

Rio School District

2500 Vineyard Avenue, Oxnard California 93036

Telephone 805-485-3111, Fax 805-988-1599

WILLIAMS UNIFORM COMPLAINT PROCEDURES (BP 1312.4) NOTICE TO PARENTS/GUARDIANS, PUPILS, AND TEACHERS COMPLAINT RIGHTS

Parents/Guardians, Pupils, and Teachers:

Education Code 35186 requires that the following notice be posted in each classroom:

1. There should be sufficient standards-aligned textbooks and instructional materials. For there to be sufficient standards-aligned textbooks and instructional materials, each pupil, including English learners, must have a textbook or instructional material, or both to use in class and to take home.
2. School facilities must be clean, safe, and maintained in good repair. Good repair means that the facility is maintained in a manner that assures that it is clean, safe and functional as determined by the Office of Public School Construction.

Restrooms must be clean, maintained regularly, fully operational, and fully stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.

The school must keep all restrooms open during school hours when pupils are not in class and sufficient number of restrooms open during school hours when pupils are in classes. This does not apply when closing of the restroom is necessary for student safety or to make repairs.

3. There should be no teacher vacancies or misassignments as defined in Education Code 35186(h)(1) and (2).

Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold.

Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

4. To file a complaint regarding any of the above matters, complaint forms can be obtained at the principal's office or the district office, or can be downloaded from the district website at www.rio.k12.ca.us, Ventura County Office of Education, or the California Department of Education websites.