REGULAR BOARD MEETINGS
October 16, 2019

Office of Student and Family Services
3300 Cortez Street
Oxnard, CA 93036

JOHN D. PUGLISI, Ph. D.
Superintendent

Board of Education
Joe Esquivel, President
Linda Aguilar, Clerk
Eleanor Torres
Felix Eisenhaur, DMA
Edith Martinez-Cortes
Office of Student and Family Services  
3300 Cortez Street  
Oxnard, CA 93036

1. Open Session 5:30 p.m.  
1.1 Call to Order  
1.2 Pledge of Allegiance  
1.3 Roll Call

2. Approval of the Agenda  
2.1 Agenda Correction, Additions, Modifications  
2.2 Approval of the Agenda

3. Public Comment—Closed Session  
3.1 Public Comment (Closed Session) The public may address the Board concerning items that are scheduled for discussion during the closed session only. These presentations are limited to three minutes each, or a total of fifteen minutes in all.

4. Closed Session (may continue at the end of the meeting if needed)  
4.1 Consideration of Student Discipline- Expulsion [Education Code 48918] Stipulated Expulsion of Students 6009958, 6005028 and 6004358  
4.2 Conference Legal Counsel Re Existing Litigation: OAH Case No. 2019080294  

5. Reconvene Open Session 6:30 p.m.  
5.1 Report of Closed Session

6. Presentations/Recognitions  
6.1 Civic Alliance State of the Region Report

7. Communications  
7.1 Acknowledgement of Correspondence to the Board  
7.2 Board Member Reports  
7.3 Organizational Reports-RTA/CSEA/Other  
7.4 Superintendent Report

7.5 Public Comment-Board meetings are meetings of the Governing Board held in public, not public forums, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the board
through the board president. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and on the District website. Cards must be submitted to the Secretary or Clerk of the Board. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. The Governing Board may place limitations on the total time to be devoted to each topic if it finds that the number of speakers would impede the Board’s ability to conduct its business in a timely manner. Procedures for receiving communication from the public on topics that fall under the subject jurisdiction of the Governing Board. A member of the public may address the Governing Board on any item(s) on the agenda or non-agenda items. Each person speaking may not exceed a total of three minutes on each item. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. These presentations are limited to three minutes or a total of twenty minutes.

8. Information

8.1 Business Services Report

8.2 Educational Services Report

9. Discussion/Action

9.1 Provisional Internship Permit - Special Education Teacher

9.2 Approval of Organizational Focal Points

10. Consent

10.1 Approval of the Consent Agenda

10.2 Approval of the Minutes of the Regular Board Meeting of September 18, 2019

10.3 Approval of the Donation Report

10.4 Ratification of the Commercial Warrant

10.5 October 2019 Personnel Report

10.6 Out of State Travel - NCTR (National Center for Teacher Residencies) Professional Development Module III and Site visits - Seattle Washington

10.7 Approval of Ventura County Office of Education Science MOU for the 2019-2020 school year

10.8 Approval of Continuing Development, Incorporated (CDI) Contract for 2019-2020

10.9 Approval of Adoption of Resolution #1920/04 Sufficiency of Instructional Materials

10.10 Williams Quarterly Complaint Report

10.11 Resolution for Notice of Completion with Center Glass

10.12 Resolution for Notice of Completion with Painting and Decor (Painting Package)

10.13 Resolution for Notice of Completion with Anderson Systems

10.14 Resolution for Notice of Completion for JPI Development

10.15 Resolution regarding Notice of Completion for Taft Electric

10.16 Notice of Completion for Kamran and Company

10.17 Approval of Change Order with Brian Devries Construction

10.18 Approval of Change Order for Junior Steel

10.19 Change Order with Parker Brown for room signage and installation of Solar Building

https://go.boarddocs.com/ca/rio/Board.nsf/Private?open&login#
10.20 Approval of Resolution No. 19/20-32, Authorizing the Procurement of Furniture for Solar Drive Property, Pursuant to a Piggyback under Public Contract Code Section 20118.

11. Organizational Business

11.1 Future Items for Discussion

11.2 Future Meeting Dates: November 20, 2019

12. Adjournment

12.1 Adjournment
Agenda Item Details

Meeting: Oct 16, 2019 - RSD Regular Board Meeting

Category: 4. Closed Session (may continue at the end of the meeting if needed)

Subject: 4.1 Consideration of Student Discipline- Expulsion [Education Code 48918] Stipulated Expulsion of Students 6009958, 6005028 and 6004358

Access: Public

Type: Report

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content
Agenda Item Details

Meeting: Oct 16, 2019 - RSD Regular Board Meeting

Category: 4. Closed Session (may continue at the end of the meeting if needed)

Subject: 4.2 Conference Legal Counsel Re Existing Litigation: OAH Case No. 2019080294

Access: Public

Type

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content
Agenda Item Details

Meeting: Oct 16, 2019 - RSD Regular Board Meeting

Category: 4. Closed Session (may continue at the end of the meeting if needed)


Access: Public

Type: Discussion

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content
Agenda Item Details

Meeting: Oct 16, 2019 - RSD Regular Board Meeting
Category: 7. Communications
Subject: 7.4 Superintendent Report
Access: Public
Type: Procedural

Public Content
Speaker: Superintendent Puglisi

Rationale:
Superintendent Puglisi will update the Governing Board on the following:

- Organizational Focal Points

Administrative Content

Executive Content
Agenda Item Details
Meeting          Oct 16, 2019 - RSD Regular Board Meeting
Category        8. Information
Subject         8.1 Business Services Report
Access          Public
Type            Information
Goals           Goal 3-Create welcoming and safe environments where students attend and are connected to their school
Goal 1-Improved student achievement at every school and every grade in all content areas

Public Content
Speaker: Wael Saleh, Assistant Superintendent of Business Services
Rationale: Mr. Saleh will update the Governing Board on the following topics:

- Budget Process Update

Administrative Content

Executive Content
Agenda Item Details
Meeting: Oct 16, 2019 - RSD Regular Board Meeting
Category: 8. Information
Subject: 8.2 Educational Services Report
Access: Public
Type: Information
Goals:
- Goal 1 - Improved student achievement at every school and every grade in all content areas
- Goal 2 - Engage parents and other District stakeholders in the development of meaningful partnerships to support student learning.

Public Content
Speaker: Educational Services Staff

Rationale: Educational Staff will provide the Governing Board with the following updates:

- Math NIC
- Middle School Conference Update
- Bilingual Education Program Planning Update

Administrative Content

Executive Content
Agenda Item Details
Meeting: Oct 16, 2019 - RSD Regular Board Meeting
Category: 9. Discussion/Action
Subject: 9.1 Provisional Internship Permit - Special Education Teacher
Access: Public
Type: Action
Fiscal Impact: No
Recommended Action: It is recommended that the Governing Board approve this action item for the Provisional Internship Permit for Ms. Samantha Vega-Flynn to serve Special Education Preschool Students for the 2019/2020 school year beginning 8/23/2019 at Rio Rosales Elementary School.

Goals:
- Goal 5: Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Public Content
Speaker: Carolyn Bernal

Rationale: This year, we have a need for a fully credentialed Special Education Preschool teacher. There is a State-wide shortage of teachers holding this type of credential authorization. After several attempts to recruit fully-credentialed teachers via Edjoin.org and other recruitment efforts, the District was unsuccessful in securing a teacher for the SPED Preschool program holding the full authorization. Ms. Samantha Vega-Flynn is on track to complete all requirements by the 2020/2021 school year. The California Commission on Teacher Credentialing makes a document available to school districts, allowing districts to support teachers while they complete the requirements for the full credential.

Administrative Content

Executive Content

https://go.boarddocs.com/ca/rio/Board.nsf/Private?open&login#
Agenda Item Details
Meeting: Oct 16, 2019 - RSD Regular Board Meeting
Category: 9. Discussion/Action
Subject: 9.2 Approval of Organizational Focal Points
Access: Public
Type: Action
Fiscal Impact: Yes
Budgeted: Yes

Public Content
Speaker: Superintendent Puglisi

In lieu of mastery based goals, the administration is recommending formal approval of three organizational focal points for the 2019/2020 school year.

Administrative Content

Executive Content
Agenda Item Details

Meeting: Oct 16, 2019 - RSD Regular Board Meeting

Category: 10. Consent

Subject: 10.2 Approval of the Minutes of the Regular Board Meeting of September 18, 2019

Access: Public

Type: Action (Consent)

Public Content

Speaker:

Rationale:

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
1. Open Session 5:30 p.m.
1.1 Call to Order
President Esquivel opened the meeting at 5:33 p.m.

1.2 Pledge of Allegiance
President Esquivel led the flag salute.

1.3 Roll Call
Trustee Aguilar called the roll. Trustee Eleanor Torres was absent.

2. Approval of the Agenda
2.1 Agenda Correction, Additions, Modifications
Trustee Aguilar pulled the following items into action for discussion and separate vote:

11.9 University of Florida Internship Agreement
11.11 Out of State Travel-La Cosecha Dual Immersion Conference-New Mexico
11.12 Contract for Speech Pathologist
11.17 Change Order 13.4 for Painting and Decor
11.18 Change Order 16.12 for Anderson Systems
11.21 Change Order14.1 for Venco Electronic (phase 2-Building C)
11.27 Notice of Completion for Valencia Sheet Metal

2.2 Approval of the Agenda
Staff recommends approval as amended.

Motion by Felix Eisenhauer, second by Edith Martinez-Cortes.
Final Resolution: Motion Carries
Yes: Edith Martinez-Cortes, Felix Eisenhauer, Linda Aguilar, Joe Esquivel
3. Public Comment-Closed Session
3.1 Public Comment (Closed Session) The public may address the Board concerning items that are scheduled for discussion during the closed session only. These presentations are limited to three minutes each, or a total of fifteen minutes in all. There were no public comments for closed session.

President Esquivel adjourned the meeting into closed session at 5:35 p.m.

4. Closed Session (may continue at the end of the meeting if needed)
4.1 Conference with legal counsel – anticipated litigation. Significant exposure to litigation, pursuant to Gov. Code Section 54946.9(d)(2). Number of cases: 1.

4.2 Conference with legal counsel – anticipated litigation. Initiation of litigation, pursuant to Gov. Code Section 54956.9(d)(4). Number of cases: 1.


5. Reconvene Open Session 6:30 p.m.
5.1 Report of Closed Session
President Esquivel reconvened the meeting at 6:43 p.m. There was no report out of closed session.

6. Public Hearing
6.1 Public Hearing for Adoption of Resolution #1920/04 Sufficiency of Instructional Materials
President Esquivel opened the public hearing at 6:43 p.m., as there were no public comments the public hearing was closed at 6:44 p.m.

7. Presentations/Recognitions

Mr. Wael Saleh, Assistant Superintendent of Business Services, recognized his MOT department for a smooth beginning of the school year.

8. Communications
8.1 Acknowledgement of Correspondence to the Board
There was no written correspondence.
8.2 Board Member Reports  
Board member reports were heard from Trustee Aguilar.

8.3 Organizational Reports-RTA/CSEA/Other  
Organizational reports were heard from Marisela Valdez, RTA President and Patrick Radford CSEA Vice-President.

8.4 Superintendent Report  
Superintendent Puglisi reported on the following:  
Master Plan Update  
Enrollment Update  
Organizational Foci

8.5 Public Comment-Board meetings are meetings of the Governing Board held in public, not public forums, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the board through the board president. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and on the District website. Cards must be submitted to the Secretary or Clerk of the Board. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. The Governing Board may place limitations on the total time to be devoted to each topic if it finds that the number of speakers would impede the Board’s ability to conduct its business in a timely manner. Procedures for receiving communication from the public on topics that fall under the subject jurisdiction of the Governing Board. A member of the public may address the Governing Board on any item(s) on the agenda or non-agenda items. Each person speaking may not exceed a total of three minutes on each item. The speaker may choose to speak during public comment or at the time of the agenda item prior to board consideration. These presentations are limited to three minutes or a total of twenty minutes. There were no public comments.

9. Information  
9.1 Business Services Report  
Mr. Wael Saleh, Assistant Superintendent of Business Services, presented updates on transportation and roofing.

9.2 Educational Services Report  
Mr. Oscar Hernandez, Assistant Superintendent of Educational Services reported on After School Programs and Summer Programs.

10. Discussion/Action  
10.1 Approval and/or Authorization to Finalize Ground Lease for Parking Lot and Related Facilities  
It is recommended that the Board Approve the ground lease terms for bus parking.

Motion by Felix Eisenhauer, second by Edith Martinez-Cortes.  
Final Resolution: Motion Carries  
Yes: Edith Martinez-Cortes, Felix Eisenhauer, Linda Aguilar, Joe Esquivel
10.2 Approval of the Unaudited Actuals
It is recommended that the Unaudited Actuals be approved.

Motion by Felix Eisenhauer, second by Edith Martinez-Cortes.
Final Resolution: Motion Carries
Yes: Edith Martinez-Cortes, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

11. Consent
11.1 Approval of the Consent Agenda

Motion by Felix Eisenhauer, second by Edith Martinez-Cortes.
Final Resolution: Motion Carries
Yes: Edith Martinez-Cortes, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

11.2 Approval of the Minutes of the Regular Board Meeting of August 21, 2019

11.3 Ratification of the Commercial Warrant

11.4 Approval of the Personnel Report

11.5 Adoption of the GANN Limit/Resolution No. 19/20-24

11.6 Approval of Rio del Sol 6th Grade CIMI Overnight Field Trip

11.7 Authorization of Teaching Assignment – Speech & Hearing Therapy Services

11.8 Authorization of Teaching Assignment – Multiple Subject

11.9 University of Florida Internship Agreement
It is recommended the board approve the internship agreement between RSD and University of Florida as presented.

Motion by Felix Eisenhauer, second by Edith Martinez-Cortes.
Final Resolution: Motion Carries
Yes: Edith Martinez-Cortes, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

11.10 19/20 Rio Real and Rio Rosales Bell Schedule Adjustments

11.11 Out of State Travel - La Cosecha Dual Immersion Conference - New Mexico, CA
It is recommended the board take action and approve the out of state travel to New Mexico, NM for purposes of attending the La Cosecha Dual Immersion Conference

Motion by Felix Eisenhauer, second by Edith Martinez-Cortes.
Final Resolution: Motion Carries
Yes: Edith Martinez-Cortes, Felix Eisenhauer, Linda Aguilar, Joe Esquivel
11.12 Contract for Speech Pathologist Services  
Staff recommends board approval of speech pathologist services contract.

Motion by Felix Eisenhauer, second by Edith Martinez-Cortes.  
Final Resolution: Motion Carries  
Yes: Edith Martinez-Cortes, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

11.13 Approval of Palmer Drug Abuse Prevention Counseling Contract 2019-2020

11.14 Award of bid and contract to K&Z Cabinets Co., Inc. for bid package #5 Finish Carpentry and Architectural Woodwork.

11.15 Rio Representative for Ventura County SELPA Community Advisory Committee

11.16 Change Order 9.4 for Center Glass at Rio Del Sol.

11.17 Change Order 13.4 for Painting and Decor  
It is recommended that Change Order 13.4 Painting and Decor be approved.

Motion by Edith Martinez-Cortes, second by Felix Eisenhauer.  
Final Resolution: Motion Carries  
Yes: Edith Martinez-Cortes, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

11.18 Change Order 16.12 for Anderson Systems  
It is recommended that Change Order 16.12 for Anderson Systems be approved.

Motion by Felix Eisenhauer, second by Edith Martinez-Cortes.  
Final Resolution: Motion Carries  
Yes: Edith Martinez-Cortes, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

11.19 Credit Change Order 17.5 for JPI Development

11.20 Change Order 20.13 for Taft Electric

11.21 Change Order 14.1 for Venco Electric (Phase 2 - Building C)  
It is recommended that the Change Order 14.1 for Venco Electric be approved.

Motion by Linda Aguilar, second by Felix Eisenhauer.  
Final Resolution: Motion Carries  
Yes: Edith Martinez-Cortes, Felix Eisenhauer, Linda Aguilar, Joe Esquivel

11.22 Credit Change Order 15.1 for Pierre Landscape (Phase 2 - Building C)
11.23 Notice of Completion for Fence Factory

11.24 Notice of Completion for Standard Drywall

11.25 Notice of Completion for K&Z Cabinet

11.26 Notice of Completion for Channel Islands Roofing

11.27 Notice of Completion for Valencia Sheet Metal
   It is recommended that the Notice of Completion for Valencia Sheet Metal be approved.

   **Motion by Linda Aguilar, second by Felix Eisenhauer.**
   **Final Resolution: Motion Carries**
   **Yes: Edith Martinez-Cortes, Felix Eisenhauer, Linda Aguilar, Joe Esquivel**

11.28 Notice of Completion for KYA Services

11.29 Notice of Completion for Star Hardware

11.30 Notice of Completion for Preferred Ceilings

11.31 Notice of Completion for Painting & Decor (Specialties)

11.32 Notice of Completion for Floored Tile and Stone

11.33 Notice of Completion for NuWay Masonry

11.34 Notice of Completion for Pierre Landscape

11.35 Notice of Completion for Abdellatif Enterprises

11.36 Notice of Completion for Benner & Carpenter

**12. Organizational Business**

12.1 Future Items for Discussion
   The Governing Board requested updates on the following:
   Plumbing, Water and Printing.

12.2 Future Meeting Dates:
   Future meeting date is October 16, 2019.
13. Adjournment
13.1 Adjournment
President Esquivel adjourned the meeting at 8:37 p.m.

Approved on this 16th day of October, 2019.

John Puglisi, Ph.D., Secretary

Date

Linda Aguilar, Clerk of the Board

Date
Agenda Item Details
Meeting Oct 16, 2019 - RSD Regular Board Meeting
Category 10. Consent
Subject 10.3 Approval of the Donation Report
Access Public
Type Action (Consent)

Public Content
Speaker: Superintendent Puglisi

Rationale:

It is recommended the Governing Board accept the following donations:

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<th>Donor</th>
<th>Use of Donation</th>
<th>Amount</th>
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Administrative Content

Executive Content

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Agenda Item Details

Meeting          Oct 16, 2019 - RSD Regular Board Meeting
Category         10. Consent
Subject          10.4 Ratification of the Commercial Warrant
Access           Public
Type             Action
Fiscal Impact    Yes
Dollar Amount    3,676,896.87
Budgeted         Yes
Budget Source    Various Funds as listed below.
Recommended Action It is recommended that the Commercial Warrant be approved for the period September 6, 2019 through October 8, 2019.

Public Content

Speaker:
Wael Saleh, Assistant Superintendent, Business Services

Rationale:
The District processed payments to vendors since the last meeting of the Governing Board for a total amount of $3,676,896.87 which include processing payments for all funds of the District in the following amounts:

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<td>Fund 211 Building Fund</td>
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<td>Fund 251 Capital Facilities - Residential</td>
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<td>Less Unpaid Tax Liability</td>
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warrant.pdf (619 KB)

Administrative Content

Executive Content

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The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.
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Less Unpaid Tax Liability 1,016.05
Net (Check Amount) 3,676,896.87
Agenda Item Details

Meeting          Oct 16, 2019 - RSD Regular Board Meeting
Category         10. Consent
Subject          10.5 October 2019 Personnel Report
Access           Public
Type             Action (Consent)
Recommended Action It is recommended the board take action and approve the October 2019 personnel report as presented.
Goals            Goal 5-Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Public Content

Speaker: Carolyn Bernal

Rationale: The October 2019 personnel report is presented for approval.

PERS Report - October 16, 2019.pdf (57 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
Certificated Transfers:
Hernandez, Megan, Teacher from Rio Del Norte to Rio Del Sol, (1.0) FTE, effective 8/23/2019
Husband, Rizza, Teacher, from Rio Vista to Rio Del Sol, (1.0) FTE, effective 8/23/2019
Lauer, Meghan, Teacher, from Rio Del Sol to Rio Plaza, (1.0) FTE, effective 8/23/2019
Mosqueda, Teacher, from Rio Real to TOSA at District Office, (1.0) FTE, effective 8/23/2019

Saturday Language Academy & Attendance Recovery (10/12/19 - 3/7/2020)
Alfaro, Coriama, Teacher, (6) Hours
Chavez, Mireya, Teacher, (6) Hours
Izvarin, Camille, Teacher (6) Hours
Fleming, Mary, Teacher, (6) Hours
Gutierrez, Mary, Teacher, (6) Hours
Guynn, Robby, Teacher, (6) Hours
Malette, Jeanine, Teacher, (6) Hours
Mendoza, Ignacio, Counselor, (6) Hours
Spencer, Darin, Teacher, (6) Hours

Classified Personnel Report

Classified Involuntary Transfer:
Andrade, Tania, from Library Clerk, (4) hours, Rio Plaza to Library Clerk, (4) hours, Rio Del Sol, effective 9/25/19

Classified Leave of Absence:
Navarro, Celia, Campus Supervisor, (5.75) hours, Rio Real, LOA, (2.5) hours, effective 8/28/19 - 6/18/19

Classified Promotion:
Amparan, Naomi, from Instructional Assistant/SPED, (4.25) hours to Account Clerk I/ASB, (8) hours, District Office, effective 9/9/19
Hamada, Eric, from Campus Supervision Assistant, (3.5) hours, Rio Del Mar to Campus Supervision Assistant, (4.5) hours, Rio Del Mar, effective 9/6/19

Saturday School Language Academy & Attendance Recovery (10/12/19 - 3/7/2020)
Aragon, Sandra, Secretary, (5.5) hours
Arroyo Jr., Ignacio, Instructional Assistant, (4) hours
Borja, Jessica, Instructional Assistant, (4) hours
Carrillo, Josefina, Secretary, (5.5) hours
Catigan, Jeannie, Instructional Assistant, (4) hours
Fino, Darlene, Instructional Assistant, (4) hours
Hernandez, Danna, Instructional Assistant, (4) hours
Humphrey, Jamie, Instructional Assistant, (4) hours
Pazos, Leonar, Instructional Assistant, (4) hours
Phillips, Kaylin, Instructional Assistant, (4) hours
Prado, Amy, Instructional Assistant, (4) hours
Rueals, Marissa, Instructional Assistant, (4) hours
Ruelas, Nicole, Instructional Assistant, (4) hours
Vega, Maria, Instructional Assistant, (4) hours
Agenda Item Details

Meeting     Oct 16, 2019 - RSD Regular Board Meeting
Category    10. Consent
Subject     10.6 Out of State Travel - NCTR (National Center for Teacher Residencies) Professional Development Module III and Site visits - Seattle Washington
Access      Public
Type        Action (Consent)
Fiscal Impact Yes
Dollar Amount 200.00
Budgeted    Yes
Budget Source HR Travel/Conference Account

Recommended Action
It is recommended the board take action and approve the out of state travel to Seattle, WA November 5 - November 8, 2019 for two district employees: Dr. Bernal and Ms. Rauschenberger

Goals
Goal 5-Recruit, hire, train, and retain exemplary employees who are caring, committed, collaborative, creative and critical thinkers.

Public Content
Speaker: Carolyn Bernal

Rationale: During the 2018/2019 school year, Rio School District, Oxnard School District, and CSUCI engaged in a partnership and wrote a grant to develop a teacher residency model in Ventura County for two areas where there are consistent shortages of highly qualified teachers: Special Education and Bilingual Teachers. The purpose of a residency model is to place student teachers from day one to the very last day of school with their mentor teacher so they are full time residents while they simultaneously earn their credentials attending and completing their coursework outside of the work day. The resident teachers selected to participate in this model receive funding through the grant to assist them with the cost of their credential program and cost of living expenses while participating in the model. The end goal is to have candidates graduate with their credentials and be deemed highly qualified and considered year 2 teachers.

We received the grant and placed five special education teacher resident candidates in our schools or the 19/20 school year. Oxnard has placed five bilingual resident candidates. We have been working collaboratively with Oxnard School District and CSUCI on the implementation process and the development of our own sustainable teacher residency model. This includes professional development opportunities for administration, teacher mentors and the resident candidates that are provided through a series of Modules. The goal is to develop our own outstanding teacher residency model in the county that is sustainable beyond the grant funding already received.

Module III will take place in Seattle, WA. This professional development opportunity is one of the signature learning experiences of the New Site Development Program, as it allows participants to link theory and practice and benefit from the lessons learned of existing programs. During this institute, participants have the opportunity to engage in a variety of site and classroom-based learning experiences, such as observations, presentations, panels, and roundtable discussions. By observing and interacting with leadership, teacher candidates, and faculty, participants gain more insight into how best to design and re-imagine components of their programs.

A team of five - six members will travel together in this collaboration - 2 from CSUCI, 2 from Rio SD and 2 from Oxnard SD. The only costs to the district for this travel is for ground transportation (i.e., rental car). All other travel
costs (airfare, hotel accommodations, and food) will be paid for from the grant and augmented by funding from CSUCI.

Administrative Content

Executive Content

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Agenda Item Details

Meeting          Oct 16, 2019 - RSD Regular Board Meeting
Category         10. Consent
Subject          10.7 Approval of Ventura County Office of Education Science MOU for the 2019-2020 school year
Access           Public
Type             Action (Consent)
Fiscal Impact    Yes
Dollar Amount    10,250.00
Budgeted         Yes
Budget Source    Title I
Recommended Action Staff recommends Board approval of VCOE MOU services for science professional development.

Public Content
Speaker: Oscar Hernandez

Rationale:

This serves as a Memorandum of Understanding and Responsibility Agreement that “the district” and the Ventura County Office of Education will work together toward promoting systematic and coherent implementation of NGSS for staff. Each agency, according to its defined role, agrees to participate in coordinating, providing and financing the following services for the purpose of this agreement. The district is providing support to staff in the successful implementation of the Next Generation Science Standards.

[science vcoe mou (1).pdf (452 KB)]

Administrative Content

Executive Content
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AGREEMENT BETWEEN
VENTURA COUNTY OFFICE OF EDUCATION AND RIO SCHOOL DISTRICT
FOR PROFESSIONAL LEARNING

The scope of this document is to define the roles and responsibilities of Ventura County Office of Education Department of Curriculum and Instruction staff in training the teachers and administrators of Rio School District hereafter called “the district.” The purpose is to support staff in the successful implementation of the Next Generation Science Standards, hereafter called NGSS.

This serves as a Memorandum of Understanding and Responsibility Agreement that “the district” and the Ventura County Office of Education will work together toward promoting systematic and coherent implementation of NGSS for staff. Each agency, according to its defined role, agrees to participate in coordinating, providing and financing the following services for the purpose of this agreement.

1. Ventura County Office of Education agrees to:
   a. Provide four (4) full day trainings of NGSS for Middle School teachers on October 2 (Grades 7/8), October 15 (Grade 6), November 12 (Grades 6-8 Leads) and Spring, 2020 (Grades 6-8 Leads). The facilitation will be provided by one VCOE staff for a total cost of $3,500.00.
   b. Provide six (6) full day NGSS Overview trainings in the Spring of 2020 for K – 5 Teachers. The facilitation will be provided by one VCOE staff for a total cost of $5,250.00.
   c. Maintain ownership of all documents and data produced in the training sessions.
   d. Provide handouts and training materials for each participant for above training(s). VCOE graphic and material charges to be paid by Rio School District. Graphic charges and materials are not to exceed $1,500.00.

2. Rio School District agrees to:
   a. Provide presentation equipment as requested (e.g., LCD projector, screen and document camera, supplies for teachers such as chart paper, markers, white and yellow butcher paper, sentence strips, etc).
   b. Pay for and provide substitute teachers, as they are needed.
   c. Support professional learning through regular classroom visits by school administrator to monitor and support the implementation of NGSS.
   d. Pay Ventura County Office of Education, $8,750.00 for CI staff plus additional charges for supplies, materials and printing costs, not to exceed $1,500.00 for a total not to exceed $10,250.00.

The Ventura County Office of Education shall monitor this Agreement to oversee implementation of project activity. This Memorandum of Understanding and Responsibility Agreement shall be effective upon signature and implemented July 1, 2019 until June 31, 2020. Specific dates may be adjusted as mutually agreed upon.

For the Rio School District

[Signature]

Date 8/30/19

For the Ventura County Office of Education

[Signature]

Antonio Castro, Ed.D., Associate Superintendent

Date 9/22/19

Lisa Cline, Executive Director, Business Office

Date 8/27/19
10.8
Agenda Item Details

Meeting: Oct 16, 2019 - RSD Regular Board Meeting
Category: 10. Consent
Subject: 10.8 Approval of Continuing Development, Incorporated (CDI) Contract for 2019-2020
Access: Public
Type: Action (Consent)
Fiscal Impact: No
Budgeted: No
Budget Source: Not applicable
Recommended Action: Staff recommends board approval of the CDI Contract for the 2019-2020 school year to provide preschool services.

Public Content

Speaker: Oscar Hernandez

Rationale:

CDI will provide preschool services at Rio del Mar, Rio Real and Rio del Norte Elementary schools as follows:

- Rio Del Mar- 11 VCOE funded slots, 37 State Preschool funded slots
- Rio Real- 48 State Preschool funded slots, 13 VCOE, State Preschool
- Rio del Norte- 24 VCOE funded slots, 21 State Preschool funded slots

CDI will operate a total of 162 preschool slots in FY 19-20. The CDI preschool program is free or low-cost for families with students ranging in ages 2 years, 9 months to 4 years old. Priority is given to 4-year-olds and children whose families who meet the state poverty income guidelines. Parents who did not qualify under income guidelines will be eligible using a point system and sliding fee scale. Class sizes will range from 24-30 students, with an 8 to 1 student-teacher ratio. CDI is invoiced $284.00 per month of use per classroom to defer the District’s facilities expense for a total of $18,176.00 annual revenue.

CDI contract 19-20 (1).pdf (617 KB)

Administrative Content

https://go.boarddocs.com/ca/rio/Board.nsf/Private?open&login#
Executive Content

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CONTINUING DEVELOPMENT INCORPORATED
SUBCONTRACT AGREEMENT

This is an agreement between Rio School District, hereinafter referred to as DISTRICT, and Continuing Development, Incorporated, hereinafter to as SUBCONTRACTOR. The parties hereto agree as follows:

1. TERM. The term of this agreement shall commence on July 1, 2019, and shall continue through June 30, 2020, during which time the SUBCONTRACTOR shall perform the services required under this agreement.

2. SERVICE PROVISIONS.

2.1 Program Description.
2.2 Program Goal.
2.3 Activities and Service with outcomes and measurement instruments.

3. FACILITIES AND CUSTODIAL COST. DISTRICT will bill the SUBCONTRACTOR for the usage of each classroom utilized at Rio School District sites noted in the addenda in the amount of two hundred eighty-four dollars ($284.00) per month/per classroom to help cover facilities and custodial costs.

4. INVESTIGATION AND RESEARCH. SUBCONTRACTOR by investigation and research has acquired reasonable knowledge of all conditions affecting the work to be done and labor and material needed, and the execution of this contract is to be based upon such investigation and research, and not upon any representation made by the DISTRICT, any of its offices, or employees, except as provided herein.

5. SUBCONTRACTOR. No relationship of employer and employee is created in this agreement, it being understood that the SUBCONTRACTOR is a SUBCONTRACTOR. None of the persons performing services for SUBCONTRACTOR pursuant to this agreement, whether said person is a member, partner, employee, contractor, or otherwise, shall have any claim under this agreement or otherwise against DISTRICT for sick leave, vacation pay, retirement benefits, social security, workers’ compensation, disability, unemployment insurance benefits, or employee benefits of any kind.

DISTRICT is not required to make any deductions for any third party from the compensation payable to SUBCONTRACTOR under the provisions of this agreement. SUBCONTRACTOR hereby holds DISTRICT harmless from any and all claims that may be made against DISTRICT based upon any contention by any third party that any employer-employee relationship exists by reason of this agreement.
It is further understood and agreed by the parties hereto that SUBCONTRACTOR in the performance of its obligation hereby is subject to the control of director of DISTRICT only as to the results to be accomplished by the services hereunder agreed to be rendered and performed and not to the means and methods for accomplishing the results.

If, in the performance of this agreement, any third persons are employed by the SUBCONTRACTOR, such persons shall be entirely and exclusively under direction, supervision, and control of the SUBCONTRACTOR. All terms of employment, including hours, wages, working conditions, discipline, hiring and discharging or any other terms of employment or requirements of law, shall be determined by SUBCONTRACTOR and comply with all statutory requirements.

6. CONTRACTOR'S EMPLOYEES. SUBCONTRACTOR agrees that all SUBCONTRACTOR employees have secured or shall secure at SUBCONTRACTOR's own expense all persons and employees and that all such services shall be performed by SUBCONTRACTOR or under SUBCONTRACTOR's supervision by persons authorized by law to perform such services.

7. EQUIPMENT. Equipment required to perform the services required under this Agreement will be provided by the DISTRICT and remain the property of the DISTRICT.

8. EQUAL OPPORTUNITY. SUBCONTRACTOR will not discriminate against any employee, or against any applicant for such employment because of age, race, color, religion, physical handicap, ancestry, gender, or national origin. This provision shall include, but not limited to, the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

9. PERSONNEL DISCLOSURE. SUBCONTRACTOR shall make available to DISTRICT a current list of all personnel providing services under this agreement. Changes to this list shall be immediately provided to DISTRICT in writing. The list shall include: (1) all full or part-time staff positions by title, including volunteer positions whose direct services are required to provide the services described herein, (2) a brief description of the functions of each such position and the hours each position works each week or, for part-time positions, each day or month, as appropriate, (3) the professional degree, if applicable, and experience required for each position, and (4) the name of the person responsible for fulfilling the terms of this agreement.

10. RESPONSIBILITY FOR EQUIPMENT. DISTRICT shall not be responsible nor held liable for any damage to person or property consequent upon the use, misuse, or failure of any equipment used by SUBCONTRACTOR or any of SUBCONTRACTOR's employees, even though such equipment is furnished, rented, or loaned to SUBCONTRACTOR by DISTRICT. The acceptance or use of any such equipment by SUBCONTRACTOR or SUBCONTRACTOR's employees shall be construed to mean that SUBCONTRACTOR accepts full responsibility for and agrees to exonerate, indemnify and hold harmless DISTRICT.
from and against any and all claims for any damage whatsoever resulting from the use, misuse, or failure of such equipment.

11. **INDEMNIFICATION AND HOLD HARMLESS.** All activities and work covered by this Agreement shall be at the risk of the SUBCONTRACTOR. SUBCONTRACTOR agrees to defend, indemnify and hold harmless the DISTRICT, including all of its committee members, employees, agents and volunteers against any and all claims or lawsuits, judgments, debts, demands and liability whether against SUBCONTRACTOR, DISTRICT or others, including those arising from injuries or death of persons and for damages to property, arising directly or indirectly out of the obligations herein described or undertaken or out of operations conducted or subsidized in whole or in part by SUBCONTRACTOR, save and except claims or litigation arising through the negligence or wrongdoing, or the willful misconduct of the DISTRICT.

12. **INSURANCE.** SUBCONTRACTOR, at its sole cost and expense, shall obtain and maintain in full force during the term of this agreement the following types of insurance.

12.1 Commercial General Liability “occurrence” coverage in the minimum amount of $1,000,000 combined single limit (CSL) bodily injury and property damage each occurrence and $1,000,000 aggregate, including personal injury, broad form property damage, products/completed operations, broad form blanket contractual, and $50,000 fire legal liability, if applicable.

12.2 Commercial Automobile Liability coverage in the minimum amount of $1,000,000 CSL bodily injury and property damage, including owned, non-owned and hired automobiles.

12.3 Workers’ Compensation coverage in full compliance with California Statutory Requirements for all employees of the SUBCONTRACTOR and Employer’s Liability in the minimum amount of $1,000,000.

12.4 Professional Liability coverage in the minimum amount of $1,000,000 each occurrence and in the aggregate.

12.5 All insurance required under this agreement shall be primary coverage as respects to the DISTRICT, and any insurance or self-insurance maintained by the DISTRICT shall be in excess of the SUBCONTRACTOR’s insurance coverage and shall not contribute to the SUBCONTRACTOR’s coverage. DISTRICT is to be notified immediately if any aggregate insurance limit is exceeded. Additional coverage must be purchased to meet requirements.

12.6 The DISTRICT is to be named as **ADDITIONAL INSURED** as respects to work done by SUBCONTRACTOR under the terms of this agreement on all policies required. However, this paragraph 2.7.3 shall not be construed to apply to Workers’ Compensation coverage.

12.7 Policies shall not be cancelled, non-renewed or reduced in scope of coverage until after sixty (60) days written notice has been given to the DISTRICT.
12.8 SUBCONTRACTOR agrees to provide DISTRICT with the following insurance documents within fourteen (14) days after the execution of this agreement.

12.8.1 Certificates of Insurance for coverage required under this agreement.

12.8.2 Additional insured endorsements; and

12.8.3 Sixty (60) days Notice of Cancellation Clause endorsements except for nonpayment of premium.

12.9 Failure to timely provide these documents shall be grounds for immediate termination or suspension of this agreement.

12.10 It is the responsibility of the SUBCONTRACTOR to confirm that all terms and conditions of the insurance provisions are complied with any and all subcontractors that the SUBCONTRACTOR may use for the completion of this agreement.

12.11 Insurance coverage in the minimum amounts set forth herein shall not be construed to relieve the SUBCONTRACTOR for liability in excess of such coverage, nor shall it preclude the DISTRICT from taking such other actions as are available to it under any other provisions of this agreement or otherwise in law.

12.12 If the Professional Liability Coverage is “claims made,” SUBCONTRACTOR must, for a period of three (3) years after the date when the agreement is terminated, completed, or non-renewed, maintain insurance with a retroactive date that is on or before the start date of the agreement services or purchase an extended reporting period endorsement (tail coverage). DISTRICT may withhold final payments due until SUBCONTRACTOR provides satisfactory evidence of the tail coverage to DISTRICT.

13. ASSIGNABILITY. SUBCONTRACTOR shall not assign any interest in this agreement, and shall not transfer any interest in the same, whether by assignment or novation, without the prior written consent of DISTRICT thereto, provided, however, that claims for money due or to become due to SUBCONTRACTOR from DISTRICT under this agreement may be assigned without such approval. Notice of any such assignment or transfer shall be furnished promptly to DISTRICT.

14. SUBCONTRACTS. Functions undertaken by the SUBCONTRACTOR may be carried out under subcontractors. However, SUBCONTRACTOR may not delegate its duties or obligations nor assign its rights hereunder, either in whole or in part, without prior written consent of DISTRICT. Any such attempted delegation or assignment without prior consent shall be void. Any change whatsoever in the corporate structure of SUBCONTRACTOR or the transfer of assets in excess of ten (10) percent of the total assets of SUBCONTRACTOR shall be deemed an assignment of benefits under the terms of this agreement requiring DISTRICT approval.

All subcontracts shall be in writing and copies provided to DISTRICT. No subcontract shall alter in any way any legal responsibility of SUBCONTRACTOR to DISTRICT. All subcontractors will be provided a copy of this agreement, and any subcontract must state that any work performed must be consistent with this agreement. DISTRICT has the right to refuse
reimbursement for obligations incurred under any subcontract, which do not comply with the terms of this agreement.

In each subcontract, SUBCONTRACTOR shall include all provisions that the DISTRICT may require. DISTRICT shall make these provisions available to SUBCONTRACTOR.

15. **POLITICAL ACTIVITIES PROHIBITED.** None of the funds, provided directly or indirectly, under this agreement shall be used for any political activities or to further the election or defeat of any candidate for public office. Neither the contract nor any funds provided hereunder shall be utilized in support of any partisan political activities, or activities for or against the election of a candidate for an elected office.

16. **RELIGIOUS ACTIVITIES PROHIBITED.** There shall be no religious worship, instructions or proselytization as part of, or in connection with the performance of this agreement. Active participation in religious worship or instruction cannot be a prerequisite for individuals receiving services utilizing Proposition 10 dollars. Expenditures of Proposition 10 dollars for religious services and practices are specifically prohibited. SUBCONTRACTOR must indicate how unlawful expenditures of Proposition 10 dollars for religious services and practices are to be avoided. Any religious indoctrination or encouragement incidental to the delivery of services under the application is strictly prohibited.

17. **LICENSES AND STANDARDS.** SUBCONTRACTOR shall conform with all federal, state, county and local rules and regulations, including facility and professional licensing and certification laws and shall keep in effect any and all licenses, permits, notices and certificates as are required for the duration of this agreement. SUBCONTRACTOR shall further comply with all laws applicable to wages and hours of employment, occupational safety, and fire safety, health and sanitation.

In the performance of this agreement, SUBCONTRACTOR shall comply with all applicable provisions of the California Welfare and Institutions Code, Title 45 of the Code of Federal Regulations, all applicable laws and regulations of the United States, State of California, and DISTRICT and all administrative regulations, rules and policies adopted hereunder that are applicable as identified by the scope of this agreement as each and all may now exist or be hereinafter amended or changed. In addition, SUBCONTRACTOR shall comply with all rules and regulations set forth in Federal Office of Management and Budget (OMB) Circular A-122 (cost principles for nonprofit organizations) or OMB Circular A-21 (cost principles for educational institutions) or OMB Circular A-87 (cost principles for state and local governments) as applicable to form of entity by which SUBCONTRACTOR transacts its business.

18. **MAINTENANCE OF RECORDS.** SUBCONTRACTOR agrees to maintain all records pertaining to service delivery and fiscal and administrative control for five (5) years after final payment has been made, or until all pending DISTRICT, state, or federal audits are completed, whichever is later. Upon request, SUBCONTRACTOR shall make these records available within Ventura County to all authorized DISTRICT, state (including Auditor General) and federal personnel.
19. **CUSTODY OF RECORDS.** At its option, DISTRICT may take custody of SUBCONTRACTOR’s client records related to services provided under this agreement upon agreement termination. DISTRICT agrees that such custody shall conform to applicable confidentiality provisions of state and federal law. Said records shall be kept by DISTRICT in an accessible location within Ventura County and shall be available to SUBCONTRACTOR for examination and inspection.

20. **FISCAL AND PERFORMANCE AUDITS AND INSPECTION OF RECORDS.** Authorized federal, state, or county representatives shall have the right to monitor, assess, or evaluate SUBCONTRACTOR’s performance in accordance with federal and state laws and regulations. The monitoring, assessments, or evaluations may include but are not limited to audits, inspection of premises, reports, and interviews of program staff and participants.

   At any time during normal business hours, and as often as DISTRICT may deem necessary, SUBCONTRACTOR shall make available to DISTRICT, state, federal or county officials for examination, all records pertaining to all matters covered by this agreement and shall permit county, state or federal officials to audit, examine and make excerpts or transcripts from such records, and to make audits of all invoices, materials, payrolls, records of personnel, information regarding clients receiving services, and other data relating to all matters covered by this agreement.

21. **DISTRICT** shall have the right to review the work being performed by the SUBCONTRACTOR under this contract at any time during DISTRICT’s usual working hours. Review, checking, approval or other action by DISTRICT shall not relieve SUBCONTRACTOR of SUBCONTRACTOR’s responsibility for the accuracy and completeness of the work performed under this contract.
22. **CHILD ABUSE REPORTING.** SUBCONTRACTOR shall require all employees, volunteers, SUBCONTRACTORS, or agents performing services under this agreement who are required by Section 11166, Subdivision (a), of the Penal Code to report child abuse or neglect or are required by Section 15630 of the Welfare and Institutions Code to report elder or dependent adult abuse or neglect, to sign a statement that he or she understands the reporting requirements and will comply with them.

22.1 SUBCONTRACTOR shall establish procedures to ensure the reporting of child abuse and neglect and elder or dependent adult abuse and neglect by all employees, volunteers, SUBCONTRACTOR’s, or agents who gain knowledge of, or reasonably suspect that a child, elder or dependent adult has been a victim of abuse or neglect, even when such persons are **not** otherwise required by Section 11166, Subdivision (a), of the Penal Code or Section 15630 of the Welfare and Institutions Code, to report such abuse or neglect.

23. **TERMINATION.** DISTRICT retains the right to terminate this contract for any reason prior to completion by notifying SUBCONTRACTOR in writing and by paying charges accumulated prior to such termination. On completion or termination of contract, DISTRICT shall be entitled to immediate possession of and SUBCONTRACTOR shall furnish all computations, programs, correspondence and other pertinent data gathered or computed by SUBCONTRACTOR for this particular project prior to any termination. SUBCONTRACTOR hereby expressly waives any and all claims for damages or compensation arising under this contract, except as set forth in this paragraph, in the event of such termination.
24. **ADDENDA.** DISTRICT may from time to time require changes in the scope of the services required hereunder. Such changes, including any increase or decrease in the amount of SUBCONTRACTOR’s compensation which are mutually agreed upon by and between DISTRICT and SUBCONTRACTOR, shall be effective when incorporated in written amendments to this agreement.

25. **CONFLICT OF INTEREST.** SUBCONTRACTOR covenants that SUBCONTRACTOR presently has no interest, including, but not limited to, other projects or independent contracts, and shall not acquire any such interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this agreement. SUBCONTRACTOR further covenants that in the performance of this agreement, no person having such interest shall be employed or retained by SUBCONTRACTOR under this agreement.

26. **CONFIDENTIALITY.** Any reports, information, data, statistics, forms, procedures, systems, studies, and any other communication or form of knowledge given to or prepared or assembled by SUBCONTRACTOR under this agreement in which the DISTRICT requires to be kept as confidential shall not be made available to any individual or organization by SUBCONTRACTOR without the prior written approval of DISTRICT, except as authorized by law.

SUBCONTRACTOR shall insure that SUBCONTRACTOR’s employees and/or independent SUB-CONTRACTOR or agents shall keep such confidential information confidential.

27. **NOTICES.** All notices required under this agreement shall be made in writing and addressed or delivered as follows:

**TO DISTRICT:**
Rio School District  
Attn: Sonya Lopez Mercado  
2500 Vineyard Avenue  
Oxnard, California 93036  
(805) 485-3111

**SUBCONTRACTOR:**
Continuing Development, Incorporated  
Attn: Susan Dumars  
350 Woodview Ave, #100  
Morgan Hill, CA 95037

Either party may, by written notice to the other, change its own mailing address, and shall promptly notify the other party in writing.
28. **ENTIRE AGREEMENT.** The terms and conditions set forth in Exhibits A, B, and C attached hereto are incorporated herein by this reference. This agreement contains all terms and conditions agreed upon by DISTRICT and SUBCONTRACTOR and no other understanding, oral or otherwise, regarding this agreement shall be deemed to bind any of the parties of this agreement.

**IN WITNESS THEREOF,** DISTRICT and SUBCONTRACTOR have executed this agreement on the dates indicated below.

**DISTRICT**

(Signature)

John D. Puglisi,
Ph. D. Superintendent

Date

IRS# 95-6002550
FTB# 80093115

**CONTINUING DEVELOPMENT INC.**

(Signature)

Susan Dumars,
Chief Business Growth and Development Officer

Date

IRS#
Agenda Item Details
Meeting: Oct 16, 2019 - RSD Regular Board Meeting
Category: 10. Consent
Subject: 10.9 Approval of Adoption of Resolution #1920/04 Sufficiency of Instructional Materials
Access: Public
Type: Action (Consent)
Fiscal Impact: No
Budgeted: No
Budget Source: Not Applicable
Recommended Action: Staff recommends board approval of Resolution #1920/04 Sufficiency of Instructional Materials.

Public Content
Speaker: Oscar Hernandez

Rationale:
It is recommended that the Governing Board:

1. Adopt Resolution #1920/04 regarding Sufficiency of Textbooks; and
2. Certify compliance that each student has been provided with a standards-aligned textbook for reading/language arts, mathematics, history and science; and
3. Direct the Superintendent to keep the resolution and certification on file in the district for auditing purposes and to show that the provisions of the law have been met.

Public hearing was held on September 18, 2019, to make a determination through a Resolution, as to whether each pupil in the district, including English Learners, has or will have, prior to the end of the fiscal year, sufficient textbooks or instructional materials, or both, in reading/language arts, mathematics, history and science, consistent with the content and cycles of the curriculum frameworks adopted by the state.

If the school district governing board determines that there are insufficient textbooks or instructional materials, or both, the governing board shall provide information to classroom teachers and the public as to the reasons and shall take action to ensure that the situation is remedied. Such action may involve using any funds available to the district for instructional materials from any state and local source.

Executive Content

Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
WHEREAS, the Governing Board of the Rio School District, in order to comply with the requirements of Education Code Section 60119, held a public hearing on September 18, 2019, at 6:00 p.m. which is on or before the end of the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the Board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stating the time, place and purpose of the hearing, and;

WHEREAS, the Board encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at the public hearing detailed the extent to which sufficient textbooks and instructional materials were provided to all students, including English learners, in the Rio School district, and;

WHEREAS, the definition of “sufficient textbooks or instructional materials” means that each student, including each English learner, has a standards-aligned textbook and/or instructional materials to use in class and to take home, which may include materials in a digital format but shall not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage, and;

WHEREAS, the definition of “sufficient textbooks or instructional materials” also means that all students who are enrolled in the same course within the Rio School District, have standards-aligned textbooks or instructional materials from the same adoption cycle, and;

WHEREAS, sufficient standards-aligned textbooks or instructional materials that are consistent with the cycles and content of the curriculum frameworks is provided to each student, including each English learner, in the following subjects:

<table>
<thead>
<tr>
<th>SUBJECT</th>
<th>TITLE</th>
<th>PUBLISHER</th>
<th>DATE OF ADOPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mathematics</td>
<td>Bridges (K-5)</td>
<td>Math Learning Center</td>
<td>2016</td>
</tr>
<tr>
<td></td>
<td>Connected Math Program 3 (6-8)</td>
<td>Pearson</td>
<td>2016</td>
</tr>
<tr>
<td></td>
<td>Algebra (7-8)</td>
<td>Pearson</td>
<td>2016</td>
</tr>
<tr>
<td>Science</td>
<td>Science (K-5)</td>
<td>Pearson/Scott Foreman</td>
<td>2008</td>
</tr>
<tr>
<td></td>
<td>Focus on Earth (6)</td>
<td>Glencoe</td>
<td>2007</td>
</tr>
<tr>
<td></td>
<td>Focus on Life Science (7)</td>
<td>Glencoe</td>
<td>2008</td>
</tr>
<tr>
<td></td>
<td>Focus on Physical Science (8)</td>
<td>Glencoe</td>
<td>2008</td>
</tr>
<tr>
<td>History/Social Science</td>
<td>History/Social Science (K-3)</td>
<td>Scott Foresman</td>
<td>2006</td>
</tr>
<tr>
<td></td>
<td>History/Social Science (4-6)</td>
<td>Houghton Mifflin</td>
<td>2006</td>
</tr>
<tr>
<td></td>
<td>World History (7)</td>
<td>Mc Dougal Little</td>
<td>2006</td>
</tr>
<tr>
<td></td>
<td>Creating America (8)</td>
<td>Mc Dougal Littell</td>
<td>2006</td>
</tr>
<tr>
<td>Reading/Language</td>
<td>A Legacy of Literacy (K-6)</td>
<td>Houghton Mifflin</td>
<td>2003</td>
</tr>
<tr>
<td>Arts</td>
<td>The Language of Literature (7-8)</td>
<td>Mc Dougal Littell</td>
<td>2002</td>
</tr>
</tbody>
</table>
THEREFORE, it is resolved that for the 2019-20 school year, the Rio School District has provided each student with sufficient textbooks or instructional materials consistent with the cycles and content of the curriculum frameworks.

Adopted the 18th day of September, 2019

President, Board of Trustees  
Member, Board of Trustees  
Member, Board of Trustees  
Clerk, Board of Trustees  
Member, Board of Trustees
Agenda Item Details

Meeting: Oct 16, 2019 - RSD Regular Board Meeting
Category: 10. Consent
Subject: 10.10 Williams Quarterly Complaint Report
Access: Public
Type: Action (Consent)
Fiscal Impact: No
Budgeted: No
Budget Source: Not Applicable
Recommended Action: Staff recommends board approval of Williams quarterly report for October.

Public Content

Speaker: Oscar Hernandez

Rationale:
Education Code Section 35186 (d) requires a school district to report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records.

1 - UCP Quarterly Report for October 2019.pdf (25 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
Quarterly Report on Williams Uniform Complaints  
[Education Code Section 35186]  
Fiscal Year 2019-10

District: Rio School District  
Person completing this form: John Puglisi  
Title: Superintendent  
Quarterly Report Submission Date: Yes October 2019 (7/1/19 to 9/30/19)  
☐ January 2020 (10/1/19 to 12/31/19)  
☐ April 2020 (1/1/20 to 3/31/20)  
☐ July 2020 (4/1/20 to 6/30/20)

Date for information to be reported publicly at governing board meeting: October 16, 2019

Please check the box that applies:

☒ No complaints were filed with any school in the district during the quarter indicated above.

☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

<table>
<thead>
<tr>
<th>General Subject Area</th>
<th>Total # of Complaints</th>
<th># Resolved</th>
<th># Unresolved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Textbooks and Instructional Materials</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Teacher Vacancy or Misassignment</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Facilities Conditions</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Totals</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

Signature of District Superintendent
Agenda Item Details

Meeting          Oct 16, 2019 - RSD Regular Board Meeting
Category         10. Consent
Subject          10.11 Resolution for Notice of Completion with Center Glass
Access           Public
Type             Action (Consent)
Fiscal Impact    No
Recommended Action It is recommended that the Board approve the Notice of Completion from Center Glass for work at Rio Del Sol.

Public Content

Speaker:  
Wael Saleh, Assistant Superintendent, Business Services

Rationale:
Rio School District contracted with Center Glass to provide aluminum storefronts, entrances, windows, glass and glazing at Rio Del Sol.
All contract installation requirements have been satisfied by Center Glass and Balfour Beatty has recommended the issuance of a Notice of Completion.

Rio STEAM K-8 - CG - Recommendation NOC - 10-7-19.pdf (79 KB)
Resolution for NOC for Center Glass (1).pdf (424 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
October 7, 2019

Rio School District
2500 E. Vineyard Ave, Suite 100
Oxnard, CA 93036
Attn: Dr. Puglisi

Subject: Measure G Projects
Rio School District
Oxnard, CA

Re: Project #0045-015 Rio STEAM K-8 Campus
Recommendation to Request Board approval for issuance of Notice of Completion
Bid Package #9 Aluminum Storefront, Entrances and Windows, Glass and Glazing, Door Hardware; Center Glass Company #9

Dear Dr. Puglisi,

Please accept this letter as recommendation to request Board approval for issuance of the Notice of Completion for work related to RSD Project #0045-015 Rio STEAM K-8 Campus. All contract installation requirements have been satisfied by Center Glass Company #9 for Bid Package #9 Aluminum Storefront, Entrances and Windows, Glass and Glazing, Door Hardware. The final contract amount is as follows;

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Center Glass Company #9 Base Agreement</td>
<td>$1,465,734.00</td>
</tr>
<tr>
<td>Center Glass Company #9 Total Change Order Amount</td>
<td>$73,992.00</td>
</tr>
<tr>
<td><strong>FINAL Cost</strong></td>
<td><strong>$1,539,726.00</strong></td>
</tr>
</tbody>
</table>

Should you have any questions, please contact me at any time.

Respectfully,

[Signature]

Jesus Muguerza Ibarra
Assistant Project Manager, Balfour Beatty

cc. Wael Saleh, Rio School District
Dennis Kuykendall, Balfour Beatty
RIO SCHOOL DISTRICT
RESOLUTION NO. 19/20-30
NOTICE OF COMPLETION OF WINDOWS, GLASS AND GLAZING AT RIO DEL SOL K-8 STEAM SCHOOL BY CENTER GLASS

WHEREAS, pursuant to RSD Project No. 045-015, the Rio School District ("District") contracted with Center Glass for windows, glass, and glazing at Rio Del Sol K-8 STEAM School, and

WHEREAS, Contractor subsequently commenced the work on Project No. 0045-015; and

WHEREAS, on October 7, 2019, the project construction manager confirmed that the work for Project No. 0045-015 has been closed and certified the job was complete in accordance with the plans and specifications; and

WHEREAS, District has now determined to file the Notice of Completion, attached hereto as Exhibit A and incorporated herein by reference;

NOW, THEREFORE, be it hereby resolved that:

1. The foregoing recitals are true and correct.

2. The Board hereby accepts the Notice of Completion for Project No. 0045-015. The Board delegates authority to the Superintendent and the Assistant Superintendent of Business Services or their designee to ensure that the Notice of Completion is filed with the Office of the Ventura County Recorder.

PASSED AND ADOPTED by the Board of Education at a regular meeting held on the 16th day of October, 2019 by the following vote on roll call:

AYES:

NOES:

ABSENT:

ABSTAIN:

Joe Esquivel, President of the Board of Trustees
Agenda Item Details

Meeting
Oct 16, 2019 - RSD Regular Board Meeting

Category
10. Consent

Subject
10.12 Resolution for Notice of Completion with Painting and Decor (Painting Package)

Access
Public

Type
Action (Consent)

Recommended Action
It is recommended that the Board approve the Notice of Completion

Public Content

Speaker:
Wael Saleh, Assistant Superintendent, Business Services

Rationale:
Rio School District contracted with Painting and Decor to provide painting services at Rio Del Sol. All contract installation requirements have been satisfied by Painting and Decor and Balfour Beatty has recommended the issuance of a Notice of Completion.

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
October 7, 2019

Rio School District
2500 E. Vineyard Ave, Suite 100
Oxnard, CA 93036
Attn: Dr. Puglisi

Subject: Measure G Projects
Rio School District
Oxnard, CA

Re: Project #0045-015 Rio STEAM K-8 Campus
Recommendation to Request Board approval for issuance of Notice of Completion
Bid Package #13 Painting; Painting & Decor, Inc.

Dear Dr. Puglisi,

Please accept this letter as recommendation to request Board approval for issuance of the Notice of Completion for work related to RSD Project #0045-015 Rio STEAM K-8 Campus. All contract installation requirements have been satisfied by Painting & Decor, Inc. for Bid Package #13 Painting. The final contract amount is as follows:

- Painting & Decor, Inc. Base Agreement $493,700.00
- Painting & Decor, Inc. Total Change Order Amount $75,273.27
- FINAL Cost $568,973.27

Should you have any questions, please contact me at any time.

Respectfully,

[Signature]

Jesus Muguerza Ibarra
Assistant Project Manager, Balfour Beatty

cc. Wael Saleh, Rio School District
Dennis Kuykendall, Balfour Beatty
WHEREAS, pursuant to RSD Project No. 045-015, the Rio School District ("District") contracted with Painting and Décor for painting at Rio Del Sol K-8 STEAM School, and

WHEREAS, Contractor subsequently commenced the work on Project No. 0045-015; and

WHEREAS, on October 7, 2019, the project construction manager confirmed that the work for Project No. 0045-015 has been closed and certified the job was complete in accordance with the plans and specifications; and

WHEREAS, District has now determined to file the Notice of Completion, attached hereto as Exhibit A and incorporated herein by reference;

NOW, THEREFORE, be it hereby resolved that:

1. The foregoing recitals are true and correct.

2. The Board hereby accepts the Notice of Completion for Project No. 0045-015. 3. The Board delegates authority to the Superintendent and the Assistant Superintendent of Business Services or their designee to ensure that the Notice of Completion is filed with the Office of the Ventura County Recorder.

PASSED AND ADOPTED by the Board of Education at a regular meeting held on the 16th day of October, 2019 by the following vote on roll call:

AYES:

NOES:

ABSENT:

ABSTAIN:

[Signature]
Joe Esquivel, President of the Board of Trustees
Agenda Item Details

Meeting: Oct 16, 2019 - RSD Regular Board Meeting

Category: 10. Consent

Subject: 10.13 Resolution for Notice of Completion with Anderson Systems

Access: Public

Type: Action (Consent)

Recommended Action: It is recommended that the Board approve the Notice of Completion for Anderson Systems.

Public Content

Speaker:

Wael Saleh, Assistant Superintendent, Business Services

Rationale:

Rio School District contracted with Anderson Systems to provide the plumbing at Rio Del Sol. All contract installation requirements have been satisfied by Anderson Systems and Balfour Beatty has recommended the issuance of a Notice of Completion.

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
October 7, 2019

Rio School District
2500 E. Vineyard Ave, Suite 100
Oxnard, CA 93036
Attn: Dr. Puglisi

Subject: Measure G Projects
Rio School District
Oxnard, CA

Re: Project #0045-015 Rio STEAM K-8 Campus
Recommendation to Request Board approval for issuance of Notice of Completion
Bid Package #18 Water Distribution, Sanitary Sewerage, Storm Drainage, Plumbing,
Natural Gas for Site and Interior; Anderson Systems

Dear Dr. Puglisi,

Please accept this letter as recommendation to request Board approval for issuance of the Notice of Completion for work related to RSD Project #0045-015 Rio STEAM K-8 Campus. All contract installation requirements have been satisfied by Anderson Systems for Bid Package #18 Water Distribution, Sanitary Sewerage, Storm Drainage, Plumbing, Natural Gas for Site and Interior. The final contract amount is as follows;

Anderson Systems Base Agreement $ 2,900,000.00
Anderson Systems Total Change Order Amount $ 142,317.00

FINAL Cost $ 3,042,317.00

Should you have any questions, please contact me at any time.

Respectfully,

Jesus Muguerza Ibarra
Assistant Project Manager, Balfour Beatty

cc. Wael Saleh, Rio School District
Dennis Kuykendall, Balfour Beatty
RIO SCHOOL DISTRICT
RESOLUTION NO. 19/20-28
NOTICE OF COMPLETION OF PLUMBING AT RIO DEL SOL K-8 STEAM SCHOOL BY
ANDERSON SYSTEMS

WHEREAS, pursuant to RSD Project No. 0045-015, the Rio School District ("District") contracted
with Anderson Systems for plumbing at Rio Del Sol K-8 STEAM School, and

WHEREAS, Contractor subsequently commenced the work on Project No. 0045-015; and

WHEREAS, on October 7, 2019, the project construction manager confirmed that the work for
Project No. 0045-015 has been closed and certified the job was complete in accordance with
the plans and specifications; and

WHEREAS, District has now determined to file the Notice of Completion, attached hereto as
Exhibit A and incorporated herein by reference;

NOW, THEREFORE, be it hereby resolved that:

1. The foregoing recitals are true and correct.

2. The Board hereby accepts the Notice of Completion for Project No. 0045-015. 3. The Board
delegates authority to the Superintendent and the Assistant Superintendent of Business
Services or their designee to ensure that the Notice of Completion is filed with the Office of the
Ventura County Recorder.

PASSED AND ADOPTED by the Board of Education at a regular meeting held on the 16th day of
October, 2019 by the following vote on roll call:

AYES:

NOES:

ABSENT:

ABSTAIN:

Joe Esquivel, President of the Board of Trustees
Agenda Item Details

Meeting Oct 16, 2019 - RSD Regular Board Meeting
Category 10. Consent
Subject 10.14 Resolution for Notice of Completion for JPI Development
Access Public
Type Action (Consent)
Recommended Action It is recommended that the Board approve the Notice of Completion with JPI Development

Public Content

Speaker: Wael Saleh, Assistant Superintendent, Business Services

Rationale: Rio School District contracted with JPI Development Group to provide the installation of the fire sprinklers at Rio Del Sol. All contract installation requirements have been satisfied by JPI Development Group and Balfour Beatty has recommended the issuance of a Notice of Completion.


![Resolution for NOC for JPI.pdf (423 KB)](https://go.boarddocs.com/ca/rio/Board.nsf/Private?open&login#)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
Rio School District
2500 E. Vineyard Ave, Suite 100
Oxnard, CA 93036
Attn: Dr. Puglisi

October 7, 2019

Subject: Measure G Projects
Rio School District
Oxnard, CA

Re: Project #0045-015 Rio STEAM K-8 Campus
Recommendation to Request Board approval for issuance of Notice of Completion
Bid Package #17 Automatic Fire Sprinkler, JPI Development Group, Inc.

Dear Dr. Puglisi,

Please accept this letter as recommendation to request Board approval for issuance of the Notice of Completion for work related to RSD Project #0045-015 Rio STEAM K-8 Campus. All contract installation requirements have been satisfied by JPI Development Group, Inc. for Bid Package #17 Automatic Fire Sprinkler. The final contract amount is as follows:

JPI Development Group, Inc. Base Agreement $1,184,000.00
JPI Development Group, Inc. Total Change Order Amount $ (65,342.88)

FINAL Cost $1,118,657.12

Should you have any questions, please contact me at any time.

Respectfully,

[Signature]

Jesus Muguerza Ibarra
Assistant Project Manager, Balfour Beatty

cc. Wael Saleh, Rio School District
    Dennis Kuykendall, Balfour Beatty
WHEREAS, pursuant to RSD Project No. 045-015, the Rio School District ("District") contracted with JPI Development Group for fire sprinkler at Rio Del Sol K-8 STEAM School, and

WHEREAS, Contractor subsequently commenced the work on Project No. 0045-015; and

WHEREAS, on October 7, 2019, the project construction manager confirmed that the work for Project No. 0045-015 has been closed and certified the job was complete in accordance with the plans and specifications; and

WHEREAS, District has now determined to file the Notice of Completion, attached hereto as Exhibit A and incorporated herein by reference;

NOW, THEREFORE, be it hereby resolved that:

1. The foregoing recitals are true and correct.

2. The Board hereby accepts the Notice of Completion for Project No. 0045-015. 3. The Board delegates authority to the Superintendent and the Assistant Superintendent of Business Services or their designee to ensure that the Notice of Completion is filed with the Office of the Ventura County Recorder.

PASSED AND ADOPTED by the Board of Education at a regular meeting held on the 16th day of October, 2019 by the following vote on roll call:

AYES:

NOES:

ABSENT:

ABSTAIN:

Joe Esquivel, President of the Board of Trustees
Agenda Item Details
Meeting: Oct 16, 2019 - RSD Regular Board Meeting
Category: 10. Consent
Subject: 10.15 Resolution regarding Notice of Completion for Taft Electric
Access: Public
Type: Action (Consent)
Recommended Action: It is recommended that the Board approve the Notice of Completion with Taft Electric

Public Content
Speaker: Wael Saleh, Assistant Superintendent, Business Services
Rationale: Rio School District contracted with Taft Electric to provide electrical services at Rio Del Sol. All contract installation requirements have been satisfied by Taft Electric and Balfour Beatty has recommended the issuance of a Notice of Completion.

Rio STEAM K-8 - TEC - Recommendation NOC - 10-7-19.pdf (79 KB)
Resolution for NOC for Taft.pdf (422 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
Rio School District  
2500 E. Vineyard Ave, Suite 100  
Oxnard, CA 93036  
Attn: Dr. Puglisi

October 7, 2019

Subject:  Measure G Projects  
Rio School District  
Oxnard, CA

Re:  Project #0045-015 Rio STEAM K-8 Campus  
Recommendation to Request Board approval for issuance of Notice of Completion  
Bid Package #20 Electrical, Low Voltage Systems, Lighting, Fire and Intrusion Detection  
Systems, Intercommunication Systems, Computer Networking Systems and Elevator;  
Taft Electric Company

Dear Dr. Puglisi,

Please accept this letter as recommendation to request Board approval for issuance of the Notice of  
Completion for work related to RSD Project #0045-015 Rio STEAM K-8 Campus. All contract installation  
requirements have been satisfied by Taft Electric Company for Bid Package #20 Electrical, Low Voltage  
Systems, Lighting, Fire and Intrusion Detection Systems, Intercommunication Systems, Computer  
Networking Systems and Elevator. The final contract amount is as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taft Electric Company Base Agreement</td>
<td>$4,462,000.00</td>
</tr>
<tr>
<td>Taft Electric Company Total Change Order Amount</td>
<td>$146,784.39</td>
</tr>
</tbody>
</table>

**FINAL Cost**  
$4,608,784.39

Should you have any questions, please contact me at any time.

Respectfully,

![Signature]

Jesus Muguerza Ibarra  
Assistant Project Manager, Balfour Beatty

cc.  Wael Saleh, Rio School District  
Dennis Kuykendall, Balfour Beatty
RIO SCHOOL DISTRICT
RESOLUTION NO. 19/20-26
NOTICE OF COMPLETION OF ELECTRIC SERVICES AT RIO DEL SOL K-8 STEAM SCHOOL BY TAFT ELECTRICAL

WHEREAS, pursuant to RSD Project No. 045-015, the Rio School District ("District") contracted with Taft Electrical for services related to the electric at Rio Del Sol K-8 STEAM School, and

WHEREAS, Contractor subsequently commenced the work on Project No. 0045-015; and

WHEREAS, on October 7, 2019, the project construction manager confirmed that the work for Project No. 0045-015 has been closed and certified the job was complete in accordance with the plans and specifications; and

WHEREAS, District has now determined to file the Notice of Completion, attached hereto as Exhibit A and incorporated herein by reference;

NOW, THEREFORE, be it hereby resolved that:

1. The foregoing recitals are true and correct.

2. The Board hereby accepts the Notice of Completion for Project No. 0045-015. 3. The Board delegates authority to the Superintendent and the Assistant Superintendent of Business Services or their designee to ensure that the Notice of Completion is filed with the Office of the Ventura County Recorder.

PASSED AND ADOPTED by the Board of Education at a regular meeting held on the 16th day of October, 2019 by the following vote on roll call:

AYES:

NOES:

ABSENT:

ABSTAIN:

__________________________
Joe Esquivel, President of the Board of Trustees
Agenda Item Details

Meeting          Oct 16, 2019 - RSD Regular Board Meeting
Category         10. Consent
Subject          10.16 Notice of Completion for Kamran and Company
Access           Public
Type             Action (Consent)
Fiscal Impact    No
Recommended Action It is recommended that the Notice of Completion for Kamran and Company be approved.

Goals

Goal 3 - Create welcoming and safe environments where students attend and are connected to their school
Goal 1 - Improved student achievement at every school and every grade in all content areas

Public Content

Speaker:
Wael Saleh, Assistant Superintendent, Business Services

Rationale:
Rio School District contracted with Kamran and Company to provide construction in the kitchen Rio Del Sol. All contract installation requirements have been satisfied by Kamran and Company and Balfour Beatty has recommended the issuance of a Notice of Completion.

Rio STEAM K-8 - KCI - Recommendation NOC - 10-7-19.pdf (79 KB)

Resolution for NOC for Kamran & Co.pdf (422 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board
members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
Subject: Measure G Projects  
Rio School District  
Oxnard, CA

Re: Project #0045-015 Rio STEAM K-8 Campus  
Recommendation to Request Board approval for issuance of Notice of Completion  
Bid Package #22 Kitchen; Kamran and Company, Inc.

Dear Dr. Puglisi,

Please accept this letter as recommendation to request Board approval for issuance of the Notice of Completion for work related to RSD Project #0045-015 Rio STEAM K-8 Campus. All contract installation requirements have been satisfied by Kamran and Company, Inc. for Bid Package #22 Kitchen. The final contract amount is as follows;

Kamran and Company, Inc. Base Agreement $817,600.00
Kamran and Company, Inc. Total Change Order Amount $1,593.20

**FINAL Cost**

$819,193.20

Should you have any questions, please contact me at any time.

Respectfully,

[Signature]

Jesus Muguerza Ibarra  
Assistant Project Manager, Balfour Beatty

cc. Wael Saleh, Rio School District  
    Dennis Kuykendall, Balfour Beatty
RIO SCHOOL DISTRICT
RESOLUTION NO. 19/20-25

NOTICE OF COMPLETION OF THE KITCHEN AT RIO DEL SOL K-8 STEAM SCHOOL BY
KAMRAN AND COMPANY

WHEREAS, pursuant to RSD Project No. 045-015, the Rio School District ("District") contracted
with Kamran and Company for services related to the Kitchen at Rio Del Sol K-8 STEAM School, and

WHEREAS, Contractor subsequently commenced the work on Project No. 0045-015; and

WHEREAS, on October 7, 2019, the project construction manager confirmed that the work for
Project No. 0045-015 has been closed and certified the job was complete in accordance with
the plans and specifications; and

WHEREAS, District has now determined to file the Notice of Completion, attached hereto as
Exhibit A and incorporated herein by reference;

NOW, THEREFORE, be it hereby resolved that:

1. The foregoing recitals are true and correct.

2. The Board hereby accepts the Notice of Completion for Project No. 0045-015. The Board
debates authority to the Superintendent and the Assistant Superintendent of Business
Services or their designee to ensure that the Notice of Completion is filed with the Office of the
Ventura County Recorder.

PASSED AND ADOPTED by the Board of Education at a regular meeting held on the 16th day of
October, 2019 by the following vote on roll call:

AYES:

NOES:

ABSENT:

ABSTAIN:

Joe Esquivel, President of the Board of Trustees
Agenda Item Details

Meeting: Oct 16, 2019 - RSD Regular Board Meeting
Category: 10. Consent
Subject: 10.17 Approval of Change Order with Brian Devries Construction
Access: Public
Type: Action (Consent)
Fiscal Impact: Yes
Dollar Amount: 26,540.90
Budgeted: Yes
Budget Source: Measure L
Recommended Action: It is recommended that the Board approve the Change Order with Brian Devries Construction

Public Content
Speaker: Wael Saleh, Assistant Superintendent, Business Services

Rationale:
This change order has four components:

- Enlarge 34 light pole bases throughout campus: $9,602.35
- Building B and E portal footing changes: $3,675.45
- Building D stairs added caissons: $4,263.10
- Added Bldg D 2nd floor waterproofing under topping slab: $9,000.00

Total: $26,540.90

Administrative Content

Executive Content

https://go.boarddocs.com/ca/rio/Board.nsf/Private?open&login#
Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
Dear Dr. Puglisi,

Please accept this letter as recommendation to request approval for CO #2.10 to Brian Devries Construction for added items at the above Project, and as amendment to their contract. Scope change to the project is as follows:

<table>
<thead>
<tr>
<th>PCO No.</th>
<th>GC No.</th>
<th>Description</th>
<th>Reason</th>
<th>Cost/credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.14</td>
<td>224-12</td>
<td>Enlarge 34 light pole bays throughout campus.</td>
<td>Electrical plans called out for wrong footings for the light poles. Per the response to RFI 358 the detail was changed to a bigger footing. This cost is for the material and labor to enlarge 34 light pole bays (footings).</td>
<td>$9,602.36</td>
</tr>
<tr>
<td>2.15</td>
<td>224-13</td>
<td>Building A and B portal footing changes</td>
<td>Per the response to RFI 354 there were changes to the portal footings. This cost is for the labor and material that was incurred for those changes.</td>
<td>$3,675.45</td>
</tr>
<tr>
<td>2.18</td>
<td>224-21</td>
<td>Building D stairs connecting causes</td>
<td>CCDA-6 eliminated moment frame connections at Bidg D stairs #1 and 3 by adding a column and footing below stair framing. This cost is for the labor and material to install footings below stairs.</td>
<td>$4,283.10</td>
</tr>
<tr>
<td>2.28R1</td>
<td>224-30</td>
<td>Added Bidg. D 2nd floor</td>
<td>Per the response to RFI 638 addendum 1 inadvertently deleted the detail for waterproofing under the 2nd floor topping slab of Building D. The response to RFI referenced detail 2A/8.11 as part of the response to outlined work to be done. RFI 644 then clarified that detail 2A/8.11 was not to be used and architect provided new detail for work. Addendum 1 was a pre-bid addendum which nulled the detail for waterproofing for the bid. This is a lump cost to install waterproofing under the 2nd floor topping slab of Building D.</td>
<td>$9,000.00</td>
</tr>
</tbody>
</table>

Total CO #2.10
Previous Approved CO's
Original Contract
Revised Contract

$26,540.90
$11,624.69
$3,698,000.00
$3,739,165.69

Should you have any questions, please contact me at any time.

Respectfully,

Jesús Muñozza Ibarra
Assistant Project Manager, Balfour Beatty

cc. Weel Saleh, Rio School District
    Rachel Adams, Architecture 4 Education
    Dennis Kuykendall, Balfour Beatty
**Agenda Item Details**
Meeting: Oct 16, 2019 - RSD Regular Board Meeting
Category: 10. Consent
Subject: 10.18 Approval of Change Order for Junior Steel
Access: Public
Type: Action (Consent)
Fiscal Impact: Yes
Dollar Amount: $56,517.00
Budgeted: Yes
Budget Source: Measure L

**Recommended Action**
It is recommended that the Board approve the Change Order with Junior Steel.

**Public Content**
Speaker:
Wael Saleh, Assistant Superintendent, Business Services

**Rationale:**
This change order has 8 components:

- Added cost per ASI 7R2-gridline Modifications for Buildings A, B, D, and E. $17,000.00
- Modifications to site ramps handrails $8,500.00
- Trimming of Building D bent plate at balcony $12,000.00
- Modifications to site ramps stairs $8,000.00
- Primer application to steel below grade at Bldg. D $9,000.00
- Added aluminum backing plate at ramp rail artwork panel $1,017.00
- Primer application to steel below grade at Bldgs. A, B, and E $6,000.00
- Concrete chippings at columns in Bldgs. A, B, and E -$5,000.00 CREDIT

**Total** $56,517.00

**Administrative Content**

[Junior Steel Change Order.pdf (98 KB)](https://go.boarddocs.com/ca/rio/Board.nsf/Private?open&login#)
Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
Dear Dr. Puglisi,

Please accept this letter as recommendation to request approval for CO #4.11 Junior Steel for added scope items at the above Project. All costs have been negotiated to agreed value for final bid package close out. Scope change to the project are as follows:

<table>
<thead>
<tr>
<th>CDO No.</th>
<th>SC No.</th>
<th>Description</th>
<th>Reason</th>
<th>Cost ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.3</td>
<td>1</td>
<td>Added cost per AS 1162 - Total Modifications</td>
<td>Proposed cost due to changes in building dimensional steel dimensions for Buildings A, B, D, and E</td>
<td>$ 17,001.20</td>
</tr>
<tr>
<td>4.3981</td>
<td>A900</td>
<td>Modifications to site ramps handles</td>
<td>This cost is for minor modifications to project in order to have railing installed by the time school opened and for added work to modify new railings after the railings were shipped to the site. After concrete was poured, bricks in the concrete elevation were identified, therefore, field modifications of the railings becomes necessary to ensure the railings to be braked and elevated.</td>
<td>$ 6,000.00</td>
</tr>
<tr>
<td>4.38</td>
<td>38</td>
<td>Termining of Building O bent plate at balcony</td>
<td>This cost is for additional field work required to trim all perimeter bent plate at building O balcony per R90475 based on details 285 on sheet A5.44. Structural changes did not show bent plate being out at same elevation as the subarea edge of the terracing shear.</td>
<td>$ 12,000.00</td>
</tr>
<tr>
<td>4.48</td>
<td>48</td>
<td>Modifications to site ramp stair</td>
<td>This cost is for minor modifications to project in order to have railing installed by the time school opened and for added work to modify new railings after the railings were shipped to the site. After concrete was poured, bricks in the concrete elevation were identified, therefore, field modifications of the railings becomes necessary to ensure the railings to be braked and elevated.</td>
<td>$ 8,000.00</td>
</tr>
<tr>
<td>4.44</td>
<td>44</td>
<td>Primer application of steel below grade at Building D</td>
<td>This cost is to clean, prep, and layout elevation for application of epoxy-coat for primer on below grade of columns at E168, D, as well as the application of the coat for epoxy primer.</td>
<td>$ 9,000.00</td>
</tr>
<tr>
<td>4.49</td>
<td>49</td>
<td>Added aluminum backing plate at ramp rail artwork panel</td>
<td>This cost is to add a backing plate to the artwork panel at the Building A entrance ramp. This panel was required to prevent injuries to the public.</td>
<td>$ 1,097.00</td>
</tr>
<tr>
<td>4.43</td>
<td>43</td>
<td>Primer application of steel below grade at Buildings A, B and E</td>
<td>Cost for application cost for epoxy primer at Buildings A, B and E due to weather in 2006.</td>
<td>$ 4,000.00</td>
</tr>
<tr>
<td>4.50</td>
<td>59</td>
<td>Concrete chipping at columns in Buildings A, B and E</td>
<td>This credit is provided by Junior Steel to cover a portion of the costs incurred by the District to chip the concrete around the columns of Buildings A, B, and E. The District had to hire a concrete contractor to chip concrete so that cost for epoxy primer can be applied.</td>
<td>$ (1,000.00)</td>
</tr>
</tbody>
</table>

Total CO 4.11: $ 56,501.20
Previous Approved CO 4: $ 93,648.36
Original Contract: $ 241,200.00
Revised Contract: $ 325,682.34

Should you have any questions, please contact me at any time.

Respectfully,

Jesus Muguerza Ibarra
Assistant Project Manager, Balfour Beatty

cc.  Wael Saleh, Rio School District
     Rachel Adams, Architecture 4 Education
     Dennis Kuykendall, Balfour Beatty
Rio School District  
2500 E. Vineyard Ave, Suite 1-100  
Oxnard, Ca 93036

CO 4.11  
10-7-19

PROJECT NO: 0045-015

CO NO: 4.11

PROJECT NAME: RIO STEAM K-8 CAMPUS

CONTRACTOR: Junior Steel

SCOPE OF WORK: SEE ATTACHED

COST:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$ 3,317,000.00</td>
</tr>
<tr>
<td>Previous Approved Change Orders</td>
<td>($ 55,849.36)</td>
</tr>
<tr>
<td>This Change Order</td>
<td>$ 56,517.00</td>
</tr>
<tr>
<td>Adjusted Contract Amount</td>
<td>$ 3,317,867.64</td>
</tr>
</tbody>
</table>

TIME:

<table>
<thead>
<tr>
<th>Description</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Completion Date</td>
<td>December 2018</td>
</tr>
<tr>
<td>Previously Approved Completion Extension Days</td>
<td>0</td>
</tr>
<tr>
<td>Completion Days Extension this Change Order</td>
<td>0</td>
</tr>
<tr>
<td>Adjusted Contract Completion Date</td>
<td>December 2018</td>
</tr>
</tbody>
</table>

IT IS AGREED BY THE CONTRACTOR THAT THE AMENDED CONTRACT AMOUNT AND/OR TIME, IF ANY, INCLUDES FULL AND COMPLETE EQUITABLE ADJUSTMENT AND COMPENSATION FOR ALL CONTRACT WORK AND EXTRA WORK PERFORMED ON THE PROJECT INCLUDING BUT NOT LIMITED TO CHANGES, DIFFERING SITE CONDITIONS, SUSPENSIONS, DELAYS, RESCHEDULING, ACCELERATION, IMPACT AND EXTENDED OVERHEAD AS IT RELATES SPECIFICALLY TO ITEMS OF THE ATTACHED LISTING. CONTRACTOR HEREBY WAIVES ANY AND ALL RIGHT TO ADDITIONAL COMPENSATION OR TIME ARISING OUT OF THE WORK SPECIFIC TO ITEMS OF THE ATTACHED LISTING, AND HEREBY ACKNOWLEDGES AND AGREES THAT THE AMOUNT SHOWN ABOVE CONSTITUTES PAYMENT IN FULL ACCORDING TO THE CONTRACT DOCUMENTS.

EXCEPT TO THE EXTENT THE CONTRACT HAS BEEN MODIFIED BY PREVIOUSLY ISSUED DISTRICT CHANGE ORDERS, AND FURTHER MODIFIED BY THIS CHANGE ORDER, THE CONTRACT REMAINS IN FULL FORCE AND EFFECT.

RIO SCHOOL DISTRICT

By ____________________________  
Date __________________________

District Architect; Architecture 4 Education

By ____________________________  
Date __________________________

Contractor: Junior Steel

By ____________________________  
Date __________________________

District PM/CM; Balfour Beatty Construction

By ____________________________  
Date __________________________

PCO to Contract  
Rio Bid 0045-015
<table>
<thead>
<tr>
<th>PCO No.</th>
<th>GC No.</th>
<th>Description</th>
<th>Proposed cost due to changes in building dimensions / steel dimensions for Buildings A, B, D and E</th>
<th>Reason</th>
<th>Cost/Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.3</td>
<td>1</td>
<td>Added cost per ASI 7R2 - Gridline Modifications</td>
<td></td>
<td>This cost is for minor acceleration of project in order to have railings installed by the time school opened and for added work to modify ramp railings after the railings were shipped to the site. After concrete was poured, bums in the concrete elevation were identified, therefore, field modifications of the ramp rails became necessary to correct the bumps in breaks and elevation.</td>
<td>$17,000.00</td>
</tr>
<tr>
<td>4.37R1</td>
<td>37R1</td>
<td>Modifications to site ramps handrails</td>
<td></td>
<td>This cost is for additional field work required to trim all perimeter bent plate at building D balcony per RFI#571 based on details 3&amp;5 on sheet A9.44. Structural drawings did not show bent plate being cut at same elevation as the outside edge of the topping slab.</td>
<td>$8,500.00</td>
</tr>
<tr>
<td>4.38</td>
<td>38</td>
<td>Trimming of Building D bent plate at balcony</td>
<td></td>
<td>This cost is for minor acceleration of project in order to have railings installed by the time school opened and for added work to modify stair railings after the railings were shipped to the site. After concrete was poured, bums in the concrete elevation were identified, therefore, field modifications of the stair rails became necessary to correct the bumps in breaks and elevation.</td>
<td>$12,000.00</td>
</tr>
<tr>
<td>4.40</td>
<td>40</td>
<td>Modifications to site ramps stairs</td>
<td></td>
<td>This cost is for minor acceleration of project in order to have railings installed by the time school opened and for added work to modify stair railings after the railings were shipped to the site. After concrete was poured, bums in the concrete elevation were identified, therefore, field modifications of the stair rails became necessary to correct the bumps in breaks and elevation.</td>
<td>$8,000.00</td>
</tr>
<tr>
<td>4.44</td>
<td>44</td>
<td>Primer application to steel below grade at Building D</td>
<td></td>
<td>This cost is to clean, prep, and layout elevation for application of epoxy coal tar primer on below grade of columns at Bldg. D. As well as the application of the coal tar epoxy primer.</td>
<td>$9,000.00</td>
</tr>
<tr>
<td>4.48</td>
<td>48</td>
<td>Added aluminum backing plate at ramp rail artwork panel</td>
<td></td>
<td>This cost is to add a backing plate panel to the artwork panel at the Building A entrance ramp. This panel was required to prevent injuries to the public.</td>
<td>$1,017.00</td>
</tr>
<tr>
<td>4.49</td>
<td>49</td>
<td>Primer application to steel below grade at Buildings A, B and E</td>
<td></td>
<td>Cost for application coal tar epoxy primer at Buildings A, B and E due to conflicts in specs</td>
<td>$8,000.00</td>
</tr>
<tr>
<td>4.50</td>
<td>50</td>
<td>Concrete chipping at columns in Buildings A, B and E</td>
<td></td>
<td>This credit is provided by Junior Steel to cover a portion of the costs incurred by the District to chip the concrete around the columns of Buildings A, B and E. The District had to hire its own contractor to chip concrete so that coal tar epoxy primer can be applied.</td>
<td>($5,000.00)</td>
</tr>
</tbody>
</table>

Total CO #4.11 $56,517.00
Previous Approved CO’s $56,648.36
Original Contract $3,317,000.00
Revised Contract $3,317,867.64
10.19
Agenda Item Details

Meeting: Oct 16, 2019 - RSD Regular Board Meeting
Category: 10. Consent
Subject: 10.19 Change Order with Parker Brown for room signage and installation of Solar Building
Access: Public
Type: Action (Consent)
Fiscal Impact: Yes
Dollar Amount: $27,416.67
Budgeted: Yes
Budget Source: General Fund

Recommended Action: It is recommended that the Board approve the proposal for room signage at the Solar Building.

Public Content

Speaker:
Wael Saleh, Assistant Superintendent, Business Services

Rationale:

In order to be in ADA Compliance, several areas need to be notated as ADA. Parker Brown will create all 117 signs for the ADA areas and all doors, with handicap lettering added, including installation of the signs.

Parker Brown Change Order - Signage.pdf (53 KB)

Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
Prime Contract Potential Change Order #005: CE #008 - Add Room Signage To Contract

TO: Rio School District  
2500 E. Vineyard Ave., #100  
Oxnard, California 93036  

FROM: Parker Brown, Inc.  
6727 Varvel Ave  
Canoga Park, California 91303  

PCO NUMBER/REVISION: 005 / 0  
REQUEST RECEIVED FROM: Ken Hinge (Kanco)  
STATUS: Pending - In Review  
REFERENCE: RFI  

ACCOUNTING METHOD: Amount Based  
PAID IN FULL: No  
TOTAL AMOUNT: $27,461.87  

POTENTIAL CHANGE ORDER TITLE: CE #008 - Add Room Signage To Contract  

CHANGE REASON: Client Request  

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract is Changed As Follows)  
CE #008 - Add Room Signage To Contract  
The following Change Order is for:  
- Adding Room Signage to the Contract  
- 10.104 - Artisan to Supply Signs and PBI to Install -  
  Option #001 Material Only - Brushed Aluminum = $23,743.98  
  Option #002 Material Only - Plastic Laminate Signs = $18,350.22  
  Option #003 Material Only - Black Acrylic = $18,937.46  
  Install Labor for All = $52.02 @ $1.984.64  

ATTACHMENTS:

<table>
<thead>
<tr>
<th>#</th>
<th>Cost Code</th>
<th>Description</th>
<th>Type</th>
<th>Amount</th>
<th>PBI Labor Mark Up</th>
<th>Subtotal</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>10-104 - Signage</td>
<td>New Signage Materials</td>
<td>Commitment</td>
<td>$23,743.98</td>
<td>$0.00</td>
<td>$23,743.98</td>
</tr>
<tr>
<td>2</td>
<td>01-012 - General Conditions</td>
<td>Labor to Install</td>
<td>PBI Cost</td>
<td>$1,984.64</td>
<td>$178.82</td>
<td>$21,729.62</td>
</tr>
</tbody>
</table>

Subtotal: $25,728.62  
$178.82 | $25,907.44  

Fax: 5% Applies to all line item types,  
Hand: 1% Applies to all line item types,  
Total: $27,461.87
Rationale:
Generally, the Public Contract Code requires public agencies to competitively bid contracts for equipment and supplies. This process typically includes advertising for bids, publicly opening bids, and awarding contracts to the lowest responsible bidder. However, Public Contract Code Section 20118 authorizes school districts to lease or purchase equipment or supplies, including furniture, without competitive bidding by “piggybacking” on another public agency’s competitively bid contract. In other words, if a vendor and another public agency have an existing contract for the lease or purchase of equipment or supplies, and that existing contract was competitively bid in compliance with the Public Contract Code, then a school district may lease or purchase the equipment or supplies directly from the vendor on the same terms and conditions in the existing contract.

Rio School District (the “District”) must procure furniture for its recently acquired new administrative offices located at 1800 North Solar Drive in Oxnard. District administration and staff have determined that it is in the District’s best interest to acquire the furniture by a “piggyback” contract. The District is currently in the process of obtaining piggyback quotes based upon recent schematics. The attached resolution authorizes the District to award a contract for the procurement of furniture pursuant to a piggyback under Public Contract Code Section 20118. By piggybacking on an existing contract, the District will save time and resources related to the competitive bidding process (e.g., time for completing the bid process, advertising costs, attorneys’ fees, etc.), thereby limiting the District’s expenses to the direct costs of acquiring the furniture.
Administrative Content

Executive Content

Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.
RIO SCHOOL DISTRICT
RESOLUTION NO. 19/20-32

AUTHORIZING PROCUREMENT OF FURNITURE FOR SOLAR DRIVE PROPERTY, PURSUANT TO A PIGGYBACK UNDER PUBLIC CONTRACT CODE SECTION 20118

WHEREAS, California Public Contract Code (the “Public Contract Code”) generally requires public agencies to competitively bid contracts for equipment and supplies, including, but not limited to, furniture, by advertising for bids, publicly opening bids, and awarding contracts to the lowest responsible bidder; and

WHEREAS, notwithstanding the foregoing requirement, Public Contract Code Section 20118 provides that the governing board of any school district, without advertising for bids, may authorize by contract, lease, requisition, or purchase order, any public corporation or agency, including any county, city, town, or district, to lease or purchase various equipment and supplies, including automotive vehicles and other personal property, for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor, and Public Contract Code Section 20118 further provides that, alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of the personal property, a school district may authorize the lease or purchase of personal property directly from the vendor by contract, lease, requisition, or purchase order and make payment to the vendor under the same terms that are available to the public corporation or agency under the contract; and

WHEREAS, Rio School District (the “District”) must procure furniture for its recently acquired new administrative offices located at 1800 North Solar Drive, in Oxnard, California (the “Solar Property”); and

WHEREAS, the District intends to begin its relocation from its current administrative offices located at 2500 E. Vineyard Avenue, Oxnard, California to the Solar Property in late November or early December 2019, such that time is of the essence; and

WHEREAS, the District desires to obtain the furniture in phases, with the first phase, commencing in time for the late November / early December relocation, not to exceed two hundred fifty thousand dollars ($250,000.00) in costs, to be paid from the District’s surplus property funds and RDA; and

WHEREAS, the District’s administration and staff have determined that it is in the District’s best interest to obtain the furniture via piggyback pursuant to Public Contract Code Section 20118 because (a) the District will save time related to the competitive bidding process (e.g., time for preparing a bid package, publicizing bids, receiving and reviewing bids, reviewing and responding to any protests, awarding the bid, submitting a purchase order for the bus), and limit its timing issues primarily to delivery lead time, thereby expediting the timeframe in which the District can occupy the Solar Property, and (b) the District will save resources related to the competitive bidding process (e.g., advertising costs, attorneys’ fees), and limit its expenses primarily to the direct costs associated with the acquisition of the new furniture, all in compliance with the provisions of the Public Contract Code, and the intent thereof;
WHEREAS, the District has obtained a schematic of the intended preliminary furniture layout for the Solar Property from TriCounties Furniture ("TriCounties") and is in the process of finalizing its confirmation as to whether TriCounties, or another vendor, has piggybackable contracts for the desired furniture; and

WHEREAS, the District desires to authorize the Superintendent, or his designee, to do the following: (a) finalize the District’s confirmation that the furniture may be acquired via a piggyback contract, requisition or purchase order with TriCounties and/or any other vendor; (b) execute a piggyback contract, requisition or purchase order, as determined to be most expedient and otherwise in the best interest of the District; and (c) procure the first phase of furniture for the Solar Property in an amount not to exceed two hundred fifty thousand dollars ($250,000.00);

NOW, THEREFORE, be it hereby resolved that:

1. The foregoing recitals are true and correct.

2. The Board hereby delegates authority to the Superintendent, or his designee, to do the following: (a) finalize the District's confirmation that the furniture may be acquired via a piggyback contract, requisition or purchase order with TriCounties and/or any other vendor, in an amount not to exceed two hundred fifty thousand dollars ($250,000.00), to be paid from surplus property funds and RDA; (b) execute a related piggyback contract, requisition or purchase order and make payment to the vendor in accordance with Public Contract Code Section 20118; (c) and take any and all other action as may be required to effectuate the purpose of this Resolution, including, but not limited to, ensuring delivery and installation of the first phase of furniture in order to render the Solar Property ready for occupancy by the District. The final contract, requisition or purchase order for the first phase of furniture shall be brought back to the Board for final ratification.

PASSED AND ADOPTED by the Board of Trustees at a regular meeting held on the 16th day of October, 2019 by the following vote on roll call:

AYES:
NOES:
ABSENT:
ABSTAIN:

____________________________
Joe Esquivel, President of the Board of Trustees

____________________________
Linda Aguilar, Clerk of the Board of Trustees