

# RIO SCHOOL DISTRICT

May 3, 2019

Dear Parents and Guardians,

Applications for the Rio School District After School Education and Safety (ASES) summer expanded learning program are now available at most ASES-funded schools and on the district website. Schools providing a summer ASES program include Rio del Norte, Rio del Valle, Rio Lindo, Rio Plaza, Rio Real, and Rio Rosales. The priority deadline for summer program applications is May 10, 2019. ASES summer program will run from June 24, 2019, through July 26, 2019.

Applications for the 2019-2020 school year will be available starting May 13, 2019 on the district website and from each school's after school site coordinator. The priority deadline for fall applications is May 31, 2019. Please submit to the after school program site coordinator at your child's school. The Rio ASES program provides homework assistance, snack, academic enrichment programs, athletics, and more free of charge.

Students prioritized for admission to the program include 1<sup>st</sup> through 8<sup>th</sup> grade students who are homeless, foster youth, students not meeting grade level academic standards, English Learners, and other students with needs for academic support. Please refer to the program's policies included in the application before completing.

Sincerely,

Sonya Lopez Mercado, Ed.D.  
Director of District Programs

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## 2019-2020 SCHOOL YEAR

### Rio After School Program Agreement

Rio School District in Partnership with  
Boys & Girls Clubs of Greater Oxnard and Port Hueneme

Please read the following information and policies carefully. Sign at the designated section to indicate that you understand and agree to all of the following.

#### ASES Grant Information

The After School Education and Safety (ASES) Program is the result of the 2002 voter-approved initiative, Proposition 49. The ASES Program funds the establishment of local after school education and enrichment programs. These programs are created through partnerships between schools and local community resources to provide literacy, academic enrichment and safe constructive alternatives for students in kindergarten through ninth grade (K-9).

#### Purpose and Objectives

The ASES program provides an opportunity to merge school reform strategies with community resources. The goal is to support local efforts to improve assistance to students and broaden the base of support for education in a safe, constructive environment. Please see <http://www.cde.ca.gov/ls/ba/as/> for more information.

#### Program Elements

The ASES program must be aligned with, and not be a repeat of, the content of regular school day and other extended learning opportunities. A safe physical and emotional environment, as well as opportunities for relationship building, must be provided. After school programs must consist of the two elements below and ASES program leaders work closely with school site principals and staff to integrate both elements with the school's curriculum, instruction, and learning support activities.

1. An **educational and literacy element** must provide tutoring and/or homework assistance designed to help students meet state standards in one or more of the following core academic subjects: reading/language arts, mathematics, history and social studies, or science. A broad range of activities may be implemented based on local student needs and interests.
2. The **educational enrichment element** must offer an array of additional services, programs, and activities that reinforce and complement the school's academic program. Educational enrichment may include but is not limited to, positive youth development strategies, recreation and prevention activities. Such activities might involve the visual and performing arts, music, physical activity, health/nutrition promotion, and general recreation; career awareness and work preparation activities; community service-learning; and other youth development activities based on student needs and interests. Enrichment activities may be designed to enhance the core curriculum.

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**ENROLLMENT:** Enrollment is limited. Once maximum enrollment has been reached, additional students will be placed on a waiting list. Students prioritized for admission to the program include 1<sup>st</sup> through 8<sup>th</sup> grade students who are homeless, foster youth, students not meeting grade level academic standards, English Learners, and other students with needs for academic support.

**ATTENDANCE AND EARLY RELEASE:** Regular daily attendance is required. Children who have five (5) unexcused absences will be automatically removed from the program to make room for children on the waiting list. Students can only attend the After School Program only when they attend school. Students are allowed up to 15 excused absences per year. Excused absences include illness, family emergencies, occasional appointments (doctor, dentist, etc.), court mandated appointments, religious observances or instruction, and outside activities. To remain enrolled in the program, students must follow the After School Program attendance policies.

- To remain enrolled in the program, elementary school students are required by the state of California to attend the program fifteen (15) hours each week.
- Middle school students are required to attend the program at least nine (9) hours per week, three (3) days a week for three (3) hours each day.
- Students who are absent from the program and do not appear on the school's absence list **must bring a note** to the After School Program the next day explaining the absence.
- Religious instruction (e.g., Catechism, bible study class, etc.) and outside activities may be excused absences up to **15 days per year**. Please **bring the schedule from your child's sport or class** or a letter from the organization that states the class/practice times and the dates the child will attend the outside sport/instruction.
- **Students who do not meet the attendance requirements may be dropped from the program.** If dropped, the child may re-apply and may be placed on the waiting list if applicable.
- If a student is signed out early from the program, an adult must indicate the reason using the codes provided on the sign-out sheets.
- Doors will remain closed and locked through the close of the program each day. If you know that your child will leave early, please call your site coordinator or send a note in advance. In case of early pick-up due to emergency, please call your site coordinator.

**STUDENT PICK-UP:** We strongly encourage that parents (or designated contact) sign out their students daily to continue to ensure students' safety and secure funding for After School Program Services. Your student must be picked-up promptly by the end of **After School Program** (6:00 p.m.). If your child has not been picked up by the end of the program, **After School Program** staff will try to contact you and/or those individuals designated as emergency contacts. If no one is available to pick your child up after 30 minutes, **After School Program** staff will contact law enforcement. Excessive late or early pick-ups may result in a child being dropped by the **After School Program**.

**DISCIPLINE:** Participation in the **After School Program** is a privilege. A child must follow the rules of the program. Disruptive or disrespectful behavior toward other students or After School Program staff can lead to dismissal from After School Programs. (Please refer to the Rio School District Progressive Discipline policy.)

**PARENT ENGAGEMENT:** Our program provides homework assistance, but your role in checking for homework completion is necessary. Each site hosts at least four family engagement nights. We encourage all parents to participate.

PLEASE REMOVE THIS PORTION AND KEEP FOR YOUR RECORDS

**2019-2020 SCHOOL YEAR**

**RIO AFTER-SCHOOL PROGRAM  
REGISTRATION FORM**

Please fill out a separate form for each child. Detach this form and turn in. Please print.

School Site (check one):

- Rio del Mar
- Rio del Valle
- Rio Plaza
- Rio Rosales
- Rio del Norte
- Rio Lindo
- Rio Real

Child's Name \_\_\_\_\_ Birth Date \_\_\_\_\_ Age \_\_\_\_\_

Child's Address \_\_\_\_\_

Grade (fall 2019-2020) \_\_\_\_\_ Current teacher(s) \_\_\_\_\_

Student Identification Number \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Phone Day \_\_\_\_\_ Eve. \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Phone Day \_\_\_\_\_ Eve. \_\_\_\_\_

Parent email address \_\_\_\_\_

Languages spoken at home: \_\_\_\_\_

**SIGN OUT/EMERGENCY CONTACT INFORMATION**

Safety is a top priority in the After School Program, therefore no child enrolled in the After School Program will be released from the program without a parent/guardian signature or that of one of the individuals listed below. (Note: Only individuals over 16 may sign students out; emergency contacts must be older than 18 years.)

	Sign out	Emergency
Name _____ Phone _____ Relationship _____	<input type="checkbox"/>	<input type="checkbox"/>
Name _____ Phone _____ Relationship _____	<input type="checkbox"/>	<input type="checkbox"/>
Name _____ Phone _____ Relationship _____	<input type="checkbox"/>	<input type="checkbox"/>
Name _____ Phone _____ Relationship _____	<input type="checkbox"/>	<input type="checkbox"/>

**WALK HOME INFORMATION**

My child has permission to walk home from ASP; therefore I give permission to my child and the program staff to sign my child out of the After School Program. (Note: Each school site may restrict students from walking home if the school deems that allowing students to walk home may be a safety issue. Permission may be revoked if new safety issues arise.)

\*\*Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

**Are there custody documents on file?** Yes \_\_\_ or No \_\_\_ Date on file: \_\_\_\_\_

**Are there restraining orders related to the student?** Yes \_\_\_ or No \_\_\_ Date on file: \_\_\_\_\_

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General Health and Medical History

Does your child have a Health Plan on file with the Rio School District? Yes \_\_\_\_\_ No \_\_\_\_\_

Any operation, serious injuries or chronic illness? \_\_\_\_\_ if yes, please specify. (Use separate paper)

Any known allergies: \_\_\_\_\_

Medication used for allergies: \_\_\_\_\_

List medications taken: \_\_\_\_\_ During program hours? \_\_\_\_\_

Any activity restrictions desired by participant, parent/guardian, physician? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please specify:

\_\_\_\_\_

Name of Family Doctor \_\_\_\_\_ Phone \_\_\_\_\_

Do you have medical insurance (i.e. Kaiser, Health Net, MediCAL, etc.)? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, give name and identification number hospital/medical insurance: \_\_\_\_\_

Insured with \_\_\_\_\_ ID # \_\_\_\_\_ Name of Policyholder \_\_\_\_\_

I verify that the above information on my child is complete and accurate. I understand that reasonable measures will be taken to safeguard the health and safety of all participants and that I will be notified as soon as possible in case of an emergency. In the event I cannot be reached in an emergency, I hereby authorize transportation to a medical facility and/or the calling of a physician at my expense to provide whatever emergency medical treatment is necessary.

Parent/guardian \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature Section

I have read and understand the conditions of my child's participation in After School Program and am signing below as an indication of my intent to have my child participate in the After School program. I agree with the consent information above and verify that the information provided is complete and accurate.

\*\*Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

FOR OFFICE USE ONLY

Date application received \_\_\_\_\_ First day of Enrollment \_\_\_\_\_

Paperwork Completed \_\_\_\_\_ Contract Agreement Signed \_\_\_\_\_

Enrolled \_\_\_\_\_ Denied \_\_\_\_\_ Placed on wait list \_\_\_\_\_