



2500 Vineyard Avenue, Oxnard, CA 93036 ~ Telephone: (805) 485-3111 ~ Fax Number (805) 604-7825 ~ [www.rioschools.org](http://www.rioschools.org)

TO: PROSPECTIVE CONTRACTORS

FROM: RIO SCHOOL DISTRICT  
MAINTENANCE AND OPERATIONS DEPARTMENT

SUBJECT: PREQUALIFICATION APPLICATION: RIO SCHOOL DISTRICT UNIFORM PUBLIC CONSTRUCTION CONTRACT PROGRAM (2017)

In June 2005, the Rio School District Board of Education authorized the District's participation in the California Uniform Public Construction Contract Program. As a condition of bidding, and in accordance with the provisions of section 22034 of the California Uniform Public Construction Cost Accounting Act (CUPCCAA) and Rio School District Board Policy 3311, prospective contractors (bidders) on projects with an estimated cost of between \$15,000 and \$175,000.00 are required to complete and submit the attached pre-qualification application. (CUPCCAA Application)

Enclosed is an application for your firm to be placed on a list of qualified contractors for field contracts under \$1,000 and/or informal bids between \$15,000 and \$175,000.00 (22034). All Contracts for Labor and Materials over \$600.00 are subject to prevailing wage and bond requirements along with registration with the Department of Industrial Relations (DIR).

The Rio School District will not accept any bid from any contractor in the CUPCCAA Program who is not registered with the Department of Industrial Relations as a Public Works Contractor.

Acceptance and approval of this application by the Rio School District ensures that the company/contractor will be notified of any work to be done under the auspices of this program for which the company/contractor is qualified; there is no guarantee, either specific or implied, of an award of any contract. Bids or quotations for projects requiring pre-qualification will not be accepted if a Contractor's approved Pre-qualification Statement is not on file with the District.

This completed prequalification application form should be returned to:

Rio School District  
Attention: Charlie Fichtner or Keith Henderson  
2500 Vineyard Ave, Oxnard CA 93036

Questions regarding the form may be addressed to Mr. Fichtner at [cfichtner@rioschools.org](mailto:cfichtner@rioschools.org) or Mr. Henderson at [khenderson@rioschools.org](mailto:khenderson@rioschools.org)

Rio School District  
Maintenance and Operations Department

2500 Vineyard Ave, Oxnard, CA 93036 ♦ T: (806) 485-3111 ♦ F: (805) 604-7825

**PREQUALIFICATION APPLICATION: RIO SCHOOL DISTRICT UNIFORM PUBLIC  
CONSTRUCTION CONTRACT PROGRAM CONTRACTOR'S STATEMENT OF EXPERIENCE  
AND FINANCIAL CONDITION (2015 CUPCAA LIST)**

**1.0 Company Information**

- 1.1. Company Name: \_\_\_\_\_  
Type of Company (check one): Corporation \_\_\_ Partnership \_\_\_ Individual \_\_\_
- 1.2. Company Address: \_\_\_\_\_  
City, State and Zip Code: \_\_\_\_\_
- 1.3. Company Mailing Address: \_\_\_\_\_  
City, State and Zip Code: \_\_\_\_\_
- 1.4. Company Telephone: \_\_\_\_\_ Fax Number: \_\_\_\_\_
- 1.5. Email: \_\_\_\_\_  
***IMPORTANT: Please note that all notifications will go out via email***
- 1.6. Federal Tax ID No.: \_\_\_\_\_
- 1.7. Department of Industrial Relations Number: \_\_\_\_\_
- 1.8. Business License Number: \_\_\_\_\_

**2.0 Corporate Officers/Partners/Proprietor/Owners/Key Personnel**

Please list all company owners, partners, officers, and other key personnel:

- 2.1 Name: \_\_\_\_\_ Title/Position: \_\_\_\_\_
- 2.2 Name: \_\_\_\_\_ Title/Position: \_\_\_\_\_
- 2.3 Name: \_\_\_\_\_ Title/Position: \_\_\_\_\_

**3.0 Contractor's License Numbers (Add additional page if necessary)**

- 3.1 License No.: \_\_\_\_\_ Trade Category: \_\_\_\_\_  
Name/Tile of Qualifying Individual: \_\_\_\_\_
- 3.2 License No.: \_\_\_\_\_ Trade Category: \_\_\_\_\_  
Name/Tile of Qualifying Individual: \_\_\_\_\_
- 3.3 License No.: \_\_\_\_\_ Trade Category: \_\_\_\_\_  
Name/Tile of Qualifying Individual: \_\_\_\_\_

**4.0. Trade Categories.**

As appropriate, please check below the any and all of the trade categories for which the Applicant is eligible and would like to be contacted:

<b>Selection</b>	<b>Trade Category</b>	<b>Required CA License</b>
<input type="checkbox"/>	Grading, drainage, site utilities, asphalt paving	A General Engineering
<input type="checkbox"/>	General Construction	B General Building
<input type="checkbox"/>	General Construction	C-2 Insulation/Acoustical
<input type="checkbox"/>	Cabinetry, Millwork, Finish Carpentry	C-6 Cabinet/Finish Carpentry
<input type="checkbox"/>	General Low Voltage Electrical/ Data Cabling	C-7 Low Voltage/Electrical
<input type="checkbox"/>	Concrete paving	C-8 Concrete
<input type="checkbox"/>	General Electrical	C-10 Electrical
<input type="checkbox"/>	Earthwork/Paving	C-12 Earthwork/ Paving
<input type="checkbox"/>	Fence	C-13 Fencing
<input type="checkbox"/>	Flooring	C-15 Floor and Flooring
<input type="checkbox"/>	Fire Protection/Fire Alarms	C-16 Fire Protection
<input type="checkbox"/>	Glass	C-17 Glazing
<input type="checkbox"/>	HVAC	C-20 HVAC
<input type="checkbox"/>	Moving/Demolition	C-21 Building Moving/Demo
<input type="checkbox"/>	Landscaping/Irrigation	C-27 Landscaping
<input type="checkbox"/>	Doors, Locks, Security	C-28 Lock/Security Equip
<input type="checkbox"/>	Masonry	C-29 Masonry
<input type="checkbox"/>	Parking Lot	C-32 Parking/Highway Improvement
<input type="checkbox"/>	Painting	C-33 Painting/ Decorating
<input type="checkbox"/>	General Construction	C-35 Lathing and Plastering
<input type="checkbox"/>	Plumbing	C-36 Plumbing
<input type="checkbox"/>	Refrigeration	C-38 Refrigeration
<input type="checkbox"/>	Roofing	C-39 Roofing
<input type="checkbox"/>	Sheet Metal	C-43 Sheet Metal
<input type="checkbox"/>	Signage	C-45 Sign
<input type="checkbox"/>	Solar	C-46 Solar
<input type="checkbox"/>	Ceramic Tile	C-54 Tile
<input type="checkbox"/>	Welding	C-60 Welding

**5.0. Contractor's School Construction/Public Works Experience**

Please list the Applicant's two largest school construction projects completed within the past 2 years:

5.1 District Name: \_\_\_\_\_  
Project Title: \_\_\_\_\_  
Value of Applicant's contract or Applicant's subcontract: \$ \_\_\_\_\_  
Date of completion of this work: \_\_\_\_\_  
District Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

5.2 District Name: \_\_\_\_\_  
Project Title: \_\_\_\_\_  
Value of Applicant's contract or Applicant's subcontract: \$ \_\_\_\_\_  
Date of completion of this work: \_\_\_\_\_  
District Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**6.0 Bonding, Insurance and Banking Information.**

6.1. Surety Company: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

6.2. Surety Brokerage Company: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

6.3. Commercial General Liability Insurer: \_\_\_\_\_  
Broker: \_\_\_\_\_ Current Policy No.: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

6.4. Workers' Compensation Insurer: \_\_\_\_\_  
Broker: \_\_\_\_\_ Current Policy No.: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

6.5. Bank Name: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Line of credit: \$ \_\_\_\_\_ Unused portion: \_\_\_\_\_  
Expiration date: \_\_\_\_\_

**7.0 References:**

7.1 Material Suppliers

7.1.1 Company Name: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

7.1.2 Company Name: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

7.1.3 Company Name: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

7.2 Owner References (K-12 school districts or community college districts preferred)

7.2.1 Company Name: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

7.2.2 Company Name: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

7.2.3 Company Name: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

**8.0 Prequalification Rating Questionnaire.**

An Applicant will not be deemed qualified if the response to questions 8.1.1 thru 8.3 in this section below is "No."

8.1. Applicant possesses a valid and currently in good standing California Contractors' license for each of the trade categories checked in Item 4 above, and has listed each license number in Item 3 above. \_\_\_\_ Yes \_\_\_\_ No

8.2. Applicant can obtain a commercial general liability insurance policy with coverage of \$2,000,000 per occurrence and \$4,000,000 aggregate. \_\_\_\_ Yes \_\_\_\_ No

8.3 Applicant has a current workers' compensation insurance policy as required by the Labor Code or is legally self-insured pursuant to Labor Code § 3700.  
\_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ Bidder is exempt from this requirement (no employees).

- 8.4. Have you ever defaulted on a Contract? \_\_\_\_ Yes \_\_\_\_ No **If yes, Please Provide this information on a separate sheet and attach, if necessary**
- 8.5. Have you ever failed to complete any work awarded to you? \_\_\_\_ Yes \_\_\_\_ No **If yes, Please provide this information on a separate sheet and attach, if necessary**
- 8.6. Do you currently have any legal actions pending? \_\_\_\_ Yes \_\_\_\_ No **If yes, Please provide this information on a separate sheet and attach, if necessary**

**9.0 Accuracy and Authority.**

The undersigned is duly authorized to execute this Informal Bidding Prequalification Application under penalty of perjury on behalf of the above-identified Applicant. The undersigned warrants and represents that he/she has personal knowledge of each of the responses to this Informal Bidding Prequalification Application and/or that he/she has conducted all necessary and appropriate inquiries to determine the truth, completeness and accuracy of responses to this Informal Bidding Prequalification Application.

The undersigned declares and certifies that the responses to this Informal Bidding Prequalification Application are complete and accurate; there are no omissions of material fact or information that render any response to be false or misleading and there are no misstatements of fact in any of the responses. The above-identified Applicant acknowledges and agrees that if the District determines that any response herein is false or misleading or contains misstatements of fact, the Applicant will not be deemed qualified to participate in the District’s Informal Bidding procedures.

Applicant also agrees to “Fully” comply with California Education Code 45125.1 Regarding Fingerprinting Requirements of “ALL” workers who enter on to any Rio School District Site.

Executed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

I declare under penalty of perjury under California law that the foregoing is true and correct.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Typed or written name

\_\_\_\_\_  
Title