotiations to commence the 19/20 negotiations cycle is recommended for adoption after a Public Meeting is held at a regular meeting of the Governing Board on January 15, 2020.

1920 RSD to RTA Sunshine Proposals for a Successor Agreement.docx (6 KB)

Administrative Content

Executive Content

https://go.boarddocs.com/ca/rio/Board.nsf/Private?open&login#
Rio School District
Sunshine Proposals for a Successor Agreement with the Rio Teacher’s Association

The following constitutes the initial proposals of the Rio School District and the 2019/2020 contract negotiations for a successor agreement with the Rio Teacher’s Association:

ARTICLE VI:        Unit Member Work Day/Work Year/Work Conditions
ARTICLE VIII:      Class Size
ARTICLE XVII:      Transfers/Reassignment/Relocation/Open and Closure of Schools
ARTICLE XVIII:     Evaluation Procedures for the Teaching Services
ARTICLE XIX:       Compensation
ARTICLE XX:        Employee Benefits

We look forward to initiating a good faith bargaining effort with the Rio Teacher’s Association.

Sincerely,

Dr. Carolyn Bernal
RSD Chief Negotiator
Assistant Superintendent, School and Systems Improvement
Agenda Item Details

Meeting: Jan 15, 2020 - RSD Regular Board Meeting
Category: 11. Consent
Subject: 11.2 Approval of the Minutes of the Annual Organization Meeting of December 16, 2019
Access: Public
Type: Action (Consent)

Public Content
Speaker:
Rationale:

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
Members present
Eleanor Torres, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

1. Open Session 5:30 p.m.
1.1 Call to Order
President Esquivel called the meeting to order at 5:33 p.m.

1.2 Pledge of Allegiance
President Esquivel led the Pledge of Allegiance.

1.3 Roll Call
Trustee Aguilar called the roll.

Trustee Martinez-Cortes is absent.

2. Approval of the Agenda
2.1 Agenda Correction, Additions, Modifications
There were no corrections to the agenda.

2.2 Approval of the Agenda
Staff recommends approval as presented

Motion by Felix Eisenhauer, second by Eleanor Torres.
Final Resolution: Motion Carries
Yes: Eleanor Torres, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

3. Public Comment-Closed Session
There were no comments regarding closed session.

4. Closed Session
4.1 Conference with legal counsel – anticipated litigation. Significant exposure to litigation, pursuant to Gov. Code Section 54946.9(d)(2). Number of cases: 1.
4.2 Conference with Real Property Negotiators, pursuant to Government Code 54956.8


5. **Reconvene Open Session 6:30 p.m.**
5.1 Reconvene Open Session and Closed Session Report

President Esquivel reconvened the meeting at 7:03 p.m.

President Esquivel reported there was no action taken during closed session.

6. **Public Hearing**
6.1 19/20 RTA to RSD Sunshine Proposals
President Esquivel opened the Public Hearing regarding the 2019/2020 RTA to RSD Sunshine Proposals.

As there were no public comments, the public hearing was closed at 7:03 p.m.

7. **Annual Organization**
7.1 Election of Board President
President Eisenhauer nominated Trustee Aguilar to serve as Board President for 2020.

**Motion by Joe Esquivel, second by Felix Eisenhauer.**
**Final Resolution: Motion Carries**
**Yes: Eleanor Torres, Felix Eisenhauer, Linda Aguilar, Joe Esquivel**

7.2 Election of Clerk of the Board
Trustee Esquivel nominated Trustee Torres to serve as Clerk of the Board

**Motion by Joe Esquivel, second by Felix Eisenhauer.**
**Final Resolution: Motion Carries**
**Yes: Eleanor Torres, Felix Eisenhauer, Linda Aguilar, Joe Esquivel**

President Aguilar nominated Trustee Esquivel to serve as Clerk of the board
**Motion dies as there were no seconds.**
Motion by Linda Aguilar, second NONE.

7.3 Certification of Signatures
Staff recommends the approval of the Certification of Signatures

Motion by Linda Aguilar, second by Eleanor Torres.
Final Resolution: Motion Carries
Yes: Eleanor Torres, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

7.4 Election of the School Board Representative to Vote in the Election of Members for the County Committee on School District Organization
Trustee Eisenhauer nominated Trustee Torres to serve as the representative to vote in the election of Members for the County Committee on School District Organization.

Motion by Felix Eisenhauer, second by Joe Esquivel.
Final Resolution: Motion Carries
Yes: Eleanor Torres, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

7.5 Approval of the Board Calendar of Regular Board Meeting for 2020 and revised Board Bylaw 9320 Meetings and Notices
Staff recommends approval of the Board Calendar of Regular Board Meeting for 2020 and revision of Board Bylaw 9320 to reflect the time change for the start of the meetings to begin at 5:00 p.m. and take place at the new district office at 1800 Solar Drive.

Motion by Felix Eisenhauer, second by Joe Esquivel.
Final Resolution: Motion Carries
Yes: Eleanor Torres, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

8. Communications
8.1 Acknowledgement of Correspondence to the Board
There were no written acknowledgements to the board.

8.2 Board Member Reports
Board member reports were heard from President Linds Aguilar and Trustee Esquivel.

8.3 Organizational Reports-RTA/CSEA/Other
Organizational reports were heard from Abbey Shaw-Linder and Anne Stehly from RTA and Henry Carreon from CSEA.

8.4 Superintendent Report
Superintendent Puglisi updated the Governing Board on the following:
   Instructional Leadership Trimester One Common Formative Data
   Master Plan Update

8.5 Public Comment-Board meetings are meetings of the Governing Board held in public, not public forums, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the board through the board president. To
assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and on the District website. Cards must be submitted to the Secretary or Clerk of the Board. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. The Governing Board may place limitations on the total time to be devoted to each topic if it finds that the number of speakers would impede the Board’s ability to conduct its business in a timely manner. Procedures for receiving communication from the public on topics that fall under the subject jurisdiction of the Governing Board. A member of the public may address the Governing Board on any item(s) on the agenda or non-agenda items. Each person speaking may not exceed a total of three minutes on each item. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. These presentations are limited to three minutes or a total of twenty minutes.

There were no public comments.

9. Information

9.1 Educational Services Report
Oscar Hernandez, Assistant Superintendent of Educational Services, provided the Governing Board with updates on the following:
Technology Update
ASES Update

9.2 Business Services Report
Wael Saleh, Assistant Superintendent of Business Services, provided the Governing Board with a Roofing update.

9.3 Dual Immersion Report
Carolyn Bernal, Assistant Superintendent of School and Systems Improvement, provided the Governing Board with a Dual Immersion Update.

9.4 Annual Developer Fee Report FY 2018/2019
Wael Salah, Assistant Superintendent of Business Services, provided the Annual Developer Fee Report for 2018/2019. This is an annual requirement.

10. Discussion/Action

10.1 2019/2020 RTA to RSD Sunshine Proposals for Successor Agreement
It is recommended the board take action and approve the 19/20 RTA to RSD Sunshine Proposals for a successor agreement as presented.

Motion by Joe Esquivel, second by Eleanor Torres.
Final Resolution: Motion Carries
Yes: Eleanor Torres, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

10.2 Approval of the First Interim Budget
Approve the First Interim Budget

Motion by Eleanor Torres, second by Felix Eisenhauer.
Final Resolution: Motion Carries
Yes: Eleanor Torres, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

11. Consent

11.1 Approval of the Consent Agenda
Staff recommends approval of the Consent Agenda as presented.

Motion by Joe Esquivel, second by Eleanor Torres.
Final Resolution: Motion Carries
Yes: Eleanor Torres, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

11.2 Approval of the Minutes of the Regular Board Meeting of November 20, 2019
(not specified)

11.3 Approval of the Donation Report

11.4 Ratification of the Commercial Warrant

11.5 Approval of December 2019 Personnel Report

11.6 2019-2020 1st Quarter Williams Ventura County Office of Education Activity Report

11.7 Contract with Ventura County of Education for Para Educator Support

11.8 Approval to Attend the National Elementary and Secondary Education Act (ESEA) Conference at Atlanta, GA on February 4 - February 7, 2020

11.9 Approval to Attend the NCTR (National Center for Teacher Residencies) Professional Development Module IV - Chicago, Illinois

11.10 Approval for Angel Velez to Attend the The Midwest Clinic International Band, Orchestra and Music Conference in Chicago, IL, December 17-20, 2019

11.11 Take-home internet access via Kajeet for 250 students (2-year contract)

11.12 Approval of Out of State Travel for Fawn Nguyen to Attend Math Conferences

11.13 Approval of Tackable Wall Surface Finishes at Rio Del Sol's MPR.

11.14 Ratification of purchase from Southwest Office Supplies Inc. and Tri-Counties Office Furniture for the office furniture for the new District Office at Solar Drive

11.15 Approval of Change Order from Monet Construction for work at Rio Lindo.

12. Organizational Business

12.1 Future Meeting Dates:
The next regularly scheduled meeting is January 15, 2020 at the Rio School District, 1800 Solar Drive, Oxnard at 5:00 p.m.

12.2 Future Items for Discussion

13. Adjournment

13.1 President Aguilar adjourned the meeting at 9:06 p.m.

Approved on this 15th day of January, 2020.

John Puglisi, Ph.D., Secretary

Eleanor Torres, Clerk of the Board
Agenda Item Details

Meeting: Jan 15, 2020 - RSD Regular Board Meeting
Category: 11. Consent
Subject: 11.3 Approval of the Donation Report
Access: Public
Type: Action (Consent)

Public Content
Speaker: Superintendent Puglisi

Rationale:

It is recommended the Governing Board accept the following donations:

<table>
<thead>
<tr>
<th>Site</th>
<th>Donor</th>
<th>Use of Donation</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>RV</td>
<td>Coca Cola</td>
<td>Teacher Incentives</td>
<td>20.75</td>
</tr>
<tr>
<td>RRE</td>
<td>Your Cause</td>
<td>Teacher Incentives</td>
<td>60.00</td>
</tr>
<tr>
<td>RRE</td>
<td>Your Cause</td>
<td>Teacher Incentives</td>
<td>60.00</td>
</tr>
<tr>
<td>RDN</td>
<td>Coca Cola</td>
<td>Teacher Incentives</td>
<td>11.77</td>
</tr>
<tr>
<td>RDN</td>
<td>Coca Cola</td>
<td>Teacher Incentives</td>
<td>44.00</td>
</tr>
<tr>
<td>RL</td>
<td>Downtown Oxnard</td>
<td>Teacher Incentives</td>
<td>300.00</td>
</tr>
<tr>
<td>RDN</td>
<td>Life Touch</td>
<td>Teacher Incentives</td>
<td>314.00</td>
</tr>
<tr>
<td>RL</td>
<td>Wells Fargo</td>
<td>Teacher Incentives</td>
<td>150.00</td>
</tr>
<tr>
<td>RDV</td>
<td>Wells Fargo</td>
<td>Teacher Incentives</td>
<td>134.00</td>
</tr>
<tr>
<td>RL</td>
<td>Your Cause</td>
<td>Teacher Incentives</td>
<td>150.00</td>
</tr>
</tbody>
</table>

**Administrative Content**

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
Agenda Item Details

Meeting: Jan 15, 2020 - RSD Regular Board Meeting
Category: 11. Consent
Subject: 11.3 Approval of the Donation Report
Access: Public
Type: Action (Consent)

Public Content

Speaker: Superintendent Puglisi

Rationale:

It is recommended the Governing Board accepts the following donations:

<table>
<thead>
<tr>
<th>Site</th>
<th>Donor</th>
<th>Use of Donation</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>RV</td>
<td>Coca Cola</td>
<td>Teacher Incentives</td>
<td>20.76</td>
</tr>
<tr>
<td>RRE</td>
<td>Your Cause</td>
<td>Teacher Incentives</td>
<td>60.00</td>
</tr>
<tr>
<td>RRE</td>
<td>Your Cause</td>
<td>Teacher Incentives</td>
<td>60.00</td>
</tr>
<tr>
<td>RDN</td>
<td>Coca Cola</td>
<td>Teacher Incentives</td>
<td>11.77</td>
</tr>
<tr>
<td>RDN</td>
<td>Coca Cola</td>
<td>Teacher Incentives</td>
<td>44.00</td>
</tr>
<tr>
<td>RL</td>
<td>Downtown Oxnard</td>
<td>Teacher Incentives</td>
<td>300.00</td>
</tr>
<tr>
<td>RDN</td>
<td>Life Touch</td>
<td>Teacher Incentives</td>
<td>314.00</td>
</tr>
<tr>
<td>RL</td>
<td>Wells Fargo</td>
<td>Teacher Incentives</td>
<td>150.00</td>
</tr>
<tr>
<td>RDV</td>
<td>Wells Fargo</td>
<td>Teacher Incentives</td>
<td>134.00</td>
</tr>
<tr>
<td>RL</td>
<td>Your Cause</td>
<td>Teacher Incentives</td>
<td>150.00</td>
</tr>
</tbody>
</table>

Administrative Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
Agenda Item Details

Meeting: Jan 15, 2020 - RSD Regular Board Meeting
Category: 11. Consent
Subject: 11.4 January 2020 Personnel Report
Access: Public
Type: Action (Consent)
Recommended Action: It is recommended the board take action and approve the January 2020 report as presented.

Goals: Goal 5-Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Public Content

Speaker: Carolyn Bernal

Rationale: The January 2020 personnel report is presented for approval.

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
RIO SCHOOL DISTRICT

January 15, 2020

Classified Personnel Report

Classified Ratification of Employment:
Garcia, Astorga, Estela, Clerk Typist I, (4) hours, PPS, effective 12/20/19
Nunez Jr., Oscar, Campus Supervision Assistant, (3.25) hours, Rio Del Mar, effective 12/20/19
Vega, Nestor, Campus Supervision Assistant, (5.75) hours, Rio Del Sol, effective 12/20/19

Classified Involuntary Transfer:
Adame Jr. Robert, from Day Custodian, (8) hours, Rio Del Mar to Night Custodian,, (8) hours, Rio Del Mar, effective 1/6/20
Lopez, Robert, from Night Custodian, (8) hours, Rio Del Mar, to Day Custodian, (8) hours, Rio Plaza, effective 1/6/20
Martinez, Oscar, from Day Custodian, (8) hours, Rio Plaza to Day Custodian, (8) hours, Rio Del Mar, effective 1/6/20
Agenda Item Details

Meeting: Jan 15, 2020 - RSD Regular Board Meeting
Category: 11. Consent
Subject: 11.5 Ratification of the Commercial Warrant
Access: Public
Type: Action
Fiscal Impact: Yes
Dollar Amount: 3,601,035.72
Budgeted: Yes
Budget Source: Various Funds as listed below.
Recommended Action: It is recommended that the Commercial Warrant be approved for the period December 3, 2019 through January 7, 2020.

Public Content

Speaker:
Wael Saleh, Assistant Superintendent, Business Services

Rationale:
The District processed payments to vendors since the last meeting of the Governing Board for a total amount of $3,601,035.72 which include processing payments for all funds of the District in the following amounts:

Fund 010 General Fund: $1,509,461.85
Fund 130 Cafeteria Fund: $221,816.00
Fund 211 Building Fund: $200,351.09
Fund 212 Building Fund, Measure L: $1,553,263.02
Fund 251 Capital Facilities - Residential: $62,500.00
Fund 402 Special Reserve for Capital Outlay: $46,143.76
Fund 490 Capital Projects Fund for Blen: $7,500.00

Less Unpaid Tax Liability: - -0-
Total: $3,601,035.72

Administrative Content

commercial warrant (1).pdf (589 KB)
<table>
<thead>
<tr>
<th>Check Number</th>
<th></th>
<th></th>
<th>Pay to the Order of</th>
<th>Fund</th>
<th>Expensed Amount</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>4009084870</td>
<td>12/10/2019</td>
<td>Sara A. Davis</td>
<td>Cancel</td>
<td></td>
<td></td>
<td>51.81 *</td>
</tr>
<tr>
<td>5009035953</td>
<td>12/05/2019</td>
<td>Vasan, Padmini</td>
<td>010</td>
<td>523.78</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035964</td>
<td>12/05/2019</td>
<td>Mauricio, Maria</td>
<td>010</td>
<td>70.47</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035965</td>
<td>12/05/2019</td>
<td>Guzik, Learnn M</td>
<td>010</td>
<td>0.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035966</td>
<td>12/05/2019</td>
<td>Salazar, Ruth A</td>
<td>010</td>
<td>9.18</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035967</td>
<td>12/05/2019</td>
<td>Hudson, Leslie</td>
<td>010</td>
<td>80.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035968</td>
<td>12/05/2019</td>
<td>Accurate Label Designs</td>
<td>010</td>
<td>81.95</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035969</td>
<td>12/05/2019</td>
<td>Aswell Trophy</td>
<td>010</td>
<td>1,040.99</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035970</td>
<td>12/05/2019</td>
<td>CETPA</td>
<td>010</td>
<td>1,200.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035971</td>
<td>12/05/2019</td>
<td>COASTAL OCCUPATIONAL MED</td>
<td>010</td>
<td>1,255.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035972</td>
<td>12/05/2019</td>
<td>Diane DeLauranties</td>
<td>010</td>
<td>1,500.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035973</td>
<td>12/05/2019</td>
<td>DHCCZI Conference Stanford</td>
<td>010</td>
<td>375.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035974</td>
<td>12/05/2019</td>
<td>Univ. Adolescent Med</td>
<td>010</td>
<td>1,438.46</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035975</td>
<td>12/05/2019</td>
<td>Encore Data Products</td>
<td>010</td>
<td>219.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035976</td>
<td>12/05/2019</td>
<td>Footworks Youth Ballet</td>
<td>010</td>
<td>13,235.50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035977</td>
<td>12/05/2019</td>
<td>GOPHER SPORTS</td>
<td>010</td>
<td>13,249.30</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035978</td>
<td>12/05/2019</td>
<td>Grainger</td>
<td>010</td>
<td>35.29</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035979</td>
<td>12/05/2019</td>
<td>HOME DEPOT CREDIT SERVICES</td>
<td>010</td>
<td>1,925.93</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035980</td>
<td>12/05/2019</td>
<td>Inkjela.com</td>
<td>010</td>
<td>743.85</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035981</td>
<td>12/05/2019</td>
<td>KONICA MINOLTA PREMIER</td>
<td>010</td>
<td>2,676.55</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035982</td>
<td>12/05/2019</td>
<td>MAXIM STAFFING SOLUTIONS</td>
<td>010</td>
<td>2,207.45</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035983</td>
<td>12/05/2019</td>
<td>MJP COMPUTERS</td>
<td>010</td>
<td>2,054.38</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035984</td>
<td>12/05/2019</td>
<td>OFFICE DEPOT</td>
<td>010</td>
<td>122.62</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035985</td>
<td>12/05/2019</td>
<td>Teacher, ZHugh</td>
<td>010</td>
<td>530.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035986</td>
<td>12/05/2019</td>
<td>Heizer Rivera</td>
<td>010</td>
<td>2,560.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035987</td>
<td>12/05/2019</td>
<td>Rotary Club</td>
<td>010</td>
<td>359.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035988</td>
<td>12/05/2019</td>
<td>Scholastic Classroom Magazine</td>
<td>010</td>
<td>286.39</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035989</td>
<td>12/05/2019</td>
<td>Tabbara Corporation</td>
<td>010</td>
<td>2,500.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035990</td>
<td>12/05/2019</td>
<td>Ventura County Office of Education</td>
<td>010</td>
<td>15,666.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035991</td>
<td>12/05/2019</td>
<td>Broadview Networks</td>
<td>010</td>
<td>7,822.61</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035992</td>
<td>12/12/2019</td>
<td>Mendez, Adeleina</td>
<td>010</td>
<td>155.29</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035993</td>
<td>12/12/2019</td>
<td>Zarate, Cynthia</td>
<td>010</td>
<td>90.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035994</td>
<td>12/12/2019</td>
<td>Minnis, Krista J</td>
<td>010</td>
<td>31.44</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035995</td>
<td>12/12/2019</td>
<td>C &amp; M AUTO TRUCK ELECTRIC</td>
<td>010</td>
<td>397.67</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035996</td>
<td>12/12/2019</td>
<td>Center Glass Co</td>
<td>010</td>
<td>1,335.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035997</td>
<td>12/12/2019</td>
<td>Diane DeLauranties</td>
<td>010</td>
<td>1,650.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009035998</td>
<td>12/12/2019</td>
<td>Minnis, Krista J</td>
<td>010</td>
<td>1,462.50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009036000</td>
<td>12/12/2019</td>
<td>GREATAMERICA FINANCIAL SVCS</td>
<td>010</td>
<td>286.57</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009036001</td>
<td>12/12/2019</td>
<td>Jonathan Brendifar DBA DMTA</td>
<td>010</td>
<td>16,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009036002</td>
<td>12/12/2019</td>
<td>KONICA MINOLTA BUSINESS</td>
<td>010</td>
<td>575.07</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5009036003</td>
<td>12/12/2019</td>
<td>SOLUTIONS USA, INC.</td>
<td>010</td>
<td>2,048.57</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.
<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Fund</th>
<th>Expensed Amount</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>5009036005</td>
<td>12/12/2019</td>
<td>KONICA MINOLTA PREMIER FINANCE</td>
<td>010</td>
<td>988.10</td>
<td></td>
</tr>
<tr>
<td>5009036006</td>
<td>12/12/2019</td>
<td>Nee Quaison Sackey</td>
<td>010</td>
<td>2,366.62</td>
<td></td>
</tr>
<tr>
<td>5009036007</td>
<td>12/12/2019</td>
<td>OFFICE DEPOT</td>
<td>010</td>
<td>368.74</td>
<td></td>
</tr>
<tr>
<td>5009036008</td>
<td>12/12/2019</td>
<td>Pioneer Healthcare Services</td>
<td>010</td>
<td>5,400.00</td>
<td></td>
</tr>
<tr>
<td>5009036010</td>
<td>12/12/2019</td>
<td>Ransom Edu Consulting</td>
<td>010</td>
<td>3,240.00</td>
<td></td>
</tr>
<tr>
<td>5009036012</td>
<td>12/12/2019</td>
<td>Seon System Sales Inc</td>
<td>010</td>
<td>15,141.03</td>
<td></td>
</tr>
<tr>
<td>5009036013</td>
<td>12/12/2019</td>
<td>Steve Surberbong</td>
<td>010</td>
<td>1,225.00</td>
<td></td>
</tr>
<tr>
<td>5009036017</td>
<td>12/16/2019</td>
<td>Assistance League School</td>
<td>010</td>
<td>23,000.00</td>
<td></td>
</tr>
<tr>
<td>5009036018</td>
<td>12/18/2019</td>
<td>CITY OF OXNARD</td>
<td>010</td>
<td>10,482.12</td>
<td></td>
</tr>
<tr>
<td>5009036019</td>
<td>12/18/2019</td>
<td>Diane DeLaurents</td>
<td>010</td>
<td>1,560.00</td>
<td></td>
</tr>
<tr>
<td>5009036020</td>
<td>12/18/2019</td>
<td>SOUTHERN CALIF. EDISON</td>
<td>010</td>
<td>31,733.91</td>
<td></td>
</tr>
<tr>
<td>5009036021</td>
<td>12/18/2019</td>
<td>Emerald Solutions</td>
<td>010</td>
<td>12,000.00</td>
<td></td>
</tr>
<tr>
<td>5009036022</td>
<td>12/18/2019</td>
<td>Frontier Communications</td>
<td>010</td>
<td>95.58</td>
<td></td>
</tr>
<tr>
<td>5009036023</td>
<td>12/18/2019</td>
<td>William Venegas Hlp Hap Mindset</td>
<td>010</td>
<td>4,200.00</td>
<td></td>
</tr>
<tr>
<td>5009036024</td>
<td>12/18/2019</td>
<td>GREEN TREE CARE</td>
<td>010</td>
<td>600.00</td>
<td></td>
</tr>
<tr>
<td>5009036026</td>
<td>12/18/2019</td>
<td>Marcus Lopez</td>
<td>010</td>
<td>1,450.00</td>
<td></td>
</tr>
<tr>
<td>5009036029</td>
<td>12/18/2019</td>
<td>MWG MESTMAKER &amp; ASSOCIATES</td>
<td>010</td>
<td>180.00</td>
<td></td>
</tr>
<tr>
<td>5009036027</td>
<td>12/18/2019</td>
<td>MJP COMPUTERS</td>
<td>010</td>
<td>2,004.87</td>
<td></td>
</tr>
<tr>
<td>5009036029</td>
<td>12/18/2019</td>
<td>Lisa Kelly dba Murals by Lisa Kelly</td>
<td>010</td>
<td>2,050.00</td>
<td></td>
</tr>
<tr>
<td>5009036030</td>
<td>12/18/2019</td>
<td>OFFICE DEPOT</td>
<td>010</td>
<td>9,349.81</td>
<td></td>
</tr>
<tr>
<td>5009036031</td>
<td>12/18/2019</td>
<td>Pegasus, TransIt Inc</td>
<td>010</td>
<td>770.40</td>
<td></td>
</tr>
<tr>
<td>5009036032</td>
<td>12/18/2019</td>
<td>Steve Peters</td>
<td>010</td>
<td>1,010.00</td>
<td></td>
</tr>
<tr>
<td>5009036033</td>
<td>12/18/2019</td>
<td>Universal Printing</td>
<td>010</td>
<td>2,436.48</td>
<td></td>
</tr>
<tr>
<td>5009036034</td>
<td>12/18/2019</td>
<td>U.S. Bank Corporate Payment Systems</td>
<td>010</td>
<td>21,989.98</td>
<td></td>
</tr>
<tr>
<td>5009036035</td>
<td>12/18/2019</td>
<td>XEROX CORPORATION</td>
<td>010</td>
<td>21,474.11</td>
<td></td>
</tr>
<tr>
<td>5009036036</td>
<td>12/17/2019</td>
<td>Ducket, Michelle</td>
<td>010</td>
<td>195.47</td>
<td></td>
</tr>
<tr>
<td>5009036037</td>
<td>12/17/2019</td>
<td>Accelerate Learning Inc</td>
<td>010</td>
<td>13,345.98</td>
<td></td>
</tr>
<tr>
<td>5009036038</td>
<td>12/17/2019</td>
<td>ALVAS BFM</td>
<td>010</td>
<td>1,088.06</td>
<td></td>
</tr>
<tr>
<td>5009036039</td>
<td>12/17/2019</td>
<td>Apple Inc.</td>
<td>010</td>
<td>3,670.53</td>
<td></td>
</tr>
<tr>
<td>5009036040</td>
<td>12/17/2019</td>
<td>Aswell Trophy</td>
<td>010</td>
<td>116.37</td>
<td></td>
</tr>
<tr>
<td>5009036041</td>
<td>12/17/2019</td>
<td>AXIOM, INC.</td>
<td>010</td>
<td>2,997.00</td>
<td></td>
</tr>
<tr>
<td>5009036044</td>
<td>12/17/2019</td>
<td>Blick Art Materials</td>
<td>010</td>
<td>1,528.07</td>
<td></td>
</tr>
<tr>
<td>5009036045</td>
<td>12/17/2019</td>
<td>ES4I</td>
<td>010</td>
<td>920.00</td>
<td></td>
</tr>
<tr>
<td>5009036046</td>
<td>12/17/2019</td>
<td>eSPECIAL NEEDS</td>
<td>010</td>
<td>604.77</td>
<td></td>
</tr>
<tr>
<td>5009036047</td>
<td>12/17/2019</td>
<td>Explore Learning</td>
<td>010</td>
<td>6,590.00</td>
<td></td>
</tr>
<tr>
<td>5009036048</td>
<td>12/17/2019</td>
<td>Golden State Alarms, Inc.</td>
<td>010</td>
<td>11,655.53</td>
<td></td>
</tr>
<tr>
<td>5009036049</td>
<td>12/17/2019</td>
<td>Lakeshore</td>
<td>010</td>
<td>911.93</td>
<td></td>
</tr>
<tr>
<td>5009036050</td>
<td>12/17/2019</td>
<td>Myers, Widders, Gibson, Jones</td>
<td>010</td>
<td>1,317.41</td>
<td></td>
</tr>
<tr>
<td>5009036051</td>
<td>12/17/2019</td>
<td>Nee Quaison Sackey</td>
<td>010</td>
<td>3,300.00</td>
<td></td>
</tr>
<tr>
<td>5009036053</td>
<td>12/17/2019</td>
<td>OFFICE DEPOT</td>
<td>010</td>
<td>1,342.34</td>
<td></td>
</tr>
<tr>
<td>5009036054</td>
<td>12/17/2019</td>
<td>Accelerate Learning Inc.</td>
<td>010</td>
<td>8,050.35</td>
<td></td>
</tr>
<tr>
<td>5009036055</td>
<td>12/17/2019</td>
<td>U.S. Bank Corporate Payment Systems</td>
<td>010</td>
<td>18,000.90</td>
<td></td>
</tr>
<tr>
<td>5009036057</td>
<td>12/17/2019</td>
<td>XEROX CORPORATION</td>
<td>010</td>
<td>634.29</td>
<td></td>
</tr>
<tr>
<td>5009036060</td>
<td>12/19/2019</td>
<td>Garcia, Lisette</td>
<td>010</td>
<td>319.81</td>
<td></td>
</tr>
<tr>
<td>Check Number</td>
<td>Check Date</td>
<td>Pay to the Order of</td>
<td>Fund</td>
<td>Expensed Amount</td>
<td>Check Amount</td>
</tr>
<tr>
<td>--------------</td>
<td>-------------</td>
<td>---------------------</td>
<td>------</td>
<td>----------------</td>
<td>-------------</td>
</tr>
<tr>
<td>5009036081</td>
<td>12/19/2019</td>
<td>Kelly, Wanda</td>
<td>010</td>
<td>189.54</td>
<td></td>
</tr>
<tr>
<td>5009036082</td>
<td>12/19/2019</td>
<td>Ramirez, Jisela</td>
<td>010</td>
<td>56.64</td>
<td></td>
</tr>
<tr>
<td>5009036083</td>
<td>12/19/2019</td>
<td>Arellano, Leticia</td>
<td>010</td>
<td>237.88</td>
<td></td>
</tr>
<tr>
<td>5009036084</td>
<td>12/19/2019</td>
<td>Del Rio, Juan</td>
<td>010</td>
<td>94.85</td>
<td></td>
</tr>
<tr>
<td>5009036085</td>
<td>12/19/2019</td>
<td>Puglia, John D</td>
<td>010</td>
<td>79.03</td>
<td></td>
</tr>
<tr>
<td>5009036087</td>
<td>12/19/2019</td>
<td>Weitmann, Pamela</td>
<td>010</td>
<td>7.68</td>
<td></td>
</tr>
<tr>
<td>5009036088</td>
<td>12/19/2019</td>
<td>Rivera, Cynthia</td>
<td>010</td>
<td>93.09</td>
<td></td>
</tr>
<tr>
<td>5009036089</td>
<td>12/19/2019</td>
<td>Arnarán, Naomi</td>
<td>010</td>
<td>79.35</td>
<td></td>
</tr>
<tr>
<td>5009036070</td>
<td>12/19/2019</td>
<td>Cruz, Arelí G</td>
<td>010</td>
<td>29.23</td>
<td></td>
</tr>
<tr>
<td>5009036071</td>
<td>12/19/2019</td>
<td>Gonzales, Katherine M</td>
<td>010</td>
<td>23.14</td>
<td></td>
</tr>
<tr>
<td>5009036072</td>
<td>12/19/2019</td>
<td>Salazar, Ruth A</td>
<td>010</td>
<td>6.68</td>
<td></td>
</tr>
<tr>
<td>5009036073</td>
<td>12/19/2019</td>
<td>Trammell, Lori</td>
<td>010</td>
<td>28.07</td>
<td></td>
</tr>
<tr>
<td>5009036074</td>
<td>12/19/2019</td>
<td>Gonzales, Christopher A</td>
<td>010</td>
<td>26.10</td>
<td></td>
</tr>
<tr>
<td>5009036077</td>
<td>12/19/2019</td>
<td>AlpenSpruce Software, Inc</td>
<td>010</td>
<td>24,270.00</td>
<td></td>
</tr>
<tr>
<td>5009036078</td>
<td>12/19/2019</td>
<td>Aswell Trophy</td>
<td>010</td>
<td>52.93</td>
<td></td>
</tr>
<tr>
<td>5009036079</td>
<td>12/19/2019</td>
<td>Bertrands Music (Pedersen)</td>
<td>010</td>
<td>945.64</td>
<td></td>
</tr>
<tr>
<td>5009036081</td>
<td>12/19/2019</td>
<td>California American Water</td>
<td>010</td>
<td>6,937.19</td>
<td></td>
</tr>
<tr>
<td>5009036083</td>
<td>12/19/2019</td>
<td>THE GAS COMPANY</td>
<td>010</td>
<td>2,219.94</td>
<td></td>
</tr>
<tr>
<td>5009036084</td>
<td>12/19/2019</td>
<td>HARRIS WATER CONDITIONING</td>
<td>010</td>
<td>140.09</td>
<td></td>
</tr>
<tr>
<td>5009036085</td>
<td>12/19/2019</td>
<td>JONES SCHOOL SUPPLY CO., INC.</td>
<td>010</td>
<td>291.90</td>
<td></td>
</tr>
<tr>
<td>5009036087</td>
<td>12/19/2019</td>
<td>Gail Nakamura-Meagher</td>
<td>010</td>
<td>2,085.49</td>
<td></td>
</tr>
<tr>
<td>5009036088</td>
<td>12/19/2019</td>
<td>MIXTECOINDIGENA COMMUNITY ORGANIZING PROJECT</td>
<td>010</td>
<td>14,968.20</td>
<td></td>
</tr>
<tr>
<td>5009036090</td>
<td>12/19/2018</td>
<td>United of Omaha Life Ins. Co.</td>
<td>010</td>
<td>1,433.82</td>
<td></td>
</tr>
<tr>
<td>5009036091</td>
<td>12/19/2019</td>
<td>NATIONAL NOTARY ASSOCIATION</td>
<td>010</td>
<td>749.25</td>
<td></td>
</tr>
<tr>
<td>5009036092</td>
<td>12/19/2018</td>
<td>SCKC, INC.</td>
<td>010</td>
<td>1,584.00</td>
<td></td>
</tr>
<tr>
<td>5009036087</td>
<td>12/19/2019</td>
<td>SISC FINANCE</td>
<td>010</td>
<td>615,528.35</td>
<td></td>
</tr>
<tr>
<td>5009036089</td>
<td>12/19/2019</td>
<td>U.S. Bank Corporate Payment Systems</td>
<td>010</td>
<td>4,957.17</td>
<td></td>
</tr>
<tr>
<td>5009036101</td>
<td>12/19/2019</td>
<td>Wonder Media, LLC</td>
<td>010</td>
<td>14,750.00</td>
<td></td>
</tr>
<tr>
<td>5009036102</td>
<td>12/30/2019</td>
<td>Agullera, Lula</td>
<td>010</td>
<td>46.00</td>
<td></td>
</tr>
<tr>
<td>5009036103</td>
<td>12/30/2019</td>
<td>Hernandez, Maria M</td>
<td>010</td>
<td>352.17</td>
<td></td>
</tr>
<tr>
<td>5009036104</td>
<td>12/30/2019</td>
<td>Castillo, Ruben P</td>
<td>010</td>
<td>180.12</td>
<td></td>
</tr>
<tr>
<td>5009036105</td>
<td>12/30/2019</td>
<td>Martinez, Herman G</td>
<td>010</td>
<td>19.45</td>
<td></td>
</tr>
<tr>
<td>5009036106</td>
<td>12/30/2019</td>
<td>Lewis, Brandon C</td>
<td>010</td>
<td>127.08</td>
<td></td>
</tr>
<tr>
<td>5009036107</td>
<td>12/30/2019</td>
<td>Erickson, Adam L</td>
<td>010</td>
<td>265.50</td>
<td></td>
</tr>
<tr>
<td>5009036108</td>
<td>12/30/2019</td>
<td>Guzik, Leann M</td>
<td>010</td>
<td>38.30</td>
<td></td>
</tr>
<tr>
<td>5009036109</td>
<td>12/30/2019</td>
<td>lamp, Phaedra</td>
<td>010</td>
<td>100.00</td>
<td></td>
</tr>
<tr>
<td>5009036111</td>
<td>12/30/2019</td>
<td>Downing, Courtney A</td>
<td>010</td>
<td>32.25</td>
<td></td>
</tr>
<tr>
<td>5009036112</td>
<td>12/30/2019</td>
<td>Salcedo Arias, Juan Pablo</td>
<td>010</td>
<td>40.60</td>
<td></td>
</tr>
<tr>
<td>5009036113</td>
<td>12/30/2019</td>
<td>Pollard, Andrea</td>
<td>010</td>
<td>14.33</td>
<td></td>
</tr>
<tr>
<td>5009036114</td>
<td>12/30/2019</td>
<td>VanCones, Andrew G</td>
<td>010</td>
<td>125.40</td>
<td></td>
</tr>
<tr>
<td>5009036115</td>
<td>12/30/2019</td>
<td>AT&amp;T</td>
<td>010</td>
<td>64.59</td>
<td></td>
</tr>
<tr>
<td>5009036116</td>
<td>12/30/2019</td>
<td>AT&amp;T</td>
<td>010</td>
<td>475.53</td>
<td></td>
</tr>
<tr>
<td>5009036117</td>
<td>12/30/2019</td>
<td>Dave Bang Associates, Inc of CA</td>
<td>010</td>
<td>148.26</td>
<td></td>
</tr>
<tr>
<td>5009036118</td>
<td>12/30/2019</td>
<td>Ca. County Superintendents</td>
<td>010</td>
<td>250.00</td>
<td></td>
</tr>
<tr>
<td>Check Number</td>
<td>Check Date</td>
<td>Pay to the Order of</td>
<td>Fund</td>
<td>Expensed Amount</td>
<td></td>
</tr>
<tr>
<td>--------------</td>
<td>-------------</td>
<td>----------------------------</td>
<td>------</td>
<td>-----------------</td>
<td></td>
</tr>
<tr>
<td>500936120</td>
<td>12/30/2019</td>
<td>CITY OF OXNARD</td>
<td>010</td>
<td>10,128.39</td>
<td></td>
</tr>
<tr>
<td>500936121</td>
<td>12/30/2019</td>
<td>SCHOOL SPECIALTY</td>
<td>010</td>
<td>532.76</td>
<td></td>
</tr>
<tr>
<td>500936122</td>
<td>12/30/2019</td>
<td>CALIFORNIA SCHOOL MANAGEMENT</td>
<td>010</td>
<td>3,150.00</td>
<td></td>
</tr>
<tr>
<td>500936124</td>
<td>12/30/2019</td>
<td>E.J. Harrison &amp; Sons</td>
<td>010</td>
<td>8,843.69</td>
<td></td>
</tr>
<tr>
<td>500936125</td>
<td>12/30/2019</td>
<td>SOUTHERN CALIF. EDISON</td>
<td>010</td>
<td>2,162.18</td>
<td></td>
</tr>
<tr>
<td>500936126</td>
<td>12/30/2019</td>
<td>Fence Factory</td>
<td>010</td>
<td>1,047.96</td>
<td></td>
</tr>
<tr>
<td>500936127</td>
<td>12/30/2019</td>
<td>FGL Environmental</td>
<td>010</td>
<td>1,764.00</td>
<td></td>
</tr>
<tr>
<td>500936128</td>
<td>12/30/2019</td>
<td>Footworks Youth Ballet</td>
<td>010</td>
<td>60.00</td>
<td></td>
</tr>
<tr>
<td>500936129</td>
<td>12/30/2019</td>
<td>HAROLD'S FAST ROOTER &amp; PLUMBING</td>
<td>010</td>
<td>875.00</td>
<td></td>
</tr>
<tr>
<td>500936130</td>
<td>12/30/2019</td>
<td>Blaine Kutlin</td>
<td>010</td>
<td>824.40</td>
<td></td>
</tr>
<tr>
<td>500936131</td>
<td>12/30/2019</td>
<td>MAXIM STAFFING SOLUTIONS</td>
<td>010</td>
<td>11,119.58</td>
<td></td>
</tr>
<tr>
<td>500936134</td>
<td>12/30/2019</td>
<td>SC FUELS</td>
<td>010</td>
<td>7,548.24</td>
<td></td>
</tr>
<tr>
<td>500936135</td>
<td>12/30/2019</td>
<td>Schaeffer's Spec. Lubricants</td>
<td>010</td>
<td>185.67</td>
<td></td>
</tr>
<tr>
<td>500936136</td>
<td>12/30/2019</td>
<td>Scholastic Classroom Magazine</td>
<td>010</td>
<td>202.40</td>
<td></td>
</tr>
<tr>
<td>500936137</td>
<td>12/30/2019</td>
<td>SCHOLASTIC BOOK CLUBS, INC.</td>
<td>010</td>
<td>1,580.00</td>
<td></td>
</tr>
<tr>
<td>500936138</td>
<td>12/30/2019</td>
<td>Scholastic Inc.</td>
<td>010</td>
<td>4,043.13</td>
<td></td>
</tr>
<tr>
<td>500936139</td>
<td>12/30/2019</td>
<td>SCHOOL NURSE SUPPLY, INC.</td>
<td>010</td>
<td>217.13</td>
<td></td>
</tr>
<tr>
<td>500936140</td>
<td>12/30/2019</td>
<td>School Outfitters</td>
<td>010</td>
<td>1,103.49</td>
<td></td>
</tr>
<tr>
<td>500936141</td>
<td>12/30/2019</td>
<td>Smith Pipe &amp; Supply</td>
<td>010</td>
<td>1,720.28</td>
<td></td>
</tr>
<tr>
<td>500936142</td>
<td>12/30/2019</td>
<td>Solution Tree</td>
<td>010</td>
<td>316.30</td>
<td></td>
</tr>
<tr>
<td>500936143</td>
<td>12/30/2019</td>
<td>SOS Survival Products</td>
<td>010</td>
<td>1,133.24</td>
<td></td>
</tr>
<tr>
<td>500936144</td>
<td>12/30/2019</td>
<td>SPEED STACKS, INC.</td>
<td>010</td>
<td>622.53</td>
<td></td>
</tr>
<tr>
<td>500936145</td>
<td>12/30/2019</td>
<td>SCHOOL SPECIALTY</td>
<td>010</td>
<td>1,927.07</td>
<td></td>
</tr>
<tr>
<td>500936146</td>
<td>12/30/2019</td>
<td>STENHOUSE PUBLISHERS</td>
<td>010</td>
<td>344.80</td>
<td></td>
</tr>
<tr>
<td>500936147</td>
<td>12/30/2019</td>
<td>Stoverite</td>
<td>010</td>
<td>190.00</td>
<td></td>
</tr>
<tr>
<td>500936148</td>
<td>12/30/2019</td>
<td>SUPER DUPER PUBLICATIONS</td>
<td>010</td>
<td>172.40</td>
<td></td>
</tr>
<tr>
<td>500936149</td>
<td>12/30/2019</td>
<td>Sweetwater</td>
<td>010</td>
<td>6,287.82</td>
<td></td>
</tr>
<tr>
<td>500936150</td>
<td>12/30/2019</td>
<td>Tax Deferred Services Corporate Office Suite 209</td>
<td>010</td>
<td>88,800.00</td>
<td></td>
</tr>
<tr>
<td>500936152</td>
<td>12/30/2019</td>
<td>The Shopper</td>
<td>010</td>
<td>2,515.71</td>
<td></td>
</tr>
<tr>
<td>500936153</td>
<td>12/30/2019</td>
<td>Timara Link</td>
<td>010</td>
<td>137.33</td>
<td></td>
</tr>
<tr>
<td>500936154</td>
<td>12/30/2019</td>
<td>UNITED WATER CONSERVATION DIST.</td>
<td>010</td>
<td>2,700.78</td>
<td></td>
</tr>
<tr>
<td>500936155</td>
<td>12/30/2019</td>
<td>U.S. Bank Corporate Payment Systems</td>
<td>010</td>
<td>8,443.02</td>
<td></td>
</tr>
<tr>
<td>500936156</td>
<td>12/30/2019</td>
<td>Ventura County Office of Education</td>
<td>010</td>
<td>80.00</td>
<td></td>
</tr>
<tr>
<td>500936157</td>
<td>12/30/2019</td>
<td>Wonder Media, LLC</td>
<td>010</td>
<td>17,250.00</td>
<td></td>
</tr>
<tr>
<td>500936159</td>
<td>01/06/2020</td>
<td>Romano, David R</td>
<td>010</td>
<td>117.97</td>
<td></td>
</tr>
<tr>
<td>500936160</td>
<td>01/06/2020</td>
<td>ANTONIO L. MONTES DBA 101 AUTO UPHOLSTERY</td>
<td>010</td>
<td>435.00</td>
<td></td>
</tr>
<tr>
<td>500936161</td>
<td>01/06/2020</td>
<td>Gilbert Acosta</td>
<td>010</td>
<td>2,261.49</td>
<td></td>
</tr>
<tr>
<td>500936162</td>
<td>01/06/2020</td>
<td>Maria Acosta</td>
<td>010</td>
<td>2,261.49</td>
<td></td>
</tr>
<tr>
<td>500936163</td>
<td>01/06/2020</td>
<td>Mary Lou Almll</td>
<td>010</td>
<td>2,261.49</td>
<td></td>
</tr>
<tr>
<td>500936164</td>
<td>01/06/2020</td>
<td>SALLY ALVARADO</td>
<td>010</td>
<td>2,261.49</td>
<td></td>
</tr>
<tr>
<td>500936165</td>
<td>01/06/2020</td>
<td>BARBARA ALVIDREZ</td>
<td>010</td>
<td>2,261.49</td>
<td></td>
</tr>
</tbody>
</table>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.
<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Fund</th>
<th>Expensed Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>5009036166</td>
<td>01/06/2020</td>
<td>Amplified IT</td>
<td>010</td>
<td>750.00</td>
</tr>
<tr>
<td>5009036167</td>
<td>01/06/2020</td>
<td>Maria Angeles</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036168</td>
<td>01/06/2020</td>
<td>Anthony Urban</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036169</td>
<td>01/06/2020</td>
<td>Wayne Antrobus</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036170</td>
<td>01/08/2020</td>
<td>Sharon Bellman</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036171</td>
<td>01/08/2020</td>
<td>Marla Benitez</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036172</td>
<td>01/08/2020</td>
<td>Belinda Betancourt</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036173</td>
<td>01/08/2020</td>
<td>SHIRLEY BROWN</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036174</td>
<td>01/08/2020</td>
<td>Julie Burchmore</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036175</td>
<td>01/08/2020</td>
<td>Carmen Cantillo</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036176</td>
<td>01/08/2020</td>
<td>Jonathan Castilo</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036177</td>
<td>01/08/2020</td>
<td>GAYLE COLEMAN</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036178</td>
<td>01/08/2020</td>
<td>Teresa Blanche Contreras</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036179</td>
<td>01/08/2020</td>
<td>John Cort</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036180</td>
<td>01/08/2020</td>
<td>Arias B Crane</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036181</td>
<td>01/08/2020</td>
<td>Kathleen Crowe</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036182</td>
<td>01/08/2020</td>
<td>Ralph D' Oliveira</td>
<td>010</td>
<td>2,966.00</td>
</tr>
<tr>
<td>5009036183</td>
<td>01/08/2020</td>
<td>David Davidson</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036184</td>
<td>01/08/2020</td>
<td>Diane DeLaurant</td>
<td>010</td>
<td>1,700.00</td>
</tr>
<tr>
<td>5009036186</td>
<td>01/08/2020</td>
<td>LaVerne Edgar</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036187</td>
<td>01/08/2020</td>
<td>Catharine Espincoza</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036188</td>
<td>01/08/2020</td>
<td>Carolle Feltch</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036189</td>
<td>01/08/2020</td>
<td>Jeanne Foster</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036190</td>
<td>01/08/2020</td>
<td>KATHLEEN FRANKLIN</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036191</td>
<td>01/08/2020</td>
<td>Susanne Frank</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036192</td>
<td>01/08/2020</td>
<td>Ruth Fraser</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036193</td>
<td>01/08/2020</td>
<td>JARREL FULLER</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036194</td>
<td>01/08/2020</td>
<td>Claudine Gammon</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036195</td>
<td>01/06/2020</td>
<td>Luis Gerardo Guilian</td>
<td>010</td>
<td>1,560.00</td>
</tr>
<tr>
<td>5009036196</td>
<td>01/06/2020</td>
<td>Geoff Godfrey</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036197</td>
<td>01/06/2020</td>
<td>Maria L. Godinez</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036198</td>
<td>01/06/2020</td>
<td>Helene Gotlib</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036199</td>
<td>01/06/2020</td>
<td>GOPHER SPORTS</td>
<td>010</td>
<td>963.33</td>
</tr>
<tr>
<td>5009036200</td>
<td>01/06/2020</td>
<td>CAROLYN GRACE</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036201</td>
<td>01/06/2020</td>
<td>Susan Hammada</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036202</td>
<td>01/06/2020</td>
<td>Milton R. Harrison</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036203</td>
<td>01/06/2020</td>
<td>William Venegas Hip Hop Mindset</td>
<td>010</td>
<td>9,570.00</td>
</tr>
<tr>
<td>5009036204</td>
<td>01/06/2020</td>
<td>HOME DEPOT CREDIT SERVICES</td>
<td>010</td>
<td>9,454.94</td>
</tr>
<tr>
<td>5009036207</td>
<td>01/06/2020</td>
<td>Harold Kennedy</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036208</td>
<td>01/06/2020</td>
<td>Jo Ann Kennedy</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036209</td>
<td>01/06/2020</td>
<td>Georgia Kerm</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036210</td>
<td>01/06/2020</td>
<td>KONICA MINOLTA PREMIER</td>
<td>010</td>
<td>743.95</td>
</tr>
<tr>
<td>5009036211</td>
<td>01/06/2020</td>
<td>LAURA KRALL</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036212</td>
<td>01/06/2020</td>
<td>Meredith Kruger</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036213</td>
<td>01/06/2020</td>
<td>RENEE LANE</td>
<td>010</td>
<td>2,261.49</td>
</tr>
</tbody>
</table>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.
## Board Report

<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Fund</th>
<th>Expensed Amount</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>500036214</td>
<td>01/06/2020</td>
<td>Lawrence A. Wolf</td>
<td>010</td>
<td>4,590.00</td>
<td></td>
</tr>
<tr>
<td>500036216</td>
<td>01/06/2020</td>
<td>Learning Priority, Inc</td>
<td>010</td>
<td>4,950.00</td>
<td></td>
</tr>
<tr>
<td>500036216</td>
<td>01/06/2020</td>
<td>Christina Leonard</td>
<td>010</td>
<td>2,261.49</td>
<td></td>
</tr>
<tr>
<td>500036217</td>
<td>01/06/2020</td>
<td>CONNIE LOMELI</td>
<td>010</td>
<td>2,261.49</td>
<td></td>
</tr>
<tr>
<td>500036218</td>
<td>01/06/2020</td>
<td>BEN LUCE</td>
<td>010</td>
<td>2,261.49</td>
<td></td>
</tr>
<tr>
<td>500036219</td>
<td>01/06/2020</td>
<td>Marcola Marino</td>
<td>010</td>
<td>2,261.49</td>
<td></td>
</tr>
<tr>
<td>500036220</td>
<td>01/06/2020</td>
<td>Joen Meyrda</td>
<td>010</td>
<td>2,261.49</td>
<td></td>
</tr>
<tr>
<td>500036221</td>
<td>01/06/2020</td>
<td>Shirley McCafferty</td>
<td>010</td>
<td>2,261.49</td>
<td></td>
</tr>
<tr>
<td>500036222</td>
<td>01/06/2020</td>
<td>Gall Nakamura-Meagher</td>
<td>010</td>
<td>2,261.49</td>
<td></td>
</tr>
<tr>
<td>500036223</td>
<td>01/09/2020</td>
<td>Mystery Science</td>
<td>010</td>
<td>37,059.98</td>
<td></td>
</tr>
<tr>
<td>500036224</td>
<td>01/09/2020</td>
<td>Virginia Nedeleff</td>
<td>010</td>
<td>2,261.49</td>
<td></td>
</tr>
<tr>
<td>500036225</td>
<td>01/09/2020</td>
<td>Phil Otazo</td>
<td>010</td>
<td>2,261.49</td>
<td></td>
</tr>
<tr>
<td>500036226</td>
<td>01/09/2020</td>
<td>RUDY PALAZUELOS</td>
<td>010</td>
<td>2,261.49</td>
<td></td>
</tr>
<tr>
<td>500036227</td>
<td>01/09/2020</td>
<td>Petia R. Thompson</td>
<td>010</td>
<td>2,261.49</td>
<td></td>
</tr>
<tr>
<td>500036228</td>
<td>01/09/2020</td>
<td>PDAP of Ventura County</td>
<td>010</td>
<td>375.00</td>
<td></td>
</tr>
<tr>
<td>500036229</td>
<td>01/09/2020</td>
<td>YVONNE RAILEY</td>
<td>010</td>
<td>2,261.49</td>
<td></td>
</tr>
<tr>
<td>500036230</td>
<td>01/09/2020</td>
<td>Hekar Rivera</td>
<td>010</td>
<td>3,000.00</td>
<td></td>
</tr>
<tr>
<td>500036231</td>
<td>01/09/2020</td>
<td>Jose Rodriguez</td>
<td>010</td>
<td>2,261.49</td>
<td></td>
</tr>
<tr>
<td>500036232</td>
<td>01/09/2020</td>
<td>S &amp; S WORLDWIDE, INC.</td>
<td>010</td>
<td>334.40</td>
<td></td>
</tr>
<tr>
<td>500036233</td>
<td>01/09/2020</td>
<td>SAFETY-KLEEN, INC.</td>
<td>010</td>
<td>762.75</td>
<td></td>
</tr>
<tr>
<td>500036234</td>
<td>01/09/2020</td>
<td>SALLIE SANCHEZ</td>
<td>010</td>
<td>2,261.49</td>
<td></td>
</tr>
<tr>
<td>500036235</td>
<td>01/09/2020</td>
<td>SCRIPPS NATIONAL SPELLING BEE</td>
<td>010</td>
<td>155.00</td>
<td></td>
</tr>
<tr>
<td>500036236</td>
<td>01/09/2020</td>
<td>Darlene Serros</td>
<td>010</td>
<td>2,261.49</td>
<td></td>
</tr>
<tr>
<td>500036237</td>
<td>01/09/2020</td>
<td>SERVICE PRO-FIRE PROTECTION</td>
<td>010</td>
<td>9,725.00</td>
<td></td>
</tr>
<tr>
<td>500036238</td>
<td>01/09/2020</td>
<td>Linda Shaffer</td>
<td>010</td>
<td>2,261.48</td>
<td></td>
</tr>
<tr>
<td>500036239</td>
<td>01/09/2020</td>
<td>Andrea Shaub</td>
<td>010</td>
<td>2,261.49</td>
<td></td>
</tr>
<tr>
<td>500036240</td>
<td>01/09/2020</td>
<td>John Sherk</td>
<td>010</td>
<td>2,985.39</td>
<td></td>
</tr>
<tr>
<td>500036241</td>
<td>01/09/2020</td>
<td>LYNN SIVIERSA</td>
<td>010</td>
<td>2,261.49</td>
<td></td>
</tr>
<tr>
<td>500036242</td>
<td>01/09/2020</td>
<td>Sonirol</td>
<td>010</td>
<td>108.00</td>
<td></td>
</tr>
<tr>
<td>500036243</td>
<td>01/09/2020</td>
<td>Southwest School &amp; Office Supply</td>
<td>010</td>
<td>13,612.01</td>
<td></td>
</tr>
<tr>
<td>500036244</td>
<td>01/09/2020</td>
<td>CAROL SPRACKLEN</td>
<td>010</td>
<td>2,261.49</td>
<td></td>
</tr>
<tr>
<td>500036245</td>
<td>01/09/2020</td>
<td>BEVERLY STARK</td>
<td>010</td>
<td>2,261.49</td>
<td></td>
</tr>
<tr>
<td>500036246</td>
<td>01/09/2020</td>
<td>Sunbelt Rentals</td>
<td>010</td>
<td>3,418.12</td>
<td></td>
</tr>
<tr>
<td>500036247</td>
<td>01/09/2020</td>
<td>Steve Sunnarborg</td>
<td>010</td>
<td>3,500.00</td>
<td></td>
</tr>
<tr>
<td>500036248</td>
<td>01/09/2020</td>
<td>Virginia Swickard</td>
<td>010</td>
<td>2,261.49</td>
<td></td>
</tr>
<tr>
<td>500036249</td>
<td>01/09/2020</td>
<td>SWRCB ACCOUNTING OFFICE ATTN WATER QUALITY FEES</td>
<td>010</td>
<td>1,804.00</td>
<td></td>
</tr>
<tr>
<td>500036250</td>
<td>01/09/2020</td>
<td>SWRCB ACCOUNTING OFFICE ATTN WATER QUALITY FEES</td>
<td>010</td>
<td>1,210.00</td>
<td></td>
</tr>
<tr>
<td>500036251</td>
<td>01/09/2020</td>
<td>Eleanor Syratt</td>
<td>010</td>
<td>2,261.49</td>
<td></td>
</tr>
<tr>
<td>500036252</td>
<td>01/09/2020</td>
<td>Gwen Thomas</td>
<td>010</td>
<td>2,261.49</td>
<td></td>
</tr>
<tr>
<td>500036253</td>
<td>01/09/2020</td>
<td>HELEN TORRES</td>
<td>010</td>
<td>2,261.49</td>
<td></td>
</tr>
<tr>
<td>500036254</td>
<td>01/09/2020</td>
<td>U.S. Bank Corporate Payment Systems</td>
<td>010</td>
<td>3,742.62</td>
<td></td>
</tr>
<tr>
<td>500036255</td>
<td>01/09/2020</td>
<td>Christina Valdiva</td>
<td>010</td>
<td>2,261.48</td>
<td></td>
</tr>
<tr>
<td>500036256</td>
<td>01/09/2020</td>
<td>VERIZON WIRELESS</td>
<td>010</td>
<td>762.52</td>
<td></td>
</tr>
<tr>
<td>500036257</td>
<td>01/09/2020</td>
<td>Vocabulary Spelling City, Inc.</td>
<td>010</td>
<td>216.00</td>
<td></td>
</tr>
</tbody>
</table>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.
<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Fund</th>
<th>Expensed Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>5009038258</td>
<td>01/09/2020</td>
<td>Lenora Weiler</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036259</td>
<td>01/06/2020</td>
<td>Darylene Williams</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009038260</td>
<td>01/06/2020</td>
<td>Shiela Williams</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009036261</td>
<td>01/06/2020</td>
<td>Sharlene Wilson</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td>5009038262</td>
<td>01/06/2020</td>
<td>Mike Wittlin</td>
<td>010</td>
<td>2,261.49</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Total Number of Checks</td>
<td>283</td>
<td>1,509,481.85</td>
</tr>
<tr>
<td>5009035952</td>
<td>12/05/2019</td>
<td>Sandra Medina</td>
<td>130</td>
<td>14.00</td>
</tr>
<tr>
<td>5009035959</td>
<td>12/05/2019</td>
<td>Acorn Appliance Service</td>
<td>130</td>
<td>270.00</td>
</tr>
<tr>
<td>5009035998</td>
<td>12/05/2019</td>
<td>Driftwood Dairy, Inc.</td>
<td>130</td>
<td>22,834.18</td>
</tr>
<tr>
<td>5009035961</td>
<td>12/05/2019</td>
<td>Tri County Bread Service</td>
<td>130</td>
<td>8,298.13</td>
</tr>
<tr>
<td>5009035989</td>
<td>12/12/2019</td>
<td>Josefina Valdez</td>
<td>130</td>
<td>30.00</td>
</tr>
<tr>
<td>5009035980</td>
<td>12/12/2019</td>
<td>Nancy Marquez</td>
<td>130</td>
<td>30.00</td>
</tr>
<tr>
<td>5009038009</td>
<td>12/12/2019</td>
<td>Tri County Bread Service</td>
<td>130</td>
<td>6,348.00</td>
</tr>
<tr>
<td>5009036014</td>
<td>12/12/2019</td>
<td>SYSCO VENTURA, INC.</td>
<td>130</td>
<td>110,517.45</td>
</tr>
<tr>
<td>5009036015</td>
<td>12/12/2019</td>
<td>THE BERRY MAN, INC.</td>
<td>130</td>
<td>24,822.62</td>
</tr>
<tr>
<td>5009036016</td>
<td>12/12/2019</td>
<td>VENTURA REFRIGERATION SALES &amp; SERVICE</td>
<td>130</td>
<td>533.22</td>
</tr>
<tr>
<td>5009036028</td>
<td>12/19/2019</td>
<td>Ford Credit Dept 67-434</td>
<td>130</td>
<td>11.64</td>
</tr>
<tr>
<td>5009036034</td>
<td>12/19/2019</td>
<td>U.S. Bank Corporate Payment Systems</td>
<td>130</td>
<td>4,414.20</td>
</tr>
<tr>
<td>5009036035</td>
<td>12/19/2019</td>
<td>XEROX CORPORATION</td>
<td>130</td>
<td>392.87</td>
</tr>
<tr>
<td>5009036058</td>
<td>12/19/2019</td>
<td>MONICA HEREDIA</td>
<td>130</td>
<td>221.00</td>
</tr>
<tr>
<td>5009036059</td>
<td>12/19/2019</td>
<td>Buckenberger, Jenise A</td>
<td>130</td>
<td>165.84</td>
</tr>
<tr>
<td>5009036065</td>
<td>12/19/2019</td>
<td>Mendez, Candelaria</td>
<td>130</td>
<td>19.49</td>
</tr>
<tr>
<td>5009036110</td>
<td>12/30/2019</td>
<td>Martinez, Veronica</td>
<td>130</td>
<td>19.49</td>
</tr>
<tr>
<td>5009036119</td>
<td>12/30/2019</td>
<td>CDE/CASHIER'S OFFICE</td>
<td>130</td>
<td>2,100.45</td>
</tr>
<tr>
<td>5009036123</td>
<td>12/30/2019</td>
<td>Driftwood Dairy, Inc.</td>
<td>130</td>
<td>19,407.55</td>
</tr>
<tr>
<td>5009036134</td>
<td>12/30/2019</td>
<td>SC FUELS</td>
<td>130</td>
<td>50.96</td>
</tr>
<tr>
<td>5009036151</td>
<td>12/30/2019</td>
<td>THE BERRY MAN, INC.</td>
<td>130</td>
<td>28,575.62</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Total Number of Checks</td>
<td>21</td>
<td>221,916.80</td>
</tr>
<tr>
<td>5009035980</td>
<td>12/05/2019</td>
<td>American Integrated Resources</td>
<td>211</td>
<td>14,365.35</td>
</tr>
<tr>
<td>5009036042</td>
<td>12/17/2019</td>
<td>Channel Islands Roofing, Inc.</td>
<td>211</td>
<td>49,613.02</td>
</tr>
<tr>
<td>5009036043</td>
<td>12/17/2019</td>
<td>DeVries Construction</td>
<td>211</td>
<td>38,753.20</td>
</tr>
<tr>
<td>5009036050</td>
<td>12/17/2019</td>
<td>Myers, Wilders, Gibbon, Jones</td>
<td>211</td>
<td>2,127.50</td>
</tr>
<tr>
<td>5009036052</td>
<td>12/17/2019</td>
<td>NuWay, Inc.</td>
<td>211</td>
<td>4,125.65</td>
</tr>
<tr>
<td>5009036056</td>
<td>12/17/2019</td>
<td>Valencia Sheet Metal, Inc.</td>
<td>211</td>
<td>1,577.51</td>
</tr>
<tr>
<td>5009036075</td>
<td>12/19/2019</td>
<td>Abdelfalih Enterprises</td>
<td>211</td>
<td>48,063.14</td>
</tr>
<tr>
<td>5009036092</td>
<td>12/19/2019</td>
<td>NuWay, Inc.</td>
<td>211</td>
<td>28,466.72</td>
</tr>
<tr>
<td>5009036100</td>
<td>12/19/2019</td>
<td>Valencia Sheet Metal, Inc.</td>
<td>211</td>
<td>14,029.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Total Number of Checks</td>
<td>9</td>
<td>209,381.69</td>
</tr>
</tbody>
</table>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.
## Board Report

**Checks Dated 12/03/2019 through 01/07/2020**

<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Fund</th>
<th>Expensed Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>5006035969</td>
<td>12/12/2019</td>
<td>Earth Systems Consultants</td>
<td>212</td>
<td>16,680.00</td>
</tr>
<tr>
<td>5006036003</td>
<td>12/12/2019</td>
<td>KENCO CONSTRUCTION SERVICES</td>
<td>212</td>
<td>27,360.00</td>
</tr>
<tr>
<td>5006036011</td>
<td>12/12/2019</td>
<td>RND Contractors, INC</td>
<td>212</td>
<td>20,733.75</td>
</tr>
<tr>
<td>5006036076</td>
<td>12/19/2019</td>
<td>ACH Mechanical Contractors</td>
<td>212</td>
<td>13,613.50</td>
</tr>
<tr>
<td>5006036080</td>
<td>12/19/2019</td>
<td>BEST Contracting Service, Inc</td>
<td>212</td>
<td>44,650.00</td>
</tr>
<tr>
<td>5006036008</td>
<td>12/18/2019</td>
<td>Floored Tile &amp; Stone, Inc</td>
<td>212</td>
<td>736.25</td>
</tr>
<tr>
<td>5006036085</td>
<td>12/19/2019</td>
<td>JPI Development Group Inc.</td>
<td>212</td>
<td>27,726.70</td>
</tr>
<tr>
<td>5006036086</td>
<td>12/19/2019</td>
<td>Menet Construction, Inc</td>
<td>212</td>
<td>812,250.00</td>
</tr>
<tr>
<td>5006036094</td>
<td>12/19/2019</td>
<td>RND Contractors, INC</td>
<td>212</td>
<td>380,498.75</td>
</tr>
<tr>
<td>5006036078</td>
<td>12/18/2019</td>
<td>Standard Drywall, Inc</td>
<td>212</td>
<td>38,841.13</td>
</tr>
<tr>
<td>5006036185</td>
<td>01/06/2020</td>
<td>Earth Systems Consultants</td>
<td>212</td>
<td>12,488.00</td>
</tr>
<tr>
<td>5006036205</td>
<td>01/06/2020</td>
<td>KBZ Architects</td>
<td>212</td>
<td>28,059.81</td>
</tr>
<tr>
<td>5006036208</td>
<td>01/06/2020</td>
<td>KENCO CONSTRUCTION SERVICES</td>
<td>212</td>
<td>23,580.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Total Number of Checks</strong></td>
<td></td>
<td>1,683,263.02</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Fund</th>
<th>Expensed Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>5006036096</td>
<td>12/19/2019</td>
<td>Sage Realty Group</td>
<td>251</td>
<td>34,000.00</td>
</tr>
<tr>
<td>5006036133</td>
<td>12/30/2019</td>
<td>Sage Realty Group</td>
<td>251</td>
<td>26,500.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Total Number of Checks</strong></td>
<td></td>
<td>62,500.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Fund</th>
<th>Expensed Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>5006036074</td>
<td>12/05/2019</td>
<td>KENCO CONSTRUCTION SERVICES</td>
<td>402</td>
<td>3,240.00</td>
</tr>
<tr>
<td>5006036080</td>
<td>12/06/2019</td>
<td>P&amp;K Architecture, Inc</td>
<td>402</td>
<td>1,245.00</td>
</tr>
<tr>
<td>5006036050</td>
<td>12/17/2019</td>
<td>Myers, Widders, Gibson, Jones</td>
<td>402</td>
<td>37.00</td>
</tr>
<tr>
<td>5006036039</td>
<td>12/19/2019</td>
<td>P&amp;K Architecture, Inc</td>
<td>402</td>
<td>3,915.00</td>
</tr>
<tr>
<td>5006036185</td>
<td>12/30/2019</td>
<td>Worldwide Moving &amp; Storage</td>
<td>402</td>
<td>26,859.00</td>
</tr>
<tr>
<td>5006036208</td>
<td>01/06/2020</td>
<td>KENCO CONSTRUCTION SERVICES</td>
<td>402</td>
<td>6,840.00</td>
</tr>
<tr>
<td>5006036243</td>
<td>01/06/2020</td>
<td>Southwest School &amp; Office Supply</td>
<td>402</td>
<td>4,007.76</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Total Number of Checks</strong></td>
<td></td>
<td>46,143.76</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Check Number</th>
<th>Check Date</th>
<th>Pay to the Order of</th>
<th>Fund</th>
<th>Expensed Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>5006036132</td>
<td>12/30/2019</td>
<td>Pacific West Communities, Inc</td>
<td>490</td>
<td>7,500.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Total Number of Checks</strong></td>
<td></td>
<td>7,500.00</td>
</tr>
</tbody>
</table>

### Fund Recap

<table>
<thead>
<tr>
<th>Fund</th>
<th>Description</th>
<th>Check Count</th>
<th>Expensed Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>010</td>
<td>General Fund</td>
<td>263</td>
<td>1,506,461.85</td>
</tr>
<tr>
<td>130</td>
<td>Cafeteria Fund</td>
<td>21</td>
<td>221,816.00</td>
</tr>
<tr>
<td>211</td>
<td>Building Fund</td>
<td>9</td>
<td>200,351.09</td>
</tr>
<tr>
<td>212</td>
<td>Building Fund Measure L</td>
<td>10</td>
<td>1,553,263.02</td>
</tr>
<tr>
<td>261</td>
<td>CAPITAL FACILITIES - RESIDENTI</td>
<td>2</td>
<td>62,500.00</td>
</tr>
<tr>
<td>402</td>
<td>Special Reserve For Capital Ou</td>
<td>7</td>
<td>46,143.76</td>
</tr>
<tr>
<td>490</td>
<td>Capital Projects Fund for Bien</td>
<td>1</td>
<td>7,500.00</td>
</tr>
</tbody>
</table>

**Total Number of Checks** 311

**Less Unpaid Tax Liability**

**Net (Check Amount)** 3,681,038.72
Agenda Item Details

Meeting  Jan 15, 2020 - RSD Regular Board Meeting
Category  11. Consent
Subject  11.6 2020/2021 Open Enrollment Window
Access  Public
Type  Action (Consent)
Fiscal Impact  No
Recommended Action  It is recommended the board take action and approve the 2020/2021 open enrollment dates as presented.

Goals
Goal 4-Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
Goal 3-Create welcoming and safe environments where students attend and are connected to their school
Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
Goal 1-Improved student achievement at every school and every grade in all content areas

Public Content
Speaker: Veronica Rauschenberger

Rationale: The Educational Services and School and Systems Improvement (HR) Departments are providing the board with the 2020/2021 Open Enrollment dates. Families will be able to request intra-district transfers during this open enrollment window. A copy of the procedures and application for enrollment are attached for review.

Intra District Application 2020-2021 english and spanish.pdf (214 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board
subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
Rio School District
Intra-district Transfer Request
For the 2020-2021 School Year

PLEASE NOTE: If you wish your child to attend your neighborhood school of residence, you do not need to complete this form.

PLEASE PRINT

Date: ________________ Date of Birth: ________________

Name of Student: ___________________________ Grade in 2020-2021: ______

Parent/Guardian Name: ___________________________ Home Phone: ____________

Home Address: ___________________________ Work Phone: ____________

Current School of Attendance: ___________________________

☐ I would like my student to continue the current Intra-district Transfer placement at __________________________.

Reason for New Request:

Requested School: ___________________________ (School you wish your child to attend) School of Residence: ___________________________ (Neighborhood School)

☐ New Application
☐ I moved and want to continue at __________________________ School for the remainder of the year.
☐ Parent/Guardian is assigned to requested school as primary place of employment.
☐ Dual Immersion
  ☐ Approved DI program
  ☐ Denied DI program (Principal authorization for Dual Immersion Program)

Signature of Parent/Guardian ___________________________ Date ________________

PLEASE NOTE: All students who submit applications to the District Office no later than 4:30 p.m. on April 3, 2020 shall be considered for enrollment to their school of request the following school year under Rio School District’s Open Enrollment Policy. Applications received after the deadline may be denied.

OFFICE USE ONLY

Status of Request: Approved ______ Denied_______ Waiting List ______ Waiting List No. ______

Approved by: ___________________________ Date: ________________
Rio School District
Intra-district Transfer Procedures
2020-2021

Open Enrollment/Intra-district

1. No student currently residing within a school’s attendance area shall be displaced by an Intra-district transfer student (EC 35160.5)

2. All students making a first request for an Intra-district transfer must first enroll at their school of residence. Once enrolled, parent/legal guardian may apply for an Intra-district transfer. Parents/legal guardians are required to fill out an application form to indicate that they wish to transfer their student to another school and return the form to the District Office located at 1800 Solar Drive 3rd Floor, Oxnard before 4:30 p.m. on Friday, April 3rd, 2020. Continuing Intra-district transfer students will be considered before new applicants.

3. Rio Real’s Dual Immersion program will accept transfer request based on acceptance into the Dual Immersion program. Applicants should contact the site administrator for program specifics at (805) 485-3117.

4. Priority will be given to students whose parent/legal guardian is assigned to that school as his or her primary place of employment.

5. All students who submit applications to the District no later than 4:30 p.m. on Friday, April 3rd, 2020 shall be considered for admission to their school of request the following school year under the District’s Open Enrollment/Intra-district Policy. Applications received after the deadline may be considered if further openings exist.

6. If the Intra-district transfer applicant pool exceeds available space in a school of choice, approval shall be determined by lottery from the eligible applicant pools, and a waiting list shall be established to indicate the order in which students may be accepted. Late applicants may be added to the waiting list in the order in which they apply.

7. Applicants will be informed by mail as to whether their applications have been approved, denied or placed on a waiting list. If the application is denied, the reasons for denial shall be stated.

8. Applicants that are approved are approved with the condition that the Intra-district transfer student may be displaced to their school of residence if an incoming resident student enrolls and no space is available.

9. Except as required by 20 USC 6316, for transfers out of Title I program improvement schools, the District shall not be obligated to provide transportation for students who attend outside their attendance area. However, upon request, the Superintendent or designee may authorize transportation contingent upon available space and funds. Priority for any such transportation shall be based on demonstrated financial need.

10. An Intra-district transfer may be revoked at any time by the district for the following reasons: 1.) Student is excessively tardy or absent from school, or student is brought to school excessively tardy or picked-up excessively early, 2.) Student fails to uphold appropriate behavior standards, 3.) student fails to make appropriate academic efforts, 4.) False or misleading information was provided on the Intra-district transfer and/or accompanying documentation, and 5.) Other conditions that occur that would render continuance inadvisable.

<table>
<thead>
<tr>
<th>Rio del Sol (K-8)</th>
<th>Rio School District</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rio del Mar (K-5)</td>
<td>Rio de Valle Middle School (6-8)</td>
</tr>
<tr>
<td>Rio Del Norte (K-5)</td>
<td>Rio Vista Middle School (6-8)</td>
</tr>
<tr>
<td>Rio Lindo (K-5)</td>
<td>Rio Real (K-8 D.I. Only)</td>
</tr>
<tr>
<td>Rio Rosales (K-5)</td>
<td>Rio Plaza (K-5)</td>
</tr>
</tbody>
</table>

1800 Solar Drive, 3rd Floor, Oxnard, CA 93036
P: 805-485-3111  F: 805-988-1599
www.rioschools.org
Distrito Escolar Rio
Petición de Transferencia Dentro del Distrito
Para el Año Escolar 2020-2021

POR FAVOR NOTE: Si desea que su hijo/a asista a la escuela de su residencia, no necesita completar esta forma.

POR FAVOR IMPRIMIR

Fecha: ________________  Fecha de Nacimiento: ________________

Nombre del Estudiante: ______________________  Grado en 2020-2021: _______

Nombre del Padre/Tutor: _____________________  # de Teléfono de casa: ________________

Domicilio: _________________________________  # de Teléfono del trabajo: __________________

Escuela de Asistencia Actual: ______________________

☐ Me gustaría que mi estudiante continúe con la colocación actual de transferencia dentro del distrito en la escuela ________________.

Razón para su nueva petición:

Escuela que Solicita: ________________________  Escuela de Residencia: ________________________

(Escuela a la que quiere su hijo/a asista)  (Escuela de su vecindario)

☐ Nueva Aplicación
☐ El Acta de Inscripción Abierta
☐ Padre/Guardián está asignado a la escuela seleccionada por parte del lugar Empleo.
☐ Inmersión Dual
  ☐ Aprobado al programa DI
  ☐ No fue Aprobado al programa DI  (autorización del director(a) para Dual Immersion Program)

Firma del Padre/Tutor ______________________  Fecha ______________________

POR FAVOR NOTE: Todas las aplicaciones entregadas en la Oficina de Servicios para Familias y Estudiantes a las 4:30 p.m. del 03 de Abril, 2020 serán ser consideradas para matriculación en la escuela de su elección para el siguiente año escolar bajo la Póliza de Matrícula Abierta del Distrito Escolar Rio. Las aplicaciones recibidas después de la fecha de plazo pueden ser negadas.

Únicamente para la Oficina

Información de las Solicitud: Aprobada _____  Negada _____  Lista de Espera _____

Aprobado por: ______________________  Fecha: ________________
Inscripción abierta / Intra-district

1. Ningún estudiante que reside actualmente en el área de asistencia de una escuela será desplazado por un estudiante transferido dentro del distrito (EC 35160.5).

2. Todo el estudiante que realicen una primera solicitud de transferencia dentro el distrito debe primero inscribirse en su escuela de residencia. Una vez inscrito, el padre/tutor legal puede solicitar una transferencia dentro del distrito. Los padres/tutores legales deben completar un formulario de solicitud para indicar que desean transferir a su estudiante a otra escuela y devolver el formulario a la Oficina del Distrito ubicada en 1800 Solar Drive 3rd piso, Oxnard antes de las 4:30 p.m. el viernes 3 de abril de 2020. Los estudiantes de transferencia continua dentro del distrito serán considerados antes que los nuevos solicitantes.

3. El programa de doble inmersión de Rio Real aceptara la solicitud de transferencia según la aceptación en el programa de doble inmersión. Los solicitantes deben comunicarse con el administrador del sitio para obtener información específica del programa al 805-485-3117.

4. Se les dará prioridad a los estudiantes cuyos padres/tutores están asignados a esa escuela como su lugar principal de empleo.

5. Todos los estudiantes que entreguen sus aplicaciones en el distrito antes de las 4:30 p.m. del 03 de abril, 2020 deberán ser consideradas para su ingreso a su escuela de solicitud para el siguiente año escolar bajo la Póliza del Distrito de Matriculación/Dentro del Distrito. Las aplicaciones recibidas después de la fecha especificada pueden ser negadas. No hay un proceso de apelación para las decisiones de Matriculación/Dentro del Distrito.

6. If the Intra-district transfer applicant pool exceeds available space in a school of choice, approval shall be determined by lottery from the eligible applicant pools, and a waiting list shall be established to indicate the order in which students may be accepted. Late applicants may be added to the waiting list in the order in which they apply.

7. Si el grupo de solicitantes de transferencia dentro del distrito excede el espacio disponible en una escuela de elección, la aprobación se determinará por sorteo de los grupos de solicitantes elegibles, y se establecerá una lista de espera para indicar el orden en que los estudiantes pueden ser aceptados.

8. A los solicitantes se les informará por correo si su aplicación ha sido aprobada, negada o colocada en lista de espera. Si la aplicación es negada, las razones por la negación deberán ser explicadas.

9. Los solicitantes aprobados son aprobados con la condición de que un estudiante con transferencia dentro del distrito puede ser desplazado a su escuela de residencia si un estudiante residente se matricula y no hay espacio disponible.

10. Excepto como es requerido por 20 USC 6316, para transferencias fuera de las escuelas con Programa de Mejoramiento Escolar Título I, el Distrito no estará obligado a proporcionar transporte a estudiantes que asisten fuera de su área de residencia. Sin embargo, sobre petición, la Superintendente o su designado pueden autorizar transporte considerando el espacio y los fondos disponibles. La prioridad para tal transporte deberá ser basada en demostrar necesidad financiera.

11. Una transferencia dentro del distrito puede ser revocada en cualquier momento por el distrito por las siguientes razones: 1) El estudiante llega demasiado tarde o está ausente de la escuela, o el estudiante es llevado a la escuela demasiado tarde o recogido excesivamente temprano, 2) El estudiante no cumple con los estándares de comportamiento apropiados, 3) el estudiante no hace los esfuerzos académicos apropiados, 4) Falso o se proporcionó información engañosa en la transferencia dentro del distrito y / o la documentación adjunta, y 5) Otras condiciones que ocurran que harían desaconsejable la continuación.

<table>
<thead>
<tr>
<th>Distrito Escolar Rio</th>
<th>Distrito Escolar Rio</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rio del Sol (K-8)</td>
<td>Rio de Valle Middle School (6-8)</td>
</tr>
<tr>
<td>Rio del Mar (K-5)</td>
<td>Rio Vista Middle School (6-8)</td>
</tr>
<tr>
<td>Rio Del Norte (K-5)</td>
<td>Rio Real (K-8 D.I. Only)</td>
</tr>
<tr>
<td>Rio Lindo (K-8)</td>
<td>Rio Plaza (K-5)</td>
</tr>
<tr>
<td>Rio Rosales (K-5)</td>
<td></td>
</tr>
</tbody>
</table>
**Agenda Item Details**

**Meeting**  
Jan 15, 2020 - RSD Regular Board Meeting

**Category**  
11. Consent

**Subject**  
11.7 Approval of the Quote from Tech Wall to Install Acoustical Wall Treatment at Río del Valle Middle School

**Access**  
Public

**Type**  
Action (Consent)

**Fiscal Impact**  
Yes

**Dollar Amount**  
70,988.00

**Budgeted**  
Yes

**Budget Source**  
Measure L

**Recommended Action**  
Staff recommends approval of the quote with Tech Wall for Accoustical Wall Treatment at Río del Valle Middle School.

**Public Content**

**Speaker:** Superintendent Puglisi

**Rationale:**

Staff recommends approval. Tech Wall wall treatment will cover surfaces in the Río del Valle Gym in order to improve sound.

[TechWallRdV.pdf (793 KB)](#)

**Administrative Content**

**Executive Content**

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*
Date January 2nd, 2020

TECH-WALL proposes to furnish the necessary labor and materials on the following project:

Rio Del Valle Gymnasium

Site-Fabricated Acoustical Wall Treatment

Bid: $ 70,988

Scope of work: Provide Fabric-Covered Acoustical Wall Treatment over CMU surfaces from above door height to the ceiling*. As comparison this represents 7,100 sq. ft. coverage at Rio Del Valle - There was 3,900 sq. ft. coverage at Rio Del Sol.

Supply & Install Acoustical Panels in 1” thickness covered in Guilford “FR701” selected color Silver Papier.

Notes: * Not all surfaces can be covered in some areas such as where wall surfaces are inaccessible due to HVAC and some conduit mountings. We will cover as much area as possible to make it visually appealing and consistent.

*We recommend that the Tackable Wall Coverage discussed earlier from door jamb height down not be done. Since the panels are covered in fabric they might be confused as Gym Pads and could potentially cause student injury if run into. That scope of work is not included in this Bid.

We are a UNION company
Small Business Certified #36116
We are Small Business Certified
License # 599057
Addendum noted
Alternates affecting this bid - None
Bid price good for 30 days
Plan Revision
This bid sheet is to be included in the contract

www.tech-wall.com
4564 Telephone Rd Suite 802 Ventura, CA 93003 (805) 642-7600 FAX (805) 642-0330
WE DO NOT RECOMMEND THIS AS IT MAY BE CONFUSED WITH GYM PAD PROTECTION.
Agenda Item Details

Meeting: Jan 15, 2020 - RSD Regular Board Meeting
Category: 11. Consent
Subject: 11.8 Approval of the Proposal with Pacificom for Rio del Valle Middle Gym Sound System
Access: Public
Type: Action (Consent)
Fiscal Impact: Yes
Dollar Amount: 44,900.00
Budgeted: Yes
Budget Source: Measure L
Recommended Action: Staff recommends approval of the Proposal with Pacificom for installation of a sound system at Rio del Valle Gym.

Public Content
Speaker: Superintendent Puglisi

Rationale:

Pacificom will install a sound system in the Rio del Vall Gymnasium to improve the accoustical sound.

Pacifcom RdV.pdf (64 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
We Hereby Submit specifications and estimates for providing and installing a sound system in the gym. We will install two premium wall mount speakers on each side of the gym aimed at the audience area. We will provide a microphone input plate on each side of the gym. The two amplifiers, signal processor, media player, hearing impaired system and two wireless microphone systems will be installed in an equipment rack in the custodial room. All wire will be installed in EMT conduit.

Our price includes equipment, cable, conduit, installation labor, lift rental, programming, testing and sales tax. AC power wiring provided by others.

<table>
<thead>
<tr>
<th>QTY</th>
<th>MANUFACTURER</th>
<th>MODEL</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>QSC</td>
<td>CMX500VA</td>
<td>Amplifier</td>
</tr>
<tr>
<td>1</td>
<td>QSC</td>
<td>Core110F</td>
<td>Signal Processor</td>
</tr>
<tr>
<td>2</td>
<td>QSC</td>
<td>TSC7W</td>
<td>Touch Screen Panel</td>
</tr>
<tr>
<td>2</td>
<td>Electrovoice</td>
<td>EVF1122D-96</td>
<td>Wall Mount Speaker</td>
</tr>
<tr>
<td>2</td>
<td>Shure</td>
<td>SM58LC</td>
<td>Handheld Microphone</td>
</tr>
<tr>
<td>2</td>
<td>Shure</td>
<td>ULX54-G3</td>
<td>Wireless Microphone Receiver</td>
</tr>
<tr>
<td>1</td>
<td>Shure</td>
<td>ULX2/SM58-G3</td>
<td>Handheld Microphone System</td>
</tr>
<tr>
<td>1</td>
<td>Shure</td>
<td>ULMX1-G3</td>
<td>Bodypack Transmitter</td>
</tr>
<tr>
<td>1</td>
<td>Shure</td>
<td>WL185</td>
<td>Lavalier Microphone</td>
</tr>
<tr>
<td>1</td>
<td>Shure</td>
<td>UA606</td>
<td>Rack Mount Kit</td>
</tr>
<tr>
<td>1</td>
<td>D Link</td>
<td>DGS1210-10P</td>
<td>Switch</td>
</tr>
<tr>
<td>a/r</td>
<td>West Penn Wire</td>
<td>25225</td>
<td>Speaker Cable</td>
</tr>
<tr>
<td>a/r</td>
<td>West Penn Wire</td>
<td>25291</td>
<td>Microphone Cable</td>
</tr>
<tr>
<td>1</td>
<td>Listen Technologies</td>
<td>LT800-72</td>
<td>Hearing Assistance Transmitter</td>
</tr>
<tr>
<td>1</td>
<td>Listen Technologies</td>
<td>LA122</td>
<td>Antenna</td>
</tr>
<tr>
<td>1</td>
<td>Listen Technologies</td>
<td>LA326</td>
<td>Rack Mount Kit</td>
</tr>
<tr>
<td>10</td>
<td>Listen Technologies</td>
<td>LA5200-72</td>
<td>Receiver</td>
</tr>
<tr>
<td>10</td>
<td>Listen Technologies</td>
<td>LA430</td>
<td>Neck Loop</td>
</tr>
<tr>
<td>10</td>
<td>Listen Technologies</td>
<td>LA401</td>
<td>Ear Speaker</td>
</tr>
<tr>
<td>10</td>
<td>Listen Technologies</td>
<td>LA402</td>
<td>Headphones</td>
</tr>
<tr>
<td>10</td>
<td>Listen Technologies</td>
<td>LA365</td>
<td>Battery</td>
</tr>
<tr>
<td>1</td>
<td>Listen Technologies</td>
<td>LA380</td>
<td>Charger</td>
</tr>
<tr>
<td>1</td>
<td>Listen Technologies</td>
<td>LA304</td>
<td>ADA Kit</td>
</tr>
<tr>
<td>2</td>
<td>Polar Focus</td>
<td>WMV-2226-250-X</td>
<td>Wall Bracket</td>
</tr>
<tr>
<td>2</td>
<td>Polar Focus</td>
<td>ZBH-15-300-X</td>
<td>Pan Control</td>
</tr>
<tr>
<td>2</td>
<td>Polar Focus</td>
<td>TCK-X-250</td>
<td>Tilt Kit</td>
</tr>
<tr>
<td>4</td>
<td>HOSA</td>
<td>HMIC-050</td>
<td>Microphone Cable, 50 ft.</td>
</tr>
<tr>
<td>1</td>
<td>Middle Atlantic</td>
<td>UPS2200R-8-IP</td>
<td>UPS</td>
</tr>
<tr>
<td>1</td>
<td>Middle Atlantic</td>
<td>BGR-38SA-27</td>
<td>Rack</td>
</tr>
<tr>
<td>1</td>
<td>Middle Atlantic</td>
<td>D2LK</td>
<td>Drawer</td>
</tr>
<tr>
<td>2</td>
<td>Middle Atlantic</td>
<td>D3LK</td>
<td>Drawer</td>
</tr>
<tr>
<td>1</td>
<td>Middle Atlantic</td>
<td>D4LK</td>
<td>Drawer</td>
</tr>
<tr>
<td>Item</td>
<td>Description</td>
<td>Model</td>
<td>Notes</td>
</tr>
<tr>
<td>------</td>
<td>-------------</td>
<td>-------</td>
<td>-------</td>
</tr>
<tr>
<td>1</td>
<td>Middle Atlantic</td>
<td>D5LK</td>
<td>Drawer</td>
</tr>
<tr>
<td>4</td>
<td>Middle Atlantic</td>
<td>FI-X</td>
<td>Drawer Inserts</td>
</tr>
<tr>
<td>1</td>
<td>Middle Atlantic</td>
<td>VARIOUS SIZES</td>
<td>Blanks</td>
</tr>
<tr>
<td>1</td>
<td>Middle Atlantic</td>
<td>MPRSEQ</td>
<td>Power Sequencer</td>
</tr>
<tr>
<td>4</td>
<td>Middle Atlantic</td>
<td>RLM15A</td>
<td>Power Outlet</td>
</tr>
<tr>
<td>1</td>
<td>Middle Atlantic</td>
<td>MPR-3A</td>
<td>Raceway</td>
</tr>
<tr>
<td>1</td>
<td>Middle Atlantic</td>
<td>RLM20A</td>
<td>Switched Outlet</td>
</tr>
</tbody>
</table>

**BREAK OUT PRICE**

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Labor</td>
<td>$12,467.25</td>
</tr>
<tr>
<td>Materials</td>
<td>$30,100.00</td>
</tr>
<tr>
<td>7.75% Sales Tax</td>
<td>$2,332.75</td>
</tr>
<tr>
<td>Freight</td>
<td>X</td>
</tr>
<tr>
<td>Total</td>
<td>$44,900.00</td>
</tr>
</tbody>
</table>

We hereby propose to furnish labor, materials, freight, and sales tax to complete in accordance with the above specifications for the total of the project.

With payment to be made as follows:

- Progress billing, based on percentage of completion, Net 30 days.
- 100% upon completion, Net 30 days.

All material is guaranteed to be as specified. Work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements to completion time are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, flood and other necessary insurance. Our workers are fully covered by workers compensation insurance.

**AUTHORIZED SIGNATURE:**

Paul Vacca

Acceptance of Proposal- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

<table>
<thead>
<tr>
<th>Signature:</th>
<th>Title:</th>
<th>Date:</th>
</tr>
</thead>
</table>
### Agenda Item Details

**Meeting**  
Jan 15, 2020 - RSD Regular Board Meeting

**Category**  
11. Consent

**Subject**  
11.9 Approval of Out-of-State Travel: Rio del Valle and Rio Vista's 8th Grade Washington/East Coast Trip

**Access**  
Public

**Type**  
Action (Consent)

**Fiscal Impact**  
No

**Budgeted**  
No

**Budget Source**  
Not Applicable

**Recommended Action**  
It is recommended that the Governing Board approves this course for the upcoming school year. This will allow RDV and other middle schools within our district to reflect the student's commitment and distinct physical education preparation on their transcripts.

**Goals**  
- Goal 4 - Prepare students to be college and career ready through technology and innovation that facilitates collaboration, creativity, critical thinking and communication.
- Goal 1 - Improved student achievement at every school and every grade in all content areas

### Public Content

**Speaker:** Oscar Hernandez

**Rationale:**

Pursuant to Governing Board Policy, No. 6153 (Instruction - Field Trips) regarding field trips outside the regular school day and/or outside of Ventura County, we are requesting approval of Rio del Valle's and Rio Vista’s field trip to Washington D.C. and Gettysburg, PA on April 6-11, 2020. Approximately 65 students and 7 adult chaperones will be part of the trip. Final confirmation of attendees will be done 1 month prior to departure.

The five-day trip includes Washington D.C. and Gettysburg which provides all-Inclusive trip transportation to and from airports, round trip airfare, hotel, three meals per day, tour guides in both sites. Students will visit sites such as the White House, Smithsonian Museums, The Capitol, and many others.

The program is based on national curriculum standards and promotes higher order thinking. Certified course leaders challenge students to assess and apply what they are learning through first-hand experience, so they take away the most from the program. Committed to helping teachers teach and helping students learn, WorldStrides offers a variety of programs for students.

Accreditation recognizes educational institutions for performance, integrity, and quality that entitle them to the confidence of the educational community and the public. WorldStrides was accredited the Northwest Association of Accredited Schools using high standards similar to those used to accredit a school before it opens.
The expenses for this trip will be paid for entirely by the students and their parents. Many students have organized fundraising activities to raise part or all of the funds to pay for their trip. Transportation will be provided by a commercial airline carrier and is organized by WorldStrides.

**Administrative Content**

**Executive Content**

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*
Agenda Item Details
Meeting Jan 15, 2020 - RSD Regular Board Meeting
Category 11. Consent
Subject 11.10 RSD and CSUCI Nursing Education Affiliation Agreement - Renewal of Term
Access Public
Type Action (Consent)
Fiscal Impact No
Recommended Action It is recommended the board take action and approve the renewal term for the RSD and CSUCI Nursing Education Affiliation Agreement.

Goals
Goal 2-Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.
Goal 5-Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Public Content
Speaker: Carolyn Bernal

Rationale: CSUCI is one of Rio's many education partners. CSUCI has one of the strongest nursing programs available in the state of California. This agreement is a three-year renewal for services to place future nursing students with our district nurse to practice curriculum associated with coursework and to provide hands-on experience. Each year we receive 1-3 candidates throughout the year under this agreement. This agreement is also a natural pathway to potential future hires in the area of school nursing services, one that is currently at an extreme shortage statewide.

2020-Rio School Distric Agreement (1).pdf (706 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board
members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
NURSING EDUCATION AFFILIATION AGREEMENT

This Agreement is made between California State University Channel Islands, hereinafter referred to as “UNIVERSITY” and Rio School District, hereinafter referred to as “AGENCY”.

This Agreement shall commence on March 1, 2020 and shall continue in to effect for a three (3) year period, terminating on February 28, 2023. The Agreement, following a review by the UNIVERSITY, is subject to renewal with the consent of both UNIVERSITY and AGENCY.

RECITALS

WHEREAS the Trustees have approved a Baccalaureate Nursing Program (hereinafter referred to as “Program”) which requires clinical nursing experiences; and medical-surgical, maternity, pediatric, psychiatric, emergency clinical experience, home health clinical and public health experience; and

WHEREAS the California State Board of Registered Nursing has accredited the Institution as a Nursing program under the California Nurse Practice Act; and

WHEREAS it is of the mutual benefit of the of the parties that students of the UNIVERSITY’s Nursing Program use the clinical facilities of the AGENCY for their clinical experiences; and

WHEREAS AGENCY has the facilities which are suitable for providing the clinical experiences; and medical-surgical, maternity, pediatric, psychiatric, emergency clinical experience, home health clinical and public health experience; and

WHEREAS it is essential for students in the Program at the UNIVERSITY to acquire such clinical experience during their learning process; and

WHEREAS it is beneficial to AGENCY to contribute to the education of the future supply of Baccalaureate Nursing graduates;

NOW, THEREFORE, in consideration of the terms and conditions set forth herein, the parties hereto do hereby agree as follows:

1. GENERAL RESPONSIBILITIES OF UNIVERSITY

   A. UNIVERSITY shall supervise all instruction and clinical experience for the Program.

   B. UNIVERSITY will designate students from those enrolled in their Baccalaureate of Science Nursing for assignment to AGENCY for clinical experience.

   C. UNIVERSITY shall require an examination for each student for physical fitness and provide certification of physical fitness, drug screening, and immunization/immune status as follows. The examination must include a drug screen with all non-negative results being reviewed by a Medical Review Officer. The examination is to include proof of immunity for tetanus, diphtheria, pertussis, measles, mumps, rubella, and varicella by immune titer. Should any titer show non-
immunity, the student must be vaccinated prior to arrival for course of instruction unless the student declines in writing. Students who are non-immune to the common communicable diseases may be at risk for transmission and in the case of an outbreak or a single patient with an identified communicable disease the student may be unable to participate in clinical activities at AGENCY, at AGENCY’S discretion as per Infection Control Policies. Hepatitis B Surface Antibody testing or proof of Hepatitis B injection series shall be required and is strongly advised unless the student elects to decline in writing. A current TB blood test is required. Students who have a positive TB test, or who have a history of positive TB tests; must have a current Chest x-ray (within 12 months prior) and then every 2 years.

D. UNIVERSITY shall require that each student possess a current BLS certificate.

E. UNIVERSITY shall follow guidelines of Joint Commission on Accreditation of Healthcare Organizations (JCAHO) requiring criminal background checks and drug screening of students in keeping with the AGENCY’S employment screening policies.

F. UNIVERSITY may prescribe the type of uniforms to be worn by students in keeping with the requirements of AGENCY.

G. UNIVERSITY requires all students to wear the Agency name badges while on Clinical Rotation. The associated fee is the responsibility of the student.

H. UNIVERSITY shall provide for orientation for its instructors and students to familiarize them with AGENCY policies, practices, and facilities before assigning them to duties at the AGENCY.

I. UNIVERSITY shall prepare the necessary schedules, directives, and the memoranda for the clinical course of instruction at AGENCY.

J. UNIVERSITY shall furnish to the AGENCY Director of Nursing Education or designee, a pre-semester schedule of dates, locations for clinical rotations, number and names of students expected no later than one month prior to the assignment of such to AGENCY.

K. UNIVERSITY shall require that any change in the student’s enrollment health status will be evaluated on an individual basis.

L. UNIVERSITY warrants that each of its UNIVERSITY instructors supervising, or participating in clinical instruction at AGENCY will be duly licensed and/or certificated in California, and will meet the UNIVERSITY educational qualifications. Assignment of the Instructors shall be subject to approval by AGENCY.

M. UNIVERSITY shall be responsible for the assignment, instruction, evaluation and clinical supervision of students enrolled in the Program. UNIVERSITY shall notify each student that the student is responsible to notify UNIVERSITY and AGENCY immediately whenever absence from the Clinical Facilities becomes necessary.

N. UNIVERSITY shall certify to AGENCY that each student, employee, and instructor reporting to the Clinical Facilities has received the training required by the OSHA
Bloodborne pathogens standard, Section 5193 of Title 8 of California Code of Regulations.

O. UNIVERSITY shall ensure that each student, UNIVERSITY instructors and UNIVERSITY employees in the Program comply with federal, state, and local occupational health and safety, environmental statutes and regulations regarding OSHA Bloodborne pathogens standard, Section 5193 of Title 8 of California Code of Regulations by instructing students in OSHA standards for Bloodborne Pathogens.

P. UNIVERSITY shall, at the first opportunity following receipt of notice, transfer students or instructors who are unable to properly perform their clinical assignments.

Q. UNIVERSITY shall report to the AGENCY all changes in faculty including changes in teaching areas, prior to employment of or within 30 days after termination of employment of a faculty member. Such changes shall be reported on forms provided by the UNIVERSITY. Faculty members shall possess qualifications as set forth in Section 1425 of Title 16 of California Code of Regulations, and incorporated herein by this reference.

R. UNIVERSITY shall have students execute a statement of student responsibilities, a confidentiality statement, a waiver of liability, and if required, a student hepatitis B vaccine declination, in the forms attached hereto, marked as Exhibits "A", "B", "C", and "D" respectively, and are incorporated into this Agreement by this reference.

S. UNIVERSITY shall notify each student that the student will be responsible for payment to AGENCY for any Emergency Room Services provided to the student.

2. GENERAL RESPONSIBILITIES OF AGENCY

A. AGENCY shall provide clinical experience and observation opportunities of educational value appropriate for the learning experience for students designated by UNIVERSITY. When available, these experiences shall be in psychiatric, medical-surgical, pediatric, obstetrics, geriatric, emergency and public health.

B. AGENCY shall accept an appropriate number of students as agreed upon by both parties for clinical experience, to assure maximum learning experience in each clinical area.

C. AGENCY shall provide a contact person, acceptable to the UNIVERSITY, who shall assist the UNIVERSITY in coordinating the Program, and shall serve as the principal liaison for communication between the AGENCY and UNIVERSITY regarding the Program. When needed, the AGENCY'S contact person shall coordinate the arrangements of classrooms, the use of visual aids, and if requested by the UNIVERSITY Instructor, shall obtain AGENCY staff members as resource people.

D. AGENCY shall provide, to the extent needed and available, suitable classroom facilities, storage space for teaching materials, and suitable lockers for student possessions.

E. AGENCY shall provide orientation for UNIVERSITY instructors prior to initial assignment at the AGENCY and a bi-yearly update on new policies and
F. AGENCY shall provide students access to library and medical records only when necessary in the regular course of the program.

G. AGENCY recognizes that UNIVERSITY is responsible for the learning experiences of students, but reserves the right in all problem situations requiring immediate solution to resolve the situation in the favor of the patient, placing the student in the position of observer, with subsequent clarification to follow between the instructor and AGENCY.

H. AGENCY reserves the right to terminate, with cause, at any time, the clinical experience of any student, and agrees to notify the UNIVERSITY, in writing, of the AGENCY's intent to exercise such right.

I. AGENCY shall provide qualified nursing personnel adequate in number, in each area where students are receiving clinical experience in order to ensure safe continuous health care services to the patients.

J. AGENCY shall not decrease their customary number of staff as a result of the assignment of students in the Program.

K. The AGENCY retains full administrative and clinical responsibility for the care of its patients assigned to the Program. Students and faculty, as participants in this education program, will not replace AGENCY staff and agree to follow any decision rendered by the proper AGENCY staff.

L. AGENCY shall, at any time when a student or faculty is participating in the clinical experience at AGENCY, provide to students and faculty necessary emergency health care or first aid for accidents or illness occurring in its facilities.

M. AGENCY shall provide a Registered Nurse/Nurse Preceptor to each student to teach, supervise, and evaluate in consultation with faculty liaison.

N. AGENCY agrees that the Registered Nurse/Nurse Preceptor are not paid by UNIVERSITY.

3. NURSING PRELICENSURE CLINICAL INTERNSHIP

A. UNIVERSITY shall participate in conjunction with an AGENCY employed Registered Nurse Preceptor, who satisfies the requirements of Section 1426.1 of Title 16 of California Code of Regulations, in the supervision of the instruction and clinical experience of the student nurse.

B. UNIVERSITY shall:

1. Manage the Program and is responsible for the instruction of students enrolled in the Program.

2. Schedule the students' clinical hours to match the AGENCY assigned work
schedule of the Registered Nurse Preceptor, including days, evenings or night shifts. Faculty liaison will be available and on call during that time.

3. Provide a six-(6) hour workshop to Registered Nurse Preceptors concerning the Preceptor role.

C. AGENCY shall:

1. Provide a Registered Nurse Preceptor for each student to teach, supervise and evaluate the student in consultation with faculty liaison.

2. Agree that the Registered Nurse Preceptor is not paid by the UNIVERSITY, but receives recognition by the UNIVERSITY.

4. UNIVERSITY AND AGENCY FURTHER AGREE THAT

A. Students assigned to the Agency shall be subject to the rules and regulations of both UNIVERSITY and AGENCY.

B. UNIVERSITY and AGENCY shall mutually agree upon the dates and hours for the clinical experience assignments.

C. Students shall receive no salary or stipend for the service they may give in the course of the clinical experience.

D. Neither UNIVERSITY nor AGENCY will furnish any uniform, transportation or laundry service for students.

E. AGENCY’s space, patient population, appropriate supervisory staff, and other considerations reasonably related to the furnishing of quality care by the AGENCY to its patients, shall be considered in the determination of the appropriate number of students agreed upon for participation in the program contemplated by this Agreement.

F. The ratio of instructor to students shall comply with Section 1424(k) of Title 16 of the California Code of Regulations, Incorporated into this Agreement by reference, and not exceed one instructor to twelve students with any exceptions to be approved by AGENCY and UNIVERSITY prior to placing any students in the clinical areas.

G. UNIVERSITY and AGENCY shall maintain the standards of the Baccalaureate Degree Nursing Program at a level equal to or exceeding the standards set forth by the State Board of Registered Nursing, and Article 3, Section 1420, et seq., of Title 16 of the California Code of Regulations.

H. The academic personnel of UNIVERSITY shall share with AGENCY in the supervision of students in clinical activities at AGENCY. The person to whom the student is required to report and who is not an academic personnel of UNIVERSITY shall possess a valid certificate or license to practice a healing art in California, pursuant to Section 58055 of Title 5 of the California Code of Regulations.
5. **INSURANCE**

A. UNIVERSITY warrants that it maintains student professional liability insurance covering UNIVERSITY and nursing students with a reputable insurance company (ies) which insure the perils of personal injury, medical professional liability and educators errors and omissions liability (excluding premises coverage), with limits of at least one million ($1,000,000) each occurrence with at least three million ($3,000,000) annual aggregate. Agency is named as an additional insured provided that a written agreement exists between University and Agency.

B. UNIVERSITY has elected to be self-insured for its general liability, workers’ compensation and property exposures. Under this form of insurance, the UNIVERSITY and its employees are insured for any tort liability resulting from carrying out official activities, including UNIVERSITY operations on non- UNIVERSITY owned property. The University warrants that it carries general liability insurance covering the University, insuring perils of bodily injury, personal injury, errors and omissions, and medical malpractice, with limits of at least two million ($2,000,000) each occurrence and ten million ($10,000,000) aggregate.

C. UNIVERSITY shall supply to AGENCY upon request, certificates of insurance which evidence coverage in amounts of hazards as herein described. UNIVERSITY utilizes a Program of self-insurance as described above.

D. UNIVERSITY agrees to maintain workers’ compensation insurance covering all UNIVERSITY personnel employed to perform services pursuant to this Agreement in accordance with all applicable workers’ compensation laws. Students, however, are not employees of the University.

E. Students, while participating in the Program, and receiving college credit, pursuant to this Agreement, shall not be considered employees of AGENCY. AGENCY does not assume any liability under law relating to workers’ compensation, on account of any act of any student performing, receiving experience and training (clinical or not), or traveling pursuant to the Agreement.

F. The Agency shall procure and maintain General Liability Insurance, comprehensive or commercial form, with $1,000,000 minimum limit for each Occurrence and a minimum limit of $2,000,000 General Aggregate.

6. **NONDISCRIMINATION**

Neither AGENCY nor UNIVERSITY will discriminate against any person because of race, color, religion, ancestry, national origin, disability, marital status, age, sexual orientation, gender or any basis that is contained in the prohibition of hate crimes set forth in subdivision (a) of Section 422.6 of the Penal Code.

7. **RELATIONSHIP**

The relationship of AGENCY and UNIVERSITY shall be that of independent contractor. Neither party shall be considered the agent or employee of the other. Neither shall exercise control or direction over the other while performing their respective obligations under this
Agreement. Neither party intends to create a partnership or joint venture by entering into this Agreement.

8. **WAIVER OF BREACH**

The waiver by either party of a breach or violation of any provision of this Agreement will not be deemed a waiver of any subsequent breach of the same or a different provision.

9. **TERMINATION OF AGREEMENT**

This Agreement shall be effective as of the date of execution, and shall continue for three years, subject to cancellation. Either party may terminate this Agreement by giving ninety (90) days written notice. Said notice shall be sent by certified mail, return receipt requested, and ninety (90) days shall begin on the date of receipt thereof. Such termination shall have no effect upon those students then enrolled in the Program at AGENCY.

10. **MODIFICATION**

No modification, amendment, supplement to this Agreement, or waiver of any provision of this Agreement shall be binding upon the parties unless made in writing and duly signed by all parties hereto.

11. **SURVIVING SECTIONS**

All obligations under this Agreement which are continuing in nature, shall survive the termination or conclusion of this Agreement.

12. **ASSIGNMENT**

Neither UNIVERSITY nor AGENCY may assign this Agreement without the express written consent of the other.

13. **RULES OF CONSTRUCTION**

The language in all parts of this Agreement shall in all cases be construed as a whole, according to its fair meaning, and not strictly for or against either UNIVERSITY or AGENCY. Section headings in this Agreement are for convenience only and are not to be construed as a part of this Agreement or in any way limiting or amplifying the provisions hereof. All pronouns and any variations thereof shall be deemed to refer to the masculine, feminine, neutral, singular, or plural, as the identifications of the person or persons, entity or entities, may require.

14. **ENTIRE AGREEMENT**

This Agreement contains the final, complete, and exclusive agreement between the parties hereto. Any prior agreements, promises, negotiations, or representations relating to the subject matter of this Agreement not expressly set forth herein are of no force or effect. Any party executes this Agreement without reliance upon any promise, warranty, or
representation or any representative of any party other than those expressly contained herein. Each party hereto has carefully read this Agreement and signs the same of its own free will.

15. **GOVERNING LAW**

This Agreement is made and entered into in the State of California, and shall in all respects be interpreted, enforced, and governed by and under the laws of the State of California.

16. **COUNTERPARTS**

This Agreement may be executed in counterparts, and all such counterparts together shall constitute the entire agreement of the parties hereto.

17. **SEVERABILITY**

The provisions of this Agreement are specifically made severable. If any clause, provision, right, and/or remedy provided herein are unenforceable or inoperative, the remainder of this Agreement shall be enforced as if such clause, provision, right, and/or remedy were not contained herein.

18. **INDEMNIFICATION:**

A. The Agency shall indemnify, defend, and hold harmless the State of California, Board of Trustees of the California State University, the California State University, their respective officers, agents and employees from any and all claims and losses accruing or resulting to any other person, firm or corporation furnishing or supplying work, service, materials or supplies in connection with the performance of this agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation related to, arising out of or resulting from AGENCY’s performance of this agreement.

B. The UNIVERSITY shall indemnify, defend, and hold harmless the AGENCY, its respective officers, agents and employees from any and all claims and losses accruing or resulting to any other person, firm or corporation furnishing or supplying work, service, materials or supplies in connection with the performance of this agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation related to, arising out of or resulting from UNIVERSITY’s performance of this agreement.

19. **STATE AND FEDERAL REGULATIONS**

Notwithstanding any language to the contrary in this Agreement, and as required by Section 70713 of Title 22 of the California Code of Regulations, AGENCY shall retain professional and administrative responsibilities for the services rendered.

In addition to all other sections of this Agreement, UNIVERSITY agrees to abide by the Accreditation Standards of the Joint Commission on Accreditation of Healthcare Organizations as they are noted in the Consolidated Accreditation Manual for Hospitals.
20. **AUTHORIZATION**

The undersigned individuals represent that they are fully authorized to execute this Agreement on behalf of the named parties.

CALIFORNIA STATE UNIVERSITY
CHANNEL ISLANDS
1 UNIVERSITY DRIVE
CAMARILLO CA 93012

Rio School District
2500 E Vineyard Ave Ste 100
Oxnard, CA 93036

Signature Date
Procurement & Contract Services

_________________________ ______________________
Print Name Title

_________________________ ______________________
Signature Date

_________________________ ______________________
Print Name Title
EXHIBIT A

STATEMENT OF STUDENT RESPONSIBILITIES

The undersigned student hereby agrees to:

1. Provide proof of immunization or documented immunity against tetanus, diphtheria, rubella, rubeola, a varicella titer, and a current PPD or tuberculosis evaluation. A hepatitis B surface antibody test shall be submitted to unless proof of a hepatitis B vaccine series can be demonstrated.

2. Provide proof of Criminal Background check and drug screen.

3. Provide proof of a current CPR for Healthcare Providers certificate or its equivalent.

4. Notify both the instructor and the agency immediately whenever absence from the clinical agency becomes necessary.

5. Comply with the federal, state and local occupational health and safety, environmental statutes and regulations regarding OSHA Bloodborne pathogens standard, Section 5193 of Title 8 of the California Code of Regulations, by completion of instruction in OSHA Standards for Bloodborne Pathogens.

6. Assume responsibility for payment to AGENCY for an Emergency Room Services provided to the student.

7. Receive no salary or stipend for the service they may give in the course of the clinical experience assignments.

8. Assume responsibility for furnishing their own uniforms, transportation and laundry service.

9. Adhere to the policy that the AGENCY reserves the right in all problem situations requiring immediate solutions to resolve the situation in favor of the patient, placing the student in the position of observer, with subsequent clarification to follow between the instructor and the AGENCY.

10. Adhere to the policy that the AGENCY reserves the right to terminate, with cause, at any time, the clinical experiences of any student, and agrees to notify the UNIVERSITY in writing of the Agency's intent to exercise such a right.

11. Conform to all applicable AGENCY policies, procedures, and regulations, and such other requirements and restrictions as may be mutually agreed upon by AGENCY and UNIVERSITY.

12. Comply with UNIVERSITY rules and regulations related to the Program, and also with the following additional rules and regulations:

__________________________________________________________________________

__________________________________________________________________________

Signature Date Printed Name
EXHIBIT B

STUDENT WAIVER OF LIABILITY

1. In consideration of the educational opportunity afforded to me by AGENCY, I hereby waive any claim for damages against AGENCY, its employees, and/or agents alleged to have resulted from any tortuous acts or omissions of AGENCY, its employees, and/or agents.

Signed: ___________________________ Date: ___________________________

Print Name: ___________________________

2. In consideration of the educational opportunity afforded to me by UNIVERSITY, I hereby waive any claim for damages against UNIVERSITY, its employees and/or agents alleged to have resulted from any tortuous acts or omissions of UNIVERSITY, its employees and/or agents.

Signed: ___________________________ Date: ___________________________

Print Name: ___________________________
EXHIBIT C

STUDENT ACKNOWLEDGEMENT OF PATIENT CONFIDENTIALITY

The undersigned hereby recognizes that medical records, patient care information, personnel information, reports to regulatory agencies, and conversations between or among any health care professionals regarding patient matters are considered confidential, and should be treated with utmost confidentiality. If it is determined that a breach of confidentiality has occurred as a result of my actions, I can be liable for damages that result from such a breach, and possible termination from the Program.

Signed: ___________________________  Date: ___________________________

Print Name: ________________________
EXHIBIT D

HEPATITIS B VACCINE DECLARATION (WAIVER)

I HAVE BEEN INFORMED AND UNDERSTAND THAT DUE TO MY PARTICIPATION IN THIS COURSE EXPOSURE TO BLOOD AND/OR OTHER POTENTIALLY INFECTIONOUS MATERIALS, THAT I MAY BE AT RISK OF ACQUIRING HEPATITIS B VIRUS (HBV) INFECTION. I HAVE BEEN ADVISED, AND GIVEN THE OPPORTUNITY TO BE VACCINATED FOR A FEE WITH HEPATITIS B VACCINATION.

STUDENTS MUST CHECK ONE OF THE BOXES:

☐ I DECLINE THE HEPATITIS B VACCINATION, AND UNDERSTAND THAT BY DECLINING THIS VACCINE, I CONTINUE TO BE AT RISK OF ACQUIRING HEPATITIS B, A SERIOUS DISEASE.

☐ I HAVE FULLY COMPLETED THE HEPATITIS B VACCINATION SERIES, AND THEREFORE I DECLINE THIS OPPORTUNITY TO BE VACCINATED WITH THE HEPATITIS B VACCINATION.

☐ I HAVE BEGUN THE HEPATITIS B VACCINATION SERIES AND UNDERSTAND THAT I CONTINUE TO BE AT RISK OF ACQUIRING HEPATITIS B, A SERIOUS DISEASE, AND WILL CONTINUE TO COMPLETE THE ENTIRE SERIES OF VACCINATION.

Print Name: ____________________________

Signature: _____________________________

Date: _________________________________
11.11
Agenda Item Details

Meeting: Jan 15, 2020 - RSD Regular Board Meeting
Category: 11. Consent
Subject: 11.11 Approval of Change Order from Monet Construction for Roof Replacement at Rio Lindo
Access: Public
Type: Action (Consent)
Fiscal Impact: Yes
Dollar Amount: $42,515.95
Budgeted: Yes
Budget Source: Measure L

Recommended Action: It is recommended that the Board approve the Change Order from Monet Construction.

Public Content

Speaker: Wael Saleh, Assistant Superintendent, Business Services

Rationale:
This change order is for the removal and replacement of an additional 1,200 square feet of roofing and related sheet metal flashing materials as required. In addition, replacement of a new Tremco Cold Applied roof system at the roof sections located over the north and south areas of Building A at the kitchen, bathrooms, and offices where the existing roof was called out to remain but was determined to need replacement due to age and the inability to tie the old roof system into the new system being installed.

[Monet Construction Change Order 1.pdf (71 KB)]

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

https://go.boarddocs.com/ca/rio/Board.nsf/Private?open&login#
Monet Construction Inc.
7610 Day Street
Tujunga, CA 91042
(818)-330-7306 PH (818)-330-7308 Fax, info@monetinc.net

**TITLE:** Replace the existing Roof at North & South Deck

**PROJECT:** Rio Lindo Elementary
Building A Renovation

**TO:** Attn: Keith Henderson
Balfour Beatty
300 E. Esplanade Drive, #1120
Oxnard, CA 93036
Phone:866-866-6200

**PROPOSED CHANGE ORDER**

<table>
<thead>
<tr>
<th>NO.</th>
<th>DATE: 12/13/2019</th>
<th>JOB: 15016</th>
</tr>
</thead>
<tbody>
<tr>
<td>32</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**DESCRIPTION**
The following are the cost associated to replace the existing roof at North & South Deck. Further I have attached Stone roofing proposal for review the North and South deck. Please note that I did not include any rigid insulation
Additional days required due the proposed change order will be (3 days) if the change order approved by early next week.

<table>
<thead>
<tr>
<th>Num</th>
<th>Item Description</th>
<th>Ref</th>
<th>Qty</th>
<th>Unit</th>
<th>Unit Price</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Replace Existing Roof @ N &amp; S Deck (See attached Stone roofing proposal)</td>
<td></td>
<td>1.00</td>
<td>LS</td>
<td>37,000.00</td>
<td>37,000.00</td>
</tr>
<tr>
<td>2</td>
<td>Overhead and profit @ 5% on Subcontractor work</td>
<td></td>
<td>0.05</td>
<td></td>
<td>37,000.00</td>
<td>1,850.00</td>
</tr>
<tr>
<td>3</td>
<td>Demo rest of existing Roof</td>
<td></td>
<td>1,100</td>
<td>Sq. Ft.</td>
<td>2.00</td>
<td>2,200.00</td>
</tr>
<tr>
<td>4</td>
<td>Hauling demoed roof material (750$ per load)</td>
<td></td>
<td>1.00</td>
<td>Each</td>
<td>750.00</td>
<td>750.00</td>
</tr>
<tr>
<td>5</td>
<td>Overhead and profit @ 10% on General Work</td>
<td></td>
<td>0.10</td>
<td></td>
<td>2,650.00</td>
<td>265.00</td>
</tr>
<tr>
<td>6</td>
<td>Bond @ 1%</td>
<td></td>
<td>0.01</td>
<td></td>
<td>42,096.00</td>
<td>420.95</td>
</tr>
</tbody>
</table>

**Total:** $42,515.95

**APPROVAL**

By: [Signature]
Sam Naguib
Date: 12/13/2019

By: __________________________
Date: __________________________
# CHANGE ORDER REQUEST BREAKDOWN SHEET

**Rio Linda ES**

**SUBCONTRACTOR:** Stone Roofing Co., Inc.

**SUB CORR NO.:** 081

**DATE:** 12/16/2019

**DOCUMENT REFERENCE:**

## Change Description:
Provide and install metal and sheet metal at North and South roof decks.

<table>
<thead>
<tr>
<th>No.</th>
<th>Description of Work Activity</th>
<th>Qty</th>
<th>Unit</th>
<th>Direct Labor</th>
<th>Direct Material</th>
<th>Direct Equipment</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Unit Cost</td>
<td>Amount</td>
<td>Unit Cost</td>
<td>Amount</td>
</tr>
<tr>
<td>1</td>
<td>Cobblestone</td>
<td>18</td>
<td>HRS</td>
<td>$87.39</td>
<td>$1,573.02</td>
<td>$2,446.92</td>
<td>$3,020.94</td>
</tr>
<tr>
<td>2</td>
<td>Concrete Roof</td>
<td>12</td>
<td>HRS</td>
<td>$87.39</td>
<td>$1,048.68</td>
<td>$2,446.92</td>
<td>$3,495.60</td>
</tr>
<tr>
<td>3</td>
<td>5 Mil Ply Sheet</td>
<td>28</td>
<td>HRS</td>
<td>$87.39</td>
<td>$2,446.92</td>
<td>$2,446.92</td>
<td>$4,893.84</td>
</tr>
<tr>
<td>4</td>
<td>TPA Membrane Wall &amp; Curbs</td>
<td>10</td>
<td>HRS</td>
<td>$87.39</td>
<td>$1,573.02</td>
<td>$2,446.92</td>
<td>$4,020.94</td>
</tr>
<tr>
<td>5</td>
<td>Heat Weld TPA Walls &amp; Curbs</td>
<td>6</td>
<td>HRS</td>
<td>$87.39</td>
<td>$624.34</td>
<td>$2,446.92</td>
<td>$3,071.26</td>
</tr>
<tr>
<td>6</td>
<td>3 Course TPA Walls &amp; Curbs</td>
<td>6</td>
<td>HRS</td>
<td>$87.39</td>
<td>$624.34</td>
<td>$2,446.92</td>
<td>$3,071.26</td>
</tr>
<tr>
<td>7</td>
<td>White Marble</td>
<td>24</td>
<td>HRS</td>
<td>$87.39</td>
<td>$2,446.92</td>
<td>$2,446.92</td>
<td>$4,893.84</td>
</tr>
<tr>
<td>8</td>
<td>TF Tyvek</td>
<td>4</td>
<td>HRS</td>
<td>$87.39</td>
<td>$349.26</td>
<td>$2,446.92</td>
<td>$2,796.18</td>
</tr>
<tr>
<td>9</td>
<td>Ternter</td>
<td>6</td>
<td>HRS</td>
<td>$87.39</td>
<td>$624.34</td>
<td>$2,446.92</td>
<td>$3,071.26</td>
</tr>
<tr>
<td>10</td>
<td>Edge Metal</td>
<td>10</td>
<td>HRS</td>
<td>$87.39</td>
<td>$873.90</td>
<td>$2,446.92</td>
<td>$3,320.82</td>
</tr>
<tr>
<td>11</td>
<td>Cladding</td>
<td>18</td>
<td>HRS</td>
<td>$87.39</td>
<td>$1,573.02</td>
<td>$2,446.92</td>
<td>$4,020.94</td>
</tr>
<tr>
<td>12</td>
<td>Roofing</td>
<td>8</td>
<td>HRS</td>
<td>$87.39</td>
<td>$699.12</td>
<td>$2,446.92</td>
<td>$3,146.04</td>
</tr>
<tr>
<td>13</td>
<td>HRS</td>
<td></td>
<td></td>
<td></td>
<td>$699.12</td>
<td>$2,446.92</td>
<td>$3,146.04</td>
</tr>
<tr>
<td>14</td>
<td>HRS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$2,446.92</td>
<td>$2,446.92</td>
</tr>
<tr>
<td>15</td>
<td>HRS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$2,446.92</td>
<td>$2,446.92</td>
</tr>
<tr>
<td>16</td>
<td>HRS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$2,446.92</td>
<td>$2,446.92</td>
</tr>
<tr>
<td>17</td>
<td>HRS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$2,446.92</td>
<td>$2,446.92</td>
</tr>
<tr>
<td>18</td>
<td>HRS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$2,446.92</td>
<td>$2,446.92</td>
</tr>
<tr>
<td>19</td>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$2,446.92</td>
<td>$4,893.84</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>(999.12)</td>
<td>(999.12)</td>
</tr>
<tr>
<td>20</td>
<td>3 Course Tile In</td>
<td>14</td>
<td>HRS</td>
<td>$87.39</td>
<td>$699.12</td>
<td>$2,446.92</td>
<td>$3,146.04</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>(349.56)</td>
<td>(349.56)</td>
</tr>
</tbody>
</table>

## DIRECT MATERIAL

<table>
<thead>
<tr>
<th>No.</th>
<th>Description of Work Activity</th>
<th>Qty</th>
<th>Unit</th>
<th>Unit Cost</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Coveboard</td>
<td>12</td>
<td>CBS</td>
<td>$65.00</td>
<td>780.00</td>
</tr>
<tr>
<td>2</td>
<td>Insulation Fasteners</td>
<td>1</td>
<td>Box</td>
<td>$259.00</td>
<td>259.00</td>
</tr>
<tr>
<td>3</td>
<td>Insulation Adhesive</td>
<td>3</td>
<td>lb</td>
<td>$354.25</td>
<td>1,062.75</td>
</tr>
<tr>
<td>4</td>
<td>Cold Adhesive</td>
<td>155</td>
<td>Gal</td>
<td>$25.25</td>
<td>3,815.30</td>
</tr>
<tr>
<td>5</td>
<td>Bonding Adhesive</td>
<td>6</td>
<td>Gal</td>
<td>$86.91</td>
<td>521.46</td>
</tr>
<tr>
<td>6</td>
<td>Rock II Adhesive</td>
<td>87</td>
<td>Gal</td>
<td>$86.91</td>
<td>7,542.39</td>
</tr>
<tr>
<td>7</td>
<td>Compo B Ply</td>
<td>6</td>
<td>ROL</td>
<td>$137.58</td>
<td>1,020.44</td>
</tr>
<tr>
<td>8</td>
<td>2588 Ply Sheet</td>
<td>13</td>
<td>ROL</td>
<td>$60.53</td>
<td>786.90</td>
</tr>
<tr>
<td>9</td>
<td>TPA Membrane</td>
<td>1</td>
<td>ROL</td>
<td>$3,380.24</td>
<td>3,380.24</td>
</tr>
<tr>
<td>10</td>
<td>White Marine</td>
<td>108</td>
<td>Bag</td>
<td>$60.00</td>
<td>6,508.00</td>
</tr>
<tr>
<td>11</td>
<td>Burnish</td>
<td>1</td>
<td>Box</td>
<td>$61.08</td>
<td>61.08</td>
</tr>
<tr>
<td>12</td>
<td>EL8 600 2x4</td>
<td>1</td>
<td>Can</td>
<td>$104.29</td>
<td>104.29</td>
</tr>
<tr>
<td>13</td>
<td>TF Tape</td>
<td>1</td>
<td>Case</td>
<td>$508.71</td>
<td>508.71</td>
</tr>
<tr>
<td>14</td>
<td>Tarmer</td>
<td>203</td>
<td>LF</td>
<td>$0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>15</td>
<td>Fasteners</td>
<td>3</td>
<td>Box</td>
<td>$85.00</td>
<td>255.00</td>
</tr>
<tr>
<td>16</td>
<td>Edge Metal</td>
<td>88</td>
<td>LF</td>
<td>$8.50</td>
<td>338.00</td>
</tr>
<tr>
<td>17</td>
<td>Coping</td>
<td>145</td>
<td>LF</td>
<td>$12.00</td>
<td>1,740.00</td>
</tr>
<tr>
<td>18</td>
<td>BBS 600 2x4</td>
<td>-1</td>
<td>Can</td>
<td>$104.29</td>
<td>104.29</td>
</tr>
<tr>
<td>19</td>
<td>Burnish</td>
<td>-1</td>
<td>ROL</td>
<td>$81.08</td>
<td>81.08</td>
</tr>
<tr>
<td>20</td>
<td>Tex</td>
<td>97%</td>
<td></td>
<td></td>
<td>1,874.39</td>
</tr>
</tbody>
</table>

## DIRECT EQUIPMENT

<table>
<thead>
<tr>
<th>No.</th>
<th>Description of Work Activity</th>
<th>Qty</th>
<th>Unit</th>
<th>Unit Cost</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Lift</td>
<td>1</td>
<td>EA</td>
<td>$882.94</td>
<td>882.94</td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td>$882.94</td>
<td>882.94</td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
<td></td>
<td>$882.94</td>
<td>882.94</td>
</tr>
<tr>
<td>4</td>
<td></td>
<td></td>
<td></td>
<td>$882.94</td>
<td>882.94</td>
</tr>
<tr>
<td>5</td>
<td></td>
<td></td>
<td></td>
<td>$882.94</td>
<td>882.94</td>
</tr>
<tr>
<td>6</td>
<td></td>
<td></td>
<td></td>
<td>$882.94</td>
<td>882.94</td>
</tr>
<tr>
<td>7</td>
<td></td>
<td></td>
<td></td>
<td>$882.94</td>
<td>882.94</td>
</tr>
</tbody>
</table>

## SUB-CONTRACTORS

<table>
<thead>
<tr>
<th>No.</th>
<th>Description of Work Activity</th>
<th>Qty</th>
<th>Unit</th>
<th>Unit Cost</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL DIRECT COSTS:** $12,405.38

**BOND (10%):** $1,240.94

**TOTAL 20% BOND:** $3,481.27

**TOTAL SUB TOTAL:** $15,887.32

**BOND:** $871.29

**TOTAL CHANGE ORDER REQUEST:** $37,830.40

---

**Notes:**
Excluded: Roof Removal, Carpentry/Rebar and Ridge Capulation

Negotiated to 37K
**Agenda Item Details**

Meeting: Jan 15, 2020 - RSD Regular Board Meeting

Category: 13. Adjournment

Subject: 13.1 Adjournment

Access: Public

Type: Information

**Public Content**

Speaker:

Rationale:

**Administrative Content**

**Executive Content**